



## VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

### **MINUTES June 2<sup>nd</sup>, 2014**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, June 2<sup>nd</sup>, 2014 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, May 29<sup>th</sup>, 2014 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Community Bank and Trust and the Municipal Office between the hours of 3:25 P.M. and 3:45 P.M. and on the Village website on Thursday, May 29<sup>th</sup>, 2014 at 4:10 P.M.

President Rudnick called the meeting to order at 7:01 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, Pam Garton, Steve Kapellen, Richard Sadiq, and Lynn Shovan.

Others in attendance included: Terri Knowles; Dawn Klister; Greg Wieser; Emmitt Feldner; Jessica Reilly, Clerk-Treasurer/Administrator.

The Pledge of Allegiance was recited.

### **Approval of Minutes –**

(Sadiq/Shovan) moved and seconded that the May 5<sup>th</sup> & 19<sup>th</sup> 2014 Board minutes be approved.  
Motion Carried Unanimously

### **Treasurer's Report –**

(Shovan/Kapellen) moved and seconded to approve the May Treasurer's report as printed.  
Motion Carried Unanimously

### **Public Comment – None**

### **NEW BUSINESS:**

Vintage Concours d'Elegance – July 18<sup>th</sup> & 19<sup>th</sup> – Dawn Klister & Greg Wieser- Road America  
Wieser explained that the banner, ramps, tent, walkway permit, liquor dispensation, and street closure. The Board also discussed the placement and purchasing of port-a-potties for these nights.

(Sadiq/Kapellen) moved and seconded to approve the request by Road America for the Concours d' Elegance and the port-a-potties.

Motion Carried Unanimously

### **Downtown Night – Chamber – Street Closure, Liquor Dispensation, Garbage Donation**

Knowles discussed the liquor dispensation and street closure for Downtown Night on August 11<sup>th</sup>, 2014. The street would need to be closed from 1 pm to 10 pm. The Board discussed that the garbage should be covered under the new contract, so there should be no need to have a garbage bin.

(Baumann/Shovan) moved and seconded to allow the street closure and liquor dispensation as presented for Downtown Night on August 11, 2014.

Motion Carried Unanimously

Temporary Class B – Picnic License – Elkhart Lake Fire Department – July 4, 5, & 6, 2014

(Sadiq/Kapellen) moved and seconded to approve the temporary Class B Picnic License for the Elkhart Lake Fireman’s Picnic on July 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>, 2014.

Motion Carried Unanimously

Temporary Class B – Picnic License – Elkhart Lake Chamber of Commerce – August 11, 2014

(Kapellen/Sadiq) moved and seconded to approve the temporary Class B Picnic License for the Chamber of Commerce on August 11<sup>th</sup>, 2014.

Motion Carried Unanimously

**COMMITTEE REPORTS**

*MAY BUILDING PERMITS* – Reilly

This report was included in the Board packet on dropbox.

*ECONOMIC DEVELOPMENT* – Sadiq

Highlights of June 2<sup>nd</sup>, 2014 meeting:

The Committee was in closed session about the industrial park land.

*ADMINISTRATION & FINANCE* – Sadiq

Highlights of the June 2<sup>nd</sup>, 2014 meeting:

- 1) The Committee reviewed the compensatory time for the public works employees. The issue was discussed and resolved.
- 2) The Committee recommended the Boy Scouts Agreement to the Board.

*PUBLIC WORKS* – Wolf

Highlights of the June 2<sup>nd</sup>, 2014 meeting:

- 1) The Committee discussed implementing a \$50 walkway permit fee. There was also a discussion on the weight limits of the walkway.
- 2) The Committee discussed purchasing a dog station for Peter Menne’s property on E. Rhine Street, who will reimburse the Village.
- 3) The public works building is tabled until more information is obtained from Don Albright.

*BOARD OF REVIEW* – Rudnick

Highlights of the May 2<sup>nd</sup>, 2014 meetings:

The Board of Review was adjourned until 6:00 pm on June 25<sup>th</sup>, 2014.

*PRESIDENT’S REPORT* – Rudnick

- 1) Rudnick attended the Memorial Day event.
- 2) The new garbage bins have been delivered and will start being used this week.
- 3) Rudnick attended three ribbon cuttings in the past week for Vintage Elkhart Lake, Elkhart Lake Outfitters, and the Black Pig.
- 4) Rudnick discussed the heads of government meeting, including the calls for service changes that the sheriff’s department is implementing. He would like the PPP Committee to review these changes with Chief Meeusen.

- 5) Rudnick also went to lunch with Dane, executive director of the SCEDC. The SCEDC provided funding to the Osthoff project and can provide additional help marketing the Vil

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Operator's Licenses – New

(Garton/Kapellen) moved and seconded to approve the following new operators' licenses expiring June 30, 2015:

Osthoff Resort - Kendra Kirsch, Hayley Rickmeier, Erika Owens, Jennifer Gill, Margaret Manning, Kimberly Lettow, Garet Prom, Felicia Henkel, Samantha Cleveland, Andrea Bachmann; Victorian Village - Jaymeson Gallimore, Christine Turney; Braun's Ranch - Pamela Pirkov; Quit Qui Oc - Taylor Jahnke, Brittni Peterson, Natalie Schnell; Marshall's One Stop - Robert Bos; ELGAA - Joseph McClurg; and Siebkens - Marisa Raeder.

