



## **VILLAGE OF ELKHART LAKE**

**Elkhart Lake, Wisconsin 53020**

### **MINUTES April 3<sup>rd</sup>, 2017**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 3<sup>rd</sup>, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the amended agenda having been duly posted on Thursday, March 30<sup>th</sup>, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 3:20 P.M. and 3:55 P.M. No posting can be done on the Village website, as there have been issues and it is not functioning.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, Steve Kapellen, and John Schott. Trustees Lynn Shovan and Richard Sadiq were absent.

Others in attendance include: Richard Solek; Pat Zorn; Joe Leibham; Kathleen Eickhoff; Geoff Bray; Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

### **Approval of Minutes –**

(Schott/Baumann) moved and seconded that the March 6<sup>th</sup> & 20<sup>th</sup>, 2017 Board minutes be approved.  
Motion Carried Unanimously

### **Treasurer's Report –**

(Baumann/Wolf) moved and seconded to approve the March Treasurer's report as printed.  
Motion Carried Unanimously

### **Public Comment –**

Joe Leibham of 622 Autumn Drive questioned what is happening with the 4-wheeler and ATV trail ordinance. Rudnick stated he would follow up with Shovan, as the last he can remember she said she would provide some information.

### **ANNUAL REPORTS**

#### ***PUBLIC WORKS & WATER – Solek***

Solek reported that Victory Lane and Garfield Street were completed in the summer of 2016. He also discussed the large street project in the downtown area. He stated that it turned out very well, including the parking lot. The hand railings were installed by Gesserts and most people seem pleased with this addition. Solek reported that the wing was installed on the Kenworth, which now means we have wings for all three snow plows. In the Water Department in 2016, both well pumps ended up being pulled at the same time. This caused some unexpected costs, due to Well #1 having an issue when Well #3 was already out of service. There were two water main breaks in 2016. They also began installing radio reads for the water meters in 2016.

### ***FIRE DEPARTMENT - Zorn***

Zorn reviewed the types of alarms in 2016. There were a total of 83 calls in 2016. The calls are nearly split with 29 being in the Village, 31 in the Town , and 23 mutual aid. There were 703 firemen responding to 1106 man hours at the fires. The Fire Department had 32 practices and 3 fire prevention classes. The Fire Department is paged with the Glenbeulah Fire Department for every call and vice versa. The Fire Department will be needing a replacement for Truck #1 in the next year. This will be at a cost of \$850,000-\$900,000. The Lions Club donated \$10,000 for air packs. The Fire Department is going to try to have local businesses donate to the equipment replacement fund. The Fire Department also received a donation of nearly 17 acres of land in the Town of Plymouth. They are looking at trying to sell this land. The Fire Department thanks the Village for their support.

### ***TOURISM – Eickhoff***

Eickhoff reported that Tourism had another strong year. They continue to grow the leisure, meeting, and wedding markets. They continue to use different forms for advertising including: digital, Facebook, print, billboards, internet, etc. Eickhoff stated that one area they would like to see growth is in the meetings market. In 2016 they recreated resource guides including: a culinary guide, the fact finder sheet, the visitor's guide, and the recreation map. There were three videos released in 2016, which included two versions of each video. These were for dining, recreation, and the overall destination. They are just completing a wedding video in 2017. The media tours since 2010 have reached over 240 journalists. Eickhoff also explained how the Tourism Commission continues to grow their image library, including pictures of scenery, buildings, and food. The Commission is going to push hard for summer leisure and the meetings market. Eickhoff reported that there was over 6% growth in room tax revenue from 2015 to 2016 and that bookings for this summer also look strong. Eickhoff also asked that the Tourism Commission membership remain the same for 2017.

## **COMMITTEE REPORTS**

### ***MARCH BUILDING PERMITS – Reilly***

This report was included in the Board packet on dropbox.

### ***ADMINISTRATION & FINANCE - Rudnick***

Highlights of the March 23<sup>rd</sup> & April 3<sup>rd</sup>, 2017 meetings:

- 1) The Committee put together a job offer for Pat Zorn. The Committee received acceptance of this offer.
- 2) The Committee approved the Dirkse Glass bid for the front doors of the Village offices.
- 3) The Committee tabled the lighting proposals until budget time.
- 4) The Committee reviewed the US Cell Tower Contract Amendment.
- 5) The Committee recommends approval of the revised Court ordinance allowing Howards Grove to join the municipal court.

### ***PUBLIC WORKS - Wolf***

Highlights of the April 3<sup>rd</sup>, 2017 meeting:

- 1) The Committee approved posting a job for the public works crew position and that will be posted and advertised.

### ***PRESIDENT'S REPORT – Rudnick - None***

## **UNFINISHED BUSINESS: None**

## **NEW BUSINESS:**

Temporary Operator's License – Lions Club – Gary Kegler

(Wolf/Schott) moved and seconded to approve the temporary operator's license for Gary Kegler for May 27<sup>th</sup>, 2017 from 9:30 am to 4:00 pm.

Motion Carried Unanimously

Temporary Class B – Picnic License

(Baumann/Kapellen) moved and seconded to approve the temporary Class B Picnic License for the Lions Club for May 27<sup>th</sup>, 2017 from 9:30 am to 4:00 pm.

Motion Carried Unanimously

Memorial Day Program – Road Closure

(Wold/Baumann) moved and seconded to approve the closure of Chicago Street on May 27<sup>th</sup> for the Memorial Tribute Program.

Motion Carried Unanimously

Ordinance 618 – Revisions to 1.11 Municipal Court

Schott introduced Ordinance 618 – Revisions to 1.11 Municipal Court and it had its first reading.

**ORDINANCE 618**

**VILLAGE OF ELKHART LAKE**

**SHEBOYGAN COUNTY, WISCONSIN**

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**REPEAL & RECREATE CHAPTER 1.11 – MUNICIPAL COURT REVISIONS**

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**WHEREAS**, the Village of Howards Grove approached the Village about ordinance enforcement services and as part of this process the Village of Howards Grove needs to join the municipal court; and

**WHEREAS**, the Village of Elkhart Lake finds it necessary to revise Village Ordinance 1.11, which relates to the municipal court due to the addition of the Village of Howards Grove; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake repeals and recreates Section 1.11 to read as follows:

## **1.11 MUNICIPAL COURT**

**(1) Municipal Court Created.** Pursuant to the authority granted by Chapter 755 of the Wisconsin Statutes, there is hereby created and established a Joint Municipal Court to be designated "Northern Moraine Municipal Court," said court to become operative and function on May 1, 2017 as the successor to the Municipal Court for the Village of Elkhart Lake and Town of Rhine, established on May 7<sup>th</sup>, 2001. This Ordinance, adopted by each municipal member of the Court, shall constitute the agreement contemplated by Wis. Stat. § 755.01(4).

### **(2) Municipal Judge.**

(a) **Qualifications:** The Joint Court shall be under the jurisdiction of and presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin, and who resides in one of the municipalities that is a party to the agreement forming this joint court, which are the Village of Elkhart Lake, the Village of Howards Grove, and the Town of Rhine, each in Sheboygan County, Wisconsin.

(b) **Oath and Bond:** The Judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in §757.02(1), Wis. Stats., and at the same time execute and file an official bond in the amount of \$25,000.00. The Judge shall not act until the oath and bond have been filed as required by §19.01(4)(c) Wis. Stats., and the requirements of §755.03(2) have been complied with.

(c) **Salary:** The salary of the Municipal Judge shall be fixed by the Boards of the municipalities that are parties to the agreement which shall be in lieu of fees and costs. No salary shall be paid for any time during the term

during which such Judge has not executed the official bond or official oath, as required by §755.03, Wis. Stats., and filed pursuant to §19.01(40)(c) Wis. Stats. The municipalities may by separate resolution allocate funds for the administration of the Municipal Court pursuant to §66.0301 Wis. Stats.

(d) Current Judge: The Municipal Judge presiding over the Municipal Court for the Village of Elkhart Lake and Town of Rhine at the time of the initial adoption of this Ordinance shall carry out her current term as Municipal Judge of the Northern Moraine Municipal Court.

### **(3) Elections.**

(a) Term: The Municipal Judge shall be elected at large in the spring election for a term of four years commencing on May 1, 2016 and elections being held every 4 years from that time. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in §8.10, Wis. Stats., and selected at a primary election if such is held as provided in §8.11, Wis. Stats. The State elections board shall serve as filing officer for the candidates.

(b) Electors: Electors in all municipalities that are parties to the agreement shall vote for judge.

**(4) Jurisdiction.** The Municipal Court shall have jurisdiction over incidents occurring on or after April 15, 2001 as provided in Article VII, §14 of the Wisconsin Constitution, §§755.045 and 755.05, Wis. Stats., and as other provided by State Law. In addition, it shall have exclusive jurisdiction over actions in the municipalities that are parties to the agreement seeking to impose forfeitures for violations of municipal ordinances, resolutions and by-laws.

The Municipal Judge may issue civil warrants to enforce matters under the jurisdiction of the Municipal Court under §755.045(2), §66.0119, Wis. Stats.

The Municipal Court has jurisdiction over juvenile offenders when a municipality that is party to the agreement enacts an ordinance under the authority of §938.17(2)(cm), Wis. Stats.

### **(5) Municipal Court**

(a) Hours: The Municipal court shall be open at such location and at such times as determined by the governing bodies of the municipalities that are parties to the agreement and the Municipal Judge.

(b) Employees: The Judge shall, in writing, appoint such clerks and deputy clerks are authorized and funded by the municipalities that are parties to the agreement.

**(6) Collection of Forfeitures and Costs.** The Municipal Judge may impose punishment, fees, and sentences as provided by Chapters 800, 814 and 938 Wis. Stats., and as provided in the ordinances of the municipalities that are parties to the agreement. All forfeitures, fees, assessment, surcharges, and costs shall be paid to the treasurer of the Municipality within which the case arose within 7 days after receipt of the money by the Municipal Court. At the time of the payment, the Municipal Court shall report to the treasurer the title of the action, the nature of the offenses and the total amount of judgments imposed in actions and proceedings in which such monies were collected.

**(7) Contempt of Court.** The Municipal Judge, after affording an opportunity to the person accused to be heard in defense, may impose a sanction authorized under §800.12 Wis. Stats. and may impose a forfeiture therefor not to exceed fifty dollars (\$50) or upon nonpayment of the forfeiture and the assessments thereon, a jail sentence not to exceed seven (7) days.

**(8) Abolition.** The Municipal court hereby established shall not be abolished while the §755.01(4) agreement is in effect.

**(9) Inconsistent Ordinances Repealed.** All ordinances or parts of ordinances contravening or inconsistent with the provisions of this ordinance be and are hereby repealed.

**(10) Effective Date.** This ordinance shall take effect and be in full force and effect from and after its passage by the municipalities that are parties to the agreement and publication as required by law.

Attest:

Approved and Adopted this

1<sup>st</sup> of May, 2017

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
John Schott, Trustee

Arbor Day Proclamation – April 28, 2017 – 10:30 pm

Rudnick read the Arbor Day proclamation for April 28, 2017.

Operator's Licenses- Renewal

(Kapellen/Baumann) moved and seconded to approve the operator's license of Brendan Semph at Siebkens expiring June 30, 2018.

Motion Carried Unanimously

Operator's Licenses- New

(Wolf/Baumann) moved and seconded to approve the operators' licenses of Hannah Kaiser – Siebkens, Corry Driftmier – Marshall's One Stop, and Alisha Madison – Osthoff Resort expiring June 30, 2018.

Motion Carried Unanimously

Public Works Superintendent Hiring

(Baumann/Schott) moved and seconded to approve Patrick Zorn as the Public Works Superintendent starting January 1, 2018.

Motion Carried Unanimously

**TRUSTEE REPORTS:** Kapellen stated he thinks the new paving on S. Lake Street is wavy.

**COMMUNICATIONS – Reilly**

FOCUS and Wisconsin Taxpayer are available.

**ADMINISTRATOR'S REPORT – Reilly**

The election will be held tomorrow. We are working on identifying all lead services in the Village. When we are done identifying all services we think there will be between 40 and 50 lead services throughout the Village. The Board organizational meeting will be held at 9:00 am on the 18<sup>th</sup>.

**ANY OTHER BUSINESS: None**

(Schott/Kapellen) moved and seconded that the meeting be adjourned at 7:39 P.M.

Motion Carried Unanimously

\_\_\_\_\_  
Jessica Reilly, Administrator/Clerk

**MINUTES April 17<sup>th</sup>, 2017**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 17<sup>th</sup>, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, April 13<sup>th</sup>, 2017 at National Exchange Bank and

Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:20 P.M. and 2:40 P.M. No posting can be done on the Village website, as there have been issues and it is not functioning.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Mike Wolf, Steve Kapellen, Lynn Shovan, Richard Sadiq, and John Schott.

Others in attendance include: Gary Roeh; Lola Roeh; Geoff Bray; Emmitt Feldner; Jessica Reilly, Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

## **AGENDA APPROVAL**

**PUBLIC COMMENT** – None

## **COMMITTEE REPORTS**

*ADMINISTRATION & FINANCE* - Sadiq

Highlights of the April 17<sup>th</sup>, 2017 meetings:

- 1) The Committee approved the starting wage range for the Public Works Crew position.
- 2) The Committee reviewed the request by the Depot Tenant for the dedicated parking spot; this was denied.
- 3) The Committee reviewed Ehlers proposal for TID reporting. They want to ask Ehlers for a reduced cost if all the Village needs is cash flow reports.

*PUBLIC WORKS* - Wolf

Highlights of the April 17<sup>th</sup>, 2017 meeting:

- 1) The Committee recommended approval of the 2016 Water Consumer Confidence Report.

*LIBRARY BOARD* – Baumann

The Board received minutes of the March 13<sup>th</sup>, 2017 meeting.

Highlights of the April 17<sup>th</sup>, 2017 meeting:

- 1) Library circulation is down 13%, but there are more visits to the library.
- 2) The Board reviewed three estimates for the door hinge and window issues and will work to get the project completed.
- 3) The Board reviewed the display and exhibit policy. The Board is going to complete modifications to this policy.
- 4) There was a discussion about the type of signs that can be posted in the library. A new sign will be developed and hung in the library stating all are welcome.

*TOURISM COMMISSION*– Baumann

The Board received minutes of the March 9<sup>th</sup>, 2017 meeting.

Highlights of the April 13<sup>th</sup>, 2017 meeting:

- 1) The Commission reviewed the advertising campaign results.
- 2) The Commission is working with the Chamber of Commerce on the Shop and Sip event.
- 3) The summer media tour will be held in August.
- 4) They are working on having the recreational routes mapped in Google.
- 5) There is a contest for USA today top small towns in the Midwest and Elkhart Lake is currently ranked #11.

- 6) The Commission approved a \$1000 grant for the triathlon.
- 7) The Commission reviewed the wedding video.

*TREE COMMISSION* – Kapellen

The Board received minutes of the March 8<sup>th</sup>, 2017 meeting.

Highlights of the April 5<sup>th</sup>, 2017 meeting:

- 1) The Commission chose the three poster winners for Arbor Day and the posters will be displayed at Cedar landing.
- 2) The Commission started reviewing the Tree Maintenance Plan.

*JT. EMERGENCY RESPONSE COMMITTEE* – Kapellen

The Board received minutes of the December 15<sup>th</sup>, 2016 meeting.

Highlights of the April 13<sup>th</sup>, 2017 meeting:

- 1) Zorn provided his summary on some ladder trucks.
- 2) The Commission is exploring a false fire alarm fee, and other false alarm fees.
- 3) The lawn care was done by Millhome Nursery.

*NORTHERN MORAINES UTILITY COMMISSION* – Schott

The Board received minutes of the March 13<sup>th</sup>, 2017 meeting.

Highlights of the April 10<sup>th</sup>, 2016 meeting:

- 1) The State is reviewing the groundwater plan.
- 2) The Commission is going to replace a larger blower, the funding of which is in the reserve fund.
- 3) The review of the lab has been delayed.

*PLANNING COMMISSION* – Rudnick

The Board received minutes of the February 8<sup>th</sup>, 2017 meeting.

Highlights of the April 5<sup>th</sup>, 2016 meeting:

- 1) The Commission approved SwitchGear sign permits and recommends approval of the CUP.
- 2) The sign permits for Throttlestop were approved.
- 3) The Commission recommends approval of the Shoreland Mitigation Plan for Stayer at 501 Sharpes Drive.
- 4) The Commission tabled the Wolf Motorsports incentive and stormwater issue discussions.
- 5) The Commission reviewed the site plan and rezoning. The Commission recommended the rezoning. The Commission continues to review the possible TID inclusion.

*PRESIDENT'S REPORT* – None.

**UNFINISHED BUSINESS:**

Ordinance 618 – Revisions to 1.11 Municipal Court

Ordinance 618 – Revisions to 1.11 Municipal Court and had its second reading.

**ORDINANCE 618**

**VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**REPEAL & RECREATE CHAPTER 1.11 – MUNICIPAL COURT REVISIONS**

---

**WHEREAS**, the Village of Howards Grove approached the Village about ordinance enforcement services and as part of this process the Village of Howards Grove needs to join the municipal court; and

**WHEREAS**, the Village of Elkhart Lake finds it necessary to revise Village Ordinance 1.11, which relates to the municipal court due to the addition of the Village of Howards Grove; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake repeals and recreates Section 1.11 to read as follows:

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**(1) Municipal Court Created.** Pursuant to the authority granted by Chapter 755 of the Wisconsin Statutes, there is hereby created and established a Joint Municipal Court to be designated "Northern Moraine Municipal Court," said court to become operative and function on May 1, 2017 as the successor to the Municipal Court for the Village of Elkhart Lake and Town of Rhine, established on May 7<sup>th</sup>, 2001. This Ordinance, adopted by each municipal member of the Court, shall constitute the agreement contemplated by Wis. Stat. § 755.01(4).

### **(2) Municipal Judge.**

- (a) **Qualifications:** The Joint Court shall be under the jurisdiction of and presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin, and who resides in one of the municipalities that is a party to the agreement forming this joint court, which are the Village of Elkhart Lake, the Village of Howards Grove, and the Town of Rhine, each in Sheboygan County, Wisconsin.
- (b) **Oath and Bond:** The Judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in §757.02(1), Wis. Stats., and at the same time execute and file an official bond in the amount of \$25,000.00. The Judge shall not act until the oath and bond have been filed as required by §19.01(4)(c) Wis. Stats., and the requirements of §755.03(2) have been complied with.
- (c) **Salary:** The salary of the Municipal Judge shall be fixed by the Boards of the municipalities that are parties to the agreement which shall be in lieu of fees and costs. No salary shall be paid for any time during the term during which such Judge has not executed the official bond or official oath, as required by §755.03, Wis. Stats., and filed pursuant to §19.01(4)(c) Wis. Stats. The municipalities may by separate resolution allocate funds for the administration of the Municipal Court pursuant to §66.0301 Wis. Stats.
- (d) **Current Judge:** The Municipal Judge presiding over the Municipal Court for the Village of Elkhart Lake and Town of Rhine at the time of the initial adoption of this Ordinance shall carry out her current term as Municipal Judge of the Northern Moraine Municipal Court.

### **(3) Elections.**

- (a) **Term:** The Municipal Judge shall be elected at large in the spring election for a term of four years commencing on May 1, 2016 and elections being held every 4 years from that time. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in §8.10, Wis. Stats., and selected at a primary election if such is held as provided in §8.11, Wis. Stats. The State elections board shall serve as filing officer for the candidates.
- (b) **Electors:** Electors in all municipalities that are parties to the agreement shall vote for judge.

**(4) Jurisdiction.** The Municipal Court shall have jurisdiction over incidents occurring on or after April 15, 2001 as provided in Article VII, §14 of the Wisconsin Constitution, §§755.045 and 755.05, Wis. Stats., and as other provided by State Law. In addition, it shall have exclusive jurisdiction over actions in the municipalities that are parties to the agreement seeking to impose forfeitures for violations of municipal ordinances, resolutions and by-laws.

The Municipal Judge may issue civil warrants to enforce matters under the jurisdiction of the Municipal Court under §755.045(2), §66.0119, Wis. Stats.

The Municipal Court has jurisdiction over juvenile offenders when a municipality that is party to the agreement enacts an ordinance under the authority of §938.17(2)(cm), Wis. Stats.



## **(5) Municipal Court**

- (a) Hours: The Municipal court shall be open at such location and at such times as determined by the governing bodies of the municipalities that are parties to the agreement and the Municipal Judge.
- (b) Employees: The Judge shall, in writing, appoint such clerks and deputy clerks are authorized and funded by the municipalities that are parties to the agreement.

**(6) Collection of Forfeitures and Costs.** The Municipal Judge may impose punishment, fees, and sentences as provided by Chapters 800, 814 and 938 Wis. Stats., and as provided in the ordinances of the municipalities that are parties to the agreement. All forfeitures, fees, assessment, surcharges, and costs shall be paid to the treasurer of the Municipality within which the case arose within 7 days after receipt of the money by the Municipal Court. At the time of the payment, the Municipal Court shall report to the treasurer the title of the action, the nature of the offenses and the total amount of judgments imposed in actions and proceedings in which such monies were collected.

**(7) Contempt of Court.** The Municipal Judge, after affording an opportunity to the person accused to be heard in defense, may impose a sanction authorized under §800.12 Wis. Stats. and may impose a forfeiture therefor not to exceed fifty dollars (\$50) or upon nonpayment of the forfeiture and the assessments thereon, a jail sentence not to exceed seven (7) days.

**(8) Abolition.** The Municipal court hereby established shall not be abolished while the §755.01(4) agreement is in effect.

**(9) Inconsistent Ordinances Repealed.** All ordinances or parts of ordinances contravening or inconsistent with the provisions of this ordinance be and are hereby repealed.

**(10) Effective Date.** This ordinance shall take effect and be in full force and effect from and after its passage by the municipalities that are parties to the agreement and publication as required by law.

Attest:

Approved and Adopted this  
1<sup>st</sup> of May, 2017

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
John Schott, Trustee

### **NEW BUSINESS:**

Shoreland Mitigation Plan – 501 Sharpes Drive – Wagner-Stayer

(Schott/Wolf) moved and seconded to approve the shoreland mitigation plan for 501 Sharpes Drive by Stayer.

Motion Carried Unanimously

Temporary Class B – Wine License for Sip & Shop Event – Elkhart Lake Chamber of Commerce – May 20, 2017 1-5 pm – 11 locations

(Sadiq/Shovan) moved and seconded to approved the Temporary Class B Wine License for the Sip & Shop Event on May 20<sup>th</sup> from 1 – 5 pm sponsored by the Elkhart Lake Chamber of Commerce.

Motion Carried Unanimously

Brat Fry- Basketball Club – Saturday, May 6<sup>th</sup>, 2017 – Lions Park

(Wolf/Schott) moved and seconded to approve the brat fry on May 6<sup>th</sup> at Lions Park.

Motion Carried Unanimously

Walkway Permit – Osthoff MAMA – May 25, 2017 – 6 am – 10 am

(Sadiq/Wolf) moved and seconded to approve the walkway permit for May 25<sup>th</sup> from 6 am until 10 am.

Motion Carried Unanimously

Elkhart Lake Kidz Triathlon & Walkway Permits – June 8<sup>th</sup> - June 11<sup>th</sup>, 2017

(Schott/Sadiq) moved and seconded to approve the walkway permits for the triathlon from June 8<sup>th</sup> - 11<sup>th</sup> and the course for the Kidz Triathlon for June 11<sup>th</sup>.

Motion Carried Unanimously

2016 Water Consumer Confidence Report

(Schott/Baumann) moved and seconded to approve the 2016 Water Consumer Confidence Report.

Motion Carried Unanimously

Resolution Five– Resolution of Commendation – Mike Wolf

The Board thanked Wolf for his service on the Board.

(I- Sadiq/Schott/Baumann) moved and seconded to approve Resolution 5- Resolution of Commendation for Mike Wolf.

Motion Carried Unanimously

**RESOLUTION FIVE - 2017**  
**VILLAGE OF ELKHART LAKE**  
**SHEBOYGAN COUNTY, WISCONSIN**  

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**RESOLUTION OF COMMENDATION**

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**WHEREAS, Michael Wolf** has left his position of Trustee of the Village of Elkhart Lake;  
and

**WHEREAS, Michael Wolf** has been a dedicated public servant to the Village of Elkhart Lake serving as a Trustee from April 2009 through April of 2017, serving on numerous committees and chairing the Public Works Committee from April of 2010 through April of 2017; and

**WHEREAS, Michael Wolf** served on the Planning Commission from April 2005 through April 2017, as the Planning Commission revised the entire zoning ordinance; and

**WHEREAS, Michael Wolf's** efforts have been selfless and above and beyond the call of duty and have taken many hours of his personal time;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake publicly commend and thank **Michael Wolf** for his dedicated service and wish him well in his future endeavors;

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to **Michael Wolf**.

Attest:

Adopted and approved this  
17<sup>th</sup> day of April, 2017

\_\_\_\_\_  
Alan Rudnick, President

Jessica Reilly, Clerk

Richard Sadiq, Trustee

**TRUSTEE REPORTS** – Wolf stated that he would like to see a focus on affordable housing and the availability of restrooms in the downtown area; two items he discussed during the campaign.

**COMMUNICATIONS** – Reilly

The Sheboygan County Single Family Home Data Report is available.

**ADMINISTRATOR’S REPORT** – Reilly

The Board organizational meeting will be at 9:00 am on the 18<sup>th</sup>. The Chamber quarterly dinner will be on April 27<sup>th</sup>, if anyone wants to attend. Reilly thanked Wolf for his service.

**VOUCHERS**

The following library vouchers were approved by the Library Board and presented to the Board for payment:

175	BAKER & TAYLOR	LIB BOOKS, VIDEOS, FOL	\$1,755.38
176	BARDON ENTERPRISES	LIBRARY TOILET PAPER	\$64.00
183	EDUCATIONAL DEV	LIBRARY BOOKS	\$208.23
184	EICHHORST, LORI	LIBRARY CLEANING	\$260.00
187	E L WATER DEPT	LIBRARY WATER	\$8.00
189	FRONTIER	LIBRARY PHONE	\$94.51
195	KONE INC	LIBRARY ELEVATOR MAINT CONTRACT, REPAIR	\$1,023.32
199	NATIONAL ELEVATOR INSP	LIBRARY ELEVATOR MAINTENANCE	\$88.00
166	NATIONAL EXCHANGE BANK	LIBRARY E-COLLECTION, SENTINEL	\$276.65
224	ROSS IMAGING	LIBRARY COPIER OVERAGE	\$41.40
168	WE ENERGIES	LIBRARY ELECTRICITY	\$303.09
221	WISCONSIN NEWSPRESS	LIBRARY- PLYMOUTH REVIEW	\$39.00
226	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$126.28
		TOTAL LIBRARY	\$4,287.86

(Baumann/Schott) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20052	CORSON, PETERSON & HAMAN	WATER ACCOUNTING 4TH QTR	\$ 975.00
20053	ELKHART LAKE WATER DEPT	WATER 1ST QTR WATER	\$ 39.74
20054	FRONTIER	WATER PHONE, INTERNET	\$ 82.50
20056	HAWKINS WATER TREATMENT	WATER CHEMICALS	\$ 15.00
20055	HD SUPPLY WATERWORKS, L	WATER METER GASKETS	\$ 665.69

20049	NATIONAL EXCHANGE BANK	WATER TRAINING- RICH WRWA TECH CONFERENCE, SUPPLIES, POSTAGE	\$ 266.09
20057	SUN GRAPHICS	WATER BILLING ENVELOPES	\$ 392.87
20058	VILLAGE OF ELKHART LAKE	WATER MARCH WAGES, BENEFIT, 4TH QTR BILL POSTAGE	\$ 4,692.63
20050	WE ENERGIES	WATER ELECTRICITY	\$ 966.30
20059	WISCONSIN NEWSPRESS INC.	WATER PUBLISH RFQ- LEAD PIPES	\$ 299.06
20060	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 75.13
20061	WISCONSIN SECTION AWWA	WATER TRAINING- REGULATORY AFFAIRS- ZORN	\$ 99.00
		TOTAL WATER	\$ 8,569.01

(Sadiq/Schott) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

180	CORSON, PETERSON & HAMANN S.C	ACCOUNTING TID 4, 3, 2	\$ 750.00
182	EDGARTON, ST.PETER, PETAK, &	LEGAL TID 4 WOLF	\$ 80.00
194	KAPUR & ASSOCIATES	TID 4 WOLF BADGER RD WM EXT	\$ 290.00
214	SWITCHGEAR BREWING CO	CDA SPECIAL AWARD LOAN	\$ 10,000.00
		TOTAL TID/CDA	\$ 11,120.00

(Wolf/Shovan) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

171	ADP SCREENING & SELECTIO	TOURISM BACKGROUND CHECK- KOBES	\$ 10.10
172	ADVANCED DISPOSAL	REFUSE & RECYCLING COLLECTION -SHARPES	\$ 5,025.70
164	ASSOCIATED BANK GREEN I	FS LOAN INTEREST	\$ 43,457.50
174	AURORA EAP	EAP 2 ND QTR	\$ 64.35
173	AURORA MEDICAL GROUP	TOURISM DRUG TEST- KOBES, PW- BUBB	\$ 123.00
176	BARDON ENTERPRISES	GARAGE PAPER TOWELS, TRASH LINERS, TP	\$ 498.70
177	BENEFIT ADVANTAGE	FSA MONTHLY FEE	\$ 35.00
178	BIRSCHBACH INSPECT SER.	BUILDING INSPECTIONS	\$ 550.00
179	CAL & GUS MOTORS	PW MAINTENANCE- PAT'S TRUCK	\$ 59.00
180	CORSON, PETERSON & HAM.	ACCOUNTING 4TH QTR	\$ 5,000.00
181	CUSTOM FABERKIN INC	BOAT PATROL BOAT COVER, REPAIRS TO COVER	\$ 750.00
165	DELAGE LANDEN FINANCIA	CLERK DRIVVE SOFTWARE	\$ 261.75
182	EDGARTON, ST.PETER, PETA	LEGAL HOWARDS GROVE ORDINANCE ENFORCEMEN PREMIERE, GENERAL, TID4	\$ 1,459.15
184	EICHHORST, LORI	CLEANING	\$ 260.00
187	ELKHART LAKE WATER DEP	WATER, FD,VOLLRATH, CLERK, POLICE, GARAGE	\$ 484.35
185	ENGELWOOD SIGNS	COURT NEW SIGNAGE	\$ 35.00
188	FISCHER S FLEET SERVICE, I	FD TRUCK REPAIRS ENG 5	\$ 345.14
189	FRONTIER	PHONE & INTERNET, GARAGE, CLERK, TOURISM, FD,	\$ 715.59
190	GALL S LLC	POLICE UNIFORM BOOTS- NIEMI	\$ 158.95
191	GROTA APPRAISALS, LLC	ASSESSMENT 2ND QTR	\$ 2,400.00
192	HARPER PUMPING	FD JET SEWER LINE FROM KITCHEN	\$ 500.00
193	HAWLEY, KAUFMAN & KAUF	POLICE LEGAL	\$ 456.25

195	KONE INC	CIVIC CENTER ELEVATOR REPAIRS	\$ 729.09
196	LAKESHORE TECHNICAL CO	POLICE TRAINING PT OFFICER- BOOTH	\$ 87.70
197	MARSHALL SIGN, LLC	FD NEW SIGN LETTERS, INSTALLATION	\$ 2,475.00
198	NAPA AUTO PARTS OF PLYM	PW PARKS LAWN MOWER OIL, FUEL FILTERS	\$ 149.21
166	NATIONAL EXCHANGE BAN	POLICE INTERVIEW FOOD, HOLSER SHIRT, PHONE CA STREETS ICE MELT	\$ 300.80
200	NATIONAL EXCHANGE BAN	BD SAFE DEPOSIT BOX RENT	\$ 35.00
201	NELSON TACTICAL	POLICE BULLET PROOF VEST	\$ 2,640.00
202	NEUMANN PLUMBING & HE	VOLLRATH PARK VALVE TEST	\$ 109.00
203	NORTHERN MORAINES UTILI	SEWAGE TREATMENT	\$ 21,399.84
169	NOTARY BOND RENEWAL S	NOTARY BOND- WEIR RENEWAL	\$ 25.00
204	PIPER, ALYSSA	COURT REFUND OVERPAY	\$ 418.00
205	POLICE PETTY CASH FUND	POLICE/ COURT POSTAGE, TRAINING, EXPENSES	\$ 76.10
223	POSTMASTER	FD STANDARD BULK MAIL	\$ 225.00
206	PROS 4 TECHNOLOGY, INC	OFFICE 365, EMAILS, MONTHLY SERVICE, BACKUP	\$ 1,217.50
207	QUILL	POLICE OFFICE SUPPLIES	\$ 194.98
208	RITEWAY BUSINESS FORMS	CLERK GENERAL CHECKS	\$ 158.56
209	SHEBOYGAN COUNTY TREA	COURT COUNTY ASSESSMENT, STREET SALT	\$ 2,166.20
217	SHERWIN-WILLIAMS CO	STREETS PAINT STRIPER	\$ 7,155.00
210	STAPLES	CLERK OFFICE SUPPLIES- PAPER, GOLD SEALS	\$ 79.34
211	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 859.55
212	STATE OF WISCONSIN-DSPS	BLDG INSP CREDENTIAL FEE LEIBHAM	\$ 32.50
213	STEVE NEILS	EM GENERATOR TESTING	\$ 100.00
225	SUN GRAPHICS	SEWER BILLING ENVELOPES	\$ 392.86
167	SUPERIOR VISION INSURAN	VISION INSURANCE	\$ 115.40
215	TACTICAL SOLUTIONS	POLICE EQUIPMENT REPAIR- RADAR UNIT	\$ 156.00
186	THREE GUYS & A GRILL	FR BANQUET	\$ 1,188.00
216	TRANSAMERICA LIFE INSUR	CRITICAL ILLNESS MARCH	\$ 47.00
168	WE ENERGIES	PARKS ELECTRICITY	\$ 8,094.35
218	WEX BANK	PW/ POLICE FUEL	\$ 905.44
170	WISC. DEP. OF FINANCIAL IN	CLERK- NOTARY FILING FEE- WEIR	\$ 20.00
221	WISCONSIN NEWSPRESS INC	ELECTION PUBLISH LEGALS	\$ 75.98
226	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 1,145.43
222	WISCONSIN TAXPAYERS AL	BD ANNUAL SUBSCRIPTIONS	\$ 48.00
		TOTAL GENERAL	\$ 115,471.36

TOTAL PAYROLL \$66,687.70

Total April Expenses \$ 182,159.06

(Wolf/Schott) moved and seconded to approve the general vouchers for April and pay as presented.

Motion Carried Unanimously

**OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD: None**

(Schott/Kapellen) moved and seconded to adjourn the meeting at 7:17 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

### **MINUTES April 18<sup>th</sup>, 2017**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, April 18<sup>th</sup>, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, April 13<sup>th</sup>, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:20 P.M. and 2:40 P.M. No posting can be done on the Village website, as there have been issues and it is not functioning.

President Rudnick called the meeting to order at 9:00 A.M. with the following trustees present: Richard Baumann, Steven Kapellen, Geoffrey Bray, Lynn Shovan, and John Schott. Richard Sadiq were absent. Others in attendance included: Jessica Reilly, Administrator/Clerk-Treasurer.

Election Results April 4<sup>th</sup>, 2017 Spring Election --- 427 voters

Alan Rudnick-----President	256 votes
Michael Wolf -----President	160 votes
(Write-in) Scattered----- ---President	2 votes
Total Votes Cast for President	418 votes

Richard Baumann -----Trustee	317 votes
Richard Sadiq----- -Trustee	350 votes
Geoffrey Bray----- Trustee	313 votes
(Write-In) Scattered-----Trustee	6 votes
Total Votes Cast for Trustees	986 votes

Clerk Reilly reported that the following were declared elected by canvas of the Election Board and have signed their oath of office:

President – Alan S. Rudnick

Trustees –Richard Baumann, Geoffrey Bray, and Richard Sadiq

(Schott/Baumann) moved to accept the election results of the Spring Election held on April 4<sup>th</sup>, 2017 presented by the Election Board of Canvassers (ATTACHMENT A) declaring that Alan S. Rudnick is elected President and Richard Baumann, Richard Sadiq, and Geoffrey Bray are elected Trustees of the Village of Elkhart Lake.

Motion Carried Unanimously

(I- Schott/Kapellen/Baumann) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION SIX - 2017**  
**VILLAGE OF ELKHART LAKE**  
**SHEBOYGAN COUNTY, WISCONSIN**

---

**MEETING TIMES AND DATES**

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**BE IT RESOLVED**, that the dates of the regular meetings of the Board of Trustees of the Village of Elkhart Lake be scheduled for the first and third Monday of each month beginning at 7:00 p.m. If such a day falls on a holiday, the meeting shall be held the next day, Tuesday.

**BE IT FURTHER RESOLVED**, that the organizational meeting be held on the Tuesday after the third Monday of the month of April of each year at a time convenient for majority of the Board members.

Attest:

Adopted and approved this  
18<sup>th</sup>, day of April 2017

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
John Schott, Trustee

(I-Kapellen/Schott/Baumann) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION SEVEN – 2017  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**DESIGNATION OF DEPOSITORIES FOR THE VILLAGE OF  
ELKHART LAKE, JESSICA REILLY, TREASURER**

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BE IT RESOLVED, that the National Exchange Bank and Trust and Wisconsin Bank & Trust are both qualified as a public depository under Chapter 34 of Wisconsin Statutes, both shall be and are hereby designated until further notice, depositories for all public monies coming into the hands of the Treasurer of the Village of Elkhart Lake, County of Sheboygan, State of Wisconsin.

BE IT FURTHER RESOLVED, that any funds being held for a length of time are invested in the State of Wisconsin Local Government Investment Pool.

Attest:

Adopted and approved this  
18<sup>th</sup>, day of April 2017

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Steve Kapellen, Trustee

(I-Kapellen/Schott/Baumann) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION EIGHT– 2017  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

---

**DESIGNATION OF COMMITTEE SYSTEM**

---

**BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake have 8 standing committees: Administration and Finance; Public Works; Protection of Person and Property; Public Health and Welfare, Municipal Planning and Development, Economic Development, Education Liaison, and Joint EL/TR Emergency Response Committee.

Attest:

Adopted and approved this  
18<sup>th</sup>, day of April 2017

\_\_\_\_\_  
Alan S. Rudnick, President

---

Jessica Reilly Clerk

---

Steve Kapellen, Trustee

(Schott/Kapellen) moved to appoint Jessica Reilly, Administrator/Clerk-Treasurer for the Village of Elkhart Lake for a two year term.

Motion Carried Unanimously

(Shovan/Schott) moved to appoint Katrina Weir & Kimberly Purkey, Deputy Administrator/Clerk-Treasurers for the Village of Elkhart Lake for a two year term.

Motion Carried Unanimously

(Schott/Kapellen) moved to retain Attorney John A St. Peter of the firm Edgarton, St. Peter, Petak & Rosenfeldt as Village Attorney on a fee basis with a \$50.00 retainer.

Motion Carried Unanimously

(Baumann/Schott) moved that Jessica Reilly, Administrator/Clerk-Treasurer be appointed purchasing agent.

Motion Carried Unanimously

(Shovan/Baumann) moved that the Board of Trustees of the Village of Elkhart Lake elect a President Pro-tem in the absence of the President.

Motion Carried Unanimously

(Kapellen/Baumann) moved that the minutes be posted and distributed before the second regular meeting of each month and that an agenda be posted before every regular or special meeting at National Exchange Bank & Trust, The Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office.

Motion Carried Unanimously

(Bray/Schott) moved that the date of the final budget hearing be set at the second meeting of November with the preliminary budget presented by the first meeting of November.

Motion Carried Unanimously

(Bray/Kapellen) moved that all required publishing done for the Village of Elkhart Lake is done with the Plymouth Review.

Motion Carried Unanimously

(Schott/Shovan) moved that Corson, Peterson & Hammann be appointed to audit the books with the final reports needing to be completed to correspond with state reporting.

Motion Carried Unanimously

President Rudnick made the following changes and committee appointments for the 2017-2018 year:

**VILLAGE OF ELKHART LAKE  
COMMITTEE & COMMISSION APPOINTMENTS  
2017-2018**

**ADMINISTRATION AND FINANCE**

Finance, Bonds, Budget, Property Management.....Sadiq, Chair  
Insurance, Library Administration..... Shovan  
Ordinances, Employee Policy, Court.....Rudnick



## **PUBLIC WORKS**

Streets, Sidewalks, Drainage, .....Shovan, Chair  
Vehicles & Equipment, Parks, Weeds .....Schott  
Water, Sewer.....Sadiq

## **PROTECTION OF PERSON AND PROPERTY**

Police, Fire, .....Kapellen, Chair  
First Responders, House to House Sanctions.....Rudnick  
Emergency Response Teams, Animal Control, Building Inspection...Shovan

## **PUBLIC HEALTH AND WELFARE**

Refuse Collection, Recycling.....Shovan, Chair  
Nuisances.....Schott  
Pollution, Insect Control.....Baumann

## **MUNICIPAL PLANNING AND DEVELOPMENT**

Village Planning, Zoning.....Kapellen, Chair  
New Construction, Recreational Development.....Bray  
Shoreland.....Sadiq

## **ECONOMIC DEVELOPMENT**

Tourism, Rep. on County Chamber Group.....Sadiq, Chair  
Land Acquisition.....Schott  
New Industry.....Bray

## **JOINT EL/TR EMERGENCY RESPONSE**

Fire Station Operation.....Kapellen, Chair  
Fire Department.....Rudnick

## **EDUCATION LIASION**

School.....Baumann, Chair  
School Board.....Rudnick

(Schott/Kapellen) moved that President Rudnick's committee appointments be approved.  
Motion Carried Unanimously

President Rudnick appointed Jeff Krueger & Ron Nielsen for three-year terms, Albert Schafer to fill out the one year term of Geoffrey Bray and alternates Peter Menne & John Rademacher for one-year terms on the Zoning Board of Appeals.

(Shovan/Bray) moved to approve the appointments of Jeff Krueger & Ron Nielsen for three-year terms Albert Schafer to fill out the one year term of Geoffrey Bray and alternates Peter Menne & John Rademacher for one-year terms to the Zoning Board of Appeals.  
Motion Carried Unanimously

President Rudnick appointed Steve Kapellen and Richard Sadiq to serve with himself on the Board of Review with Richard Baumann, Lynn Shovan, John Schott and Geoffrey Bray serving as alternates.

(Kapellen/Schott) moved that the appointment of Steve Kapellen and Richard Sadiq to serve with himself on the Board of Review with Richard Baumann, Lynn Shovan, John Schott and Geoffrey Bray serving as alternates be approved.

Motion Carried Unanimously

President Rudnick appointed Robert Johnson for a three-year term on the Planning Commission and Trustee Geoffrey Bray to serve with President Rudnick as the Board representatives.

(Schott/Baumann) moved that the appointment of Robert Johnson to the Planning Commission for a three year term and the appointment of Trustee Geoffrey Bray along with President Rudnick as Board representatives for a one-year term be approved.

Motion Carried Unanimously

President Rudnick appointed Terri Knowles to a four-year term on the Community Development Authority, and President Alan Rudnick and Trustee Geoffrey Bray as the Board's representatives on the Community Development Authority.

(Baumann/Schott) moved that President Rudnick's appointment of Terri Knowles for a four-year term on the Community Development Authority be approved and that President Alan Rudnick and Trustee Geoffrey Bray to be the Board's representatives on the Community Development Authority.

Motion Carried Unanimously

President Rudnick appointed Laurie Stecker, Judy Salzwedel, Lola Roeh, Mary Lou Haen, Lynn Shovan and Board Representative Richard Baumann as voting members to the Tourism Commission for one-year terms and Todd Montaba, Kelley Sadiq, and Jaclyn Stuart as non-voting members for one-year terms.

(Baumann/Bray) moved that the appointments of Laurie Stecker, Judy Salzwedel, Lola Roeh, Mary Lou Haen, Lynn Shovan and Board Representative Richard Baumann as voting members to the Tourism Commission for one-year terms and Todd Montaba, Kelley Sadiq, and Jaclyn Stuart as non-voting members for one-year terms be approved.

Motion Carried Unanimously

President Rudnick appointed Ann Buechel-Haack to a three-year term on the Library Board and Trustee Richard Baumann as Board Representative.

(Kapellen/Baumann) moved to approve the appointment of Ann Buechel-Haack to a three-year term on the Library Board and Trustee Richard Baumann as Board Representative.

Motion Carried Unanimously

President Rudnick appointed Frank Thielmann, Village Representative and Jason Kossman, ELGAA Representative to the Park Commission for three year terms.

(Schott/Bray) moved to approve the appointment of Frank Thielmann, Village Representative and Jason Kossman, ELGAA Representative to the Park Commission for three year terms

Motion Carried Unanimously

President Rudnick appointed Frank Thielmann for a three-year term to the Tree Commission and Trustee Steven Kapellen as Board Representative.

(Kapellen/Baumann) moved to approve the appointment of Frank Thielmann to a three year term to the Tree Commission and Trustee Steven Kapellen as Board Representative.  
Motion Carried Unanimously

President Rudnick appointed John Schott as the Village representative to the Northern Moraine Utility Commission.  
(Shovan/Bray) moved that the appointment of John Schott as the Village representative to the Northern Moraine Utility Commission be approved.  
Motion Carried Unanimously

President Rudnick appointed Katrina Weir to chair a special ad hoc Beautification committee of volunteers.  
(Shovan/Schott) moved that the appointment of Katrina Weir as the Chairman of a special ad hoc Beautification Committee of volunteers.  
Motion Carried Unanimously  
(Kapellen/Bray) moved that the meeting be adjourned at 9:14 A.M.  
Motion Carried Unanimously

\_\_\_\_\_  
Jessica Reilly, Administrator/Clerk-Treasurer

**ANNOUNCEMENTS**  
[www.elkhartlakewi.gov](http://www.elkhartlakewi.gov)

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, June 5, 2017 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, June 7, 2017 – 6:00 P.M.	PLANNING COMMISSION
MONDAY, June 19, 2017 – 7:00 P.M.	BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

.....

**VILLAGE BOARD MEMBERS**  
**PRESIDENT:** Alan Rudnick (611 Otto Way) 876-3113  
**TRUSTEE:** Geoff Bray (POB 736) 920-452-5397  
**TRUSTEE:** Steven Kapellen (POB 271) 876-2177  
**TRUSTEE:** John Schott (913 Grassy Lane) 920-698-2480  
**TRUSTEE:** Richard Sadiq (POB 188) 876-3732  
**TRUSTEE:** Lynn Shovan (POB 86) 876-2056  
**TRUSTEE:** Richard Baumann (22 Cedar Lane) 920-781-2030

## Beach Passes are now available!

The 2016-2017 passes can be purchased at the Village Clerk's Office from 9:00 am to 5:00 pm.

**\$3.00.....Village Residents**

**\$10.00....School District Residents who live outside of the Village**

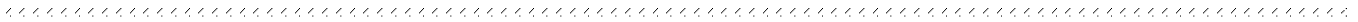


## YARD WASTE DUMPSTER



A dumpster is provided at the Village Garage beginning **April 12<sup>th</sup>, 2017**. Current hours are WEDNESDAYS from 2 P.M. to 6 P.M. and SATURDAYS from 8:30 A.M. to 3 P.M. **This is for yard waste only, not lake waste!**

Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.



## Memorial Day Celebration

**Saturday, May 27<sup>th</sup>, 2017**

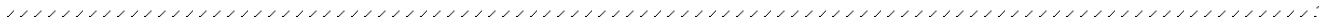
**11:00a.m.**

**Memorial Park**

**185 Chicago Street**

**Rain location H.S. Auditorium**

**Everyone is welcome!**



The Village of Elkhardt Lake Clerk's Office

will be closed on Monday, May 29<sup>th</sup>

in observance of Memorial Day.



# Village Shred Day

For Village of Elkhart Lake Residents

Saturday, May 20<sup>th</sup>  
9a.m.-Noon  
at the Firehouse  
610 S. Lincoln St.



**Space is limited-Residential/personal documents only**

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## Garbage Collection

for the week of May 29<sup>th</sup> will be on

**Tuesday, May 30<sup>th</sup>** due to the  
**Memorial Day Holiday.**

## Garbage Collection Holiday Schedule 2017

**Memorial Day** – Tuesday May 30th, 2017

**Independence Day** – No Effect on Service day

**Labor Day**- Tuesday September 5th, 2017

**Thanksgiving Day** – No Effect on Service day

**Christmas Day** – Tuesday December 26th, 2017

**New Year's Day** – Tuesday January 2nd, 2018

# GARBAGE COLLECTION DATE CHANGE

Effective **January 1, 2017** weekly garbage & recycling collection will be on **Mondays**.

For more information, please contact the Clerk's Office at 920-876-2122 or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov). You may also stop in at the office at 40 Pine Street Monday-Friday, 9:00a.m.-4:30p.m.

The image shows a building permit application form for the Village of Elkhart Lake. It includes fields for Name, Address, Phone, Email, and License #. There are checkboxes for Building Permit, Electrical or Mechanical (Electric only), and Plumbing Permit. A section for 'Building Project' lists various types of construction with checkboxes. A 'Work Consists of' section has lines for describing the project. A 'Construction' section has fields for License # and Phone. A 'Use the area to the left to draw the building on your lot, providing dimensions from the building to the lot lines.' section has a large empty box. At the bottom, there are checkboxes for Approved and Denied, a Date field, and a Permit Number field. There are also lines for 'Notes, conditions, restrictions' and signatures for 'Issuing Administrator' and 'Building Inspector'.

## BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work.** Failure to do so will result in double the permit fees and may result in a fine of up to \$1000. If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

## Sewer Rate Increase

**The Elkhart Lake Village Board will be increasing the sewer rates effective January 1, 2017. The new rate will be \$5.75 per 100 cubic feet of water consumption.**

Please contact the Village Administrator/Clerk-Treasurer's Office at (920) 876-2122 or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov) if you have questions related to water or sewer billing.

The 2016 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit

[www.elkhartlakewi.gov/departments/water](http://www.elkhartlakewi.gov/departments/water).

To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov).



***Pay your water bill automatically!***

***Call the Village Clerk's Office at 920-876-2122***

***for more information.***



# Save the Caboose



The Soo Line caboose that has been sitting next to the Depot since the 1970's is in need of repair. The condition has not completely deteriorated but is getting close. In partnership with the Elkhart Lake Historical Society, we are looking at what needs to be done to save the caboose. We need your help. The Village and the Historical Society have committed dollars to help with the refurbishment. If you are interested in helping, by donating money or helping work on the caboose, please let us know. Call the Village at 920-876-2122 and leave your information. We will contact you.

## A Work in Progress...

Many of you have been wondering why it is taking so long to finish the caboose. Remembering that the caboose is over 100 years old and has been sitting in the elements since it was built, we were guaranteed to have some issues, and we certainly did. When our restoration crew, headed by Fred Bauer, started work on

the cupola it became apparent that he had a major issue to contend with. The cupola is the section that is on the very top of the caboose. As a result of this problem, he spent the entire summer trying to save the cupola. It was completely rotted out and he had to do a major fix to stabilize that section. He said it was about to collapse. Fred also found major issues on the roof after the rubber was pulled off. In any event, the structure is now sound. Fred has stated the work is close to completion, and in



spring the project will be finished. When work resumes, the new slats will be installed and a new Soo Line sign decal will be painted on the sides. When all is said and done we will have a caboose that will be fully restored and will last for years to come.



This unexpected delay did not come without a cost. The Elkhart Lake Historical Society is looking for donations to help defray the costs associated with the caboose restoration. Donations to the Elkhart Lake Historical Society are tax-deductible. If you can help, please make checks out to the Elkhart Lake Historical Society and drop them off at the Village Hall located at 40 Pine Street or mail them to % Village of Elkhart Lake, PO Box 143, Elkhart Lake, WI, 53020.

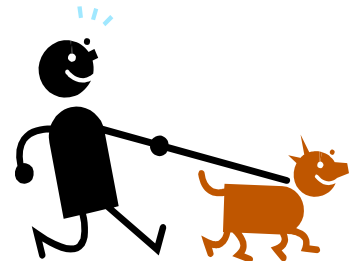
# ATTENTION DOG OWNERS!



It is unlawful for a dog to be within **any public park or beach or the fireman's park or beach** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

## VILLAGE ORDINANCE 8.27

It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



## VILLAGE ORDINANCE 8.29

Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus