



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES December 5th, 2016

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, December 5th, 2016 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, December 1st, 2016 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 4:02 P.M. and 4:28 P.M. and on the Village website on Thursday, December 1st, 2016 at 4:50 P.M.

President Rudnick called the meeting to order at 7:01 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, Steve Kapellen, Richard Sadiq, Lynn Shovan, and John Schott.

Others in attendance include: Emmitt Feldner, Kathleen Eickhoff; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Schott/Baumann) moved and seconded that the November 7th & 21st, 2016 Board minutes be approved.
Motion Carried Unanimously

Treasurer's Report –

(Sadiq/Shovan) moved and seconded to approve the November Treasurer's report as printed.
Motion Carried Unanimously

Public Comment – None

COMMITTEE REPORTS

NOVEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet on dropbox.

PROTECTION of PERSONS & PROPERTY – Kapellen

Highlights of the December 1st & 5th, 2016 meeting –

- 1) The Committee discussed a police contract with Howards Grove and felt at this time, it was not feasible to have it up in running by January 1st, but would be open to a joint meeting with the appropriate Howards Grove Committee.
- 2) The Committee is reviewing the proposal to bill for all events, except those non-profit events that currently exist.

ADMINISTRATION & FINANCE & PUBLIC WORKS JT. MEETING– Sadiq

Highlights of the December 5th, 2016 meetings –

- 1) The Jt. Meeting with Public Works was in closed session.

- 2) The Committee reviewed the 2016 budget status and allocated \$1,000 to ELIA for the weed control efforts.
- 3) The Committee tabled the lighting proposal, until the new incentives are released.

PRESIDENT'S REPORT – Rudnick

Rudnick stated that Village taxes have decreased and the bills will be out in the mail.

UNFINISHED BUSINESS:

Ordinance 616 – Room Tax Rate Increases

(I-Sadiq/Shovan/Baumann) moved and seconded to Ordinance 616-Room Tax Rate Increase with the Village retaining 7 percent for administrative costs.

Motion Carried Unanimously

**ORDINANCE 616
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

ROOM TAX RATE INCREASE

The Board of Trustees of the Village of Elkhart Lake, Wisconsin does hereby ordain as follows:

Be it resolved that effective, January 1st, 2017 Section 3.06(2) of the Municipal Code of the Village of Elkhart Lake be hereby amended to read as follows:

3.06(2) IMPOSITION OF ROOM TAX.

(a) Pursuant to sec 66.75, Wis. Stats., a tax is hereby imposed on the privilege and service of furnishing, at retail, rooms or lodging to transients by hotel keepers, motel operators, bed & breakfast operators, and other persons furnishing accommodations available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be capped at the rate of seven percent (7%) of the gross receipts from such retail furnishings of rooms or lodging. Such tax shall not be subject to selective sales tax imposed by sec. 77.52(2)(a) 1., Wis. Stats.

(b) The Elkhart Lake Tourism Commission is the principal organization for the purpose of promotion of convention and tourist business and shall receive all moneys collected from the seven percent (7%) room tax minus the Village's cost of administration. The organization shall permit and allow inspections of its records pertaining to the use of the room tax funds upon request of the Village Board, at reasonable times.

Attest:

Adopted and Approved this
5th day of December, 2016.

Alan S Rudnick, President

Jessica Reilly, Clerk

Richard Sadiq, Trustee

NEW BUSINESS:

ELIA Lake Weed Control

ELIA will be given \$1,000 for their weed control efforts.

County Joint Powers Agreement

(Schott/Wolf) moved and seconded to approve the Joint Powers Agreement – County 911 System.
Motion Carried Unanimously

Lighting Proposal- This item was tabled by committee.

Operator's Licenses – New

(Schott/Wolf) moved and seconded to approve new operator's license for Melanie Cain & Sethe Christensen at Marshall's One Stop and Adam Truttschel at Anchor Lanes expiring June 30, 2017.

Operator's Licenses – Renewal

(Schott/Wolf) moved and seconded to approve an operator's license for Griffen Coxey at Marshall's One Stop expiring June 30, 2017.

TRUSTEE REPORTS: None

COMMUNICATIONS – Reilly

The Wisconsin Taxpayer and Columns are available.

ADMINISTRATOR'S REPORT – Reilly

Reilly reviewed the tax rate and stated the tax bills were mailed today. John Schott, Pam Garton, and Reilly met to begin work on shoreland ordinance revisions. The nomination papers for Village President and Village Trustee are available. Baumann, Sadiq, and Wolf are up for re-election for trustee and Rudnick is up for re-election for President. The nomination papers are due by January 3rd, and need at least 20 valid signatures. The non-candidacy papers are due by December 23rd.

ANY OTHER BUSINESS: None

(Shovan/Sadiq) moved and seconded that the meeting be adjourned at 7:09 P.M.
Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk

MINUTES December 19th, 2016

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, December 19th, 2016 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the amended agenda having been duly posted on Thursday, December 15th, 2016, between the hours of 2:50 P.M. and 3:21 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank & Trust and the Municipal Office and posted on the Village web page on Thursday, December 15th, 2016, at 3:30 P.M.

President Alan Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Sadiq, Steve Kapellen, Richard Baumann, Mike Wolf, and Lynn Shovan. John Schott was absent.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

PUBLIC COMMENT – None

COMMITTEE REPORTS

ADMINISTRATION & FINANCE – Sadiq

Highlights of the December 19th, 2016 meeting –

- 1) The Committee reviewed the 2016 budget status and budget amendment.
- 2) The Committee approved the carryover of employee vacation.
- 3) The Committee reviewed Gillman rezoning.

PUBLIC WORKS – Wolf

Highlights of the December 19th, 2016 meeting –

- 1) The Committee reviewed the increase in costs from Northern Moraine Utility Commission. There will be a meeting regarding the sewer rate increase proposal. The Village already approved a small sewer rate increase for 2017.
- 2) The Village received a grant for federal lead service line replacement. The Committee approved designing a program that will have a \$250 minimum fee to have the service replaced.

TOURISM – Baumann

The Board received minutes of the November 10th 2016 meeting.

Highlights of the December 15th, 2016 meeting:

- 1) The Commission revised the 2017 Visitor's Guide. They will print 20,000 guides for next year.
- 2) The holiday tour was successful tour with only four writers attending.
- 3) The Commission is reviewing the wedding video and recreation map.
- 4) The Commission approved a grant for Schnee days and renewed the Gieger contract for \$60,000.
- 5) Tourism is revamping the website calendar and including the SCEDC jobs website.

LIBRARY BOARD – Baumann

The Board received minutes of the November 14th, 2016 meeting.

Highlights of the December 12th, 2016 meeting:

No report as Baumann was unable to attend the meeting.

PLANNING COMMISSION – Rudnick

The Board received minutes of the November 9th, 2016 meeting.

Highlights of the December 7th, 2016 meeting:

- 1) The Commission tabled the Marks Asset Group rezoning application to ask the attorney to provide some information.
- 2) The Commission is recommending changing the fence ordinance, in regards to privacy fences.
- 3) The Commission approved the spiral staircase from the deck for Wolf Motorsports.

NORTHERN MORAINES UTILITY COMMISSION – Reilly

The Board received minutes of the November 9th, 2016 meeting.

Highlights of the December 7th, 2016 meeting:

- 1) The Commission reviewed the 2017 budget and the proposed rate increase for 2017.
- 2) The Commission also is working with Kapur for the groundwater monitoring well.

JT. EMERGENCY RESPONSE COMMITTEE – Kapellen

The Board received minutes of the August 25th, 2016 meeting.

Highlights of the December 15th, 2016 meeting:

- 1) Would do a redesign of the lettering on the building. Village Town Fire and EMS.
- 2) There is a little leak in the roof.
- 3) Ask Pat to get prices on a ladder truck for 2018.
- 4) Asked Pat and Mike to look into an ordinance for false alarm fees.
- 5) Mike only had \$800 budgeted and the police will cover the remainder of the computers.
- 6) Bucket truck storage is a work in progress.

PRESIDENT'S REPORT – Rudnick wished everyone a Merry Christmas and Happy New Year.

UNFINISHED BUSINESS:

NEW BUSINESS:

Walkway Permit – Lola Roeh – Carriage Ride – December 28th, 2016 – late afternoon

(Kapellen/Sadiq) moved and seconded to approve the walkway permit for the carriage ride on December 28th for a wedding.

Motion Carried Unanimously

Schnee Days Approvals

(Shovan/Kapellen) moved and seconded to approve Schneelauf Run Course and time, the walkway permit for the Schneelauf Run for January 19th, 2017 from 5 am until 11 am and the dog sledding walkway permit from January 27th through January 29th, 2017.

Motion Carried Unanimously

Authorize Administration & Finance to Pay Final Bills for 2016

(Kapellen/Baumann) moved and seconded to approve the Administration and Finance Committee approving the final 2016 bills.

Motion Carried Unanimously

Resolution 23 – Budget Amendment #1 - 2016

(I-Sadiq/Kapellen/Shovan) moved and seconded to approve Resolution 23 – Budget Amendment #1 - 2016.

Motion Carried Unanimously

RESOLUTION – TWENTY-THREE 2016

VILLAGE OF ELKHART LAKE

SHEBOYGAN COUNTY, WISCONSIN

2016 BUDGET AMENDMENT ONE

BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake as follows:
That the General Fund Budget of the Village of Elkhart Lake be amended as follows:

Increase Expenditure: 10-100-00-363 (Board Expenses) by \$1,000.00

Increase Expenditure: 10-100-00-540 (Publish Legals) by \$600.00

Increase Expenditure: 10-130-00-310 (Equipment Repair) by \$150.00

Increase Expenditure: 10-130-00-360 (Expenses) by \$750.00
Increase Expenditure: 10-140-00-366 (Insurance) by \$600.00
Increase Expenditure: 10-140-00-370 (Tax Refunds) by \$2,600.00
Increase Revenue: 10-670-786 (Insurance Dividend) by \$3,800.00
Increase Revenue: 10-630-965 (Cable TV) by \$1,750.00
Increase Revenue: 10-630-647 (Buoy Removal) by \$150.00

Increase Expenditure: 10-250-00-130 (Police Contract Wages) by \$11,200.00
Increase Expenditure: 10-250-00-300 (Police Equipment) by \$4,000.00
Increase Expenditure: 10-250-00-114 (Police Retirement) by \$1,750.00
Increase Revenue: 10-620-740 (Police Training) by \$450.00
Increase Revenue: 10-670-762 (Police Donation) by \$2,500.00
Increase Revenue: 10-620-727 (Police Grants) by \$14,000.00

Increase Expenditure: 10-150-00-535 (Village Legal) by \$5,500.00
Increase Expenditure: 10-300-00-572 (Sewer Treatment) by \$21,700.00
Increase Expenditure: 10-300-00-571 (Sewer Cleaning) by \$1,000.00
Increase Expenditure: 10-300-00-310 (Sewer Equipment Repair) by \$1,300.00
Increase Expenditure: 10-550-00-250 (Parks Building Maintenance) by \$500.00
Increase Revenue: 10-630-660 (Building Permits) by \$30,000.00

Decrease Expenditure: 10-270-00-510 (BI Consulting) by \$1,400.00
Increase Expenditure: 10-270-00-360 (BI Expenses) by \$1,400.00

Decrease Expenditure: 10-275-00-300 (FR Equipment) by \$1,300.00
Increase Expenditure: 10-275-00-564 (FR Training) by \$1,300.00

Increase Expenditure: 10-225-00-565 (Hydrant Rental) by \$8,000.00
Increase Expenditure: 10-550-00-102 (Parks PT Salary) by \$3,000.00
Increase Expenditure: 10-550-00-300 (Parks Equipment) by \$1,600.00
Increase Revenue: 10-620-710 (Transportation Aid) by \$12,600.00

Increase Tourism Projected Revenue to \$599,000.00 from \$526,000.00
Increase Tourism Projected Expenditure to \$563,000.00 (excluding Village portion of room tax of \$36,000) from \$526,000.00

Attest:

Adopted and Approved this
19th day of December, 2016

Alan S. Rudnick, President

Jessica Reilly, Clerk

Richard Sadiq, Trustee

2017 Sewer Rates

This item was tabled until the meeting with Northern Moraine Utility Commission.

Lead Service Laterals Program Design

(Wolf/Baumann) moved and seconded to have homeowners to pay \$250 towards lead service lateral replacement and the Village will pay up to \$6,000 for each property.

TRUSTEE REPORTS –

Wolf asked about lighting on trees in the Village square for Christmas.

COMMUNICATIONS – Reilly

Reilly read the thank you letter from ELIA. The Wisconsin Magazine of History and Focus are available.

ADMINISTRATOR’S REPORT – Reilly

The January Board meeting will be on Tuesday, January 3rd, 2017 at 7:00 pm. Nomination Papers are due by January 3rd, 2017.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

609	BADGER OFFICE CITY	OFFICE SUPPLIES, FOL	\$102.09
610	BAKER & TAYLOR	BOOKS, AUDIOBOOKS, FOL, VIDEOS	\$2,792.49
614	COLIBRI SYSTEMS	LIBRARY TECHNOLOGY	\$915.00
617	DEMCO, INC	LIBRARY OFFICE SUPPLIES	\$751.85
618	EASTERN SHORES	LIBRARY SHARED AUTOMATION	\$202.33
619	EBSCO	LIBRARY MAGAZINES	\$1,693.60
621	EICHHORST, LORI	LIBRARY CLEANING	\$260.00
672	EL PUBLIC LIBRARY	FOL, GIFT DONATION 2016 CARRY OVER	\$3,676.11
627	FRONTIER	LIBRARY PHONE	\$87.92
630	LAPPEN SECURITY PRODUCTS	LIBRARY FRONT DOOR REPAIR	\$135.00
632	MC CARTNEY, BETTY	LIBRARY MILEAGE MCCARTNEY	\$610.08
604	NATIONAL EXCHANGE BANK	SHEB PRESS; MARKETING; OFFICE SUPPLIES; PROGRAMS	\$561.35
675	NATIONAL EXCHANGE BANK	CHAMBER MEMBERSHIP; HOLIDAY LUNCH; POSTAGE	\$180.22
646	SUN GRAPHICS	LIBRARY ENVELOPES. LETTERHEAD	\$139.52
652	VILLAGE OF ELKHART LAKE	LIBRARY REIMBURSE PW AND ADMIN WAGES	\$2,741.88
607	WE ENERGIES	LIBRARY ELECTRICITY	\$247.42
661	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$74.93
TOTAL LIBRARY			\$15,171.79

(Baumann/Sadiq) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20193	BATTERIES PLUS LLC	BACK-UP BATTERIES	\$32.90
20194	CARDINAL ENVIRONMENTAL	TESTING	\$25.00
20189	CELLCOM	CELL PHONE CANCELLATION	\$127.35
20207	CLERK S PETTY CASH FUND	POSTAGE	\$25.80

20195	CORSON, PETERSON	ACCOUNTING 1, 2, 3 QTRS	\$2,925.00
20196	DIGGERS HOTLINE, INC.	DIGGERS HOTLINE FEES	\$99.20
20204	ELKHART LAKE POST MASTER	POSTAGE	\$102.00
20208	FERGUSON ENTERPRISES INC	CLAMPS	\$121.52
20197	FERGUSON ENTERPRISES INC	CLAMPS	\$195.62
20198	FRONTIER	PHONE & INTERNET	\$82.50
20199	HAWKINS WATER TREATMENT	CHEMICALS	\$20.00
20200	MUNICIPAL WELL & PUMP	REPAIR PUMP WELL 1	\$28,053.00
20209	MUNICIPAL WELL & PUMP	REPAIR PUMP WELL 1	\$8,350.00
20210	NATIONAL EXCHANGE BANK	TESTING	\$125.00
20190	NATIONAL EXCHANGE BANK	REPAIR SUPPLIES WELL #1; POSTAGE	\$54.96
20201	UTILITY SERVICE CO., INC.	TOWER MAINT 4TH QTR	\$1,738.19
20186	VILLAGE OF ELKHART LAKE	PROPERTY TAX PAYMENT- MATT CAIN	\$398.36
20187	VILLAGE OF ELKHART LAKE	PROPERTY TAX PAYMENT- BRAUN'S RANCH	\$251.15
20188	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS	\$2,293.19
20192	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS	\$971.97
20202	VILLAGE OF ELKHART LAKE	4TH QTR TAXES	\$16,640.25
20203	VILLAGE OF ELKHART LAKE	NOVEMBER WAGES, BENEFITS	\$5,716.19
20191	WE ENERGIES	ELECTRICITY	\$975.89
20204	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$46.44
20206	WORKHORSE SOFTWARE	WORKHORSE SUPPORT	\$562.50
TOTAL WATER			\$69,933.98

(Sadiq/Shovan) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

601	BOARD OF COMMISSIONERS	TID 2, 3, 4 TRUST FUND LOAN PRINCIPAL & INT	\$2,543,661.46
615	CORSON, PETERSON	TID 2, 3, 4 3RD QTR ACCOUNTING	\$900.00
662	DAVID TENOR CORPORATION	RETAINAGES: TID 4 WOLF-WATER MAIN; TID 2 GARFIELD, VICTORY LN	\$27,674.79
620	EDGARTON, ST.PETER, PETAK	LEGAL TID 4 WOLF	\$20.00
674	KAPUR & ASSOCIATES	TID 4 WOLF ENGINEERING, TID 2 GARFIELD	\$393.00
664	WOLF MOTORSPORTS VILLAS	TID 4 WOLF MOTORSPORTS VILLAS DEV INC	\$150,000.00
TOTAL CDA/TID			\$2,722,649.25

(Shovan/Wolf) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

666	5 ALARM - FIRE & SAFETY	FD MULTI GAS DETECTOR; SCBA FACEPIECES	\$5,233.00
608	ADVANCED DISPOSAL	REFUSE & RECYCLING COLLECTION	\$6,407.65
600	AURORA EAP	EAP 3RD QTR	\$64.35

667	BADGER OFFICE CITY	CLERK OFFICE SUPPLIES- COPY PAPER	\$65.90
668	BATTERIES PLUS LLC	FD SCBA BATTERIES	\$33.12
611	BENEFIT ADVANTAGE	FSA MONTHLY FEE	\$35.00
612	BIRSCHBACH INSPECT SER. LLC	BUILDING INSPECTIONS	\$200.00
669	BUBB, RALPH	STREETS- SAFETY BOOTS BUBB	\$74.99
613	CAL & GUS MOTORS	PW BRAKES; POLICE OIL CHANGE	\$271.14
602	CELLCOM	CELL PHONE CANCELLATION	\$545.49
670	CITY OF PLYMOUTH	REFUSE- INCINERATOR EXPENSES 2016	\$659.12
671	CLERK S PETTY CASH FUND	CC WINDEX; ELECTION FOOD; POSTAGE; BATTERIES	\$62.19
615	CORSON, PETERSON	ACCOUNTING 3RD QTR	\$4,600.00
616	CRAFTS, INC	CIVIC CENTER ROOF REPAIRS	\$786.21
662	DAVID TENOR CORPORATION	DRIVEWAY APPROACH CHURCH	\$122.64
603	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$249.29
620	EDGARTON, ST.PETER, PETAK	LEGAL GENERAL	\$680.00
621	EICHHORST, LORI	CLEANING	\$260.00
622	EL FIRE DEPARTMENT	FD CLEANING; TRAINING, EXAM; GAS; FIRE CHIEFS ASSOC DUES; PUMP CATCH BASINS, GREASE TRAP; FERTILIZE LAWN; 1/2 BANQUET COST	\$2,076.97
624	ELIA	ELIA REIMBURSEMENT FOR LAKE WEED SPRAYING	\$1,000.00
625	ELKHART LAKE POST MASTER	CLERK POSTAGE	\$1,574.00
626	EL WATER DEPARTMENT	HYDRANT RENTAL, JOINT OP EXP 4TH QTR	\$29,424.50
623	ELKHART LAKE-GLEN. SCHOOL	CELL TOWER LEASE- US CELLULAR 4TH QTR	\$1,593.63
673	FASTENAL COMPANY	STREETS PLOW TRUCK WING BOLTS	\$30.27
627	FRONTIER	PHONE & INTERNET	\$687.53
628	HAWLEY, KAUFMAN	POLICE LEGAL	\$120.25
629	HORNE CONVENTURE LLC	POLICE GAS	\$14.94
633	MIKE BURKART FORD	POLICE SQUAD OIL CHANGE	\$32.45
634	NAPA AUTO PARTS	OIL FILTERS	\$48.86
604	NATIONAL EXCHANGE BANK	GARAGE O RINGS; POLICE CHIEF EXP, TOURNIQUET, RESPONDER BACKPACK, PHONE CASES; ICE MELT, TAR; DECORATION BULBS; ELECTION FOOD	\$1,031.89
675	NATIONAL EXCHANGE BANK	REPAIR KUBOTA; CLERK POSTAGE; HOLIDAY LUNCH; SMOKE DETECTORS, FURNACE FILTERS	\$591.96
635	NEUMANN PLUMBING	FD HVAC MAINTENANCE	\$220.07
636	NORTHERN MORaine UTILITY	SEWAGE TREATMENT	\$17,187.19
638	PERFECT CIRCLE TIRE, LLC	FD ENGINE 5 TIRE REPAIR	\$64.96
663	PLYMOUTH LUBRICANTS	PW OIL FOR VEHICLES	\$733.70
639	PRAXIS CONSULTING	POLICE, COURT QUICK CLERK	\$850.00
676	PROS 4 TECHNOLOGY, INC	EM LAPTOP	\$998.00
640	PROS 4 TECHNOLOGY, INC	EMAILS, OFFICE 365, MONTHLY SERVICE, BACK-UP	\$965.00
651	REILLY, JESSICA	CLERK'S MILEAGE	\$150.65
641	RJ SCHMITT CONSTRUCTION	CLERK OFFICE COUNTER AREA	\$1,670.00
677	SHEBOYGAN CO TREASURER	PW RADIOS; ELECTION SUPPLIES, TAX BILL ENVELOPES	\$9,949.73

642	SHEBOYGAN CO TREASURER	FR, FD RADIO ACCESSORIES; POLICE, CLERK RADIOS; COURT CO ASSESS; TRUCK REPAIR	\$17,633.60
643	SPECHT ELECTRIC	LIFT STATION REPAIRS	\$1,346.45
644	STAPLES	GARAGE, CLERK MISC OFFICE SUPPLIES	\$42.27
678	STAPLES	CLERK OFFICE SUPPLIES- DISPLAY BOARD; MISC	\$312.93
645	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$983.40
605	STATE OF WISCONSIN-DSPS	BUILDING INSP- PLUMBING CERTIFICATION EXAM	\$25.00
679	SUN GRAPHICS	CLERK OFFICE SUPPLIES- ENVELOPES, LETTERHEAD	\$418.53
606	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$115.40
637	THE OSTHOFF RESORT	APPRECIATION DINNER 2016	\$2,700.00
647	THE UNIFORM SHOPPE	POLICE UNIFORMS BRAMSTEDT, NIEMI, MEEUSEN	\$459.75
648	TOWNSHIP OF RHINE	COURT T RHINE PENALTIES 3, 4 QTR THRU 12-16-16	\$145.00
680	TRANSAMERICA	CRITICAL ILLNESS- DECEMBER	\$47.00
649	TRANSAMERICA	CRITICAL ILLNESS NOVEMBER	\$47.00
650	TRUCK EQUIPMENT INC	PW SPRING FOR NEW WING ON PLOW TRUCK	\$515.00
681	VAN LANEN MFG	RAILINGS- GESSERTS, INDIGO, NORDIC ACCENTS	\$2,616.00
682	VILLAGE OF ELKHART LAKE	FS MAINTENANCE - 4TH QTR	\$1,231.51
607	WE ENERGIES	ELECTRICITY	\$7,623.49
653	WEBER WOOD CUTTING LLC	TC DEAD TREE REMOVAL- GOTTFRIED ST	\$375.00
654	WEIR, KATRINA	CLERK MILEAGE WEIR	\$85.11
655	WEX BANK	PW GAS	\$452.51
656	WEX BANK	POLICE GAS	\$306.78
659	WILEAG	POLICE CORE STANDARDS VERIFICATION	\$300.00
658	WI DEPT. OF TRANS	DEPOT ANNUAL USE AGREEMENT	\$596.00
657	WI DEPT. OF TRANS	PARKS WELCOME SIGN PERMIT	\$35.00
660	WISCONSIN NEWSPRESS INC.	BD PUBLISH BUDGET; PUBLISH SPRING ELECTION	\$284.56
661	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$614.00
683	WI TAXPAYERS ALLIANCE	BOARD DIRECTORY	\$1.95
665	WORKHORSE SOFTWARE	SEWER WORKHORSE SUPPORT	\$562.50
TOTAL GENERAL			\$131,242.38
TOTAL PAYROLL			\$ 110,269.25
Total December Expenses			\$ 241,511.63

(Sadiq/Baumann) moved and seconded to approve the general vouchers for December and payroll as presented.

Motion Carried Unanimously

OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD: None

(Shovan/Kapellen) moved and seconded to adjourn the meeting at 7:20 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, February 6, 2017 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, February 8, 2017 – 7:00 P.M.	PLANNING COMMISSION
MONDAY, February 20, 2017 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, February 15, 2017 – 7:00 P.M.	CDA

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Alan Rudnick (611 Otto Way) 876-3113

TRUSTEE: Mike Wolf (POB 506) 876-3100

TRUSTEE: Steven Kapellen (POB 271) 876-2177

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Lynn Shovan (POB 86) 876-2056

TRUSTEE: Richard Baumann (22 Cedar Lane) 920-781-2030

NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 4th, 2017. The term for the Village President and the Village Trustees begins on April 18th, 2017. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

OFFICE
Village President
Village Trustee
Village Trustee
Village Trustee

INCUMBENT
Alan S. Rudnick
Michael Wolf
Richard Sadiq
Richard Baumann

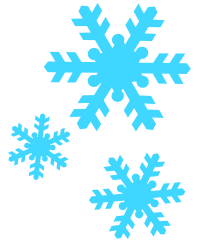
NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1st, 2016 and the final day for filing nomination papers in the office of the Village Clerk is 5:00 P.M. on Tuesday, January 3rd, 2017.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on February 21st, 2017.

*****Winter Parking Regulations*****

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street or the parking lot on North East Street between the hours of 2:00 o'clock A.M. and 6:00 o'clock A.M. commencing the fifteenth (15th) day of November and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.



Vehicles violating this ordinance will be ticketed.

*****Snow Removal*****

Section 10.03 - Removing Snow from Sidewalks: residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period.

Residents have 24 hours after a winter storm to remove ice and snow from their sidewalks. Snow cannot be blown or plowed onto Village Streets. Residents must also shovel out any hydrants near their home.

You will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner. Also, the entire sidewalk must be shoveled. A small path is not sufficient and you will be in violation of the Village ordinance.



Schnee Days will be held January 27th – 29th. Events will be held all weekend long! Sunday features the long-time, traditional Chili Cook-off and brat fry. Events are organized by the Elkhart Lake Area Chamber of Commerce. For details as they unfold, call 920-876-2922 or visit www.elkhartlake.com

TAX COLLECTION

Tax payments are accepted Monday – Friday from 9:00 a.m. – 4:30 p.m. at the Village office located at 40 Pine Street. Tax payments can also be dropped off at Wisconsin Bank & Trust and National Exchange Bank & Trust. If the Village office is closed payments can be dropped in the Police depository, located to the west of the Pine St. entrance.

GARBAGE COLLECTION DATE CHANGE

Effective **January 1, 2017** weekly garbage & recycling collection will be on **Mondays**.

For more information, please contact the Clerk's Office at 920-876-2122 or clerk@elkhartlakewi.gov. You may also stop in at the office at 40 Pine Street Monday-Friday, 9:00a.m.-4:30p.m.

Garbage Collection Holiday Schedule 2017

Memorial Day – Tuesday May 30th, 2017

Independence Day – No Effect on Service day

Labor Day- Tuesday September 5th, 2017

Thanksgiving Day – No Effect on Service day

Christmas Day – Tuesday December 26th, 2017

New Year's Day – Tuesday January 2nd, 2018

Village of Elkhart Lake
Building Permit Application
(Residential or Commercial (both use))

☐ Building Permit ☐ Decking Permit ☐ Fencing Permit

Name: _____ Address: _____
Phone: _____ License #: _____
Email: _____ Contact Name: _____

Building Permit **Decking Permit** **Fencing Permit**

☐ Additions ☐ Decks ☐ Fences ☐ Retaining Walls ☐ Pools ☐ Paved Driveways ☐ Paved Streets ☐ Paved Sidewalks

Work Consists of: _____ Work Consists of: _____ Work Consists of: _____

Construction: _____ Construction: _____ Construction: _____
License #: _____ License #: _____ License #: _____
Phone: _____ Phone: _____ Phone: _____

Use the area to the left to draw the building on your lot, providing dimensions from the building to the lot lines.

Estimated Cost of Work: \$ _____
Permit Fee: \$ _____

Applicant Signature: _____

☐ Approved ☐ Denied Date: _____ Permit Number: _____

Notes, conditions, restrictions: _____

Town Administrator: _____ Building Inspector: _____

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

The 2015 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

Sewer Rate Increase

The Elkhart Lake Village Board will be increasing the sewer rates effective January 1, 2017. The new rate will be \$5.75 per 100 cubic feet of water consumption.

Please contact the Village Administrator/Clerk-Treasurer's Office at (920) 876-2122 or clerk@elkhartlakewi.gov if you have questions related to water or sewer billing.

Spring Elections **February 21st and April 4th, 2017.**

Three Village Trustees are up for election at the
April 4th Election.

If you have any questions, please call the Village Clerk's Office at 920-876-2122.



Spring Election - Photo ID Required

Photo ID will be required at all elections. The following are some frequently asked questions about the photo ID law:

Do I have the right photo ID?

Below are the acceptable IDs for voting purposes and can be unexpired or expired after the date of the most recent general election (currently Nov. 8, 2016):

- Wisconsin DOT-issued driver license
- Wisconsin DOT-issued identification card
- Military ID card
- U.S. passport

There may be other acceptable forms of photo ID, but please contact the Clerk's office at 920-876-2122 for more information. The address on your ID does not have to be current. Election officials will only look at your ID type, name, picture, and expiration date.

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsindot.gov or call (608) 264-7447.

Your local DMV office is located at:

**Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.

What can I expect at the polling place?

Now that voters are bringing their IDs, voting at your polling place will be a little different. *****Please be prepared & patient.***

State It: As always, you'll need to state your full name and address for the election official who checks you in. They'll check your information in the poll book. Understandably, some people are uneasy about announcing their name in public, but it is the law, and it helps ensure openness in elections.

Show It: Next, it's time to show your photo ID. That way, poll workers can compare your face to your photo and confirm that you really are you.

Sign It: Finally, you'll sign the poll book (unless a physical disability prevents it). Your signature or mark should go right next to your name and address.

For complete information about the Voter Photo ID Law and its requirements, please visit: BRINGIT.WISCONSIN.GOV or call (866) VOTE-WIS or 920-876-2122.

Save the Caboose



The Soo Line caboose that has been sitting next to the Depot since the 1970's is in need of repair. The condition has not completely deteriorated but is getting close. In partnership with the Elkhart Lake Historical Society, we are looking at what needs to be done to save the caboose. We need your help. The Village and the Historical Society have committed dollars to help with the refurbishment. If you are interested in helping, by donating money or helping work on the caboose, please let us know. Call the Village at 920-876-2122 and leave your information. We will contact you.

A Work in Progress...

Many of you have been wondering why it is taking so long to finish the caboose. Remembering that the caboose is over 100 years old and has been sitting in the elements since it was built, we were guaranteed to have some issues, and we certainly did. When our restoration crew, headed by Fred



Bauer, started work on the cupola it became apparent that he had a major issue to contend with. The cupola is the section that is on the very top of the caboose. As a result of this problem, he spent the entire summer trying to save the cupola. It was completely rotted out and he had to do a major fix to stabilize that section. He said it was about to collapse. Fred also found major issues on the roof after the rubber

was pulled off. In any event, the structure is now sound. Fred has stated the work is close to completion, and in spring the project will be finished. When work resumes, the new slats will be installed and a new Soo Line sign decal will be painted on the sides. When all is said and done we will have a caboose that will be fully restored and will last for years to come.



This unexpected delay did not come without a cost. The Elkhart Lake Historical Society is looking for donations to help defray the costs associated with the caboose restoration. Donations to the Elkhart Lake Historical Society are tax-deductible. If you can help, please make checks out to the Elkhart Lake Historical Society and drop them off at the Village Hall located at 40 Pine Street or mail them to % Village of Elkhart Lake, PO Box 143, Elkhart Lake, WI, 53020.

ATTENTION DOG OWNERS!



It is unlawful for a dog to be within **any public park or beach or the fireman's park or beach** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27

It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



VILLAGE ORDINANCE 8.29

Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.



- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus



Dog Licenses are due Thursday, March 31st

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)