Motion Carried Unanimously

Operator's Licenses – Renewal

(Sadiq/Kapellen) moved and seconded to approve the following renewal operators' licenses expiring June 30, 2015:

Braun's Ranch - Lynne Sippel, Bridget Braun; ELGAA – Jason Kossman, Darryl Mrozinsky, Matthew Flora; General – Ann Buechel-Haack; Lake Street Café – Lisa Grall, John Shovan, Matthew Hozstman; Lincoln Street Sports Bar & Grill – Jessica Williams, Leonell Friedel, Scott Dedlow; Osthoff Resort – Patricia Zepnick, Emma Roy, Tracy Schuler, Scott Baker, Alexis Carroll, Joel Wallner, Vincent Sacket, Ivy Daugharty, Olivia White, Alicia White, Meghan Pasineau, Elizabeth Galba, Phyllis Galba, Emilie Kapellen-Harvey, Charlene Graf, Austin Dewhurst, Majarka Ford-Ziegelbauer, Matthew Ford-Ziegelbauer, Zachary Matznick, Margit Wicklund, Mason Rishel; Quit Qui Oc – Michael Toney, Jodi Kloppenburg, Andrea Schmidt, Gary Kober, John Emley, Renee Sixel, Todd Montaba, Jeremy Schmidt, Alice Guse; Victorian Village – Samantha Halverson; Brown Baer – Jessica Sixel, Michelle Koehler, Kassi Kosnicki

Motion Carried Unanimously

Resolution 10 – CMAR Sewage Collection System 2013

Wolf introduced Resolution 10 – CMAR Sewage Collection System Sanitary Sewer Overflow for 2013. (Sadiq/Garton) moved and seconded to approve Resolution 10 - CMAR Sewage Collection System Sanitary Sewer Overflow for 2013.

Motion Carried Unanimously

**RESOLUTION TEN - 2014  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**COMPLIANCE MAINTENANCE ANNUAL REPORT  
SEWAGE COLLECTION SYSTEM SANITARY SEWER OVERFLOW FOR 2013**

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**WHEREAS**, re-issuance of the Sewage Collection System Sanitary Sewer Overflow (SSO) WI-004741 requires all permittees to file an electronic Compliance Maintenance Annual Report (eCMAR) and,

**WHEREAS**, the eCMAR requires that the Board pass a resolution setting forth their actions in relationship to the operation and maintenance of the sewage collection system; and

**WHEREAS**, the report also is concerned about the financial status of the collection system to assure that adequate funds are available for proper maintenance; and

**WHEREAS**, the Village received a score of “\_\_” as determined by the report responses:

**NOW, THEREFORE, BE IT RESOLVED** that the Public Works Department continue to maintain the sewage collection system for the Village of Elkhart Lake by the following directives:

- 1) Continue to schedule a portion of the collection system for cleaning each year on a seven year rotation.
- 2) Continue to schedule a portion of the collection system for televising each year on a seven year rotation scheduling necessary repairs as they are identified.
- 3) Continue to monitor the costs involved in maintaining the Village’s system along with the cost of the treatment of the sewage to insure that there are adequate funds available to repair and maintain the system as needed.
- 4) Include the present lift station, pumps and generators in the Village’s present equipment replacement schedule.
- 5) Schedule any repair work to remedy any infiltration issues as soon as possible.
- 6) Plan for the size upgrade for sewer line that will need to handle the development of the Victory Elkhart lands.

Attest:

Adopted and Approved this  
2<sup>nd</sup> day of June, 2014

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk-Treasurer

\_\_\_\_\_  
Michael Wolf, Trustee

Boy Scout Agreement

The Board reviewed the proposed agreement with the boy scouts holding association for the land needed for the N. Lake Street extension.

(Shovan/Sadiq) moved and seconded to approve the agreement as presented.

Motion Carried Unanimously  
By Roll Call

Walkway Permits - Tabled

**TRUSTEE REPORTS:**

Shovan brought up the use of sandwich board signs. A letter will be sent to all businesses reminding them of the regulations. Shovan also stated that the can collection on Peter Menne’s property is an eyesore.

Kapellen stated that Richard Feldmann discussed street drainage on his property. Feldmann stated he will not maintain this area as it is filled with garbage. Reilly will look into this situation.

Garton stated that the gardeners have begun working in their beds. The big clean out and mulch day will be in the next week or two.

Wolf also reminded the Board that people should try not to park in front of the statues.

**COMMUNICATIONS:** "FOCUS" is available, as well as the 2013 Bay Lake Annual Report.

**ADMINISTRATOR'S REPORT:** Open book will be held on June 5<sup>th</sup> from 2:00 to 4:00 pm and the Board of Review will be on June 25<sup>th</sup> from 6:00 to 8:00 pm. The new phone system will be installed on June 4<sup>th</sup>. Residents need to use their new garbage bins starting this week.

**ANY OTHER BUSINESS:**

(Garton/Wolf) moved and seconded that the meeting be adjourned at 7:37 P.M.

Motion Carried Unanimously

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Jessica Reilly, Administrator/Clerk

**MINUTES June 16<sup>th</sup>, 2014**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, June 16<sup>th</sup>, 2014 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, June 12<sup>th</sup>, 2014 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Community Bank and Trust and the Municipal Office between the hours of 3:25 P.M. and 3:45 P.M. and on the Village website on Friday, June 12<sup>th</sup>, 2014 at 4:30 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, Pam Garton, and Steve Kapellen. Trustees Richard Sadiq and Lynn Shovan were absent.

Others in attendance include: Mike & Deb Korneli; Bernard & Janice Schmitt; Al Schafer; Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

**AGENDA APPROVAL** – Move up sections VIII E, A, B, and C.

**PUBLIC COMMENT** – None

**NEW BUSINESS**

Elkhart Lake Vintage Festival – VSCDA – September 13<sup>th</sup>, 2014

Deb and Mike Korneli of VSCDA presented a request for a police escort, street closure, an over the street banner, and concessions in front of National Exchange Bank and Trust.

Concern was raised about the number of cars that head back to the track in the escort.

(Garton/Baumann) moved and seconded to close South Lake Street from National Exchange Bank & Trust to Elm Street for the VSCDA between 2:30 p.m. and 5:00 p.m. and Elm Street to Victorian Village Driveway from 2:30 p.m. to 7:30 p.m. on Saturday, September 13<sup>th</sup>. The banner can be placed between Paddock Club and National Exchange Bank from September 12<sup>th</sup> to September 15<sup>th</sup> and the vendors can set up in front of the bank. The escort back to the track needs to have at least 25 vehicles that end up back at the track, or the group will be charged a fee determined by the police department.

Motion Carried Unanimously

Vending Machine – Permit – John Shovan – 21 S. Lake Street – back of building

The Board discussed the placement of the vending machine on the back of the building at 21 S. Lake Street. Concerns were raised about the look of the machine. Shovan stated that the purpose is to provide soft drinks to the neighborhood. The Board discussed that the permit needs to be approved every year.

(Wolf/Kapellen) moved and seconded to approve the vending machine in the back of the building at 21 S. Lake Street.

3-2 Motion Carried  
By Roll Call  
Ayes - Wolf, Rudnick, Kapellen  
Nays - Baumann & Garton

Ordinance 588-Chapter 26 Aviation Ordinance

The Board reviewed and discussed Chapter 26 – Aviation Ordinance. Schafer discussed the rationale for the ordinance.

Wolf Introduced and Garton/Baumann moved and seconded to approve Ordinance 588-Creating Chapter 26-Aviation Ordinance.

Motion Carried Unanimously  
By Roll Call

**ORDINANCE 588  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**CREATING CHAPTER 26  
AIRCRAFT ORDINANCE**

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**WHEREAS**, the Village of Elkhart Lake finds it necessary to create Village Ordinance Chapter 26; and

**WHEREAS**, the Planning Commission created and reviewed Chapter 26 to regulate aircraft in the Village of Elkhart Lake; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake after duly holding a public hearing on Monday, June 16<sup>th</sup>, 2014 in accordance with Wisconsin State Statutes does hereby ordain as follows:

## **Chapter 26**

### **AIRCRAFT OPERATIONS**

26.01 **INTRODUCTION.**

- (1) **Purpose.** It is the purpose of this ordinance to promote public health, safety, convenience, and general welfare; to maintain safe and healthful conditions; and to protect the privacy of residents and visitors.
- (2) **Effective Date.** This ordinance shall become effective after a public hearing, adoption by the Village Board of Trustees, and publication or posting as required by law.
- (3) **Jurisdiction.** The jurisdiction of this ordinance shall include all the corporate limits of the Village of Elkhart Lake.

26.02 **GENERAL PROHIBITION.** Except as noted elsewhere in this ordinance, no person shall takeoff or land any aircraft, including gliders, balloons, helicopters, parachutes, manned or unmanned, within the village limits without prior written permission of the Village Board and the relevant property owner at which the activity is occurring. This ordinance shall not apply to emergency landings, military, public safety, emergency medical operations conducted in a manner that complies with FAA requirements.

26.03 **SPECIAL CIRCUMSTANCES.** The Village Board may permit the operation of manned or unmanned Parachutes, Hot Air and Helium Balloons, Helicopters and Unspecified Aircraft in connection with special events for a specified duration and defined hours of the day. The Village Board shall prescribe the manner in which permits for such events may be applied for and issued. The Village Board retains the sole discretion to approve, conditionally approve or deny permits. No applicant has a property right to the issuance of a permit under this ordinance nor is the permit assignable or transferable. In any event all such operations must be conducted in accordance Section 26.04 of this ordinance.

- (1) Among the general terms for the issuance of the permit include, but are not limited to:
  - a. Naming the Village as an additional insured, of a minimum of \$1 million dollars.
  - b. Submit a plan to control any crowds on the ground with regard to adequate separation from the event.
  - c. Provide experience and competency of the applicant and/or pilot.
  - d. Provide site requirements & limitations appropriate to the type of aircraft requested.
  - e. Other conditions consistent with the purposes described in Section 26.01(1), above.

26.04 **FLIGHT OPERATIONS.** (a) No person shall operate any aircraft manned or unmanned in the airspace above the village in violation of Federal or State of Wisconsin regulations, or in any manner which endangers public safety or interferes with or violates the privacy of persons on the ground conducting personal or commercial activities.

26.05 **PHOTOGRAPHY.** Using Drone Aircraft to take video or still photography or observe persons in non-public areas is strictly prohibited and in violation of Wisconsin State Law. Such acts may be liable for civil action and will be referred to the appropriate government agency for prosecution.

26.06 **AMATEUR MODEL ROCKET & FREE BALLOON FLIGHT.** Amateur model rockets and free balloon flights must comply with FAA Regulations. Personal injury or property damage resulting from such activity will be the responsibility of the operator. Violation will be referred to the appropriate government agency for prosecution.

26.07 **SCALE MODEL AIRCRAFT & DRONES.** The line of sight operation of non-turbine powered scale model aircraft and drones for non-business purposes are permitted from and over the owner's property and open public recreational areas when conducted in a safe manner that does not endanger persons or property. The FAA recommends that altitude should be restricted to 400 feet (AGL) or less.

26.08 **PENALTIES.** Any person who violates the provisions of Sections 26.02, 26.03, 26.06, or 26.07 of this ordinance shall upon conviction forfeit not less than \$200.00 and not more than \$500.00 together with the cost of prosecution and any resulting damages for each occurrence. Anyone in default of such forfeiture may be imprisoned in the county jail for not more than 30 days for each day of continued violation.

26.09 **SEVERABILITY.** If any provision of this ordinance is held by a court or agency of competent jurisdiction to be invalid or unenforceable, the balance of this ordinance is severed and shall survive.

**BE IT RESOLVED**, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this  
16<sup>th</sup> day of June, 2014

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Michael Wolf, Trustee

Ordinance 589 – Amend Zoning Ordinance Sections 16.50(4)(f) & 16.51(4)(f) – Eliminate Heliports & Bus Depots as Conditional Uses

The Board reviewed and discussed Ordinance 589- Amending the Conditional Uses in Sections 16.50(4)(f) & 16.51(4)(f).

Wolf stated he felt that we are targeting heliports. Rudnick stated that before action was taken, the attorney was contacted. Wolf stated that he thinks the Village should wait two years to take any action. Baumann stated that the Village addresses problems as they come up and this has been a problem that has come up. Wolf asked what was the vote at Planning Commission. Reilly stated the vote was 3 to 2 to recommend the change.

Garton Introduced and Baumann/Rudnick moved and seconded to approve Ordinance 589- Amending Zoning Ordinance Sections 16.50(4)(f) & 16.51(4)(f) – Eliminate Heliports & Bus Depots as Conditional Uses.

3-2 Motion Carried  
By Roll Call  
Ayes - Baumann, Garton, Rudnick  
Nays – Wolf & Kapellen

**ORDINANCE 589  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**AMENDNDING ZONING ORDINANCE SECTIONS 16.50(4)(f) & 16.51(4)(f)  
MANUFACTURING CONDITIONAL USES –  
ELIMINATING HELIPORTS & BUS DEPOTS**

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**WHEREAS**, the Village of Elkhart Lake finds it necessary to revise Village Ordinance Sections 16.50(4)(f) & 16.51(4)(f) which relates to the conditional uses allowed in manufacturing zoning districts; and

**WHEREAS**, the Planning Commission reviewed and revised Sections 16.50(4)(f) & 16.51(4)(f) to remove heliports & bus depots from the list of conditional uses and renumber Sections 16.50(4) and 16.51(4); and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake after duly holding a public hearing on Monday, June 16<sup>th</sup>, 2014 in accordance with Wisconsin State Statutes does hereby ordain as follows:

**16.50 M-1 LIMITED MANUFACTURING DISTRICT**

**(4) Conditional Uses.**

- (a) Athletic Clubs
- (b) Experimental, testing and research laboratories.
- (c) Gasoline service stations, automobile and truck servicing and repair, automobile and truck rental services, and automobile and truck washing.
- (d) Gymnasiums.
- (e) Health resorts.
- (f) Locker plants provided that no meat packing and processing shall be conducted.
- (g) Manufacturing and processing of dimension hardwood flooring, veneer, and plywood.
- (h) Millwork, lumber yards, saw mills, and planing mills.
- (i) Office uses unrelated to principal industrial operations.
- (j) Processing and manufacturing of feeds prepared for animals and fowl, wholesale and/or retail warehousing of animal feeds, fertilizer, seeds, gardens and lawn supplies, animal health products, and lawn equipment provided that all operations are conducted within an enclosed building.
- (k) Retail stores and services related to principal industrial operations.
- (l) Transmitting towers, receiving towers, relay and microwave towers without broadcast facilities or studios.
- (m) Utilities.
- (o) Building Height – Additional building height could be permitted depending on the height of the manufacturing equipment needed.

**16.51 M-2 GENERAL MANUFACTURING DISTRICT**

**(4) Conditional Uses**

- (a) Athletic Clubs
- (b) Experimental, testing and research laboratories.
- (c) Gasoline service stations, automobile and truck servicing and repair, automobile and truck rental services, and automobile and truck washing.
- (d) Gymnasiums.
- (e) Health resorts.
- (f) Locker plants provided that no meat packing and processing shall be conducted.
- (g) Manufacturing and processing of dimension hardwood flooring, veneer, and plywood.
- (h) Millwork, lumber yards, saw mills, and planing mills.
- (i) Office uses unrelated to principal industrial operations.
- (j) Processing and manufacturing of feeds prepared for animals and fowl, wholesale and/or retail warehousing of animal feeds, fertilizer, seeds, gardens and lawn supplies, animal health products, and lawn equipment provided that all operations are conducted within an enclosed building.
- (k) Retail stores and services related to principal industrial operations.
- (l) Transmitting towers, receiving towers, relay and microwave towers without broadcast facilities or studios.
- (m) Utilities.
- (n) Building Height – Additional building height could be permitted depending on the height of the manufacturing equipment needed.
- (o) Any other use not listed above.

**BE IT RESOLVED**, that this ordinance will become effective upon its publication and posting.

Attest:  
Approved and Adopted this  
16<sup>th</sup> of June, 2014

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Pamela Garton, Trustee

## **COMMITTEE REPORTS**

### *ADMINISTRATION & FINANCE* – Sadiq

Highlights of the June 16<sup>th</sup>, 2014 meeting:

The Committee recommends approval on a few changes to the boy scout agreement including the sewer line and the land use agreement for the small Village garage.

### *PUBLIC WORKS* – Wolf

This meeting was tabled.

### *LIBRARY BOARD* – Baumann & Reilly

The Board received minutes of the May 12<sup>th</sup>, 2014 meeting.

Highlights of the June 9<sup>th</sup>, 2014 meeting –

- 1) Eastern Shores has a new library director from Iowa.
- 2) There was an article in an Ozaukee newspaper about some libraries potentially leaving the library system, they are looking at the fiscal implications of this.
- 3) The Library is looking into the drainage issues near the park entrance.

### *NORTHERN MORaine* – Reilly

Tabled to next agenda.

### *PLANNING COMMISSION* – Rudnick

The Board received minutes of the May 14<sup>th</sup>, 2014 meeting.

Highlights of the June 11<sup>th</sup>, 2014 meeting:

- 1) The Commission recommended a conditional use permit for 310 Aero Drive for Athletic Clubs.
- 2) The Commission received an update on the progress in TID #2.
- 3) The Commission briefly discussed the industrial park land and prospects.

### *PUBLIC HEARING* – Rudnick

Highlights of the June 16<sup>th</sup>, 2014 hearing:

The public hearing was held tonight on the vending machine request, aviation ordinance, and zoning amendment.

### *PRESIDENT'S REPORT* – Rudnick- None

## **UNNISHED BUSINESS:**

### Boy Scout Agreement

The Board reviewed the proposed changes to the agreement with the boy scouts holding association for the land needed for the N. Lake Street extension. The Board was fine with the changes.

(Garton/Baumann) moved and seconded to approve the agreement as presented.

Motion Carried Unanimously

**NEW BUSINESS**

Ordinance 590- 6.12 Motor Vehicles Prohibited & Resolution 11 Walkway Permit Fee

These items were tabled.

(Wolf/Baumann) moved and seconded that a Class “A” Beer License be granted to Schmitt Family Park, LLC, Linda Schmitt Agent for Firemen’s Park for the licensing year expiring June 30, 2015.

Motion Carried Unanimously

(Garton/Kapellen) moved and seconded that a combination “Class “A” Beer and Intoxicating Liquor License be granted Horn/Conventure LLC, Carol Marshall-Horn Agent for Marshall’s One Stop for the licensing year expiring June 30, 2015.

Motion Carried Unanimously

(Garton/Baumann) moved and seconded that a Class “B” License be granted to the Elkhart Lake-Glenbeulah Athletic Association, Amy Sitko Agent for Vollrath Park Concession Stand, KEWS, LLC, Daniel Sadiq Agent for Off the Rail, and Elkhart Lake Tacos LLC, Jason Fischer Agent for the licensing year expiring June 30, 2014.

Motion Carried Unanimously

(Kapellen/Baumann) moved and seconded that a combination “Class “B” Beer and Intoxicating Liquor License be granted to the following for the licensing year expiring June 30, 2015:

- Black Pig Elkhart Lake LLC., Robert Hurrie, Agent – Black Pig
- Schmitt Family Bowling Center LLC., Linda Schmitt, Agent -- Anchor Lanes
- Brauns Ranch LLC, Glenn Braun Agent – Braun’s Ranch Supper Club
- MIDO, Inc., Michael Baer, Agent -- The Brown Baer
- Lake Street Café, Inc., Lynn Shovan, Agent -- Lake Street Café
- Osthoff Management Corp., Scott Baker, Agent --The Osthoff Resort
- Petrie Pubs LLC, Timothy J. Petrie, Agent – Lincoln Street Sports Bar & Grill
- Village Green Restaurant Inc., Lynn Chisholm, Agent –Paddock Club
- Quit-Qui-Oc Golf Club, Inc., Rachel Montaba, Agent—Quit Qui Oc Golf Club
- Victorian Village Hospitality Mgt., LLC, Judith Salzwedel, Agent -- Victorian Village Resort

Vintage Elkhart Lake, LLC, Jaclyn Grace Stuart, Agent—Vintage Elkhart Lake

Motion Carried Unanimously

(Wolf/Garton) moved and seconded that a combination “Class “B” Beer and Intoxicating Liquor License be granted to the following with the condition that all taxes and monies due the Village be paid prior to issuance of the license for the licensing year expiring June 30, 2015:

Siebkens, LLC, Laurie Stecker Agent, Siebken’s Resort

Motion Carried Unanimously

(Wolf/Baumann) moved and seconded that a “Class C” Wine License be granted to KEWS LLC, Daniel Sadiq Agent for Off the Rail for the licensing year expiring June 30, 2015.

Motion Carried Unanimously

(Kapellen/Baumann) moved and seconded that a Cigarette and Tobacco Products License be issued to the following applicants for the licensing year expiring June 30, 2015:

MIDO, Inc., Michael Baer, Agent -- The Brown Baer  
Lake Street Café, Inc., Lynn Shovan, Agent -- Lake Street Café  
Osthoff Management Corp., Scott Baker, Agent --The Osthoff Resort  
Quit-Qui-Oc Golf Club, Inc., Rachel Montaba, Agent—Quit Qui Oc Golf Club  
Victorian Village Hospitality Mgt., LLC, Judith Salzwedel, Agent -- Victorian Village Resort  
Vintage Elkhart Lake, LLC, Jaelyn Grace Stuart, Agent—Vintage  
Horne/Conventure LLC, Carol Marshall-Horne Agent – Marshall’s One Stop  
Motion Carried Unanimously

(Garton/Baumann) moved and seconded that a vending license for the licensing year expiring June 30, 2015 be granted to Carol Marshall-Horne for Marshall’s One Stop, Rachel Montaba for Quit-Qui-Oc Golf Club and Linda Schmitt for Schmitt Family Park LLC – Firemen’s Park.  
Motion Carried Unanimously

(Garton/Sadiq) moved and seconded that Operator Licenses be granted to the following new applicants for the licensing year ending June 30. 2015:

Lincoln Street Sports Bar & Grill – Katie Frewerd; Osthoff Resort – Elizabeth Raeder, Katie Stock, Lori Schueller, Allison Wallner, Mark Schroeder, Danielle Krerowicz; Schmitt’s Family Bowling – Cody Schmitt; Vintage Elkhart Lake – Zdeena Hayssen  
Motion Carried Unanimously

(Wolf/Kapellen) moved and seconded that Operator License renewals be granted to the following applicants for the licensing year ending June 30. 2015:

Braun’s Ranch – Dustin Honeysett; Brown Baer – Krynn Knepfel & Emily Stillwell (Victorian Village); ELGAA – Lawrence Ward Jr., Josh Tegen, Jodie Lee Entringer; Off the Rail – Jennifer Newberry, Kelley Sadiq; Osthoff Resort – Samuel Moehring, Katie Hanson, Stacey Lecher, Jane Giles, Angela Brandt, Anthony Bettack, McKenna Jacobs, Maren Rishel, Kelsi Gustafson, Jason Brandt, Jackelyn Wicklund, Logan Lau, Mikki Ford-Ziegelbauer, Autumn Ochs, Wendy Pfrang, Dylan Fogeltanz; Paddock Club - Amy Bonitz; Schmitt’s Family Bowling – Daniel Schmitt, Bruce Weyker, Erin Steinpreis, Sloan Pfeifer, Scott Ninmer, Daniel Nicolaus, Matthew Keller, Alexa Anhalt; Schmitt’s Family Park – Elizabeth Merten, Margaret Golbach, Danielle Weyker; Siebken’s Resort – Laura Kobes, Brendan Semph, Matthew Majkrzak; and Victorian Village – Kenneth Salzwedel, Rebecca Kempfert, Bobbie Jo Stroessner, Tara Moen, Casey Sippel, Matthew Pickard, Joseph Marsho, Jennifer Liermann.

Motion Carried Unanimously

### **TRUSTEE REPORTS –**

Garton stated the beautification deserves accolades as they mulched the flower beds around the Village.

Wolf stated that the trash receptacles around town are looking nice. Wolf also reported that there was a problem with cars, bikes, the farmer’s market, and triathlon over the weekend. This will need to be reviewed for next year.

## COMMUNICATIONS – Reilly

Reilly reported that the “Wisconsin Magazine of History,” “Wisconsin Taxpayer,” and “FOCUS” are available for review. Reilly also mentioned that the Maywood Earth Ride will be taking place on the edge of the Village in September 2014.

## ADMINISTRATOR’S REPORT – Reilly

Reilly stated that the Northern Moraine tour is scheduled for 10 am on June 17<sup>th</sup>. Reilly also reminded the Board that the Board of Review is at 6:00 pm on June 25<sup>th</sup>. Finally Reilly provided an update on the railroad condemnation.

## VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

316	NATIONAL EXCHANGE BANK & TRUST	OFFICE SUPPLIES, PROGRAMS, E-COLLECTIONS	\$126.16
319	WE ENERGIES	ELECTRICITY	\$266.63
325	ALLEN, RICK	FRIENDS OF LIBRARY	\$290.00
330	BAKER & TAYLOR	GIFTS/DONATIONS, BOOKS, VIDEOS	\$1,388.32
338	DEBELACK, KARL	LIBRARY PROGRAMS	\$200.00
339	DEMCO MEDIA	OFFICE SUPPLIES	\$80.69
353	DEPARTMENT OF ADMIN.	LIBRARY T-1 LINE	\$600.00
341	EASTERN SHORES LIBRARY	TECHNOLOGY FUND	\$4,506.95
343	EICHHORST, LORI	GEN.BLDG.MAINT.(REPAIRS/SUPPL)	\$250.72
349	FIRST COMMUNICATIONS	LONG DISTANCE PHONE SERVICE	\$10.83
350	FRONTIER	PHONE SERVICE	\$80.03
357	MORAN, MARK	LIBRARY PROGRAMS	\$400.00
369	UPSTART	FRIENDS OF LIBRARY	\$322.18
382	WPS	NATURAL GAS	\$39.43
		TOTAL LIBRARY	\$8,561.94

(Baumann/Kapellen) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20110	ELKHART LAKE POST MASTER	POSTAGE	\$220.00
20111	WE ENERGIES	ELECTRICITY	\$937.07
20113	AWWA	EXPENSES	\$79.00
20114	DAUNS PROFESSIONAL LAWN LLC	WATER - REPAIRS TO PLANT	\$850.00
20115	DIGGERS HOTLINE, INC.	DIGGERS HOT LINE FEES	\$80.04
20116	FEHR GRAHAM ENGINEERING	TRAINING	\$462.50
20117	FIRST COMMUNICATIONS	PHONE SERVICE	\$7.78
20118	FRONTIER	PHONE SERVICE	\$61.99
20119	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$268.50
20120	U.S. CELLULAR	PHONE SERVICE	\$36.20
20121	UTILITY SERVICE CO., INC.	WATER TOWER MAINTENANCE	\$1,565.94

20122	VILLAGE OF ELKHART LAKE	TAXES & WATER WAGES	\$38,554.54
20123	WISC. DEPT. OF NATURAL RESOURC	EXPENSES	\$138.50
20124	WISC. RURAL WATER ASSOCIATION	TRAINING	\$190.00
20125	WISC. RURAL WATER ASSOCIATION	WATER - MISC. GENERAL EXP.	\$370.00
20126	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$18.50
20112	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS	\$2,548.79
20127	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS	\$402.93
		TOTAL WATER	\$46,792.28

(Wolf/Baumann) moved that the Water Utility vouchers be approved and paid as presented.  
Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

318	WATCO ETC	STREET IMP-N LAKE STREET	\$6,800.00
320	WATCO ETC	STREET IMP-N LAKE STREET	\$6,800.00
321	SHEB. COUNTY CLERK OF COUR	STREET IMP-N LAKE STREET	\$6,800.00
342	EDGARTON, ST.PETER, PETAK, &	SERVICES-LEGAL VILLAGE	\$97.50
342	EDGARTON, ST.PETER, PETAK, &	SERVICES-LEGAL VILLAGE	\$1,022.25
352	KAPUR & ASSOCIATES	STREET IMP-N LAKE STREET	\$8,557.00
352	KAPUR & ASSOCIATES	ENGINEERING SERVICES - GENERAL	\$971.50
359	PORT ABSTRACT & TITLE	STREET IMP-N LAKE STREET	\$400.00
332	THE BLACK PIG	CDA DEVELOPMENT – SIGN GRANT	\$1,000.00
373	VINTAGE ELKHART LAKE LLC	CDA DEVELOPMENT – START UP LOAN	\$5,000.00
		TOTAL CDA & TID	\$37,448.25

(Garton/Kapellen) moved that the CDA & TIF vouchers be paid as presented.  
Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

316	NATIONAL EXCHANGE BANK & TRUST	CLERK TRAINING, POLICE UNIFORMS, POLICE VEHICLE MAINTENANCE, ARBOR DAY, STOP SIGNS	\$1,434.91
317	U.S. CELLULAR	POLICE CELL PHONE	\$131.59
319	WE ENERGIES	ELECTRICITY & STREET LIGHTS	\$7,472.73
322	ADP SCREENING & SELECTION SERV	POLICE BACKGROUND CHECK	\$10.10
323	ADVANCED DISPOSAL	REFUSE & RECYCLING COLLECTION	\$5,345.83
324	AIRGAS USA, LLC	FR OXYGEN	\$532.50
326	ARNO PFEIFER INC.	PARKS & STREETS GRASS SEED	\$100.00
327	AURORA HEALTH CARE	STREET - PW BAC TEST	\$25.00
328	AURORA HEALTH CARE	POLICE PHYSICALS- STAPEL	\$96.00
329	BADGER OFFICE CITY	CC BOARD TABLES	\$3,780.00
331	BENEFIT ADVANTAGE	BENEFIT ADVANTAGE FLEX PLAN	\$35.00
354	BLANKE, MARY	COURT OVERPAYMENT - BLANKE	\$238.16
333	BOB & SCOTTS CATERING LLP	POLICE ELKHART LAKE DARE PROGRAM	\$88.00

334	BUSINESS FORMS & ACCT. SYSTEMS	CLERK'S GENERAL CHECKS	\$147.33
335	CAL & GUS MOTORS	FD BATTERIES, POLICE TIRES	\$309.00
336	CREATIVE PRODUCT SOURCING, INC	POLICE DARE PROGRAM SHIRTS	\$464.13
337	CRYSTAL LAKE CRUSHED STONE	PARKS VILLAGE BEACH SAND	\$63.72
340	DIAMOND VOGEL PAINTS	STREET OCCUPATIONAL SUPPLIES PAINT	\$89.79
342	EDGARTON, ST.PETER, PETAK, &	LEGAL GENERAL MATTERS	\$326.08
343	EICHHORST, LORI	CLEANING	\$269.28
344	ELKHART LAKE FIRE DEPARTMENT	FD BLDG MAINTENANCE SUPPLIES, ENGINE 3, GAS & OIL, ETC.	\$2,784.68
345	ELKHART LAKE TOURISM COMM.	TOURISM/CHAMBER BUILDING SINK	\$229.00
346	ELKHART LAKE WATER DEPARTMENT	HYDRANT RENTALS 1ST & 2ND QTR 2014	\$51,667.00
355	ELKHART LAKE-GLEN. SCHOOL DIST	CELL TOWER LEASE, COURT RESTITUT	\$1,693.13
347	FEHR GRAHAM ENGINEERING	STREET PW SAFETY TRAINING	\$462.50
348	FELDMANN SALES & SERVICE	PARKS JOHN DEERE REPAIRS	\$10.77
349	FIRST COMMUNICATIONS	LONG DISTANCE PHONE	\$56.80
350	FRONTIER	PHONE & INTERNET	\$518.58
378	HAROLD S LANDSCAPING	PARKS BEAUTIFICATION - MULCH	\$189.00
351	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$180.25
356	LULLOFF HARDWARE	CHAMBER BLDINGCOUNTER& BATHROOM	\$49.66
358	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$18,688.80
360	PREISSNER, KYLE	FR TRAINING CLASSES - PREISSNER	\$124.68
361	PRINCIPAL	LIFE INSURNACE	\$105.86
362	REILLY, JESSICA	MILEAGE, VACCUM, EXPENSE	\$149.46
379	SCOTTY LANDSCAPE SUPPLY	PARK VILLAGE SQUARE MULCH	\$2,205.00
363	SHEBOYGAN COUNTY TREASURER	BOARD DIRECTORY OF OFFICIALS, COMP SUPPORT, COURT ST/CTY ASSESSMENT, STREET PAINT BEADS, ELECTION SUPPLIES	\$841.03
365	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$408.80
368	THE UNIFORM SHOPPE	POLICE PT UNIFORM & MEEUSEN UNIFORM	\$176.70
366	TOWNSHIP OF RHINE	COURT TOWN OF RHINE FINES 1ST & 2ND QTR PENALTIES	\$935.00
367	TRANSAMERICA	CRITICAL ILLNESS	\$47.00
370	U.S. CELLULAR	POLICE INTERNET CHIP	\$25.89
371	U.S. CELLULAR	PW & TOURISM CELL PHONE	\$121.67
372	UW LAW SCHOOL	POLICE ANNUAL SUBSCRIPTION	\$80.00
374	VINYL GRAPHICS	POLICE - VINYL GRAPHICS REPAIR	\$108.70
375	WEISS IMPLEMENT INC.	FD & PW HOSE & CLAMPS, JOHN DEERE	\$392.61
380	WEX BANK	PW GAS & OIL	\$657.55
381	WEX BANK	POLICE GAS & OIL, BOAT	\$754.79
376	WISCONSIN KENWORTH	PW NEW PLOW TRUCK	\$129,518.00
377	WISCONSIN NEWSPRESS INC.	BOARD BOR PUBLISH, LIQUOR PUBLISH	\$350.65
382	WPS	NATURAL GAS	\$178.08
383	SCOTTY LANDSCAPE SUPPLY	PARK VILLAGE SQUARE MULCH	\$2,000.00

385	ELKHART LAKE FIRE DEPARTMENT	FR CLEANING MAR- MAY	\$149.60
384	VILLAGE OF ELKHART LAKE	FIRE STATION MAINTENANCE	\$244.53
		TOTAL GENERAL	\$237,064.92

TOTAL PAYROLL           \$ 55,274.28  
Total June Expenses       \$ 292,339.20

(Kapellen/Garton) moved and seconded to approve the general vouchers for June and pay as presented.

Motion Carried Unanimously

**OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD – None**

(Wolf/Baumann) moved and seconded to adjourn the meeting at 8:00 p.m.

Motion Carried Unanimously

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Jessica Reilly, Administrator/Clerk-Treasurer

## ANNOUNCEMENTS

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

**CHECK OUT THE VILLAGE WEB SITE [www.elkhartlake.com](http://www.elkhartlake.com)**

MONDAY, August 4 <sup>th</sup> , 2014 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, August 13 <sup>th</sup> , 2014 - 6:00 P.M.	PLANNING COMMISSION
MONDAY, August 18 <sup>th</sup> , 2014 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, August 20 <sup>th</sup> , - 6:00 P.M.	CDA

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.



### VILLAGE BOARD MEMBERS

**PRESIDENT:** Alan Rudnick (611 Otto Way) 876-3113

**TRUSTEE:** Mike Wolf (POB 506) 876-3100

**TRUSTEE:** Steven Kapellen (POB 271) 876-2177

**TRUSTEE:** Pam Garton (674 Birchwood Drive) 876-2376

**TRUSTEE:** Richard Sadiq (POB 188) 876-3732

**TRUSTEE:** Lynn Shovan (POB 86) 876-2056

**TRUSTEE:** Richard Baumann (22 Cedar Lane) 920-781-2030

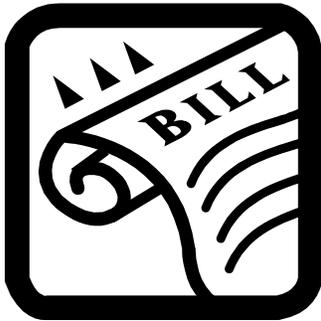




# **DOWNTOWN NIGHT & A TASTE OF ELKHART LAKE**

**August 11<sup>th</sup>  
5:00-9:30 p.m.**

2014 Fall Primary Election  
August 12, 2014  
Grashorn Memorial Civic Center  
84 N. Lake Street



**Pay your water bill  
automatically!**  
**Call the Village Clerk's Office at  
920-876-2122  
for more information.**

The 2013 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit <http://www.elkhartlake.com/wp-content/uploads/2008/02/2013-CCR-Water.pdf>. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov).



## **YARD WASTE DUMPSTER**



A DUMPSTER IS PROVIDED AT THE VILLAGE GARAGE BEGINNING **APRIL 16<sup>th</sup>, 2014**. CURRENT HOURS ARE WEDNESDAYS FROM 2 P.M. to 6 p.m. and SATURDAYS FROM 8:30 a.m. to 3 p.m. **This is for yard waste only, not lake waste!** YARD WASTE, LEAVES/BRUSH/GARDEN DEBRIS ETC., **WILL NOT** BE PICKED UP CURBSIDE. A TRUCK FOR LARGE BRUSH OR TREES CAN BE OBTAINED BY CALLING THE VILLAGE GARAGE AT 876-2231.



## GARBAGE COLLECTION CHANGES

Effective June 4<sup>th</sup>, 2014, garbage & recycling must be placed in carts provided by Advanced Disposal Services. For more information, please contact the Clerk's Office at 920-876-2122 or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov). You may also stop in at the office at 40 Pine Street Monday-Friday, 9:00a.m.-4:30p.m.

## ATTENTION DOG OWNERS:



### Updates to the Village's Dog Leash Ordinance 8.27

It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

**VILLAGE ORDINANCE 8.32 ANIMAL FECES.** Any person owning or having control of any animal shall **CLEAN UP** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **PUBLIC PROPERTY**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus



Please keep our beautiful village clean.

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**Reminder:** It is unlawful for a dog to be within any public park or beach or the fireman's park or beach except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

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