



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES February 6th, 2017

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, February 6th, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the amended agenda having been duly posted on Thursday, February 2nd, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:30 P.M. and 3:15 P.M. and on the Village website on Thursday, February 2nd, 2017 at 3:25 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Mike Wolf. Trustees Lynn Shovan and John Schott were on the phone. Trustee Richard Baumann, Steve Kapellen, and Richard Sadiq were absent.

Others in attendance include: John Schott; Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Wolf/Schott) moved and seconded that the January 3rd, 2017 Board minutes be approved.
Motion Carried Unanimously

Treasurer's Report –

(Schott/Wolf) moved and seconded to approve the January Treasurer's report as printed.
Motion Carried Unanimously

Public Comment –

ANNUAL REPORTS

ADMINISTRATOR/CLERK-TREASURER – Reilly

This item was tabled until the next meeting, when more Board members would be in attendance.

COMMITTEE REPORTS

PUBLIC WORKS - Wolf

Highlights of the February 6, 2017 meeting:

- 1) The Committee reviewed the use of the salt barrels. The Village will look into stenciling "Public Use Only, for sidewalks and intersections" on the barrels.
- 2) The Committee approved going ahead with paving the Highway 67 parking lanes when the State grinds and relays the driving lanes. This will be at a cost of around \$50,000.
- 3) The Committee recommends using Kip Gulseth for the water main extension on Badger Road at a cost of \$46,612.70.

LIBRARY BOARD – Baumann

The Board received minutes of the December 12th, 2016 meeting.

Highlights of the January 9th, 2017 meeting:

- 1) The lower library door needs new hinges and also needs the window next to it replaced.
- 2) The library director is initiating a new monthly budget report.
- 3) Circulation was down by 10% in 2016 from 2015.

TOURISM COMMISSION– Baumann

The Board received minutes of the December 15th, 2016 meeting.

Highlights of the January 18th, 2017 meeting:

- 1) 22,000 copies of the visitor guide were printed.
- 2) The Summer media tour is scheduled for the end of August. The coverage from these journalists' articles would cost Tourism over \$3 million dollars.
- 3) The Commission approved a short and long version of a wedding video.
- 4) The position of Advertising and Promotions Coordinator has been posted.

JT. PPP & HOWARDS GROVE MEETING – Rudnick

Highlights of the January 23rd, 2017 meeting:

- 1) There was a joint meeting and it was recommended to pursue an agreement for ordinance enforcement this year and then look into increasing services next year depending on how the ordinance enforcement goes. Howards Grove will also become a member of the municipal court.

PLANNING COMMISSION – Rudnick

The Board received minutes of the December 7th, 2016 meeting.

Highlights of the January 11th, 2017 meeting:

- 1) The Commission reviewed the rezoning request for Marks Assets Group. There was a discussion about a potential CUP application instead of a rezoning. The Commission wanted to pursue the CUP option, by having Attorney St. Peter draft a document.
- 2) A sign permit was approved for Paceline Construction on Highway 67.

CDA – Rudnick

The Board received minutes of the September 21st meeting.

Highlights of the January 19th, 2017 meeting:

- 1) The CDA reviewed the outstanding loans and requests more information these loans.
- 2) The CDA recommended a business start-up loan and a sign grant for Paceline Construction.
- 3) The CDA had an update on the Stephani project.

NORTHERN MORAINES UTILITY COMMISSION – Rudnick

The Board received minutes of the December 12th, 2016 meeting.

Highlights of the January 9th, 2017 meeting:

- 1) The Utility has to put in another groundwater well.
- 2) The Commission reviewed the 2017 budget and also discussed the potential rate increases. Rudnick stated that the Commission felt that the communities need to discuss the implications and he also discussed the potential of borrowing the money instead of increasing rates.
- 3) The ten-year flow history was also reviewed.

PRESIDENT'S REPORT – Rudnick - None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Highway 67 Road Project -Cost

(Schott/Wolf) moved and seconded to let the state know the Village will approve spending up to \$50,000 for the regrinding of the parking lanes on Highway 67 throughout the Village when the project is funded by the State DOT.

