



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES February 1st, 2016

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, February 1st, 2016 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the amended agenda having been duly posted on Thursday, January 28th, 2016 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:00 P.M. and 2:51 P.M. and on the Village website on Thursday, January 28th, 2016 at 5:00 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Mike Wolf, Pam Garton, Richard Baumann, Steve Kapellen, and Lynn Shovan. Trustee Richard Sadiq was absent.

Others in attendance include: John Schott; Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Kapellen/Garton) moved and seconded that the January 4th & 18th, 2016 Board minutes be approved.

Motion Carried Unanimously

Treasurer's Report –

(Wolf/Baumann) moved and seconded to approve the January Treasurer's report as printed.

Motion Carried Unanimously

Public Comment – John Schott asked for money for buoy replacement to be placed in the budget on an annual basis.

ANNUAL REPORTS

ADMINISTRATOR/CLERK-TREASURER – Reilly

Reilly presented the annual report for her office. The highlights included all of the economic development projects that have been occurring in 2015. These include the starting of TID #4 for Wolf Motorsports, the Sargento Expansion, Victory Lane & its commercial development, and the vet clinic. Reilly also highlighted the projects that her office worked on. These included: internet & phone to the Tourism office, Connect Communities, tree identification project & intern, the resolution book compilation, WMCA Board of Directors, Arbor Day programming, the volunteer appreciation banquet, and more. The room tax collected by the Village increased by 7%. As the economy has picked up, so have the building permits. The fees collected for building permits doubled from 2014. Reilly also highlighted that over 20% of all water/sewer accounts are on ACH payments; this has provided an additional savings for staff. Reilly also reviewed the 2016 goals for the department.

COMMITTEE REPORTS

JANUARY BUILDING PERMITS – Reilly

This report was included in the Board packet on dropbox.

CDA – Reilly

The Board received minutes of the May 20th, 2015 meeting.

Highlights of the January 27th, 2016 meetings:

- 1) The CDA reviewed the outstanding loans and will be sending final letters before collection.
- 2) The CDA recommended a sign grant for \$750 for Elkhart Inn.
- 3) Tom Stephani did not show up to the CDA meeting, as planned.
- 4) The CDA reviewed their priorities for 2016.

PLANNING COMMISSION – Reilly

The Board received minutes of the December 9th, 2015 meeting.

Highlights of the January 20th, 2016 meetings:

- 1) Victory provided an updated concept plan with single family and duplexes. There are no longer any apartments on this plan. They are looking at other potential sites for those.
- 2) The Planning Commission received a proposal for a regional Village-owned pond on the residential section of the Victory project. More will be discussed at the February 17th meeting.
- 3) Wolf Motorsports appears to be on track. They are only waiting for a couple items.

PRESIDENT'S REPORT – Rudnick

Rudnick gave accolades to the Police Department which has recently received accreditation from the Wisconsin Law Enforcement Accreditation Group.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Elkhart Lake Triathlon & Kidz Triathlon, Course Approvals & Walkway Permits – 6/11/2016-6/12/2016

The Board discussed the courses and the walkway permits. No changes were made to either from previous years.

(Shovan/Kapellen) moved and seconded to approve the courses, times, and walkway permits for the Elkhart Lake Triathlon and Kidz Triathlon on June 11th & 12th, 2016..

Motion Carried Unanimously

Sign Grant – Elkhart Inn

(Wolf/Baumann) moved and seconded to approve the CDA sign grant for \$750.00 for Elkhart In.

Motion Carried Unanimously

Operator's Licenses

(Garton/Kapellen) moved and seconded to approve the operator's licenses of Rebecca Schimpf at the Paddock Club and Joel Wallner at Osthoff Resort expiring June 30, 2017.

Motion Carried Unanimously

TRUSTEE REPORTS: Shovan stated it was a good weekend with Schnee Days.

COMMUNICATIONS – Reilly
FOCUS is available.

ADMINISTRATOR’S REPORT – Reilly

Reilly reminded the Board that photo ID will be required at all elections. Reilly also spoke about the parking issue that is occurring outside Village hall due to the construction at Sargento.

ANY OTHER BUSINESS:

Conferring with Legal Counsel - Closed Session

(Shovan/Kapellen) moved to go into closed session under Wisconsin Statute 19.85(1)(g) Conferring with legal counsel at approximately 7:28 p.m. to confer with legal counsel for the governmental body who is rendering oral or written advice concerning resolution to disallow claim.

Motion Carried Unanimously
By Roll Call

Rudnick announced that the Committee would be going into a closed session under the above referenced statute and would return to open session in approximately ten minutes.

(Wolf/Garton) moved and seconded to return to recess into open session at 7:43 p.m.

Motion Carried Unanimously

(Shovan/Kapellen) moved and seconded that the meeting be adjourned at 7:44 P.M.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk

MINUTES February 15th, 2016

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, February 15th, 2016 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, January 14th, 2016 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 12:30 P.M. and 1:42 P.M. and on the Village website on Thursday, February 15th, 2016 at 1:39 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, Steve Kapellen, and Lynn Shovan. Trustee Pam Garton arrived at 7:10 pm. Trustee Richard Sadiq was absent.

Others in attendance include: Bart Wolf; Kathleen Eickhoff; Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

AGENDA APPROVAL

PUBLIC COMMENT – None

ANNUAL REPORTS

TOURISM – Eickhoff

Tourism had a good year. The year started off with a new website. It was updated and provides more mapping and business information. The entire website is mobile ready. Eickhoff reviewed the cooperative marketing and buying of advertisements. This is done in many different medias including print, billboards, and social media. Tourism is striving to fill the summer midweek stays, this is improving but Tourism would like to fill the mid-week summer bookings to capacity. Due to the Osthoff Conference Center expansion, Tourism has had the opportunity to grow the meeting market. This allows them to attract more overnight room space than the Osthoff can provide. There has been spillover to other properties. Another initiative they have taken on is the interaction between the Osthoff and restaurants to know when large groups are on their own for meals. They are promoting Elkhart Lake as a wedding destination. They want to reach brides through social media. Three media tours were held in 2015; a summer, fall, and holiday tour. Finally b-roll was worked on and turned into commercials and advertising pieces for Elkhart Lake. There are three long videos, each 3 minutes in length and there are three short (30 second) videos available as well.

FIRE DEPARTMENT – Zorn

This item was tabled as Zorn was unable to attend the meeting.

COMMITTEE REPORTS

PUBLIC WORKS – Wolf

Highlights of the February 15th, 2016 meeting –

- 1) The Committee recommends the resolution and order to discontinue the public alley between Wisconsin Bank & Trust and Lincoln Street Bar & Grill.
- 2) The Committee reviewed the 1-hour parking around the Village Hall.
- 3) The Committee approved adding the parking lot downtown to the street projects this fall. The date to begin work on these projects will be September 19th, 2016.

ADMINISTRATION & FINANCE –Rudnick

Highlights of the February 10th, 2016 meeting –

- 1) The Committee reviewed the liquor license ordinance and is working on final changes.
- 2) Rudnick and Reilly met with Wisconsin Bank & Trust about the wealth management portfolio. The rate of return is over 1% for 2015, so the Committee is recommending investing a further \$400,000 with them.

LIBRARY BOARD – Baumann

The Board received minutes of the January 11th, 2016 meeting.

Highlights of the February 9th, 2016 meeting:

- 1) The library circulation was down 16 % in December and 17% in January.

TOURISM COMMISSION– Baumann

The Board received minutes of the January 8th, 2016 meeting.

Highlights of the February 10th, 2016 meeting:

- 1) The new visitor guide is available.
- 2) Gina Borland resigned from the Commission; they are looking to appoint a younger person on the Board.

- 3) Lola Roeh will be the new chairperson as it rotates every year.
- 4) The Commission reviewed the updated recreation videos.
- 5) Elkhart Lake will be featured in “Worth the Drive” publication out of the Fox Valley.
- 6) The Commission is working on a culinary restaurant guide by Memorial Day.

TREE COMMISSION – Kapellen

The Board received minutes of the October 22nd, 2015 meeting.

Highlights of the February 10th, 2016 meeting:

- 1) The Commission met and discussed Arbor Day which will be held on April 29th.
- 2) Trees were purchased at Honeymoon Acres for Victory Lane. The Tree Commission would like to do tree identification and have a sign made up to say “VicTree” Lane.
- 3) The Tree Commission discussed the removal of brush and trees at the caboose.

NORTHERN MORAINES UTILITY COMMISSION – Reilly

The Board received minutes of the January 11th, 2016 meeting.

Highlights of the February 8th, 2016 meeting:

- 1) The Commission reviewed the CMOM program.
- 2) The Commission reviewed the financial statements.
- 3) The Commission reviewed the revised sewer use ordinance and the Draft WPDES Permit which will require an additional DNR monitoring well.

PLANNING COMMISSION – Rudnick

The Board received minutes of the January 20th, 2016 meeting.

Highlights of the February 3rd, 2016 meeting:

- 1) Victory North provided an updated plan to the Planning Commission. The new plan does not include apartment buildings, it only includes duplex and single family housing.
- 2) The Wolf Project is ongoing; there are some outstanding items.
- 3) Victory Auto Sales presented their renderings and site plan at the meeting. They will now begin work on the engineering.

PUBLIC HEARING– Rudnick

Highlights of the February 15th, 2016 hearing:

A public hearing was held on the alley vacation and there were no comments.

PRESIDENT’S REPORT – Thank the Plymouth Review for the editorial.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Alley Discontinuation – Resolution 3 – Discontinue of Public Way –Osthoff Alley

(I-Wolf/Kapellen/Garton) moved and seconded to approve Resolution 3- Discontinue of Public Way for the public alley between Wisconsin Bank & Trust and Lincoln Street Bar & Grill.

Motion Carried Unanimously

**RESOLUTION – THREE- 2016
VILLAGE OF ELKHART LAKE**

SHEBOYGAN COUNTY, WISCONSIN

RESOLUTION TO DISCONTINUE PUBLIC WAY

STATE OF WISCONSIN
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY

The Village Board of the Village of Elkhart Lake, Sheboygan County, Wisconsin, by this resolution, adopted by a majority of the Village Board on a roll call vote with a quorum present and voting and proper notice having been given, resolves and declares as follows:

The public way described below is vacated and discontinued under Wis. Stat. §66.1003(4). It is in the public interest that the public way described below is vacated and discontinued under Wis. Stat. § 66.1003(4). The public way to be discontinued is described as follows:

All that part of the Public Alley as platted within Block 2, of Osthoff's Addition to the Village of Elkhart Lake, lying southerly of and adjacent to Lots 1-4, and northerly of and adjacent to Lot 7, of said Block 2.

Attached is a copy of a map showing the area of the road to be vacated.

The discontinuance of the above-described public way will not result in a landlocked property and no owner of property abutting the discontinued public way will be damaged by the discontinuance. Ownership of the discontinued public way will revert in accordance with Wis. Stat. § 66.1005.

The Village Clerk/Treasurer shall properly post or publish this resolution as required under Wis. Stats. § 60.80. The Village President and Clerk/Treasurer shall immediately execute an original, recordable Order to Discontinue Public Way in the name of the Village discontinuing the above-described public way, which shall be submitted for recording with the Sheboygan County Register of Deeds.

Adopted this 15th day of February, 2016.

VILLAGE OF ELKHART LAKE

	By: _____ Alan Rudnick, President
By: _____ Richard Baumann, Trustee	By: _____ Pamela Garton, Trustee
By: _____ Steven Kapellen, Trustee	By: _____ Richard Sadiq, Trustee
By: _____ Lynn Shovan, Trustee	By: _____ Michael Wolf, Trustee

Attest:

Jessica Reilly, Village Clerk/Treasurer

Order to Discontinue Public Way

(Shovan/Wolf) moved and seconded to approve the order to discontinue the public way.

Motion Carried Unanimously

WI Bank & Trust – Allocation to Wealth Management

(Garton/Kapellen) moved and seconded to approve allocating an additional \$400,000 from the general pool account to the Wealth Management account at Wisconsin Bank & Trust.

Motion Carried Unanimously

Farmer's Market Location

There was discussion about the new farmer's market location. It was stated that there needs to be better marking of the crosswalks, so people can cross Rhine Street.

(Kapellen/Baumann) moved and seconded to approve the farmers location as presented.

Motion Carried

By Roll Call

5 –ayes (Wolf, Baumann, Garton, Kapellen, Rudnick)

1- nay (Shovan)

Resolution 4 – Signature Authorization for Village Business in Place of the Village President

(I-Garton/Kapellen/Shovan) moved and seconded to approve Resolution 4 - Signature Authorization for Administration & Finance chair for Village Business in Place of the Village President.

Motion Carried Unanimously

**RESOLUTION – FOUR- 2016
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**SIGNATURE AUTHORIZATION FOR ADMINISTRATION & FINANCE
CHAIR IN PLACE OF VILLAGE PRESIDENT**

WHEREAS, there are times that the Village President may not be available to sign documents for Village business; and

WHEREAS, State Trust Fund loan paperwork may require a signature when the Village President is not available; and

NOW THEREFORE, BE IT RESOLVED that the Village of Elkhart Lake authorizes the Chair of the Administration and Finance Committee (currently Richard Sadiq) to sign documents, including loan documents, in absence of the Village President.

Adopted this 15th day of February, 2016.

VILLAGE OF ELKHART LAKE

Attest:

Adopted and Approved this
15th day of February, 2016

Alan S. Rudnick, President

Jessica Reilly, Clerk

Pamela Garton, Trustee

Reimbursement Agreement-Wolf

Rudnick provided an update on the Wolf project. There have been some delays with the financing and the Village needs to proceed with the loan documents and this agreement will allow the Village to proceed. B. Wolf was in attendance to answer questions. He stated that if his attorney have approval of the verbiage he would sign the document.

(Baumann/Garton) moved and seconded to approve the reimbursement agreement contingent to attorney's agree on verbiage.

Motion Carried
 By Roll Call
 5 –ayes (Shovan, Baumann, Garton,
 Kapellen, Rudnick)
 1-abstain (Wolf)

TRUSTEE REPORTS – Wolf asked what the plans were for the walkway this summer. He stated that we should look to put a sealer on the walkway. Garton stated that there was a large broken brick on the walkway that is like a pothole. This is near the ribbon in the middle on the side closest to Fireman's Park.

COMMUNICATIONS – Reilly
 Columns is available.

ADMINISTRATOR'S REPORT – Reilly

The primary election will be held tomorrow on February 16, 2016 and photo ID will be required. We are still working on the whiteboard setup. There have been some issues with the calibration of the touch screen.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

58	BAKER & TAYLOR	FOL, BOOKS, VIDEOS	\$1,972.94
63	BURKART HEISDORF	LIABILITY INSURANCE	\$149.00
65	EASTERN SHORES	ZINIO SUBSCRIPTION COSTS	\$1,012.85
68	EICHHORST, LORI	CLEANING	\$260.00
70	FRONTIER	PHONE	\$64.54
52	NATIONAL EXCHANGE	COFFEE HOUR & POSTAGE; PROGRAMS CRAFT CUTTER	\$116.13
54	WE ENERGIES	ELECTRICITY	\$365.23
92	WI DEPT PUBLIC INSTR	CERTIFICATION RENEWAL	\$50.00
98	WPS	NATURAL GAS	\$176.42
TOTAL LIBRARY			\$4,167.11

(Baumann/Kapellen) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20023	BURKART HEISDORF	INSURANCE	\$149.00
20016	CELLCOM	CELL PHONE	\$45.98
20024	CORSON, PETERSON	3RD QTR ACCOUNTING	\$975.00
20017	DIGGERS HOTLINE	DIGGERS FEES- 1ST PREPAY	\$161.60
20025	FERGUSON ENTERPRISE	LEAK DETECTION, ADAPTOR	\$403.23
20026	FRONTIER	PHONE, INTERNET	\$77.36
20027	HAWKINS WATER	CHLORINE	\$20.00
20018	HAWKINS WATER	CHLORINE	\$25.00
20019	NATIONAL EXCHANGE BANK	POSTAGE	\$22.95
20028	VILLAGE OF ELKHART LAKE	JANUARY WAGES, BENEFITS	\$6,721.10

20029	VILLAGE OF ELKHART LAKE	POSTAGE 4TH QTR BILLING	\$245.00
20021	WE ENERGIES	ELECTRICITY	\$986.35
20020	WI EMERGENCY MANAGE	TIER II FILING FEE	\$410.00
20030	WPS	NATURAL GAS	\$105.25
20013	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2-1-16	\$7,584.60
20014	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2-3-16	\$11,141.99
20015	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2-8-16	\$30,804.91
20022	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2-9-16	\$1,702.06
20031	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS	\$2,277.20
20032	VILLAGE OF ELKHART LAKE	DECEMBER 2015 WAGES, BENEFITS	\$3,122.66
		TOTAL WATER	\$66,981.24

(Shovan/Kapellen) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

56	ABACUS ARCHITECTS, INC	VICTORY LANE RETAINING WALL	\$412.50
62	BD COMM OF PUBLIC LNDS	TID 3 OSTHOFF PRINCIPAL, INT; TID 2 SARGENTO INT	\$60,744.62
66	EDGARTON, ST.PETER	TID 2 LEGAL VET, VICTORY N; TID 4 WOLF LEGAL	\$1,886.87
67	EHLERS	TID 4 WOLF, TID 2 SARGENTO, VICTORY STF LOAN FEE	\$10,000.00
99	ELKHART INN	CDA SIGN GRANT- ELKHART INN	\$750.00
72	KAPUR & ASSOCIATES	TID 4 WOLF WATER LINE; TID 2 GARFIELD STREET	\$16,822.11
100	PRELLWITZ, JOHN	TID 2 DEVELOPER INCENTIVE- COMPASSIONATE CARE	\$50,000.00
		TOTAL CDA/TID	\$140,616.10

(Wolf/Baumann) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

57	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$5,255.47
59	BAYCOM INC.	POLICE GRANT COMPUTER	\$2,169.00
60	BELCO VEHICLE SOLUTIONS	POLICE GRANT SQUAD LIGHTS	\$1,882.90
61	BENEFIT ADVANTAGE	FSA, DCAP, HRA MONTHLY FEE, RUN OFF	\$70.00
50	BETTERSWEET BAKERY	ELECTION FOOD- CUPCAKES	\$47.00
63	BURKART HEISDORF	LIABILITY INSURANCE	\$6,752.00
64	CAL & GUS MOTORS	PW VEHICLE MAINT OIL CHANGE	\$30.25
51	CELLCOM	CELL PHONE- POLICE, PW, TOURISM; POLICE WIFI	\$286.23
66	EDGARTON, ST.PETER	LEGAL MATTERS - GENERAL	\$792.36
68	EICHHORST, LORI	CLEANING	\$260.00
69	FRANKS RADIO SERVICE	PW GARAGE - RADIO BATTERIES	\$120.48
70	FRONTIER	PHONE, INTERNET	\$715.57
71	HAWLEY, KAUFMAN	LEGAL POLICE	\$234.00
73	LTC	FR EMR/EMT REFRESHER TRAINING	\$1,109.76
74	MEEUSEN, MICHAEL	POLICE MILEAGE - CHIEF TRAINING	\$128.80
75	NAPA AUTO PARTS	PW PLOW TRUCK MAINTENANCE	\$60.94
52	NATIONAL EXCHANGE BANK	DOG WASTE BAGS; ICE MELT; WMCA DUES; POLICE UNIFORMS, CHIEF ASSOC DUES; TRUCK REPAIR SUPPLIES, FUSES	\$611.67
77	NORTH STAR EM VEHICLE	FD PUMP MAINTENANCE #1, #3, & #5	\$878.52

76	NORTHERN MORAINE	SEWAGE TREATMENT	\$18,110.79
78	POMPS TIRE SERVICE	PW BACKHOE TIRES & INSTALLATION	\$1,241.50
79	PROFESSIONAL DOOR SYS	POLICE GARAGE DOOR REPLACEMENT	\$5,535.00
80	QUILL	POLICE PAPER TAPE, FOLDERS, PHONE CHARGER	\$222.48
81	RAY O HERRON CO	POLICE GUNS	\$2,084.88
96	ROSS IMAGING	CLERK ANNUAL COPY MACHINE FEE	\$740.18
82	SCHUH, CASSIE	FR MILEAGE - SCHUH	\$79.35
83	SHEBOYGAN CO TREASURER	SALTER UNIT, SALT, TRUCK REPAIR; COMPUTER SUPPORT; LAPTOP; LAPTOP CREDIT; COURT CO ASSESS	\$4,784.98
84	STAPLES	CLERK - OFFICE SUPPLIES HANGING FILES	\$53.66
85	STATE OF WISCONSIN	COURT - STATE ASSESSMENT	\$605.40
53	SUPERIOR VISION	VISION INSURANCE	\$115.40
86	TRANSAMERICA LIFE INS	CRITICAL ILLNESS	\$47.00
54	WE ENERGIES	ELECTRICITY	\$8,665.67
87	WEBER WOOD CUTTING	TREE CUTTING - HAZARDOUS GOTTFRIED ST	\$150.00
88	WEX BANK	PW GAS & OIL	\$902.96
89	WEX BANK	POLICE GAS & OIL	\$209.09
90	WISCONSIN BANK & TRUST	NORTHERN MORAINE INTEREST, PRINCIPAL	\$63,650.00
91	WI DEPT. OF JUSTICE	POLICE TIME COMPUTER - 1 ST QTR	\$234.00
93	WI MUNICIPAL CLERKS	CLERK - WMCA CERTIFICATION APP- REILLY	\$100.00
55	WI MUNICIPAL CLERKS	WMCA MEMBERSHIP- WEIR	\$50.00
94	WISCONSIN NEWSPRESS	ELECTION ABSENTEE VOTING; ALLEY VACATION NOTICE	\$96.28
98	WPS	NATURAL GAS	\$1,496.46
95	WI SUPREME COURT	COURT - JUDGE CONTINUING EDUCATION	\$700.00
TOTAL GENERAL			\$131,280.03
TOTAL PAYROLL			\$60,261.77
Total February Expenses			\$ 191,541.80

(Shovan/Garton) moved and seconded to approve the general vouchers for February and pay as presented.

Motion Carried Unanimously

OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD: None

(Kapellen/Wolf) moved and seconded to adjourn the meeting at 7:55 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, March 21, 2016 – 7:00 P.M.	BOARD OF TRUSTEES
MONDAY, April 4, 2016 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, April 13, 2016 – 6:00 P.M.	PLANNING COMMISSION
MONDAY, April 18, 2016 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, April 30, 2016 – 6:00 P.M.	CDA

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

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VILLAGE BOARD MEMBERS

PRESIDENT: Alan Rudnick (611 Otto Way) 876-3113

TRUSTEE: Mike Wolf (POB 506) 876-3100

TRUSTEE: Steven Kapellen (POB 271) 876-2177

TRUSTEE: Pam Garton (674 Birchwood Drive) 876-2376

TRUSTEE: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Lynn Shovan (POB 86) 876-2056

TRUSTEE: Richard Baumann (22 Cedar Lane) 920-781-2030

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*****Winter Parking Regulations*****

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street or the parking lot on North East Street between the hours of 2:00 o'clock A.M. and 6:00 o'clock A.M. commencing the fifteenth (15th) day of November and ending on the **first (1st) day of April** of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.



*****Snow Removal*****

Section 10.03 - Removing Snow from Sidewalks: residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period.

Residents have 24 hours after a winter storm to remove ice and snow from their sidewalks. Snow cannot be blown or plowed onto Village Streets. Residents must also shovel out any hydrants near their home.



You will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner. Also, the entire sidewalk must be shoveled. A small path is not sufficient and you will be in violation of the Village ordinance.

***Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.***

Water & Sewer Rate Increase

The Elkhart Lake Water Utility applied to the Public Service Commission for a water rate increase. The new rates will become effective on January 1, 2016, (April 15, 2016 billing). Below are the updated rates.

Charges for water:

- First 3000 cubic feet used each quarter-\$2.02 per 100 cubic feet + meter chg.
- Next 17,000 cubic feet used each quarter-\$1.74 per 100 cubic feet + meter chg.
- Next 30,000 cubic feet used each quarter-\$1.41 per 100 cubic feet + meter chg.
- Over 50,000 cubic feet used each quarter-\$1.08 per 100 cubic feet + meter chg.

Meter charges:

- 5/8" meters --\$18.73 per quarter 3/4" meters --\$18.73 per quarter
- 1" meters --\$22.99 per quarter 1 1/4" meters --\$29.56 per quarter
- 1 1/2" meters --\$36.13 per quarter 2" meters --\$59.12 per quarter
- 3" meters --\$108.40 per quarter 4" meters --\$164.23 per quarter

The Elkhart Lake Village Board will be increasing the sewer rates effective January 1, 2016. The new rate will be \$5.50 per 100 cubic feet of water consumption and \$23.00 meter fee per quarter.

Please contact the Village Administrator/Clerk-Treasurer's Office at **(920) 876-2122** or clerk@elkhartlakewi.gov if you have questions related to water billing.

Spring Election April 5th, 2016

Photo ID Required



Photo ID will be required at all elections. The following are some frequently asked questions about the photo ID law:

Do I have the right photo ID?

Below are the acceptable IDs for voting purposes and can be unexpired or expired after the date of the most recent general election (currently, Nov. 4, 2014):

- Wisconsin DOT-issued driver license
- Wisconsin DOT-issued identification card
- Military ID card
- U.S. passport

There may be other acceptable forms of photo ID, but please contact the Clerk's office at 920-876-2122 for more information. The address on your ID does not have to be current. Election officials will only look at your ID type, name, picture, and expiration date.

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsin.gov or call (608) 264-7447.

Your local DMV office is located at:

**Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.

What can I expect at the polling place?

Now that voters are bringing their IDs, voting at your polling place will be a little different. ****Please be prepared & patient.**

State It: As always, you'll need to state your full name and address for the election official who checks you in. They'll check your information in the poll book. Understandably, some people are uneasy about announcing their name in public, but it is the law, and it helps ensure openness in elections.

Show It: Next, it's time to show your photo ID. That way, poll workers can compare your face to your photo and confirm that you really are you.

Sign It: Finally, you'll sign the poll book (unless a physical disability prevents it). Your signature or mark should go right next to your name and address.

**For complete information about the Voter Photo ID Law and its requirements, please visit:
BRINGIT.WISCONSIN.GOV or call (866) VOTE-WIS or 920-876-2122.**

“Save the Caboose”

The Soo Line caboose that has been sitting next to the Depot since the 1970’s is in need of repair. The condition has not completely deteriorated but is getting close. In partnership with the Elkhart Lake Historical



Society, we are looking at what needs to be done to save the caboose.

We need your help. The Village and the Historical Society have committed dollars to help with the refurbishment. If you are interested in helping, by donating money or helping work on the caboose, please let us know. Call the Village at 920-876-2122 and leave your information. We will contact you.



BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk’s Office at 920-876-2122.

ATTENTION DOG OWNERS!

Dog Licenses are due Thursday, March 31st
Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)



It is unlawful for a dog to be within *any public park or beach or the fireman’s park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.



VILLAGE ORDINANCE 8.27

It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner’s premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



VILLAGE ORDINANCE 8.29

Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus