



## **VILLAGE OF ELKHART LAKE**

**Elkhart Lake, Wisconsin 53020**

### **MINUTES November 7<sup>th</sup>, 2016**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, November 7<sup>th</sup>, 2016 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, November 3<sup>rd</sup>, 2016 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 3:03 P.M. and 3:30 P.M. and on the Village website on Thursday, November 3<sup>rd</sup>, 2016 at 3:55 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, Steve Kapellen, Richard Sadiq, and John Schott. Trustee Lynn Shovan was absent.

Others in attendance include: Emmitt Feldner, Kathleen Eickhoff; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

### **Approval of Minutes –**

(Sadiq/Schott) moved and seconded that the October 3<sup>rd</sup> & 17<sup>th</sup>, 2016 Board minutes be approved.  
Motion Carried Unanimously

### **Treasurer's Report –**

(Kapellen/Baumann) moved and seconded to approve the October Treasurer's report as printed.  
Motion Carried Unanimously

### **Public Comment –**

### **COMMITTEE REPORTS**

#### ***OCTOBER BUILDING PERMITS – Reilly***

This report was included in the Board packet on dropbox.

#### ***ADMINISTRATION & FINANCE – Sadiq***

Highlights of the November 3<sup>rd</sup>, 2016 meeting –

- 1) The 2017 Budget was finalized and recommended to the Board.
- 2) The Committee recommended approval of the 7% room tax with 7% being retained for administrative costs.
- 3) The Committee reviewed the 2016 budget.

#### ***PUBLIC WORKS – Wolf***

Highlights of the November 7<sup>th</sup>, 2016 meeting –

- 1) The Committee met in closed session to discuss staffing.

- 2) The Committee discussed the well situation. Well #3 was scheduled for repairs and it was pulled apart and taken out of service. Then the following Sunday there was an emergency for the pumps on Well #1. Public Works called someone to put a submerged pump in Well #3 for a temporary fix. Now both pumps are pulled and will be fixed. The Committee reviewed the costs associated with the unexpected issue.
- 3) The Committee reviewed the 2017 water budget, will look to recommend approval at their next meeting.

#### **TOURISM – Baumann**

The Board received minutes of the September 23<sup>rd</sup>, 2016 meeting.

Highlights of the October 20<sup>th</sup>, 2016 meeting –

- 1) The Commission had 13 journalists here for the fall media tour.
- 2) The Commission completed personnel reviews.
- 3) The Holiday tour will be taking place in December.
- 4) The Tourism Commission won an award for the video series that was created at the State Fall Tourism conference.

#### **TREE COMMISSION– Kapellen**

The Board received minutes of the August 17<sup>th</sup>, 2016 meeting.

Highlights of the October 19<sup>th</sup>, 2016 meeting –

- 1) The Commission discussed the new trees on Victory Lane. There will be 15 trees planted there, including spring snow crab and other crab trees.
- 2) The Commission was going to receive bids to complete stump grinding.
- 3) The trees in the Village Park were treated for emerald ash borer.

#### **PRESIDENT’S REPORT – Rudnick**

Rudnick reminded the Board of the volunteer/employee appreciation dinner.

#### **UNFINISHED BUSINESS:**

##### **2017 Preliminary Budget**

A new budget summary was provided in dropbox and Reilly asked if there were any questions.

#### **NEW BUSINESS:**

##### **Ordinance 616 – Room Tax Rate Increases**

Sadiq introduced Ordinance 616- Room Tax Rate Increase and it received its first reading.

**ORDINANCE 616  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**ROOM TAX RATE INCREASE**

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The Board of Trustees of the Village of Elkhart Lake, Wisconsin does hereby ordain as follows:

Be it resolved that effective, January 1<sup>st</sup>, 2017 Section 3.06(2) of the Municipal Code of the Village of Elkhart Lake be hereby amended to read as follows:

**3.06(2) IMPOSITION OF ROOM TAX.**

(a) Pursuant to sec 66.75, Wis. Stats., a tax is hereby imposed on the privilege and service of furnishing, at retail, rooms or lodging to transients by hotel keepers, motel operators, bed & breakfast operators, and other persons furnishing accommodations available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be capped at the rate of seven percent (7%) of the gross receipts from such retail furnishings of rooms or lodging. Such tax shall not be subject to selective sales tax imposed by sec. 77.52(2)(a) 1., Wis. Stats.

(b) The Elkhart Lake Tourism Commission is the principal organization for the purpose of promotion of convention and tourist business and shall receive all moneys collected from the seven percent (7%) room tax minus the Village's cost of administration. The organization shall permit and allow inspections of its records pertaining to the use of the room tax funds upon request of the Village Board, at reasonable times.

Attest:

Adopted and Approved this  
5<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Alan S Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Richard Sadiq, Trustee

Resolution 20 – Delinquent Bills on Taxes and Tax Refunds

(I-Kapellen/Sadiq/Wolf) introduced, moved and seconded to approve Resolution 20 – Delinquent Bills on Taxes and Tax Refunds.

Motion Carried Unanimously

**RESOLUTION TWENTY - 2016  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

**TAX COLLECTION REFUNDING &  
DELINQUENT GENERAL AND UTILITY BILLS ON TAX ROLL**

**BE IT RESOLVED**, that all delinquent water bills, sewer bills, and any other unpaid bills due to the Village be placed on the tax roll for collection as special charges.

**BE IT ALSO RESOLVED**, that the Village of Elkhart Lake will issue a refund check for any tax overpayment greater than \$1.00 of the amount escrowed by a taxpayer and paid to the Village of Elkhart Lake within 15 business days after the amount is paid to the Village.

Attest:

Approved and Adopted this  
7<sup>th</sup> day of November, 2016

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Steve Kapellen, Trustee

Resolution 21 – Receiving County Sales Tax Proceeds

(I-Schott/Kapellen/Baumann) introduced, moved and seconded to approve Resolution 21- Receiving County Sales Tax Proceeds.

Motion Carried Unanimously

**RESOLUTION TWENTY-ONE- 2016  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**RECEIVING COUNTY SALES TAX PROCEEDS**

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**WHEREAS**, the Sheboygan County Board enacted Ordinance No. 2 (2016/17) establishing a one-half percent (.5%) County sales tax for the purpose of raising revenues to address the challenges of maintaining the roads and bridges under the County's jurisdiction; and,

**WHEREAS**, in enacting the Ordinance, the County Board recognized that the municipalities within Sheboygan County have similar financial challenges for the transportation infrastructures under the jurisdiction of those municipalities as the County does for the roads and bridges under the County's jurisdiction; and,

**WHEREAS**, the Ordinance requires that \$1.5 Million of anticipated revenues (adjusted annually) from the sales tax be distributed by the County to municipalities within the County based on an equalized value formula, provided that each recipient municipality agrees that the revenue being distributed will be spent to maintain the municipalities' road and bridge infrastructure as set forth in an Intergovernmental Cooperative Agreement with the County; and,

**WHEREAS**, the Village of Elkhart Lake supports the County Sales Tax Revenue-Sharing Cooperative Agreement; and,

**WHEREAS**, it is in its best interests of the Village of Elkhart Lake to receive its share of the distribution and agree to be bound by the terms of the County's Intergovernmental Cooperative Agreement;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of the Village of Elkhart Lake approves the proposed Intergovernmental Cooperative Agreement with Sheboygan County, a copy of which is on file with the Clerk, and agrees to be bound by its terms.

**BE IT FURTHER RESOLVED**, that the President and Clerk are authorized and directed to sign the Intergovernmental Agreement on behalf of the Village.

**BE IT FURTHER RESOLVED**, that the President and Clerk are authorized to sign annual Intergovernmental Agreements going forward on behalf of the Village of Elkhart Lake unless the Board of Trustees adopts a resolution rescinding this authority.

Attest:

Approved and Adopted this  
7<sup>th</sup> day of November, 2016

Alan S. Rudnick, President

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Jessica Reilly, Clerk

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John Schott, Trustee

Sales Tax Revenue Sharing for Transportation Maintenance – Intergovernmental Cooperative Agreement -Sheboygan County

(Schott/Sadiq) moved and seconded to approve Sales Tax Revenue Sharing for Transportation Maintenance – Intergovernmental Cooperative Agreement -Sheboygan County.

Motion Carried Unanimously

Operator's Licenses – Renewal

(Kapellen/Baumann) moved and seconded to approve an operator's license for Florence McKeown at Brown Baer expiring June 30, 2017.

**TRUSTEE REPORTS:** None

**COMMUNICATIONS – Reilly**

The Researcher, The Wisconsin Taxpayer, and Columns are available.

**ADMINISTRATOR'S REPORT – Reilly**

Reilly reminded Board members that the annual appreciation dinner will be on November 13, 2016 at the Osthoff Resort, the SCEDC annual program is on Thursday, November 10<sup>th</sup>, and the election is tomorrow.

**ANY OTHER BUSINESS:** None

(Kapellen/Wolf) moved and seconded that the meeting be adjourned at 7:18 P.M.

Motion Carried Unanimously

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Jessica Reilly, Administrator/Clerk

**MINUTES November 21<sup>st</sup>, 2016**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, November 21<sup>st</sup>, 2016 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the amended agenda having been duly posted on Thursday, November 17<sup>th</sup>, 2016, between the hours of 3:50 P.M. and 4:20 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank & Trust and the Municipal Office and posted on the Village web page on Thursday, November 17<sup>th</sup>, 2016, at 4:45 P.M.

Clerk Jessica Reilly called the meeting to order at 7:00 P.M. with the following Trustees present: John Schott, Richard Baumann, Mike Wolf, Lynn Shovan, and Richard Sadiq. President Alan Rudnick and Trustee Steve Kapellen were absent.

Others in attendance include: Asher Heimermann; Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

(Shovan/Schott) moved to elect Sadiq to serve as President Pro Tem of the meeting.

Motion Carried Unanimously

The Pledge of Allegiance was recited.

**PUBLIC COMMENT – None**

**COMMITTEE REPORTS**

*PROTECTION OF PERSON & PROPERTY – Shovan*

Highlights of the November 21<sup>st</sup>, 2016 meeting –

The meeting was cancelled as there was no quorum.

*PUBLIC WORKS – Wolf*

Highlights of the November 21<sup>st</sup>, 2016 meeting –

- 1) The Committee recommended approval of the water budget for 2017.
- 2) The Committee discussed the selling of the extra banners. Most of the banners will sell on WI Surplus, but there will be a special sale for the Elkhart checkered flag banners.

*TOURISM – Baumann*

The Board received minutes of the October 20<sup>th</sup>, 2016 meeting.

Highlights of the November 10<sup>th</sup>, 2016 meeting:

- 1) The holiday media tour will be from December 5<sup>th</sup> – 8<sup>th</sup>.
- 2) Tourism growth was about 37.5% in 5 years, which translates to about \$10 million growth in sales.
- 3) The Commission reviewed the job description for a tourism director's assistant position.
- 4) Baumann reviewed the statistics from the traffic to the website.

*LIBRARY BOARD – Baumann*

The Board received minutes of the October 3<sup>rd</sup>, 2016 meeting.

Highlights of the November 14<sup>th</sup>, 2016 meeting:

- 1) The Library has received \$1,000 from the Hayssen Family Foundation.
- 2) Library circulation was down 8%.
- 3) The survey put out by the Library received 280 responses. Of the 280 responses, 80 were from people who have library cards.
- 4) Baumann handed out information on the new monarch library system.

*PLANNING COMMISSION – Reilly*

The Board received minutes of the September 7<sup>th</sup>, 2016 meeting.

Highlights of the November 9<sup>th</sup>, 2016 meeting:

- 1) The Commission approved the expansion plans and the one-way driveway proposal for Community UCC. The sign permit applications for Community UCC were also approved.
- 2) The Commission approved Building #9 for Motorsports Villas and interior balconies for the 8 buildings. The Commission stated that no decks/balconies would be allowed along Badger Road for building #9. The Committee also approved the deck on Wolf Motorsports, as long as it was reduced in size so that it was not in the road setback area.
- 3) The Commission approved the signs on Wolf Motorsports, but tabled the Motorsport Villas sign, due to concerns about the location being in WI DOT right-of-way.
- 4) The Commission tabled the lighting and landscaping plans.

*NORTHERN MORAINES UTILITY COMMISSION – Reilly*

The meeting was not held, but they are considering a rate increase in December.

*PUBLIC HEARING* – Budget 2017

There were no public comments on the 2017 budget.

*PRESIDENT'S REPORT* – None.

**UNFINISHED BUSINESS:**

Ordinance 617- 2017 Budget & Levy Adoption

(I-Shovan/Schott/Wolf) moved and seconded to Ordinance 617-2017 Budget & Levy Adoption.

Motion Carried Unanimously

**ORDINANCE 617**  
**VILLAGE OF ELKHART LAKE**  
**SHEBOYGAN COUNTY, WISCONSIN**  

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**2016 TAX LEVY / 2017 BUDGET**

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The Village Board of the Village of Elkhart Lake, does hereby ordain as follows:

That Section 3.04 of the Municipal Code of the Village of Elkhart Lake is hereby amended and enacted to read as follows:

**3.04 BUDGET/TAX LEVY.** (1) It is hereby appropriated out of the receipts of the Village of Elkhart Lake for the year 2017, including monies received from the general property tax levy, to the various purposes specified in the budget presented herewith for the purposes therein stated, the following amounts included in the summary budget and summary of taxes attached hereto and incorporated by reference.

(2) There is hereby levied a tax of \$1,239,984.00 (plus TIF increment) on all taxable property within the Village of Elkhart Lake as returned by the assessor in the year 2016, for the uses and purposes set forth in the approved budget (ATTACHMENT A)

(3) The 2017 Salary Schedule is adopted through the enactment of the 2017 Budget.

(4) The Village Clerk is hereby authorized and directed to spread this tax on the current tax roll of the Village of Elkhart Lake.

(5) This Ordinance shall take effect and be in force on January 1, 2017 after its passage and publication.

Attest:

Adopted and approved this  
21<sup>st</sup> day of November, 2016

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Lynn Shovan, Trustee

Ordinance 616- Room Tax Rate Increase to 7% - Second Reading

Ordinance 616- Room Tax Rate Increase to 7% had its second reading.

**ORDINANCE 616**  
**VILLAGE OF ELKHART LAKE**  
**SHEBOYGAN COUNTY, WISCONSIN**

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**ROOM TAX RATE INCREASE**

---

The Board of Trustees of the Village of Elkhart Lake, Wisconsin does hereby ordain as follows:

Be it resolved that effective, January 1<sup>st</sup>, 2017 Section 3.06(2) of the Municipal Code of the Village of Elkhart Lake be hereby amended to read as follows:

**3.06(2) IMPOSITION OF ROOM TAX.**

(a) Pursuant to sec 66.75, Wis. Stats., a tax is hereby imposed on the privilege and service of furnishing, at retail, rooms or lodging to transients by hotel keepers, motel operators, bed & breakfast operators, and other persons furnishing accommodations available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be capped at the rate of seven percent (7%) of the gross receipts from such retail furnishings of rooms or lodging. Such tax shall not be subject to selective sales tax imposed by sec. 77.52(2)(a) 1., Wis. Stats.

(b) The Elkhart Lake Tourism Commission is the principal organization for the purpose of promotion of convention and tourist business and shall receive all moneys collected from the seven percent (7%) room tax minus the Village's cost of administration. The organization shall permit and allow inspections of its records pertaining to the use of the room tax funds upon request of the Village Board, at reasonable times.

Attest:

Adopted and Approved this  
5<sup>th</sup> day of December, 2016.

\_\_\_\_\_  
Alan S Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Richard Sadiq, Trustee

**2017 Water Budget Adoption**

(Wolf/Schott) moved and seconded to adopt the 2017 Water Budget.

Motion Carried Unanimously

**NEW BUSINESS:**

**2017 Salary Schedule**

(Shovan/Baumann) moved and seconded to approve the 2017 salary schedule.

Motion Carried Unanimously

**Resolution 22 – Tax Collection**

(I-Schott/Wolf/Baumann) moved and seconded to approve Resolution 22 – Tax Collection.



Motion Carried Unanimously

**RESOLUTION TWENTY - TWO - 2016  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**TAX COLLECTION RESOLUTION  
VILLAGE OF ELKHART LAKE**

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**BE IT RESOLVED**, that in the event that the Village Treasurer shall fail to pay any or all taxes of any kind required by law to be paid by such Treasurer to the County Treasurer, the Village of Elkhart Lake shall be obligated to pay such taxes in accordance with Section 3.03(a) of the Elkhart Lake Municipal Code.

Attest:

Adopted and Approved this  
21<sup>st</sup> day of November, 2016

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
John Schott, Trustee

Winter Parking Enforcement

Reilly discussed the winter parking enforcement issue.

(Schott/Baumann) moved and seconded to wait until December 1<sup>st</sup> to enforce winter parking regulations, barring any measurable snow; parking warnings will be given the first two weeks of December unless there is snow, in which case tickets will be given.

Motion Carried Unanimously

**TRUSTEE REPORTS** – none

**COMMUNICATIONS** – Reilly

Lake Tides, Wisconsin Taxpayer, Focus are available.

**ADMINISTRATOR'S REPORT** – Reilly

Nomination Papers, 1<sup>st</sup> and 2<sup>nd</sup> quarter water accounting.

**VOUCHERS**

The following library vouchers were approved by the Library Board and presented to the Board for payment:

559	AWE	FOL	\$1,050.00
560	BAKER & TAYLOR	BOOKS, AUDIOBOOKS, VIDEOS, MUSIC, DONATIONS	\$2,356.46
566	EASTERN SHORES LIBRARY	POLARIS, WEB HOSTING, UPGRADE, SHARED AUTO	\$1,009.69
568	EICHHORST, LORI	CLEANING	\$325.00
554	FRONTIER	PHONE	\$88.14
576	MARIS ASSOCIATES	BOOKS	\$204.70

577	MCCLONE	INSURANCE	\$149.00
555	NATIONAL EXCHANGE BANK	FOL, SURVEYMONKEY, E-COLLECTIONS	\$56.36
557	WE ENERGIES	ELECTRICITY	\$253.73
595	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$33.96
TOTAL LIBRARY			\$5,527.04

(Baumann/Schott) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20173	CELLCOM	CELL PHONE	\$46.17
20170	FRONTIER	PHONE, INTERNET	\$82.50
20179	HAWKINS WATER TREATMENT	CHEMICALS	\$10.00
20180	MCCLONE	INSURANCE	\$149.00
20181	MUNICIPAL WELL & PUMP, INC.	REPAIR PUMP @ WELL 1	\$4,667.00
20171	NATIONAL EXCHANGE BANK	POSTAGE, FOOD FOR WELL REPAIR WORKERS	\$33.40
20182	VERIZON WIRELESS	CELL PHONE	\$76.65
20169	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 11-2-16	\$58,072.02
20170	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 11-1-16 ACH	\$16,034.74
20175	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 11-1-16	\$16,034.74
20176	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 11-11-16	\$7,217.38
20177	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 11-15-16	\$307.86
20178	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 11-17-16	\$4,373.99
20183	VILLAGE OF ELKHART LAKE	OCTOBER WAGES, BENEFITS	\$3,746.13
20185	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 11-7-16	\$5,305.43
20172	WE ENERGIES	ELECTRICITY	\$817.36
20184	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$21.69
TOTAL WATER			\$116,996.06

(Shovan/Wolf) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

551	BOND TRUST SERVICES CORP	TID 2, 3 BOND INT - N LAKE EXT, OSTHOFF- S LAKE	\$11,997.50
567	EDGARTON, ST. PETER, PETAK	LEGAL SARGENTO, VICTORY TID 2; WOLF TID 4	\$200.00
574	KAPUR & ASSOCIATES	WOLF TID 4 ENGINEERING, BADGER RD WM EXT; VICTORY TID 2 ENGINEERING, GARFIELD AVE	\$9,104.98
TOTAL CDA/TID			\$21,302.48

(Schott/Baumann) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

558	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$8,197.65
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561	BENEFIT ADVANTAGE	FSA MONTHLY FEE	\$35.00
550	BETTERSWEET BAKERY	ELECTION FOOD- CUPCAKES	\$45.00
562	BIRSCHBACH INSPECT SER.	BUILDING INSPECTIONS	\$500.00
563	BOY SCOUT TROOP 833	CIVIC CENTER CHRSTMAS WREATHS	\$68.00
564	CAL & GUS MOTORS	PW OIL CHANGE- RICH'S TRUCK	\$30.86
552	CELLCOM	POLICE, PW, TOURISM CELL PHONE; POLICE WIFI	\$289.52
565	CRYSTAL LK CRUSHED STONE	STORM SEWER REPAIR- EL DRIVE	\$43.17
553	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$324.29
567	EDGARTON, ST.PETER, PETAK	LEGAL SARGENTO, GENERAL	\$2,319.08
568	EICHHORST, LORI	CLEANING	\$325.00
569	EICKHOFF, KATHLEEN	TOURISM MILEAGE- EICKHOFF	\$528.44
598	EL CHAMBER OF COMM.	BOARD CHAMBER MEMBERSHIP	\$160.00
570	EL WATER DEPARTMENT	GEMIGNANI, ERTL BALANCE ADJ DUE WATER; SMITH OVERPAY DUE WATER	\$25.78
599	EL WATER DEPARTMENT	SEWER DUPLICATE ACH PAYMENT	\$16,034.74
571	ENCHANTED FLORALS LLC	BOARD FUNERAL FLOWERS- THUECKS	\$45.00
554	FRONTIER	PHONE, INTERNET	\$688.18
572	GEORGE S TREE SERVICE	TREE COMMISSION- STUMP GRINDING	\$125.00
573	HAWLEY, KAUFMAN	POLICE LEGAL	\$397.00
575	KAREN LEFEVRE	POLICE SPILLMAN CERTIFICATION- SHAW	\$375.00
577	MCCLONE	INSURANCE	\$7,889.00
555	NATIONAL EXCHANGE BANK	COURT MONITOR, ARM, SUPPLY; DOG WASTE BAGS; POLICE ACCESS; BD BABY GIFTS; CC MICROWAVE	\$1,097.25
578	NORTHERN MORAIN	SEWAGE TREATMENT	\$19,210.76
580	PRL EXCAVATING, INC.	STORM SEWER REPAIRS- EL DRIVE	\$2,190.00
581	PROS 4 TECHNOLOGY, INC	EMAILS; 365; HARD DRIVE, VIRUS SCAN	\$3,998.70
579	RAY O HERRON CO., INC.	POLICE AMMUNITION	\$587.45
582	SHEBOYGAN CO TREASURER	STREET CONST, TRUCK REPAIR, COURT CO ASSESS	\$36,085.01
583	STAPLES	ELECTION LABELS; CLERK PENS, FILE FOLDERS	\$35.04
584	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$1,024.74
556	SUPERIOR VISION	VISION INSURANCE	\$115.40
587	THE UNIFORM SHOPPE	POLICE UNIFORMS	\$533.60
585	TRANSAMERICA LIFE INS	CRITICAL ILLNESS- OCTOBER	\$47.00
586	TRUCK EQUIPMENT INC	STREETS - WING FOR THE PLOW TRUCK	\$13,992.14
588	VERIZON WIRELESS	POLICE WIFI, CELL; PW, TOURISM CELL	\$506.63
589	VIKING ELECTRIC SUPPLY INC	CIVIC CENTER OUTDOOR LIGHT BULBS	\$276.60
557	WE ENERGIES	ELECTRICITY	\$7,648.50
591	WEX BANK	POLICE GAS & OIL	\$386.98
590	WEX BANK	PW GAS & OIL	\$655.01
592	WI DEPT. OF JUSTICE-TIME	POLICE COMPUTER TIME SYSTEM	\$234.00
593	WISCONSIN EMS ASSOC.	FR WI EMS ASSOC MEMBERSHIP 19 RENEWALS	\$418.00
594	WISCONSIN NEWSPRESS INC.	ELECTION- PUBLISH NOTICES	\$105.13
595	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$152.54
596	ZARNOTH BRUSH WORKS	STREETS- SWEEPER PARTS	\$454.00

597	ZORN, PAT	SAFETY BOOTS, CDL RENEWAL	\$174.00
		TOTAL GENERAL	\$128,374.19
		TOTAL PAYROLL	\$ 54,365.28
		Total November Expenses	\$ 182,739.47

(Schott/Shovan) moved and seconded to approve the general vouchers for November and payroll as presented.

Motion Carried Unanimously

**OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD: None**

(Schott/Wolf) moved and seconded to adjourn the meeting at 7:16 p.m.

Motion Carried Unanimously

\_\_\_\_\_  
Jessica Reilly, Administrator/Clerk-Treasurer

## ANNOUNCEMENTS

[www.elkhartlakewi.gov](http://www.elkhartlakewi.gov)

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, December 19, 2016 – 7:00 P.M.	BOARD OF TRUSTEES
TUESDAY, January 3, 2016 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, January 11, 2016 – 7:00 P.M.	PLANNING COMMISSION
MONDAY, January 16, 2016 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, January 25, 2016 – 7:00 P.M.	PLANNING COMMISSION

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

### VILLAGE BOARD MEMBERS

**PRESIDENT:** Alan Rudnick (611 Otto Way) 876-3113

**TRUSTEE:** Mike Wolf (POB 506) 876-3100

**TRUSTEE:** Steven Kapellen (POB 271) 876-2177

**TRUSTEE:** John Schott (913 Grassy Lane) 920-698-2480

**TRUSTEE:** Richard Sadiq (POB 188) 876-3732

**TRUSTEE:** Lynn Shovan (POB 86) 876-2056

**TRUSTEE:** Richard Baumann (22 Cedar Lane) 920-781-2030

# Clerk's Office Holiday Hours:

The Village Clerk's Office will be closed on the following dates:

Friday, December 23<sup>rd</sup> & Monday, December 26<sup>th</sup>  
Friday, December 30<sup>th</sup> & Monday, January 2<sup>nd</sup>



## TAX COLLECTION

Tax payments are accepted Monday – Friday from 9:00 a.m. – 4:30 p.m. at the Village office located at 40 Pine Street. Tax payments can also be dropped off at Wisconsin Bank & Trust and National Exchange Bank & Trust. If the Village office is closed payments can be dropped in the Police depository, located to the west of the Pine St. entrance.

**NOTICE IS HEREBY GIVEN** that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 4<sup>th</sup>, 2017. The term for the Village President and the Village Trustees begins on April 18<sup>th</sup>, 2017. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

<u>OFFICE</u>	<u>INCUMBENT</u>
Village President	Alan S. Rudnick
Village Trustee	Michael Wolf
Village Trustee	Richard Sadiq
Village Trustee	Richard Baumann

**NOTICE IS FURTHER GIVEN**, that the first day to circulate nomination papers is December 1<sup>st</sup>, 2016 and the final day for filing nomination papers in the office of the Village Clerk is 5:00 P.M. on Tuesday, January 3<sup>rd</sup>, 2017.

**NOTICE IS FURTHER GIVEN**, that if a primary is necessary, the primary will be held on February 21<sup>st</sup>, 2017.

# \*\*\*\*\*Winter Parking Regulations\*\*\*\*\*

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street or the parking lot on North East Street between the hours of 2:00 o'clock A.M. and 6:00 o'clock A.M. commencing the fifteenth (15th) day of November and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.



**Vehicles violating this ordinance will be ticketed.**

## \*\*\*\*\*Snow Removal\*\*\*\*\*

**Section 10.03 - Removing Snow from Sidewalks:** residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period.

Residents have 24 hours after a winter storm to remove ice and snow from their sidewalks. Snow cannot be blown or plowed onto Village Streets. Residents must also shovel out any hydrants near their home.

**You will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner. Also, the entire sidewalk must be shoveled. A small path is not sufficient and you will be in violation of the Village ordinance.**



*Schnee Days will be held January 27<sup>th</sup> – 29<sup>th</sup>. Events will be held all weekend long! Sunday features the long-time, traditional Chili Cook-off and brat fry. Events are organized by the Elkhart Lake Area Chamber of Commerce. For details as they unfold, call 920-876-2922 or visit [www.elkhartlake.com](http://www.elkhartlake.com)*

# GARBAGE COLLECTION DATE CHANGE

Effective **January 1, 2017** weekly garbage & recycling collection will be on **Mondays**.

For more information, please contact the Clerk's Office at 920-876-2122 or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov). You may also stop in at the office at 40 Pine Street Monday-Friday, 9:00a.m.-4:30p.m.

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The form is titled "Village of Elkhart Lake Building Permit Application" and includes fields for Name, Address, Phone, Email, and License #. It also has checkboxes for various types of permits (Building, Electrical, Plumbing, etc.) and a section for "Work Consists of" with a large box for details. At the bottom, there are checkboxes for "Approved" and "Denied", a date field, and a permit number field. The form is signed by the Village Administrator and the Building Inspector.

## BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work.** Failure to do so will result in double the permit fees and may result in a fine of up to \$1000. If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

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The 2015 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit [www.elkhartlakewi.gov/departments/water](http://www.elkhartlakewi.gov/departments/water).

To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov).



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*Pay your water bill automatically!*  
*Call the Village Clerk's Office at 920-876-2122*  
*for more information.*

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## Sewer Rate Increase

**The Elkhart Lake Village Board will be increasing the sewer rates effective January 1, 2017. The new rate will be \$5.75 per 100 cubic feet of water consumption.**

Please contact the Village Administrator/Clerk-Treasurer's Office at **(920) 876-2122** or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov) if you have questions related to water or sewer billing.



# Save the Caboose



The Soo Line caboose that has been sitting next to the Depot since the 1970's is in need of repair. The condition has not completely deteriorated but is getting close. In partnership with the Elkhart Lake Historical Society, we are looking at what needs to be done to save the caboose. We need your help. The Village and the Historical Society have committed dollars to help with the refurbishment. If you are interested in helping, by donating money or helping work on the caboose, please let us know. Call the Village at 920-876-2122 and leave your information. We will contact you.

## A Work in Progress...

Many of you have been wondering why it is taking so long to finish the caboose. Remembering that the caboose is over 100 years old and has been sitting in the elements since it was built, we were guaranteed to have some issues, and we certainly did. When our restoration crew, headed by Fred



Bauer, started work on the cupola it became apparent that he had a major issue to contend with. The cupola is the section that is on the very top of the caboose. As a result of this problem, he spent the entire summer trying to save the cupola. It was completely rotted out and he had to do a major fix to stabilize that section. He said it was about to collapse. Fred also found major issues on the roof after the rubber

was pulled off. In any event, the structure is now sound. Fred has stated the work is close to completion, and in spring the project will be finished. When work resumes, the new slats will be installed and a new Soo Line sign decal will be painted on the sides. When all is said and done we will have a caboose that will be fully restored and will last for years to come.



This unexpected delay did not come without a cost. The Elkhart Lake Historical Society is looking for donations to help defray the costs associated with the caboose restoration. Donations to the Elkhart Lake Historical Society are tax-deductible. If you can help, please make checks out to the Elkhart Lake Historical Society and drop them off at the Village Hall located at 40 Pine Street or mail them to % Village of Elkhart Lake, PO Box 143, Elkhart Lake, WI, 53020.



# ATTENTION DOG OWNERS!



It is unlawful for a dog to be within **any public park or beach or the fireman's park or beach** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

## VILLAGE ORDINANCE 8.27

It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the

Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



## VILLAGE ORDINANCE 8.29

Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.



- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus



## Dog Licenses are due Thursday, March 31<sup>st</sup>

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)