



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES December 4th, 2017

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, December 4th, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, November 30th, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 4:23 P.M. and 4:50 P.M. and on the Village website on Friday, December 1st, 2017 at 8:46 A.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Lynn Shovan, Richard Sadiq, John Schott, Geoff Bray, and Terri Knowles.

Others in attendance include: Maureen Holsen; Bob Moeller; Joe Liebham; Mike Wolf; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Bray/Schott) moved and seconded that the November 6th & 20th, 2017 Board minutes be approved.
Motion Carried Unanimously

Treasurer's Report –

(Schott/Shovan) moved and seconded to approve the November Treasurer's report as printed.
Motion Carried Unanimously

Public Comment – Joe Leibham was in to discuss the iron in his water softener. He asked what the Village was doing about the iron in the water. Rudnick stated we are adding a system to well #3. Liebham also asked about the 4-wheeler's and ATV ordinance.

NEW BUSINESS:

Vacant Trustee Seat Appointment

(Shovan/Baumann) moved and seconded to appoint Terri Knowles to the vacant trustee position.
Motion Carried Unanimously

Swear in New Village Board Trustee

Reilly swore in Terri Knowles as a Village Trustee.

COMMITTEE REPORTS

NOVEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet on dropbox.

MUNICIPAL PLANNING & DEVELOPMENT - Bray

Highlights of the December 4th, 2017 meeting:

- 1) The Committee reviewed the shoreland ordinance revisions, which will have a public hearing on December 18th.

PUBLIC WORKS - Shovan

Highlights of the December 4th, 2017 meeting:

- 1) The Committee reviewed the 2018 water budget and recommended it to the Board.
- 2) The Committee approved the infiltration pond proposal from Landmark Landscaping.

CDA – Rudnick

The Board received minutes of the October 25th, 2017 meeting.

Highlights of the November 29th, 2017 meeting:

- 1) The CDA discussed the outstanding loans and vacant store fronts.
- 2) The CDA also discussed the Stephani/Leibham land sale. They discussed moving forward but the plans need to include apartments and a small commercial/retail area.

PRESIDENT’S REPORT – Rudnick - None

UNFINISHED BUSINESS: -None

Resolution 20- A Resolution Authorizing and Providing for the Sale and Issuance of \$2,555,000 General Obligation Promissory Notes, Series 2017A, and All Related Details
Holsen reviewed the sale date report and provided information on the impact to the tax roll.

(I-Sadiq/Shovan/Bray) moved and seconded to approve Resolution 20 – A Resolution Authorizing and Providing for the Sale and Issuance of \$2,555,000 General Obligation Promissory Notes, Series 2017A, and All Related Details.

Motion Carried Unanimously

**RESOLUTION TWENTY - 2017
VILLAGE OF ELKHART LAKE- VILLAGE BOARD
SHEBOYGAN COUNTY, WISCONSIN**

**A RESOLUTION AUTHORIZING AND PROVIDING FOR THE SALE AND
ISSUANCE OF \$2,555,000 GENERAL OBLIGATION PROMISSORY NOTES,
SERIES 2017A, AND ALL RELATED DETAILS**

RECITALS

The Village Board (the “**Governing Body**”) of the Village of Elkhart Lake, Wisconsin (the “**Issuer**”) makes the following findings and determinations:

1. The Issuer needs funds to finance(i) construction and improvements to village hall, construction of public restrooms, the purchase of a fire truck and a dump truck, stormwater and sewer system improvements, and land acquisition for the site of a new public works building (collectively, the “**Project**”), and (ii) the advance refunding of the 2019 through and including 2027 maturities of the Village’s \$2,670,000 General Obligation Engine House Bonds, Series 2008, dated August 19, 2008 (the “**Refunding**”).

2. On November 6, 2017, the Governing Body adopted an initial resolution authorizing the sale and issuance of general obligation promissory notes of the Issuer in the principal amount of approximately \$2,670,000 for the purposes of the Project and the Refunding (the “**Initial Resolution**”).

3. The Clerk of the Issuer caused notice of the sale (the “**Notice to Bidders**”) of the Village of Elkhart Lake, Wisconsin General Obligation Promissory Notes, Series 2017A (the “**Obligations**”) to be given to media typically monitored by potential bidders in the manner and form directed by the Initial Resolution. The Notice to Bidders is made of record in these proceedings, and the Governing Body ratifies the notice.

4. In accordance with the Notice to Bidders and the bidding terms that were included in the document that was used for offering the Obligations for sale by competitive bid (the “**Notice of Sale**”), written bids for the sale of the Obligations were received and delivered to the Governing Body.

5. The Governing Body has considered all the bids it received. The Governing Body has decided to accept the bid of BOK Financial Securities, Inc. (the “**Purchaser**”), or a group that it represents, to purchase the Obligations specified in the Purchaser’s bid. The Purchaser bid the price of \$2,581,124.74 for the entire issue of Obligations (the “**Purchase Price**”), plus any accrued interest, and specified that the Obligations maturing on November 1 in the years shown below will bear interest at the respective interest rates shown below:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2018	\$ 50,000	3.00%	2023	\$245,000	3.00%
2019	205,000	3.00	2024	250,000	3.00
2020	220,000	3.00	2025	250,000	2.50
2021	220,000	3.00	2026	260,000	2.55
2022	230,000	3.00	2027	625,000	2.65

6. The Purchaser’s bid complies with all terms of the Notice to Bidders and the Notice of Sale.

7. The Issuer has taken all actions required by law and has the power to sell and issue the Obligations.

8. The Governing Body is adopting this resolution to sell the Obligations and provide for their issuance upon the terms and conditions set forth in this resolution.

RESOLUTIONS

The Governing Body resolves as follows:

Section 1. Definitions.

In this resolution, the following terms have the meanings given in this section, unless the context clearly requires another meaning.

“**Book-Entry System**” means a system in which no physical distribution of certificates representing ownership of the Obligations is made to the owners of the Obligations but instead all outstanding Obligations are registered in the name of a securities depository appointed by the Issuer, or in the name of such a depository’s nominee, and the depository and its participants record beneficial ownership and effect transfers of the Obligations electronically.

“**Code**” means the Internal Revenue Code of 1986, as amended.

“**Continuing Disclosure Agreement**” means the Continuing Disclosure Agreement, dated as of the Original Issue Date, to be executed by the Issuer and delivered on the closing date of the Obligations.

“**Debt Service Fund**” means the fund created by the Issuer pursuant to Section 67.11 of the Wisconsin Statutes to provide for the payment of debt service on its general obligations.

“**Debt Service Fund Account**” has the meaning given in Section 18 of this resolution.

“**Depository**” means DTC or any successor appointed by the Issuer and acting as securities depository for the Obligations.

“**DTC**” means The Depository Trust Company.

“**Escrow Account**” means the escrow account created under the Escrow Agreement.

“**Escrow Agent**” means Associated Trust Company, National Association.

“**Escrow Agreement**” means the escrow agreement to be entered into between the Issuer and the Escrow Agent to effect the refunding of the Refunded Bonds

“**Financial Officer**” means the Issuer’s Treasurer.

“**Fiscal Agent**” means the Treasurer, or any successor fiscal agent appointed by the Issuer to act as authentication agent, paying agent, and registrar for the Obligations pursuant to Section 67.10 (2) of the Wisconsin Statutes.

“**Governing Body**” means the Issuer’s Village Board.

“**Issuer**” means the Village of Elkhart Lake, Wisconsin.

“**Municipal Officers**” means the Village President and the Clerk of the Issuer. These are the officers required by law to execute general obligations on the Issuer’s behalf.

“**Obligations**” means the \$2,555,000 Village of Elkhart Lake, Wisconsin General Obligation Promissory Notes, Series 2017A, which will be issued pursuant to this resolution.

“**Original Issue Date**” means December 21, 2017.

“**Prior Bonds**” means the Issuer’s \$2,670,000 General Obligation Engine House Bonds, Series 2008, dated August 19, 2008

“**Project**” has the meaning given in the recitals to this resolution.

“**Purchase Price**” has the meaning set forth in the Recitals hereto.

“**Purchaser**” has the meaning set forth in the Recitals hereto.

“**Record Date**” means the 15th day (whether or not a business day) of the calendar month just before a regularly scheduled interest payment date for the Obligations.

“**Recording Officer**” means the Issuer’s Clerk.

“**Redemption Date**” means November 1, 2018.

“**Refunded Bonds**” means the 2019 through and including 2027 maturities of the Prior Bonds.

“**Refunding**” means the advance refunding of the Refunded Bonds.

“**Register**” means the register maintained by the Fiscal Agent at its designated office, in which the Fiscal Agent records:

- (i) The name and address of the registered owner of each Obligation.
- (ii) All transfers of each Obligation.

“**Treasurer**” means the Issuer’s Treasurer.

Section 2. Exhibits.

The attached exhibits are also a part of this resolution as though they were fully written out in this resolution:

- (i) **Exhibit A — Form of Obligation.**
- (ii) **Exhibit B — Notice to Electors of Sale.**

Section 3. Purposes of Borrowing; Issuance of Obligations.

The Governing Body authorizes the Obligations and orders that they be prepared, executed, and issued. The Obligations will be fully registered, negotiable, general obligation promissory notes of the Issuer in the principal amount of \$2,555,000. The Obligations will be issued pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes to pay the costs of the Project and the Refunding and certain costs of issuing the Obligations (including printing costs and fees for financial consultants, bond counsel, fiscal agent, rating agencies, insurance, and registration, as applicable).

Section 4. Terms of Obligations.

The Obligations will be named “Village of Elkhart Lake, Wisconsin General Obligation Promissory Notes, Series 2017A.” The Obligations will be dated the Original Issue Date, even if they are actually issued or executed on another date. Each Obligation will also be dated the date on which it is authenticated by the Fiscal Agent. That date is its registration date.

The face amount of each Obligation will be \$5,000 or any multiple thereof up to the principal amount authorized for that maturity.

The Obligations will bear interest from the Original Issue Date. Interest will be payable semiannually on each May 1 and November 1, beginning on May 1, 2018, until the principal of the Obligations has been paid. Interest on each Obligation will be (i) computed on the basis of a 360-day year of twelve 30-day months and (ii) payable to the person in whose name the Obligation is registered on the Register at the end of the day on the applicable Record Date. The Obligations will be numbered consecutively as may be required to comply with any applicable rules or customs or as determined by the Municipal Officers executing the Obligations. The Issuer and the Fiscal Agent may treat the entity or person in whose name any Obligation is registered on the Register as the absolute owner of the Obligations for all purposes whatsoever under this resolution. The following table shows when the Obligations will mature and the rate of interest each maturity will bear:

<u>Maturity Date</u> <u>(November 1)</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2018	\$ 50,000	3.00%
2019	205,000	3.00
2020	220,000	3.00
2021	220,000	3.00
2022	230,000	3.00
2023	245,000	3.00
2024	250,000	3.00
2025	250,000	2.50
2026	260,000	2.55
2027	625,000	2.65

The principal of, and interest on, the Obligations will be payable in lawful money of the United States of America.

Section 5. Refunding of Refunded Bonds; Escrow Account.

To provide for the redemption of the Refunded Bonds on their Redemption Date, the Municipal Officers are directed to enter into the Escrow Agreement on the Issuer's behalf and to transfer to the Escrow Account the amounts necessary for this purpose. The amounts deposited in the Escrow Account must be invested and disbursed in the manner described in the Escrow Agreement.

It is necessary to purchase investment securities to be held in the Escrow Account. The Issuer is directed to purchase, or cause to be purchased, appropriate securities to be held in the Escrow Account in the Issuer's name. The securities that are purchased must be deposited in the Escrow Account and held pursuant to the terms of the Escrow Agreement and this resolution.

Section 6. Redemption of Refunded Bonds.

Subject to the delivery of the Obligations and the receipt of the Purchase Price for the Obligations from the Purchaser, the Issuer irrevocably directs that the principal amount of the Refunded Bonds be redeemed and paid in full in advance of their stated maturity dates on the Redemption Date. The appropriate officers of the Issuer are directed to instruct the fiscal agent for the Prior Bonds to take all actions required to call the Refunded Bonds for redemption on the Redemption Date, including giving notice in the manner required by the governing documents for the Prior Bonds; *provided, however*, that no such action may be taken to redeem the Refunded Bonds until after the Obligations are delivered and paid for.

Section 7. *Fiscal Agent.*

The Issuer appoints the Fiscal Agent to act as authentication agent, paying agent, and registrar for the Obligations. Among other things, the Fiscal Agent shall maintain the Register.

Section 8. *Appointment of Depository.*

The Issuer appoints DTC to act as securities depository for the Obligations. An authorized representative of the Issuer has previously executed a blanket issuer letter of representations with DTC on the Issuer's behalf, and the Issuer ratifies and approves that document.

Section 9. *Book-Entry System.*

On the date of their initial delivery, the Obligations will be registered in the name of DTC or its nominee and maintained in a Book-Entry System. If the Issuer's relationship with DTC is terminated, then the Issuer may appoint another securities depository to maintain the Book-Entry System. The Issuer may decide at any time not to maintain the Obligations in a Book-Entry System. If the Issuer decides not to maintain a Book-Entry System, then it will do the following:

- (i) At its expense, the Issuer will prepare, authenticate, and deliver to the beneficial owners of the Obligations fully-registered, certificated Obligations in the denomination of \$5,000 or any multiple thereof in the aggregate principal amount then outstanding. The beneficial owners will be those shown on the records of the Depository and its direct and indirect participants.
- (ii) The Issuer will appoint a fiscal agent to act as authentication agent, paying agent, and registrar for the Obligations under Section 67.10 (2) of the Wisconsin Statutes.

Section 10. *Redemption.*

The Obligations maturing on and after November 1, 2025 are subject to redemption before their stated maturity dates, at the Issuer's option, in whole or in part, in the order of maturity selected by the Issuer, on November 1, 2024 and on any date thereafter. The redemption price will be 100% of the principal amount redeemed, plus accrued interest to the redemption date, and no premium will be paid. If payment of an Obligation called for redemption has been made or provided for, then interest on the Obligation stops accruing on the stated redemption date. If less than all the principal amount of a specific maturity is redeemed, then the Obligations will be redeemed in \$5,000 multiples in accordance with Sections 11 and 12 hereof.

Section 11. *Manner of Payment/Transfers/Redemption Notices Under Book-Entry System.*

So long as the Issuer maintains the Obligations in a Book-Entry System, the following provisions apply:

Payment. The Fiscal Agent is directed to pay the principal of, and interest on, the Obligations by wire transfer to the Depository or its nominee in accordance with the Depository's rules that are then in effect.

Transfers. The Obligations are transferable, only upon the Register and only if the Depository ceases to act as securities depository for the Obligations and the Issuer appoints a successor securities depository. If that happens, then upon the surrender of the Obligations to the Fiscal Agent, the Issuer will issue new fully registered Obligations in the same aggregate principal amounts to the successor securities depository, and the Obligations will be recorded as transferred to the successor securities depository in the Register.

The Fiscal Agent will not be required to make any transfer of the Obligations (i) during the 15 calendar days before the date of the sending of notice of any proposed redemption of the Obligations, or (ii) with respect to any particular Obligation, after such Obligation has been called for redemption.

Partial Redemption. If less than all the principal amount of a specific maturity is to be redeemed, then the Depository and its direct and indirect participants will select the beneficial owners of the Obligations to be redeemed. If an Obligation has been called for redemption but less than all the principal amount of a specific maturity is redeemed, then on the redemption date and upon surrender to the Fiscal Agent of the Obligation, the Issuer will issue one or more new Obligations in the principal amount outstanding after the redemption.

Notice of Redemption. Notice of the redemption of any of the Obligations will be sent to the Depository, in the manner required by the Depository, not less than 30, and not more than 60, days prior to the proposed redemption date. A notice of redemption may be revoked by sending notice to the Depository, in the manner required by the Depository, not less than 15 days prior to the proposed redemption date.

Section 12. *Manner of Payment/Transfers/Redemption Notices Not Under Book-Entry System.*

If on any date the Issuer decides *not* to maintain the Obligations in a Book-Entry System, then the following provisions apply:

Payment. The Fiscal Agent will pay the principal of each Obligation upon its presentation and surrender on or after its maturity or earlier redemption date at the designated office of the Fiscal Agent, and the Fiscal Agent will pay, on each interest payment date, the interest on each Obligation by wire or other electronic money transfer or by check of the Fiscal Agent sent by first class mail to the person in whose name the Obligation is registered on the Register at the end of the day on the applicable Record Date.

Transfers. Each Obligation is transferable, only upon the Register, for a like aggregate principal amount of the same maturity and interest rate in denominations of \$5,000. A transfer may be requested by the registered owner in person or by a person with a written power of attorney. The Obligation shall be surrendered to the Fiscal Agent, together with a written instrument of transfer satisfactory to the Fiscal Agent signed by the registered owner or by the person with the written power of attorney. The Issuer will issue one or more new fully registered Obligations in the same aggregate principal amount to the transferee or transferees, as applicable, in exchange for the surrendered Obligations and upon the payment of a charge sufficient to reimburse the Issuer or the Fiscal Agent for any tax, fee, or other governmental charge required to be paid with respect to such registration.

The Fiscal Agent will not be required to make any transfer of the Obligations (i) during the 15 calendar days before the date of the sending of notice of any proposed redemption of the Obligations, or (ii) with respect to any particular Obligation, after the Obligation has been called for redemption.

Partial Redemptions. If less than all the principal amount of a specific maturity is to be redeemed, then the Issuer or the Fiscal Agent will randomly select the Obligations to be redeemed. If less than the entire principal amount of a particular Obligation has been called for redemption, then upon surrender to the Fiscal Agent of the Obligation to be redeemed, the Issuer will issue one or more new Obligations in the principal amount outstanding after the redemption.

Notice of Redemption. Notice of the redemption of any of the Obligations shall be sent by first class mail, not less than 30, and not more than 60, days before the redemption date to the registered owners of the Obligations to be redeemed at the addresses set forth in the Register. A notice of redemption may be revoked by sending a notice, by first class mail, not less than 15 days prior to the proposed redemption date to the registered owners of the Obligations which have been called for redemption.

Section 13. *Form of Obligations.*

The Obligations shall be in substantially the form shown in Exhibit A. Omissions, insertions, or variations are permitted if they are deemed necessary or desirable and are consistent with this resolution or any supplemental resolution. The Issuer may cause the approving opinion of bond counsel to be printed or reproduced on the Obligations.

Section 14. *Execution of Obligations.*

The Obligations shall be signed by the persons who are the Municipal Officers on the date on which the Obligations are signed. The Obligations shall be sealed with the Issuer's corporate seal (or a facsimile), if the Issuer has one, and they shall also be authenticated by the manual signature of the Fiscal Agent.

The Obligations will be valid and binding even if before they are delivered any person whose signature appears on the Obligations is no longer living or is no longer the person authorized to sign the Obligations. In that event, the Obligations will have the same effect as if the person were living or were still the person authorized to sign the Obligations.

A facsimile signature may be used as long as at least one signature of a Municipal Officer is a manual signature or the Fiscal Agent's certificate of authentication has a manual signature. If a facsimile signature is used, then it will be treated as the officer's own signature.

Section 15. Continuing Disclosure.

The appropriate officers of the Issuer are directed to sign the Continuing Disclosure Agreement, and the Issuer agrees to comply with all its terms.

Section 16. Sale of Obligations.

The Issuer awards the sale of the Obligations to the Purchaser at the Purchase Price, plus any accrued interest from the Original Issue Date to the date of delivery of the Obligations. The Issuer approves and accepts the purchase agreement signed and presented by the Purchaser to evidence the purchase of the Obligations (the "**Purchase Agreement**"). The Municipal Officers are directed (i) to sign the Purchase Agreement in the Issuer's name and (ii) to take any additional actions needed to complete the sale of the Obligations, including arranging for a specific date, time, and location of closing of the sale.

The Financial Officer is directed to comply with the terms of the Notice of Sale with respect to any good-faith deposit requirements.

The officers of the Issuer are directed to sign the Obligations and to arrange for delivery of the Obligations to the Purchaser through the facilities of DTC in accordance with the Purchase Agreement and this resolution. The Obligations may be delivered to the Purchaser upon payment by the Purchaser of the Purchase Price, plus any accrued interest, as required by this resolution.

Unless waived by the Purchaser, the delivery of the Obligations is conditioned upon the Issuer furnishing the following items to the Purchaser:

- (i) **The Obligations, together with the written, unqualified approving opinion of the law firm of Foley & Lardner LLP, bond counsel, evidencing the legality of the Obligations and that interest on the Obligations will be excluded from gross income for federal income tax purposes.**
- (ii) **A transcript of the proceedings relating to the issuance of the Obligations.**
- (iii) **A certificate showing that no litigation has been threatened or is pending that would affect the legality of the Obligations or the right of the Issuer to issue them at the time of their delivery.**

Section 17. General Obligation Pledge; Tax Levy.

For the prompt payment of the principal of, and interest on, the Obligations, the Issuer irrevocably pledges its full faith and credit. The Issuer hereby levies upon all property in its territory a direct, annual, and irrevocable tax in an amount sufficient to pay, and for the express purpose of paying, the interest on the Obligations as it falls due and also to pay and discharge the principal of the Obligations on their maturity dates.

This tax shall be carried from year to year into the Issuer's tax roll. It shall be collected in addition to all other taxes and in the same manner and at the same time as all other taxes. The amount of this tax that is carried into the Issuer's tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account available to pay debt service on the Obligations for such year. This tax for each year the levy is made will be in the following amounts:

<u>Levy Year</u>	<u>Debt Service Amount Due in Following Year</u>	<u>Levy Year</u>	<u>Debt Service Amount Due in Following Year</u>
2018	\$275,542.50	2023	\$286,942.50
2019	284,392.50	2024	279,442.50
2020	277,792.50	2025	283,192.50
2021	281,192.50	2026	641,562.50
2022	289,292.50		

Taking into account any accrued interest received on the date of delivery of the Obligations and any premium paid to the Issuer by the Purchaser in excess of the stated principal amount of the Obligations that has been deposited into the Debt Service Fund Account as provided in Section 18 hereof, the Issuer hereby appropriates from its tax levy made in 2017 an amount sufficient to pay the remaining amount, if any, needed for the debt service payments coming due on the Obligations in 2018. As a result of the foregoing, the Issuer does not need to levy a tax for the debt service payments coming due on the Obligations in 2018.

Section 18. *Debt Service Fund Account.*

The Issuer shall create a separate account within the Debt Service Fund solely for the Obligations (the “**Debt Service Fund Account**”), which shall be maintained and administered as provided in Section 67.11 of the Wisconsin Statutes. The Director of Finance is directed to keep the proceeds of the taxes levied under this resolution, when they are collected, in the Debt Service Fund Account. Any accrued interest received on the date of delivery of the Obligations and the premium, if any, paid to the Issuer by the Purchaser in excess of the stated principal amount of the Obligations shall be deposited into the Debt Service Fund Account and used to pay interest on the Obligations. If the money in the Debt Service Fund Account is insufficient to make a payment of principal of, or interest on, the Obligations on a date on which such a payment is due, then the Issuer will promptly provide the necessary funds to make the payment from other available sources.

Section 19. *Borrowed Money Fund.*

The sale proceeds of the Obligations (not including any accrued interest or premium received) shall be deposited in and kept by the Financial Officer in a separate fund. The fund shall be designated with both the name of the Obligations and the name Borrowed Money Fund (herein referred to as the “**Borrowed Money Fund**”). The Escrow Account will be deemed to be a portion of the Borrowed Money Fund for the Obligations for the purposes of Section 67.10 (3) of the Wisconsin Statutes. Money in the Borrowed Money Fund, including any earnings, shall be (a) used to pay the costs of the Project, the Refunding, and issuing the Obligations, or (b) transferred to the Debt Service Fund Account as provided by law.

Section 20. *Official Statement.*

The Issuer approves and ratifies the preliminary offering document prepared and distributed in connection with the sale of the Obligations, and the Issuer authorizes and approves the final version of such document (the “**Official Statement**”) to be prepared prior to the issuance of the Obligations; *provided, however*, that the Official Statement shall be substantially in the form submitted to this meeting, with such modifications as the Municipal Officers approve. The Municipal Officers are directed to deliver copies of the Official Statement to the Purchaser and, if the Purchaser requests, execute one or more copies on behalf of the Issuer. Execution and delivery of the Official Statement will conclusively evidence the approval of the Municipal Officers.

Section 21. *Publication of Notice.*

The Recording Officer is directed to publish notice that the Issuer has agreed to sell the Obligations. The notice shall be published in the Issuer’s official newspaper as a class 1 notice under Chapter 985 of the Wisconsin Statutes promptly after the execution of the Purchase Agreement. The notice shall

be in substantially the form shown in Exhibit B. The Recording Officer shall obtain proof, in affidavit form, of the publication, and shall compare the notice as published with the attached form to make sure that no mistake was made in publication.

Section 22. *Authorization of Officers.*

The appropriate officers of the Issuer are directed to prepare and furnish the following items to the Purchaser and the attorneys approving the legality of the Obligations:

- (i) **Certified copies of proceedings and records of the Issuer relating to the Obligations and to the financial condition and affairs of the Issuer.**
- (ii) **Other affidavits, certificates, and information that may be required to show the facts about the legality of the Obligations, as such facts appear on the books and records under the officer's custody or control or as are otherwise known to the officer.**

All certified copies, affidavits, certificates, and information furnished for such purpose will be representations of the Issuer as to the facts they present.

Section 23. *Qualified Tax-Exempt Obligations.*

The Issuer designates the Obligations as "qualified tax exempt obligations" for purposes of Section 265(b)(3) of the Code.

Section 24. *Tax Law Covenants.*

The Issuer covenants that it will comply with all requirements of the Code and the Treasury Regulations promulgated thereunder, that shall be satisfied so that interest on the Obligations will be excluded from gross income for federal income tax purposes.

Section 25. *Further Authorization.*

The Issuer authorizes its officers, attorneys, and other agents or employees to do all acts required of them to carry out the purposes of this resolution.

Section 26. *Conflict with Prior Acts.*

In case any part of a prior action of the Governing Body conflicts with this resolution, that part of the prior action is hereby rescinded.

Section 27. *Severability of Invalid Provisions.*

If a court holds any provision of this resolution to be illegal or invalid, then the illegality or invalidity shall not affect any other provision of this resolution.

Section 28. *Effective Date.*

This resolution takes effect upon its adoption and approval in the manner provided by law.

* * * * *

Attest:

Approved and Adopted this
4th day of December, 2017

Alan S. Rudnick, President

Jessica Reilly, Clerk

Richard Sadiq, Trustee

NEW BUSINESS:

Revise Committee Appointments

(Baumann/Bray) moved and seconded to approve the appointment of Knowles to the Board position on the CDA, appoint Knowles to the Municipal Planning & Development Committee (removing Rudnick), and remove Knowles from the Board of Appeals and appoint John Rademaker to fill out the remainder of Knowles term.

Motion Carried Unanimously

2018 Water Budget

(Schott/Sadiq) moved and seconded to approve the 2018 water budget.

Motion Carried Unanimously

Appointment of Election Inspectors 2018-2019

(Schott/Shovan) motioned to approve the appointment of the following persons to the election board for 2017/2018: Shirley Peterson, Jane Twohig, Marlene Mohr, Lou Jean Greger, Peter Wagner, Viola Feldmann, Lynn Wiese, Janet Kraus, Frank Thielmann, Bill Klaetsch, Arlene Klaetsch, Louise Andrietsch, Charles Markevitch, Pam Rudnick, Chris Limberg, JoAnn Streblow, Ralph Alvarez, Linda Krueger, Sally Willison, Patti Zuelke. Tabulator: Jessica Reilly

Motion Carried Unanimously

Resolution 21-Commendation of Richard Solek

(I-Shovan/Baumann/Schott) moved and seconded to approve Resolution 21- Commendation of Richard Solek.

Motion Carried Unanimously

**RESOLUTION TWENTY-ONE - 2017
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

RESOLUTION OF COMMENDATION

WHEREAS, Richard Solek, Public Works Superintendent for the Village of Elkhart Lake will be retiring from his position with the Village of Elkhart Lake on December 31st, 2017; and

WHEREAS, Richard Solek has been a dedicated public servant to the Village of Elkhart Lake for over sixteen years; and

WHEREAS, Richard Solek's role has expanded as the Village has grown and more events have been occurring; and

WHEREAS, Richard Solek's efforts have been selfless, helpful, and above and beyond the call of duty and have taken many hours of his personal time; and

WHEREAS, Richard Solek's expertise and service have made the Village of Elkhart Lake a better place to live for all its residents as well as a welcome place for visitors; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake publicly commends and thank **Richard Solek** for his dedicated services and wish him well in his future endeavors and a long enjoyable retirement;

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to **Richard Solek**.

Attest:

Adopted and approved this
4th day of December, 2017

Alan S. Rudnick, President

Jessica Reilly, Clerk

Lynn Shovan, Trustee

Operator's Licenses- New

(Baumann/Schott) moved and seconded to approve an operator's license expiring June 30, 2018 for Rodney Schulz for the Osthoff Resort.

Motion Carried Unanimously

TRUSTEE REPORTS: None.

COMMUNICATIONS – Reilly

FOCUS and a thank you from Steve Kapellen.

ADMINISTRATOR'S REPORT – Reilly

The tax rates is now finalized for a net tax rate of \$17.40. The nomination papers are available as of December 1st and need to be returned by January 2nd and the non-candidacy papers are due by December 22nd.

ANY OTHER BUSINESS: None

(Schott/Knowles) moved and seconded to adjourn the meeting at 7:34 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES December 8th, 2017

Minutes of the special meeting of the Board of Trustees of the Village of Elkhart Lake held on Friday, December 8th, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Tuesday, December 5th, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:00 P.M. and 2:32 P.M. and on the Village website on Tuesday, December 5th, 2017 at 3:00 P.M.

President Rudnick called the meeting to order at 8:00 A.M. with the following Trustees present: Richard Baumann, Lynn Shovan, and Richard Sadiq. Trustees John Schott, Geoff Bray, and Terri Knowles were absent.

Others in attendance include: Jessica Reilly, Administrator/Clerk-Treasurer.

Public Comment – None

COMMITTEE REPORTS: None

UNFINISHED BUSINESS: - None

NEW BUSINESS:

Resolution 22-Resolution Approving Purchase Agreement with Sargento Foods Inc. and Authorizing Closing of Transation

(I-Sadiq/Shovan/Baumann) moved and seconded to approve Resolution 22-Resolution Approving Purchase Agreement with Sargento Foods Inc. and Authorizing Closing of Transation.

Motion Carried Unanimously

**RESOLUTION TWENTY-TWO - 2017
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**RESOLUTION APPROVING PURCHASE AGREEMENT WITH SARGENTO FOODS INC.
AND AUTHORIZING CLOSING OF TRANSACTION**

WHEREAS, the Village of Elkhart Lake, Sheboygan County, Wisconsin (“Village”) and Sargento Foods Inc. (“Sargento”) entered into a Purchase Agreement on March 6, 2017 for the sale of Village-owned real estate as depicted on the map attached to this Resolution; and

WHEREAS, the transaction with Sargento is conditioned upon Sargento acquiring a separate parcel of real estate from Sheboygan County; and

WHEREAS, the conditions precedent for the acquisition of the real estate by Sargento from Sheboygan County have been met;

RESOLVED, that the Village Board does hereby ratify, affirm, and approve the Purchase Agreement between the Village and Sargento as described therein; and

FURTHER RESOLVED, that the Village officers, clerk/treasurer and attorney are authorized and directed to execute all documents necessary and appropriate to accomplish the intended purposes of the Purchase Agreement including, without limitation, a warranty deed, transfer return, and closing statement;

FURTHER RESOLVED, that this authorizing resolution shall be construed liberally to accomplish the intended purposes of the Purchase Agreement.

Adopted this 8th day of December, 2017.

VILLAGE OF ELKHART LAKE

Attest:

Adopted and approved this
8th day of December, 2017

Alan S. Rudnick, President

Jessica Reilly, Clerk

Richard Sadiq, Trustee

TRUSTEE REPORTS: None

COMMUNICATIONS: None

ADMINISTRATOR'S REPORT – None

ANY OTHER BUSINESS: None

(Sadiq/Shovan) moved and seconded to adjourn the meeting at 8:05 a.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES December 18th, 2017

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, December 18th, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Friday, December 15th, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 3:40 P.M. and 4:00 P.M. and on the Village website on Friday, December 15th, 2017 at 4:15 P.M.

Rudnick called the meeting to order at 7:03 P.M. with the following Trustees present: Terri Knowles, Richard Baumann, John Schott, Lynn Shovan, and Geoff Bray. Trustee Richard Sadiq is absent.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – None

COMMITTEE REPORTS

ADMINISTRATION & FINANCE - Shovan

Highlights of the December 8th & 18th, 2017 meeting:

- 1) The Committee approved 3" aerial photography for the air photos in 2019.
- 2) The Committee approved the vacation carry over request.
- 3) The office hours for the administrator clerk/office will be 8:00 am to 4:30 pm
- 4) The Committee reviewed the budget status.

TOURISM COMMISSION–Reilly

The Board received minutes of the November 9th, 2017 meeting.

Highlights of the December 14th, 2017 meeting:

- 1) The 2018 Visitor Guide is being revised.
- 2) The holiday media tour was successful.
- 3) Schnee Days received a grant.
- 4) The Commission is looking at making some website changes in 2018.

NORTHER MORaine COMMISSION – Schott

The Board received minutes of the November 13th, 2017 meeting.

Highlights of the December 11th, 2017 meeting:

- 1) The Commission approved a 3% raise and the 2018 budget.
- 2) The new well's first monitoring, it is under the action limits, and the water clarity tests will get better.

PUBLIC HEARING – Rudnick

Highlights of the December 11th, 2017 hearing:

- 1) There were no public comments on the Shoreland Ordinance.

PRESIDENT’S REPORT – Merry Christmas & Happy New Year.

UNFINISHED BUSINESS: -

Appeal of Operator’s License Denial – Samantha Kannich

(Schott/Baumann) moved and seconded to table this item until they could speak with her boss at the Osthoff Resort.

Motion Carried Unanimously

NEW BUSINESS:

Schnee Days Approvals

(Schott/Bray) moved and seconded the Schneelauf run course, date, time, and walkway permit for January 27th, 2018 from 5:00 am until 11:30 am.

Motion Carried Unanimously

Authorize Administration & Finance to Pay Final Bills for 2017

(Scott/Baumann) moved and seconded to authorize Administration and Finance to pay the final bills for 2017.

Motion Carried Unanimously

Resolution 23 – Budget Amendment #1 - 2017

(I-Shovan/Knowles/Baumann) moved and seconded to approve Resolution 23 – Budget Amendment #1 – 2017.

Motion Carried Unanimously

RESOLUTION – TWENTY-THREE 2017

VILLAGE OF ELKHART LAKE

SHEBOYGAN COUNTY, WISCONSIN

2017 BUDGET AMENDMENT ONE

BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake as follows:
That the General Fund Budget of the Village of Elkhart Lake be amended as follows:

Increase Expenditure: 10-100-00-363 (Board Expenses) by \$2,000.00
Increase Expenditure: 10-100-00-540 (Publish Legals) by \$325.00
Increase Expenditure: 10-140-00-370 (Tax Refunds) by \$1,300.00
Increase Expenditure: 10-150-00-520 (Accounting) by \$2,000.00
Increase Expenditure: 10-150-00-530 (Police Legal) by \$2,000.00
Increase Expenditure: 10-150-00-535 (General Legal) by \$7,000.00
Increase Expenditure: 10-150-00-550 (Engineering) by \$1,500.00
Increase Expenditure: 10-225-00-101 (Village Fire FT Salary) by \$1,500.00
Increase Expenditure: 10-225-00-114 (Village Fire Retirement) by \$150.00
Increase Expenditure: 10-225-00-565 (Water Hydrants) by \$4,100.00
Increase Expenditure: 10-310-00-101 (Refuse FT Salary) by \$600.00
Increase Expenditure: 10-450-00-366 (Garage Insurance) by \$2,000.00

Increase Expenditure: 10-550-00-400 (Village Beautification) by \$1,000.00
Increase Expenditure: 10-560-00-366 (CC Insurance) by \$50.00
Increase Expenditure: 10-565-00-592 (Fireworks) by \$1,500.00
Increase Expenditure: 10-570-00-210 (Chamber Elec) by \$25.00
Increase Expenditure: 10-580-00-366 (51 N East Insurance) by \$50.00
Increase Revenue: 10-670-786 (Insurance Dividend) by \$5,000.00
Increase Revenue: 10-670-790 (Sale of Property) by \$5,600.00
Increase Revenue: 10-630-660 (Building Permits) by \$16,500.00

Increase Expenditure: 10-110-00-102 (Clerk-PT Wages) by \$1,200.00
Increase Expenditure: 10-110-00-360 (Clerk Expenses) by \$700.00
Decrease Expenditure: 10-110-00-101 (Clerk-FT Wages) by \$1,200.00
Decrease Expenditure: 10-110-00-369 (Clerk Comp Support) by \$700.00

Increase Expenditure: 10-245-00-360 (EM Expenses) by \$100.00
Decrease Expenditure: 10-245-00-564 (EM Training) by \$100.00

Increase Tourism Projected Revenue to \$781,000.00 from \$650,000.00
Increase Tourism Projected Expenditure to \$709,000.00

Attest:

Adopted and Approved this
18th day of December, 2017

Alan S. Rudnick, President

Jessica Reilly, Clerk

Lynn Shovan, Trustee

Operator's Licenses- New & Renewal

(Shovan/Knowles) moved and seconded to approve operators' licenses expiring June 30, 2018 for Robert Koene for the Osthoff Resort and Nicole Jo Francour and Shyanne Halle for Lincoln Street.
Motion Carried Unanimously

Ordinance 622- Shoreland Ordinance

(I-Bray/Schott/Baumann) moved and seconded to approve Ordinance 622- Shoreland Ordinance Adoption.

Motion Carried Unanimously

ORDINANCE 622
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

RECREATE SHORELAND ORDINANCE

WHEREAS, it has come to the attention of the Board of Trustees of the Village of Elkhart Lake that a number of ordinances are in need of updating; and

WHEREAS, since this ordinance numbers many pages and is available for review in book form at the Clerk's Office in the Village of Elkhart Lake located at 40 Pine Street, this document will only refer to subjects as listed in the Table of Contents of this chapter;

NOW THEREFORE, BE IT RESOLVED, that Board of Trustees of the Village of Elkhart Lake after duly holding a public hearing on Monday, December 18th, 2017 in accordance with Wisconsin State Statutes does hereby ordain as follows:

- 1) That Chapter 17 be hereby repealed and recreated as follows:

CHAPTER XVII

SHORELAND ORDINANCE

17.01	Introduction
17.02	General Provisions
17.03	Definitions
17.04	Severability
17.05	Setbacks and Shoreland Lot Dimensions
17.06	Shoreline Vegetation Protection
17.07	Land Disturbance
17.08	Regulation of Structures Below the Ordinary High Water Mark
17.09	Penalty
17.10	Nonconforming Uses and Structures
17.11	Conflict with Ordinances
17.12	Accessory Structures
17.13	Conditional Use Permits
17.14	Shoreland Mitigation
17.15	Impervious Surface Area Regulations
17.16	Fences and Retaining Walls
17.17	Boathouses
17.18	Shoreland Walkways
17.19	Architectural and Construction Control
17.20	Permits

Ordinance 622

Page 2

BE IT ALSO RESOLVED, that this ordinance will become effective as of January 1, 2018 upon its publication and posting.

Attest:

Approved and Adopted this
18th day of December, 2017

Alan S. Rudnick, President

Jessica Reilly, Clerk

Geoffrey Bray, Trustee

TRUSTEE REPORTS:

Bray discussed the park plan and receiving the information from Kapur. Shovan wished all a Merry Christmas and Happy Hanukkah.

COMMUNICATIONS – Reilly

Wisconsin History Magazine, FOCUS, and Wisconsin Taxpayer are available.

ADMINISTRATOR’S REPORT – Reilly

The January Board meeting will be moved to Wednesday, January 3rd, 2018. The nomination papers are available as of December 1st and need to be returned by January 2nd and the non-candidacy papers are due by December 22nd.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

710	BAKER & TAYLOR	BOOKS, VIDEOS	\$2,344.18
653	BAKER & TAYLOR	BOOKS, VIDEOS, MUSIC, AUDIOBOOKS, FOL	\$1,590.05
712	COLIBRI SYSTEMS	LIBRARY SPECIAL	\$1,115.10
657	DEMCO MEDIA	OFFICE SUPPLIES - TAPE BINDER CLIPS	\$218.44
714	EBSCO	MAGAZINES	\$1,631.20
660	EICHHORST, LORI	CLEANING	\$260.00
715	EL PUBLIC LIBRARY	GIFT/DONATIONS/FOL CARRYOVER 2017	\$9,997.29
669	FRONTIER	PHONE	\$93.27
648	GANNETT WISCONSIN MEDIA	SHEBOYGAN PRESS	\$368.34
677	MC CARTNEY, BETTY	REIMBURSE FOR WALL STREET JOURNAL	\$197.94
718	MC CARTNEY, BETTY	MILEAGE 2017	\$407.67
679	MONARCH LIBRARY SYSTEM	LIBBY BROCHURES	\$17.50
719	MONTES, RACHEL	MILEAGE- GALE TRAINING	\$31.03
643	NATIONAL EXCHANGE BANK	FOL- ROOM STAY FOR AUTHOR; OFFICE SUPPLIES	\$162.53
720	NATIONAL EXCHANGE BANK	PROGRAMS; HOLIDAY LUNCH; OFFICE SUPPLIES	\$102.91
694	VILLAGE OF ELKHART LAKE	YEAR- END	\$3,107.18
649	WE ENERGIES	ELECTRICITY	\$293.33
726	WEYENBURG LIBRARY	REIMBURSE LOST CD	\$34.99
701	WILS	FOL- ANCESTRY	\$1,554.00
705	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$101.07
TOTAL LIBRARY			\$23,628.02

(Baumann/Bray) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20221	CBS SQUARED INC.	AQUA MAG DNR PERMIT	\$500.00
20213	CORE & MAIN	METER HEAD AND NIPPLE	\$3,445.81
20207	DNR	TRAINING EXAM- FELDMANN	\$25.00
20211	DNR	TRAINING EXAM- FELDMANN	\$25.00
20208	FELDMANN, TYLER	MILEAGE TO PLOVER FOR TRAINING	\$127.87
20214	FERGUSON ENTERPRISES INC	TEST WELL METERS	\$960.00
20215	FRONTIER	PHONE & INTERNET	\$85.76

20222	HAWKINS WATER TREATMENT	CHEMICALS	\$10.00
20224	NATIONAL EXCHANGE BANK	TOOLS; POSTAGE	\$163.25
20209	NATIONAL EXCHANGE BANK	THERMOMETER; POSTAGE-SAMPLES; TRAINING HOTEL-FELDMANN	\$312.74
20216	POSTMASTER	POSTAGE STAMPS	\$408.00
20217	USA BLUEBOOK	CHEMICAL SCALE; EYEWASH STATION WELL 3	\$1,599.82
20218	UTILITY SERVICE CO	TOWER MAINT 4TH QTR	\$1,738.19
20225	VERIZON WIRELESS	CELL PHONE	\$38.32
20212	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 12-11-17	\$5,314.11
20219	VILLAGE OF ELKHART LAKE	TAXES 4TH QTR; DEC WAGES, BENEFITS	\$23,711.97
20226	VILLAGE OF ELKHART LAKE	DECEMBER WAGES, BENEFITS	\$6,974.88
20228	VILLAGE OF ELKHART LAKE	BALANCE ADJUSTMENTS	\$0.38
20210	WE ENERGIES	ELECTRICITY	\$899.32
20227	WI RURAL WATER ASSOC	EXAM REVIEW- FELDMANN	\$100.00
20220	WORKHORSE	WORKHORSE SUPPORT	\$562.50
20223	WPS	NATURAL GAS	\$65.99
TOTAL WATER			\$47,068.91

(Schott/Shovan) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

652	ANDREWS & WIRTZ	TID #2 MENNE LAND PURCHASE	\$95,143.68
659	EDGARTON, ST.PETER, PETAK	LEGAL TID #2 SHORTFALL	\$940.00
TOTAL CDA/TID			\$96,083.68

(Shovan/Schott) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

650	ACL	POLICE BLOOD DRAW	\$13.40
709	ADP SCREENING & SELECTION	POLICE BACKGROUND CHECK- T RHINE- LOEFFLER	\$10.10
651	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$5,794.20
654	BELCO VEHICLE SOLUTIONS	POLICE SQUAD LIGHTS	\$568.72
655	BENEFIT ADVANTAGE	FSA MONTHLY FEE	\$35.00
656	BIRSCHBACH INSPECT SER	BUILDING INSPECTION NOVEMBER	\$200.00
711	CITY OF PLYMOUTH	REFUES- INCINERATOR EXPENSES 2017	\$671.72
689	CLEAN HARBORS SAFETY KLEEN	SANITATION WASTE OIL DISPOSAL	\$20.00
713	CUMMINS SALES AND SERVICE	PW FUEL PUMP- KENWORTH	\$1,154.66
640	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$261.75
658	DREXEL BUILDING SUPPLY	PW TRUCK WOOD FOR INTERNATIONAL	\$19.35
659	EDGARTON, ST.PETER, PETAK	LEGAL GENERAL, SARGENTO, HG POLICE AGREEMENT	\$1,461.38
660	EICHHORST, LORI	CLEANING	\$260.00
661	EICKHOFF, KATHLEEN	TOURISM MILEAGE KATHLEEN	\$311.91
662	EL CHAMBER OF COMMERCE	BOARD - SOLEK RETIREMENT GIFT	\$100.00
663	EL FIRE DEPARTMENT	FUEL, DIESEL, EQUIPMENT, PARTIAL BANQUET, ROUTER, CABLE, QUICKBOOKS, CLEANING, EQUIP REPAIR, PROTECTIVE GEAR, REIMBURSE OFFICERS	\$3,760.41
665	EL LAKE WATER DEPARTMENT	JT OPERATING EXP; 4TH QTR HYDRANT RENTAL	\$29,424.50
664	ELKHART LAKE-GLEN. SCHOOL	CELL TOWER LEASE PAYMENT SCHOOL	\$1,694.22
666	EMERGENCY MED PRODUCTS	FR OXYGEN & PULSE OXIMETERS	\$485.88

667	ENDURACLEAN	GARAGE OIL DRY	\$47.16
641	FELDMANN, TYLER	GARAGE- TRACTOR TIRES, STROBE LIGHT	\$120.00
668	FIRE APP & EQUIP	FD ENGINE 3 REPAIRS	\$642.00
669	FRONTIER	PHONE & INTERNET	\$755.64
670	HAWLEY, KAUFMAN & KAUTZER	POLICE LEGAL	\$709.25
716	HSBS EWD	POLICE BACKGROUND CHECK- T RHINE- LOEFFLER	\$46.50
717	KAPUR & ASSOCIATES	ENGINEERING SARGENTO LAND SPLIT	\$2,750.70
671	KIEL FOOD & GAS	STREETS PROPANE FOR HEATING TAR	\$75.00
673	KOBES, LAURA	TOURISM MILEAGE	\$23.54
674	KRAUS SNOW PLOWS	STREETS- REPAIR PLOW ON PICKUP	\$959.00
675	LTC	FR CPR CARDS	\$35.00
676	LAKESIDE INTERNATIONAL	FD WIPERS FOR TENDER 2	\$15.52
642	MAE RYLIES, LLC	FR UNIFORMS	\$853.00
678	MILLHOME NURSERY	FD FERTILIZE GRASS	\$536.00
680	NAPA AUTO PARTS	OIL & FUEL FILTERS	\$145.95
720	NATIONAL EXCHANGE BANK	GARAGE-PLOW TRUCK MARKERS, TOOLS; POLICE TRAINING FOOD, POSTAGE; CLERK POSTAGE; BD RICH RET, IPAD CASES; HOLIDAY LUNCH	\$523.40
643	NATIONAL EXCHANGE BANK	EM, FD, FR TOURNIQUETS, GAUZE, CHEST SEALS; POLICE UNIFORMS, FOOD, SIREN, HEADLIGHTS; ICE MELT, EXHAUST FLUID; BD KAPELLEN RETIREMENT	\$1,592.59
681	NEUMANN PLUMBING	FD HVAC SYSTEM CHECK & CLEAN	\$12.02
683	NORTH STAR EMERGENCY	FD ENGINE 3 PUMP REPAIRS	\$4,661.28
682	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$20,624.56
684	POSTMASTER	CLERK POSTAGE	\$1,715.00
685	PRAXIS CONSULTING	POLICE, COURT QUICK CLERK	\$850.00
686	PROS 4 TECHNOLOGY	365, EMAILS, BACK UP; NEW SERVER INSTALLATION	\$6,846.50
721	PROS 4 TECHNOLOGY	POLICE SERVER FULL VERSION FOR CAMERA SOFTWARE	\$2,483.00
687	PURKEY, KIM	BD RICH RETIREMENT EXPENSES	\$27.78
644	REILLY, JESSICA	ELECTION TRAINING EXPENSES- FOOD	\$40.26
688	REILLY, JESSICA	CLERK MILE-ELECT MACHINE MAINT, TAX TRAINING	\$38.52
722	RUDNICK, ALAN	BD BATTERY CHARGER, BATTERIES	\$61.99
690	SHEBOYGAN CO TREASURER	COURT COUNTY ASSESS; STREET SALT; TRUCK REPAIR	\$801.19
691	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$689.80
645	STATE OF WISCONSIN-DSPS	BLDG INSP EXAM- LEIBHAM	\$25.00
692	THE UNIFORM SHOPPE	POLICE UNIFORMS- MEEUSEN	\$267.35
693	TOWNSHIP OF RHINE	COURT REIMBURSEMENT	\$550.00
723	TRANSAMERICA LIFE	CRITICAL ILLNESS- DECEMBER	\$47.00
646	TRANSAMERICA LIFE	CRITICAL ILLNESS- NOVEMBER	\$47.00
647	UNITED STATES TREASURY	CLERK FEDERAL TAX PENALTY	\$795.76
724	VERIZON WIRELESS	CELL PHONE	\$261.87
725	VILLAGE OF ELKHART LAKE	FS MAINTENANCE- 4TH QTR	\$1,457.44
695	VILLAGE OF HOWARDS GROVE	HG COURT REIMBURSEMENT	\$120.00
696	WAUKESHA CO TECH COLLEGE	POLICE TRAINING- TEMS, MEEUSEN	\$160.82
649	WE ENERGIES	ELECTRICITY	\$7,947.43
697	WEIR, KATRINA	CLERK MILEAGE-CLERK'S CLASS, TAX TRAINING	\$64.74
698	WEX BANK	PW FUEL	\$837.70

699	WEX BANK	POLICE FUEL	\$389.75
700	WILEAG	POLICE CORE STANDARDS	\$350.00
704	WI DOT	DEPOT ANNUAL USE AGREEMENT	\$596.00
703	WI DOT	PARKS WELCOME SIGN PERMIT	\$35.00
702	WISCONSIN NEWSPRESS	BUDGET SUMMARY, TRUSTEE HELP AD; PUB SPR ELEC	\$456.76
705	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$988.84
707	WOLVERINE FIREWORKS	HOLIDAY FIREWORKS	\$8,500.00
706	WORKHORSE	SEWER WORKHORSE SUPPORT	\$562.50
708	ZORN, PAT	BD- RICH RETIREMENT FOOD	\$103.78
TOTAL GENERAL			\$119,494.09
TOTAL PAYROLL			\$123,876.32
Total December Expenses			\$243,370.41

(Schott/Bray) moved and seconded to approve the general vouchers for December and pay as presented.

Motion Carried Unanimously

OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD: None

(Schott/Shovan) moved and seconded to adjourn the meeting at 7:21 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, February 5, 2018 – 7:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, February 21, 2018 – 6:00 P.M.	PLANNING COMMISSION
MONDAY, February 19, 2018 – 7:00 P.M.	BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Alan Rudnick (611 Otto Way) 876-3113

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Lynn Shovan (POB 86) 876-2056

TRUSTEE: Richard Baumann (22 Cedar Lane) 920-781-2030

TAX COLLECTION

Tax payments are accepted Monday – Friday from 8:00 a.m. – 4:30 p.m. at the Village office located at 40 Pine Street. If the Village office is closed payments can be dropped in the Police depository, located to the west of the Pine St. entrance. Tax payments can also be dropped off at Wisconsin Bank & Trust and National Exchange Bank & Trust.



New Hours for the Village Administrator~ Clerk/Treasurer's Office

Effective January 3, 2018, the Clerk's Office will be open Monday through Friday from 8:00 a.m. to 4:30 p.m.



Village of Elkhart Lake
Building Permit Application
(Residential or Commercial Only)

Date: _____

☐ Building Permit ☐ Street Use Permit ☐ Planning Permit

Name: _____ Address: _____ Phone: _____ Email: _____

Work Consists of: _____

Use the area to the left to draw the building on your lot, providing dimensions from the buildings to the lot lines.

Estimated Cost of Work: \$ _____
Permit Fee: \$ _____

Applicant Signature: _____

☐ Approved ☐ Denied State: _____ Permit Number: _____

Notes, conditions, restrictions: _____

Zoning Administrator: _____ Building Inspector: _____

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work.** Failure to do so will result in double the permit fees and may result in a fine of up to \$1000. If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.





Schnee Days will be held January 26th – 28th.

Events will be held all weekend long!

Sunday features the long-time, traditional Chili Cook-off and brat fry.

Events are organized by the **Elkhart Lake Area Chamber of Commerce**.

For details as they unfold, call 920-876-2922 or visit www.elkhartlake.com

*****Winter Parking Regulations*****

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street or the parking lot on North East Street between the hours of 2:00 o'clock A.M. and 6:00 o'clock A.M. commencing the fifteenth (15th) day of November and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.



Vehicles violating this ordinance will be ticketed.

*****Snow Removal*****

Section 10.03 - Removing Snow from Sidewalks: residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period. Residents have 24 hours after a winter storm to remove ice and snow from their sidewalks. ***Snow cannot be blown or plowed onto Village Streets.*** Residents must also shovel out any hydrants near their home.

You will not be notified that snow needs to be removed.

If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner. Also, the entire sidewalk must be shoveled. A small path is not sufficient and you will be in violation of the Village ordinance.



The 2016 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

ATTENTION DOG OWNERS!



It is unlawful for a dog to be within **any public park or beach or the fireman's park or beach** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.



- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus



Dog Licenses are due March 30th

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)

NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 3rd, 2018. The term for the Village President and the Village Trustees begins on April 17th, 2018. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

<u>OFFICE</u>	<u>INCUMBENT</u>
Village Trustee	Steven Kapellen
Village Trustee	John Schott
Village Trustee	Lynn Shovan

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1st, 2017 and the final day for filing nomination papers in the office of the Village Clerk is 5:00 P.M. on Tuesday, January 2nd, 2018.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on February 20th, 2018.

Spring Elections February 20th and April 3rd, 2018.

*Three Village Trustees are up for election at the
April 3rd Election.*

If you have any questions, please call the Village Clerk's Office at 920-876-2122.



Spring Election - Photo ID Required

Photo ID will be required at all elections. The following are some frequently asked questions about the photo ID law:

Do I have the right photo ID?

Below are the acceptable IDs for voting purposes and can be unexpired or expired after the date of the most recent general election (currently Nov. 8, 2016):

- Wisconsin DOT-issued driver license
- Wisconsin DOT-issued identification card
- Military ID card
- U.S. passport

There may be other acceptable forms of photo ID, but please contact the Clerk's office at 920-876-2122 for more information. The address on your ID does not have to be current. Election officials will only look at your ID type, name, picture, and expiration date.

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsindot.gov or call (608) 264-7447.

Your local DMV office is located at:

**Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.

What can I expect at the polling place?

Now that voters are bringing their IDs, voting at your polling place will be a little different. *****Please be prepared & patient.***

State It: As always, you'll need to state your full name and address for the election official who checks you in. They'll check your information in the poll book. Understandably, some people are uneasy about announcing their name in public, but it is the law, and it helps ensure openness in elections.

Show It: Next, it's time to show your photo ID. That way, poll workers can compare your face to your photo and confirm that you really are you.

Sign It: Finally, you'll sign the poll book (unless a physical disability prevents it). Your signature or mark should go right next to your name and address.

For complete information about the Voter Photo ID Law and its requirements, please visit:

BRINGIT.WISCONSIN.GOV or call (866) VOTE-WIS or 920-876-2122.