

**VILLAGE OF ELKHART LAKE & TOWN OF RHINE
JOINT EMERGENCY RESPONSE COMMITTEE MEETING
MINUTES
MONDAY, SEPTEMBER 22, 2014**

PROCEEDINGS:

1. **CALL TO ORDER:** The meeting was called to order by Elkhart Lake Joint Emergency Response Committee member, Steve Kapellen, at approximately 6:00 PM on Monday, September 22, 2014 at the Fire Station Located at 610 South Lincoln Street, Elkhart Lake, WI.
2. **COMPLIANCE WITH OPEN MEETING LAW:** Notice was posted September 18, 2014.
3. **ROLL CALL: Town of Rhine:** Don Sager, Frank Zimmermann. **Village of Elkhart Lake:** Steve Kapellen. **Elkhart Lake Fire Department:** Pat Zorn. **Elkhart Lake First Responder Department:** Lisa Holzmann. **Elkhart Lake Emergency Preparedness:** Michael Meeusen. **Others Present:** Troy-Elkhart Lake Fire Department, Jessica Reilly-Administrator/Clerk-Treasurer, Village of Elkhart Lake, Kay Pauly-Office Assistant, Town of Rhine.
4. **APPROVAL OF MINUTES** – July 15, 2014 – A motion to accept the minutes as written was made by **Sager**, second by **Zimmermann**. Discussion: None. Motion carried with no nay votes.
5. **PUBLIC COMMENTS:** None
6. **DISCUSS AND POSSIBLY ACT ON THE FOLLOWING:**

NEW BUSINESS:

- A. **EMERGENCY MANAGEMENT 2015 BUDGET – EXPENDITURES AND OUTLAY ITEMS** – A motion to approve the budget of \$2,925 plus \$1,270 for Emergency Operations Center phone lines was made by **Sager**, second by **Zimmermann**. Discussion: None. Motion carried with no nay votes.
- B. **EMERGENCY MANAGEMENT SALARY 2014** – A motion to approve the salary and add \$500 was made by **Sager**, second by **Zimmermann**. Discussion: none. Motion carried with no nay votes.
- C. **FIRST RESPONDER 2015 BUDGET – EXPENDITURES AND OUTLAY ITEMS** – A motion to approve the budget of \$20,830 was made by **Sager**, second by **Zimmermann**. Discussion: None. Motion carried with no nay votes.
- D. **FIRE DEPARTMENT 2015 BUDGET – EXPENDITURES AND OUTLAY ITEMS** – A motion to approve the revised budget of \$74,900 plus \$81,505 for Capital Expenditures was made by **Sager**, second by **Zimmermann**. Discussion: None. Motion carried with no nay votes.
- E. **FIRE DEPARTMENT LONG-TERM CAPITAL EXPENDITURES** – Each of the 4 items were discussed.

7. **NEXT MEETING DATE:** Quarterly meeting Tuesday, October 14, 2014 at 6PM.

8. **ADJOURNMENT:** A motion to adjourn at 6:33 was made by **Sager**, second by **Kapellen**.
Discussion: none. Motion carried with no nay votes.

Respectfully submitted,

Kay Pauly, /Town of Rhine Office Assistant

UNAPPROVED