Motion Carried Unanimously

Badger Water Main Extension Bid Approval

(Schott/Wolf) moved and seconded to approve bid from Kip Gulseth for the water main extension on Badger Road at a cost of \$46,612.70.

Motion Carried Unanimously

Paceline Construction – 101 N. Lincoln St. – Sign Grant & Start Up Loan

(Shovan/Schott) moved and seconded to approve the CDA sign grant for up to \$1,000 or 50% of the cost of the sign and a business start-up loan of \$5,000 with standard terms.

Motion Carried Unanimously

Operator's Licenses- New

(Wolf/Schott) moved and seconded to approve the operator's licenses of Vicki Hernandez, Ashley Schulz, and Gerald Stock at the at Osthoff Resort expiring June 30, 2018.

Motion Carried Unanimously

Operator's Licenses- Renewal

(Wolf/Schott) moved and seconded to approve the operator's license of Zdeena Hayssen at Vintage Elkhart Lake expiring June 30, 2018.

Motion Carried Unanimously

TRUSTEE REPORTS: Shovan stated it was a good weekend with Schnee Days.

COMMUNICATIONS – Reilly

FOCUS is available.

ADMINISTRATOR'S REPORT – Reilly

Reilly reminded the Board that the Spring Primary is on February 21, 2017. She also acknowledged the excellent job Ralph and Pat have been doing in public works.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

12	BAKER & TAYLOR	BOOKS, AUDIOBOOKS, VIDEOS, FOL	\$1,313.20
17	DEPARTMENT OF ADMINISTRATION	T-1 LINE	\$600.00
20	EDUCATIONAL DEVELOPMENT CORP	BOOKS	\$223.39
21	EICHHORST, LORI	CLEANING	\$260.00
23	EL WATER DEPARTMENT	WATER	\$8.13
25	FRONTIER	PHONE	\$91.10
29	KONE INC	ELEVATOR MAINTENANCE	\$294.24

30	LAPPEN SECURITY	ALARM MONITORING & ANNUAL TEST	\$210.00
33	MONARCH LIBRARY SYSTEM	SHARED AUTOMATION, E-COLLECTION	\$3,959.21
3	NATIONAL EXCHANGE BANK	BOOKS, FOL	\$48.64
6	TERMINIX	PEST CONTROL	\$102.82
8	WE ENERGIES	ELECTRICITY	\$311.48
44	WPS	NATURAL GAS	\$164.96
TOTAL LIBRARY			\$7,587.17

(Shovan/Schott) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20003	CAL & GUS MOTORS	BATTERY FOR WELL GENERATOR	\$147.95
20004	DAD S EXCAVATING INC.	REPAIRS- MAIN BREAK, MARSHALL'S	\$1,120.85
20005	DIAMOND BUSINESS GRAPHICS	UTILITY BILLS PRINTING	\$212.07
20006	EL WATER DEPARTMENT	WATER ARBOR DR	\$102.35
20007	FRONTIER	PHONE, INTERNET	\$82.50
20008	HAWKINS WATER TREATMENT	CHEMICALS	\$468.50
20009	LIGHTNING REPAIRS	WELL GENERATOR REPAIR	\$233.40
20010	MARTELLE WATER TREATMENT	AQUA MAG	\$1,230.50
20011	O & W COMMUNICATIONS	PHONE REPAIR- AUTO DIALER	\$112.50
20002	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/11/2017	\$18.31
20012	VILLAGE OF ELKHART LAKE	POSTAGE; DECEMBER WAGES, BENEFITS	\$5,616.80
20014	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/11/2017	\$2,124.65
20015	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/20/2017	\$3,662.29
20016	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/25/2017	\$8,185.95
20017	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/30/2017	\$9,116.52
20001	WE ENERGIES	ELECTRICITY	\$941.72
20013	WPS	NATURAL GAS	\$110.40
TOTAL WATER			\$33,487.26

(Wolf/Schott) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

16	CORSON, PETERSON & HAMANN	TID 2, 3, 4 TIF REPORTS, 2015 AUDIT FINAL INVOICE	\$2,025.00
19	EDGARTON, ST. PETER, PETAK	LEGAL TID 2 VICTORY NORTH, SOUTH; TID 4 WOLF	\$960.00
28	KAPUR & ASSOCIATES	WOLF TID 4 ENGINEERING- BLDG 9	\$309.00
TOTAL CDA/TID			\$3,294.00

(Wolf/Shovan) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

9	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$5,401.70
10	AIRGAS USA	PW WELDING SUPPLIES	\$106.38
11	AURORA EAP	EAP 1ST QTR	\$64.35
34	AURORA MEDICAL GROUP	PW STREETS DOT CONSORTIUM	\$60.00

13	BENEFIT ADVANTAGE	FSA RENEWAL, MONLTHY FEE	\$47.75
14	BIRSCHBACH INSPECT SER.	BUILDING INSPECTIONS	\$350.00
15	CAL & GUS MOTORS	FD, POLICE BATTERIES	\$423.85
16	CORSON, PETERSON & HAMANN	ACCOUNTING 2015 AUDIT FINAL INVOICE	\$1,250.00
1	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$236.60
18	DIAMOND BUSINESS GRAPHICS	SEWER UTILITY BILLS PRINTING	\$212.07
19	EDGARTON, ST.PETER, PETAK	LEGAL GENERAL	\$724.04
21	EICHHORST, LORI	CLEANING	\$260.00
23	EL WATER DEPARTMENT	WATER	\$537.08
22	EMERGENCY MEDICAL PRODUCTS	FR- GAUZE PADS, SHEARS, PENLIGHTS, WINDOW PUNCH, CANNULAS, COMBITUBES, CLEANING PADS	\$276.37
24	FELDMANN SALES & SERVICE	PW STREETS KUBOTA SNOWBLOWER PARTS	\$116.80
25	FRONTIER	PHONE, INTERNET	\$697.09
26	GROTA APPRAISALS	ASSESSMENT 1ST QTR	\$2,400.00
27	HAWLEY, KAUFMAN & KAUTZER	POLICE LEGAL	\$402.10
2	LAKE AREA PUBLIC WORKS	PW ORGANIZATION DUES	\$75.00
30	LAPPEN SECURITY PRODUCTS	ALARM MONITORING & ANNUAL TEST	\$90.00
31	LEAGUE OF WI MUNICIPALITIES	BOARD LEAGUE ANNUAL DUES	\$972.17
32	MBM	POLICE COPY CHARGES 2016	\$22.27
3	NATIONAL EXCHANGE BANK	POLICE EQUIPMENT- HOLSTERS, DUTY BELT	\$99.15
35	NORTHERN MORAIN UTILITY	SEWAGE TREATMENT	\$18,490.13
36	PROS 4 TECHNOLOGY	365, EMAILS, MONTHLY SERVICE, BACK-UP	\$965.00
38	SHEB. COUNTY UNIT WTA	BOARD ANNUAL DUES WTA	\$10.00
37	SHEBOYGAN CO TREASURER	STOP SIGNS; TRUCK REPAIR; COURT ASSESSMENT; ELECTION MACHINE MAINT; SALT	\$7,472.24
4	SPRING GREEN	PARKS ANNUAL SPRAYING	\$1,445.22
39	STAPLES	CLERKS OFFICE SUPPLIES RECEIPT BOOK	\$37.26
40	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$322.20
5	SUPERIOR VISION	VISION INSURANCE	\$115.40
6	TERMINIX	PEST CONTROL	\$308.46
7	UW LAW SCHOOL	POLICE ANNUAL SUBSCRIPTION	\$96.00
8	WE ENERGIES	ELECTRICITY	\$7,967.81
41	WEX BANK	PW FUEL	\$912.71
43	WEX BANK	POLICE FUEL	\$342.49
43	WISCONSIN NEWSPRESS	BD PUBLISH ORDINANCES, RESOLUTIONS	\$282.09
44	WPS	NATURAL GAS	\$1,553.46
45	ZARNOTH BRUSH WORKS	STREETS SNOWPLOW GREASE	\$104.00
TOTAL GENERAL			\$55,249.24

TOTAL PAYROLL \$81,106.61

Total January Expenses \$ 136,355.85

(Shovan/Wolf) moved and seconded to approve the general vouchers for January and pay as presented.

Motion Carried Unanimously

ANY OTHER BUSINESS: None

(Schott/Shovan) moved and seconded that the meeting be adjourned at 7:28 P.M.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk

MINUTES February 20th, 2016

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, February 20th, 2016 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, February 16th, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:23 P.M. and 3:00 P.M. and on the Village website on Thursday, February 16th, 2017 at 4:00 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, John Schott, and Lynn Shovan. Trustee Richard Sadiq and Steven Kapellen were absent.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

AGENDA APPROVAL

PUBLIC COMMENT – None

ANNUAL REPORTS

ADMINISTRATOR/CLERK-TREASURER – Reilly

Reilly presented the annual report for her office. The highlights included all of the economic development projects that have been occurring in 2016. These include the continuation of the successful TIDs and their related projects. These projects include Wolf Motorsports and Villas, the final phase of the Sargento Expansion, Compassionate Care Animal Clinic, and Throttlestop. Reilly also highlighted the projects that her office worked on. These included: the caboose project, lead service replacement, tree commission award application, mock election, Memorial Day program, digitizing village records, WMCA Board of Directors, Arbor Day programming, the volunteer appreciation banquet, and more. The room tax collected by the Village increased by nearly 7%. As the economy has picked up, so have the building permits. The fees collected for building permits was nearly \$50,000 in 2016. Reilly also reviewed the 2017 goals for the department.

FIRST RESPONDERS – Lindstrom

This item was tabled as Lindstrom was unable to attend the meeting.

COMMITTEE REPORTS

LIBRARY BOARD – Baumann

The Board received minutes of the January 9th, 2017 meeting.

Highlights of the February 13th, 2017 meeting:

- 4) The library circulation was down 16 % in December and 17% in January. This downturn is being seen at most libraries.

TOURISM COMMISSION– Baumann

The Board received minutes of the January 18th, 2017 meeting.

Highlights of the February 16th, 2017 meeting:

- 5) Both candidates for the Village President position were invited to the meeting. Mr. Wolf attended and Mr. Rudnick was not able but did answer questions he was emailed thoroughly.
- 6) The Commission reviewed the search for Joan's replacement. There were over 100 applications received. There were eight who were interviewed over the phone and two in-person.
- 7) Contacts Tourism has been receiving about weddings is up over 130%.
- 8) The Tourism Commission is meeting its goals and objectives.

PLANNING COMMISSION – Rudnick

The Board received minutes of the January 11th, 2017 meeting.

Highlights of the February 8th, 2017 meeting:

- 3) The Commission conditionally approved a CUP for Marks Asset Group to come to public hearing the next meeting.
- 4) The Commission approved a land swap between the UCC Church and the Stroessner's.
- 5) The Commission approved a CSM from Sheboygan County, which is part of the County land purchase with Sargento.
- 6) The Commission approved the Wolf landscaping plan, except the fire pit and the bar. Those will not be allowed without a variance.
- 7) The Commission reviewed a concept plan for Premiere Development, as well as their request for TIF inclusion. There are remaining questions, so no action was taken.

NORTHERN MORAINES UTILITY COMMISSION – Rudnick

The Board received minutes of the January 9th, 2017 meeting.

Highlights of the February 13th, 2016 meeting:

- 4) They are putting in another groundwater well required by the DNR.
- 5) The Commission discussed another rate increase. Rudnick asked if they could raise the rates by only \$0.50 in July and then \$0.25 next January. Scott Randall is looking at extending the replenishment of the fund to 15 years from 10 years. There was no interest from the other communities in financing the shortfall. The rate increase will be finalized in March or April.
- 6) Rudnick stated that Scott Randall and Dan run an excellent facility.
- 7) The Commission reviewed the financial statements.
- 8) The utility has elevated chloride levels due to the use of water softeners. Educating the public on this issue will need to happen.

PRESIDENT'S REPORT – Thank the Plymouth Review for the editorial.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Elkhart Lake Triathlon & Kidz Triathlon – June 10th & 11th, 2017

(Schott/Wolf) moved and seconded to approve the dates and maps of the triathlon.

Motion Carried Unanimously

TRUSTEE REPORTS – Wolf discussed Paulsen’s concerns. Rudnick stated that as he included in the email he will assign to the issues to the proper committees. Baumann stated that he has received comments that people are very happy about the handrail near Gesserts.

COMMUNICATIONS – Reilly

The Wisconsin Taxpayer, Focus, The Researcher, and Columns are available.

ADMINISTRATOR’S REPORT – Reilly

The primary election will be held tomorrow on February 21, 2017 and photo ID will be required.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

58	BAKER & TAYLOR	BOOKS, AUDIOBOOKS, VIDEOS, FOL	\$1,858.31
65	DEMCO, INC	OFFICE SUPPLIES, SPECIAL	\$471.49
66	EICHHORST, LORI	CLEANING	\$325.00
70	FRONTIER	PHONE	\$90.91
75	MC CARTNEY, BETTY	REIMBURSE BETTY FOR HISTORY EL ROAD RACES	\$20.00
76	MCCLONE	INSURANCE	\$149.00
77	MONARCH LIBRARY SYSTEM	MARKETING, MAGAZINES	\$29.80
78	MPLC	PROGRAMS	\$121.69
48	NATIONAL EXCHANGE BANK	TECHNOLOGY, OFFICE SUPPLIES, VIDEOS, E-COLLECTION, PROGRAMS, KINDLE CASE	\$524.53
88	STAPLES	OFFICE SUPPLIES- INK	\$498.84
53	WE ENERGIES	ELECTRICITY	\$382.42
98	WILS	FOL	\$1,501.50
104	WPS	NATURAL GAS	\$180.40
TOTAL LIBRARY			\$6,153.89

(Baumann/Schott) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20024	CARDINAL ENVIRONMENTAL	WATER TESTING	\$125.00
20025	DIGGERS HOTLINE	DIGGERS FEES	\$222.40
20026	FRONTIER	PHONE, INTERNET	\$82.50
20027	HAWKINS WATER TREATMENT	CHEMICALS	\$10.00
20028	HD SUPPLY WATERWORKS	WASHERS	\$20.00
20029	MCCLONE	INSURANCE	\$149.00
20030	MUNICIPAL WELL & PUMP	REPAIR PUMP WELL 3	\$28,494.00
20020	NATIONAL EXCHANGE BANK	POSTAGE	\$23.75
20018	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2/1/2017	\$10,543.82
20019	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2/1/2017	\$31,512.84
20022	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2/8/2017	\$18,674.37
20023	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 2/16/2017	\$2,472.09
20031	VILLAGE OF ELKHART LAKE	JANUARY WAGES, BENEFITS	\$4,467.14
20021	WE ENERGIES	ELECTRICITY	\$1,265.93

20032	WI EMERGENCY MGMT	TIER II FILING FEE	\$410.00
20033	WPS	NATURAL GAS	\$121.22
TOTAL WATER			\$98,594.06

(Wolf/Baumann) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

61	BOARD OF COMMISSIONERS	TID #2 STF PRINCIPAL, INTEREST SARGENTO	\$45,212.50
46	BOND TRUST SERVICES CORP	TID 2, 3, 4 PRINCIPAL, INTEREST	\$122,637.50
62	BOND TRUST SERVICES CORP	TID 2, 3, 4 BOND EXPENSES	\$350.00
68	EDGARTON, ST. PETER, PETAK	LEGAL TID 2, 4	\$100.00
73	KAPUR & ASSOCIATES	TID 4 WOLF BADGER RD WATER MAIN EXT	\$697.00
81	PACELINE CONSTRUCTION	CDA BUSINESS START-UP LOAN	\$5,000.00
100	WISCONSIN NEWSPRESS	TID 4 WOLF BADGER RD WATER MAIN EXT	\$235.88
TOTAL CDA/TID			\$174,232.88

(Shovan/Schott) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

54	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$5,213.70
55	AIRGAS USA	FR OXYGEN	\$348.40
56	ALPHA HYDRAULICS	BACKHOE REPAIR	\$611.98
57	AURORA MEDICAL GROUP	PW/ST ALCOHOL, DRUG TESTING ZORN, 1-25-17	\$75.00
87	BATTERIES PLUS	FD EXIT LIGHT BATTERIES	\$270.30
59	BENEFIT ADVANTAGE	FSA MONTHLY FEE	\$35.00
60	BIRSCHBACH INSPECT SER.	BUILDING INSPECTIONS	\$550.00
63	CAL & GUS MOTORS	POLICE SQUAD BATTERY	\$163.95
64	DEER CREEK TECHNOLOGY	POLICE SOFTWARE DOCUMENT MANAGEMENT	\$150.00
47	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$261.75
68	EDGARTON, ST. PETER, PETAK	LEGAL GENERAL, PREMIERE	\$3,205.64
66	EICHHORST, LORI	CLEANING	\$325.00
67	EMP	FR STETHESCOPE TAGS	\$18.28
69	FISCHER S FLEET SERVICE	REPAIR 2003 STERLING; FD REPAIR 1998 PIERCE	\$3,369.88
70	FRONTIER	PHONE, INTERNET	\$696.51
71	HAWLEY, KAUFMAN	POLICE LEGAL	\$336.25
72	HSBS EWD	POLICE BLOOD DRAW	\$46.50
74	KRAUS SNOW PLOWS	STREETS OIL FOR PLOW ON PICKUP	\$36.00
76	MCCLONE	INSURANCE	\$7,486.00
48	NATIONAL EXCHANGE BANK	POLICE UNIFORMS- NIEMI; TOURISM HELP ADS; POLICE CHIEF'S ASSOC CONF REG, HOTEL; CLERK WMCA; PLOW TRUCK SIGHT RODS, BLADE GUIDE	\$1,161.85
79	NORTH STAR EMERGENCY	FD TRUCK PUMP MAINT ENG 3, 5; REPAIR ENG 3	\$1,956.01
80	NORTHERN MORaine UTILITY	SEWAGE TREATMENT	\$18,685.78
82	PERFECT CIRCLE TIRE	FD TRUCK REPAIRS- ENG 3	\$80.93
83	PROS 4 TECHNOLOGY	365, EMAILS, MONTHLY SERVICE, BACKUPS	\$2,450.00

84	ROSS IMAGING	CLERK ANNUAL COPIER FEES	\$773.91
86	SHEBOYGAN CO TREASURER	UNCLAIMED FUNDS- J SCHMITT COURT OVERPAY	\$211.00
85	SHEBOYGAN CO TREASURER	COURT ASSESSMENT; SALT	\$5,877.44
88	STAPLES	CLERK OFFICE SUPPLIES- RECEIPT BOOKS, SCISSORS, INK, BOXES, FLASH DRIVE	\$116.24
89	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$591.70
49	STATE OF WISCONSIN-DSPS	PLUMBING CERTIFICATION- LEIBHAM	\$25.00
90	STREICHERS	POLICE OCCUPATIONAL SUPPLIES- FLASHLIGHT	\$144.99
50	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$115.40
91	THE UNIFORM SHOPPE	POLICE UNIFORMS- NIEMI ARMOR SKIN	\$142.40
92	TRANSAMERICA	CRITICAL ILLNESS- JANUARY	\$47.00
51	TRANSCENDENT TECH	CLERK TAX & PET PROGRAM FEE	\$600.00
93	TRUCK EQUIPMENT INC	STREETS REPAIR PLOW TRUCK	\$4,535.00
94	VORPAHL FIRE & SAFETY	FD FIRE EXTINGUISHER TEST & REFILL	\$323.70
53	WE ENERGIES	ELECTRICITY	\$10,792.21
95	WEX BANK	PW FUEL	\$987.20
96	WEX BANK	POLICE FUEL	\$353.78
97	WI DEPT. OF JUSTICE-TIME	POLICE COMPUTER TIME	\$244.50
102	WISCONSIN BANK & TRUST	N MORAIN REFI LOAN PRINCIPAL, INTEREST	\$62,811.78
99	WI DOR	MANUFACTURING ASSESSMENT FEE	\$633.80
100	WISCONSIN NEWSPRESS	ELECTION PUBLISH ABSENTEE VOTING CEDAR BAY; TOURISM HELP WANTED ADS	\$224.85
104	WPS	NATURAL GAS	\$1,696.09
101	WISCONSIN SUPREME COURT	COURT JUDGE CONTINUING EDUCATION	\$700.00
TOTAL GENERAL			\$139,482.70
TOTAL PAYROLL			\$57,504.00
Total February Expenses			\$ 196,986.70

(Schott/Baumann) moved and seconded to approve the general vouchers for February and pay as presented.

Motion Carried Unanimously

OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD:

Revisions to Potential Land Development Agreement

(Schott/Shovan) moved to go into closed session at approximately 7:23 p.m. under Wisconsin Statute 19.85(1)(e) Discussing public business involving private competition. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Carried Unanimously

By roll call

President Rudnick announced that the Board would be going into a closed session under the above referenced statute and would return to open session in approximately ten minutes.

(Schott/Wolf) moved and seconded to return to open session at 7:30 p.m.

Motion Carried Unanimously

Motion Carried Unanimously
By roll call

Motion Carried Unanimously

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BOARD OF TRUSTEES

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

TRUSTEE: Richard Baumann (22 Cedar Lane) 920-781-2030



Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.



The form is titled "Village of Elkhart Lake Building Permit Application". It includes sections for "BUILDING PERMIT", "REPAIR/ALTERATION PERMIT", and "DEMOLITION PERMIT". Each section has fields for Name, Address, Phone, and Email. There are also checkboxes for "New Construction", "Addition", "Alteration", "Repair", "Demolition", "Foundation", "Fence", "Deck", "Patio", "Driveway", "Garage", "Shed", "Pool", "Hot Tub", "Spa", "Well", "Septic", "Sewer", "Water", "Gas", "Electric", "HVAC", "Plumbing", "Roofing", "Siding", "Painting", "Landscaping", "Fencing", "Retaining Wall", "Foundation", "Fence", "Deck", "Patio", "Driveway", "Garage", "Shed", "Pool", "Hot Tub", "Spa", "Well", "Septic", "Sewer", "Water", "Gas", "Electric", "HVAC", "Plumbing", "Roofing", "Siding", "Painting", "Landscaping", "Fencing", "Retaining Wall". There is a large box for "Notes, conditions, comments" and a section for "Estimated Cost of Work" with fields for "Permit Fee" and "Total". The form is signed by the "Building Administrator" and the "Building Inspector".

GARBAGE COLLECTION DATE CHANGE

Effective **January 1, 2017** weekly garbage & recycling collection will be on **Mondays**.

For more information, please contact the Clerk's Office at 920-876-2122 or clerk@elkhartlakewi.gov. You may also stop in at the office at 40 Pine Street Monday-Friday, 9:00a.m.-4:30p.m.

Garbage Collection Holiday Schedule 2017

Memorial Day – Tuesday May 30th, 2017
Independence Day – No Effect on Service day
Labor Day- Tuesday September 5th, 2017
Thanksgiving Day – No Effect on Service day
Christmas Day – Tuesday December 26th, 2017
New Year's Day – Tuesday January 2nd, 2018

Sewer Rate Increase

The Elkhart Lake Village Board will be increasing the sewer rates effective January 1, 2017. The new rate will be \$5.75 per 100 cubic feet of water consumption.

Please contact the Village Administrator/Clerk-Treasurer's Office at **(920) 876-2122** or clerk@elkhartlakewi.gov if you have questions related to water or sewer billing.

The 2015 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

ATTENTION DOG OWNERS!



It is unlawful for a dog to be within **any public park or beach or the fireman's park or beach** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27

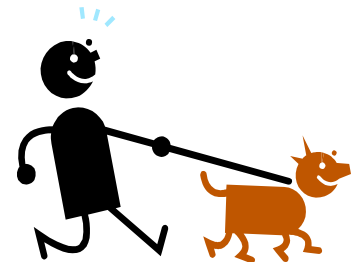
It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29

Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- | | |
|-------------------------------|--------------------------------|
| • S. End of Walkway | • Osthoff Avenue |
| • N. End of Walkway | • Lions Park |
| • Near Village Square Park | • E. Rhine St. near Charlene's |
| • S. Lake Street near Elm St. | • E. Rhine St. near Cal & Gus |



NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 4th, 2017. The term for the Village President and the Village Trustees begins on April 18th, 2017. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

OFFICE
Village President
Village Trustee
Village Trustee
Village Trustee

INCUMBENT
Alan S. Rudnick
Michael Wolf
Richard Sadiq
Richard Baumann

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1st, 2016 and the final day for filing nomination papers in the office of the Village Clerk is 5:00 P.M. on Tuesday, January 3rd, 2017.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on February 21st, 2017.

Spring Election April 4th, 2017.

*Three Village Trustees are up for election at the
April 4th Election.*

If you have any questions, please call the Village Clerk's Office at 920-876-2122.



Spring Election - Photo ID Required

Photo ID will be required at all elections. The following are some frequently asked questions about the photo ID law:

Do I have the right photo ID?

Below are the acceptable IDs for voting purposes and can be unexpired or expired after the date of the most recent general election (currently Nov. 8, 2016):

- Wisconsin DOT-issued driver license
- Wisconsin DOT-issued identification card
- Military ID card
- U.S. passport

There may be other acceptable forms of photo ID, but please contact the Clerk's office at 920-876-2122 for more information. The address on your ID does not have to be current. Election officials will only look at your ID type, name, picture, and expiration date.

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsindot.gov or call (608) 264-7447.

Your local DMV office is located at:

**Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.

What can I expect at the polling place?

Now that voters are bringing their IDs, voting at your polling place will be a little different. *****Please be prepared & patient.***

State It: As always, you'll need to state your full name and address for the election official who checks you in. They'll check your information in the poll book. Understandably, some people are uneasy about announcing their name in public, but it is the law, and it helps ensure openness in elections.

Show It: Next, it's time to show your photo ID. That way, poll workers can compare your face to your photo and confirm that you really are you.

Sign It: Finally, you'll sign the poll book (unless a physical disability prevents it). Your signature or mark should go right next to your name and address.

For complete information about the Voter Photo ID Law and its requirements, please visit: BRINGIT.WISCONSIN.GOV or call (866) VOTE-WIS or 920-876-2122.

Save the Caboose



The Soo Line caboose that has been sitting next to the Depot since the 1970's is in need of repair. The condition has not completely deteriorated but is getting close. In partnership with the Elkhart Lake Historical Society, we are looking at what needs to be done to save the caboose. We need your help. The Village and the Historical Society have committed dollars to help with the refurbishment. If you are interested in helping, by donating money or helping work on the caboose, please let us know. Call the Village at 920-876-2122 and leave your information. We will contact you.

A Work in Progress...

Many of you have been wondering why it is taking so long to finish the caboose. Remembering that the caboose is over 100 years old and has been sitting in the elements since it was built, we were guaranteed to have some issues, and we certainly did. When our restoration crew, headed by Fred Bauer, started work on



the cupola it became apparent that he had a major issue to contend with. The cupola is the section that is on the very top of the caboose. As a result of this problem, he spent the entire summer trying to save the cupola. It was completely rotted out and he had to do a major fix to stabilize that section. He said it was about to collapse. Fred also found major issues on the roof after the rubber was pulled off. In any event, the structure is now sound. Fred has stated the work is close to completion, and in

spring the project will be finished. When work resumes, the new slats will be installed and a new Soo Line sign decal will be painted on the sides. When all is said and done we will have a caboose that will be fully restored and will last for years to come.



This unexpected delay did not come without a cost. The Elkhart Lake Historical Society is looking for donations to help defray the costs associated with the caboose restoration. Donations to the Elkhart Lake Historical Society are tax-deductible. If you can help, please make checks out to the Elkhart Lake Historical Society and drop them off at the Village Hall located at 40 Pine Street or mail them to % Village of Elkhart Lake, PO Box 143, Elkhart Lake, WI, 53020.