



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES January 3rd, 2017

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Wednesday, January 3rd, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Friday, December 29th, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 12:50 P.M. and 4:21 P.M. and on the Village website on Friday, December 29th, 2017 at 1:56 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Lynn Shovan, John Schott, Geoff Bray, and Terri Knowles. Trustee Richard Sadiq was absent.

Others in attendance include: Mike Wolf; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Baumann/Bray) moved and seconded that the December 4th, 8th, & 18th, 2017 Board minutes be approved.

Motion Carried Unanimously

Treasurer's Report –

This item was tabled.

Public Comment – None

COMMITTEE REPORTS

DECEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet on dropbox.

MUNICIPAL PLANNING & DEVELOPMENT - Bray

Highlights of the January 3rd, 2018 meeting:

- 1) The Committee began discussing the potential bathrooms in the Village Square Park.

ADMINISTRATION & FINANCE - Rudnick

Highlights of the December 29th, 2017 meeting:

- 1) The Committee approved the final bills and reviewed the 2017 budget.

PLANNING COMMISSION – Rudnick

The Board received minutes of the December 20th, 2017 meeting.

Highlights of the November 15th, 2017 meeting:

- 1) The Commission recommended approval of amendments to the vet clinic developer's agreement and to the Throttlestop Phase 2 developer's agreement.

- 2) Premiere Development also provided a preliminary plan for apartments on the site on N. Lincoln Street.

PRESIDENT'S REPORT – Rudnick - None

UNFINISHED BUSINESS: -None

Ratify Year End Bills - 2017

(Shovan/Schott) moved and seconded to approve the year end 2017 bills.

Motion Carried Unanimously

Appeal of Operator's Licenses Denial – Samantha Kannich

(Schott/Bray) moved and seconded to affirm the denial of the operator's license for Samantha Kannich. She can apply again when she finishes her assessment.

Motion Carried Unanimously

NEW BUSINESS:

Amendment to Developer Agreement for Compassionate Care Animal Clinic – John Prellwitz

(Knowles/Schott) moved and seconded to approve the amended developer's agreement for John Prellwitz for Compassionate Care Animal Clinic.

Motion Carried Unanimously

Amendment to Developer Agreement for Throttlestop Phase 2

(Bray/Shovan) moved and seconded to approve the amended developer's agreement for Throttlestop Phase 2.

Motion Carried Unanimously

Resolution 1-Reducing Election Workers & Combine Wards

(I-Shovan/Schott/Baumann) moved and seconded to approve Resolution 1 – Reducing Election Workers and Combining Wards

Motion Carried Unanimously

**RESOLUTION ONE– 2018
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY WISCONSIN**

RESOLUTION DETERMINING THE NUMBER OF ELECTION INSPECTORS AND DESIGNATING ALL ELECTIONS TO BE HELD IN THE CIVIC CENTER

WHEREAS, the automation of the election process in Sheboygan County has reduced the work load during the counting process, and

WHEREAS, 2018 will require additional help to register voters as required by the State of Wisconsin,

NOW THEREFORE, BE IT RESOLVED that the Village of Elkhart Lake will reduce its election staff to a staff of five for each election in the year 2018 with up to four additional election inspectors to be authorized as needed on each election day.

BE IT FURTHER RESOLVED, that wards one, two, and three will always vote together at the Grashorn Civic Center site in the year 2018.

Attest:

Adopted and approved this
3rd day of January, 2018

Alan S. Rudnick, President

Jessica Reilly, Clerk

Lynn Shovan, Trustee

Resolution 2- Budget Amendment #2 - 2017

This item was tabled.

Operator's Licenses- New

(Schott/Bray) moved and seconded to approve an operator's license expiring June 30, 2018 for Kayla Hine for the Osthoff Resort.

Motion Carried Unanimously

TRUSTEE REPORTS: None.

COMMUNICATIONS – Reilly

FOCUS and a thank you from Steve Kapellen.

ADMINISTRATOR'S REPORT – Reilly

The volunteer recognition night is scheduled for February 18th. There will be a spring primary for State Supreme Court. The Chamber Awards event will be on February 8th, 2018.

ANY OTHER BUSINESS: None

(Schott/Baumann) moved and seconded to adjourn the meeting at 7:15 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES January 15th, 2018

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, January 15th, 2018 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, January 11th, 2018 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:23 P.M. and 3:35 P.M. and on the Village website on Thursday, January 11th, 2018 at 2:37 P.M.

Rudnick called the meeting to order at 7:03 P.M. with the following Trustees present: Terri Knowles, Richard Baumann, John Schott, Lynn Shovan, Richard Sadiq, and Geoff Bray.

Others in attendance include: Mike Wolf; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – None

Treasurer’s Report –

(Sadiq/Schott) moved and seconded to approve the December Treasurer’s report as printed.
Motion Carried Unanimously

COMMITTEE REPORTS

PROTECTION OF PERSONS & PROPERTY - Shovan

Highlights of the January 15th, 2018 meeting:

- 1) The Committee voted not to change the ordinances in regards to ATV’s and golf carts.

MUNICIPAL PLANNING & DEVELOPMENT - Bray

Highlights of the January 15th, 2018 meeting:

- 2) The Committee continued to discuss and review locations and sizes for a potential bathroom in the park.

PUBLIC WORKS - Shovan

Highlights of the January 15th, 2018 meeting:

- 1) The Committee recommended approval of the new heater for the PW garage.
- 2) The Committee decided that at this time to table the wood chipper, due to the price and condition.

LIBRARY–Baumann

The Board received minutes of the November 13th, 2017 meeting.

Highlights of the January 8th, 2018 meeting:

- 1) The Board is updating library policies.
- 2) The Board is having the library space evaluated to determine if they make any changes.

NORTHER MORaine COMMISSION – Schott

The Board received minutes of the December 11th, 2017 meeting.

Highlights of the January 8th, 2018 meeting:

- 1) The Commission will continue to do the testing on the monitoring well.
- 2) The annual sludge report showed that the new system is creating less than one tenth of the old system.
- 3) The annual flow for 2017 is on average with the 20-year average.

CDA – Rudnick

The Board received minutes of the November 29th, 2017 meeting.

Highlights of the January 10th, 2018 meeting:

- 1) The CDA discussed the Stephani Property and land. They are recommending to Planning Commission to allow Jesse Burg to build a 4-plex building containing 3 or 4 apartments and the potential of one retail or commercial space. They will market it for six months and if no retail is found then it can be turned into another apartment. This item is going to Planning Commission on Wednesday night.

PRESIDENT’S REPORT – None

UNFINISHED BUSINESS: -

Resolution 2 – Budget Amendment #2 - 2017

(I-Sadiq/Shovan/Schott) moved and seconded to approve Resolution 2 – Budget Amendment #2 – 2017.

Motion Carried Unanimously

**RESOLUTION – TWENTY-THREE 2017
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

2017 BUDGET AMENDMENT ONE

BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake as follows:
That the General Fund Budget of the Village of Elkhart Lake be amended as follows:

Increase Expenditure: 10-100-00-363 (Board Expenses) by \$2,000.00
Increase Expenditure: 10-100-00-540 (Publish Legals) by \$325.00
Increase Expenditure: 10-140-00-370 (Tax Refunds) by \$1,300.00
Increase Expenditure: 10-150-00-520 (Accounting) by \$2,000.00
Increase Expenditure: 10-150-00-530 (Police Legal) by \$2,000.00
Increase Expenditure: 10-150-00-535 (General Legal) by \$7,000.00
Increase Expenditure: 10-150-00-550 (Engineering) by \$1,500.00
Increase Expenditure: 10-225-00-101 (Village Fire FT Salary) by \$1,500.00
Increase Expenditure: 10-225-00-114 (Village Fire Retirement) by \$150.00
Increase Expenditure: 10-225-00-565 (Water Hydrants) by \$4,100.00
Increase Expenditure: 10-310-00-101 (Refuse FT Salary) by \$600.00
Increase Expenditure: 10-450-00-366 (Garage Insurance) by \$2,000.00
Increase Expenditure: 10-550-00-400 (Village Beautification) by \$1,000.00
Increase Expenditure: 10-560-00-366 (CC Insurance) by \$50.00
Increase Expenditure: 10-565-00-592 (Fireworks) by \$1,500.00
Increase Expenditure: 10-570-00-210 (Chamber Elec) by \$25.00
Increase Expenditure: 10-580-00-366 (51 N East Insurance) by \$50.00
Increase Revenue: 10-670-786 (Insurance Dividend) by \$5,000.00
Increase Revenue: 10-670-790 (Sale of Property) by \$5,600.00
Increase Revenue: 10-630-660 (Building Permits) by \$16,500.00

Increase Expenditure: 10-110-00-102 (Clerk-PT Wages) by \$1,200.00
Increase Expenditure: 10-110-00-360 (Clerk Expenses) by \$700.00
Decrease Expenditure: 10-110-00-101 (Clerk-FT Wages) by \$1,200.00
Decrease Expenditure: 10-110-00-369 (Clerk Comp Support) by \$700.00

Increase Expenditure: 10-245-00-360 (EM Expenses) by \$100.00
Decrease Expenditure: 10-245-00-564 (EM Training) by \$100.00

Increase Tourism Projected Revenue to \$781,000.00 from \$650,000.00
Increase Tourism Projected Expenditure to \$709,000.00

Attest:

Adopted and Approved this
15th day of January, 2018

Alan S. Rudnick, President

Jessica Reilly, Clerk

Richard Sadiq, Trustee

NEW BUSINESS:

PW Gaarage Heater

(Bray/Knowles) moved and seconded to purchase the new heater for the Village Public Works Garage.

Motion Carried Unanimously

PW Wood Chipper

Due to the cost and condition of the wood chipper, the Village will continue to look for a used wood chipper.

Operator’s Licenses- New

(Shovan/Knowles) moved and seconded to approve operators’ licenses expiring June 30, 2018 for Nancy Hebel, Andrew Lucas, and Kathryn Coronado for the Osthoff Resort.

Motion Carried Unanimously

TRUSTEE REPORTS:

Sadiq & Shovan thanked the police for allowing parking on the streets over the weekend, as there were two weddings.

COMMUNICATIONS – Reilly

FOCUS and the Wisconsin Taxpayer are available.

ADMINISTRATOR’S REPORT – Reilly

The February election will be held on February 20th. The Chamber recognition event will be held on February 8th. The Candidates for Village Trustee for April 3rd are Lynn Shovan, Terri Knowles, John Schott, and Mike Wolf.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

15	EICHHORST, LORI	CLEANING	\$260.00
18	FRONTIER	PHONE	\$93.03
24	LAPPEN SECURITY PRODUCTS	ALARM MAINTENANCE & ANNUAL TEST	\$210.00
5	WE ENERGIES	ELECTRICITY	\$342.50
41	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$192.99
TOTAL LIBRARY			\$1,098.52

(Baumann/Bray) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20002	DOUG LULLOFF	DOUG LULLOFF	\$62.33
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20004	FRONTIER	PHONE & INTERNET	\$85.54
20005	HAWKINS WATER TREATMENT	CHEMICALS	\$10.00
20006	MARTELLE WATER TREATMENT	AQUA MAG WELL 3	\$4,070.00
20007	USA BLUEBOOK	SUBMERSIBLE PUMP FOR BREAKS	\$965.75
20003	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/12/2018	\$1,320.19
20008	VILLAGE OF ELKHART LAKE	DECEMBER WAGES, BENEFITS	\$6,974.88
20010	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/24/2018	\$5,056.97
20011	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 1/26/2018	\$10,158.96
20001	WE ENERGIES	ELECTRICITY	\$908.41
20009	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$137.67
TOTAL WATER			\$29,750.70

(Shovan/Schott) moved that the Water Utility vouchers be approved and paid as presented.
Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

12	CORSON, PETERSON & HAMANN	TID 2, 3, 4 ACCOUNTING	\$750.00
14	EDGARTON, ST.PETER, PETAK	LEGAL TID #2 DEV AGREEMENTS VET & VINTAGE THROTTLESTOP,VICTORY NORTH; TID 4 WOLF	\$679.50
TOTAL CDA/TID			\$1,429.50

(Schott/Shovan) moved that the CDA & TIF vouchers be paid as presented.
Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

1	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$261.75
13	DIGITAL-ALLY	POLICE VIDEO MIGRATION NEW CAMERA	\$300.00
14	EDGARTON, ST.PETER, PETAK	LEGAL GENERAL	\$1,732.43
15	EICHHORST, LORI	CLEANING	\$260.00
16	ENDURACLEAN	BATHROOM PAPER TOWELS; CAR WASH	\$140.60
17	EWALD AUTOMOTIVE GROUP	POLICE NEW SQUAD	\$27,826.50
18	FRONTIER	PHONE & INTERNET	\$754.44
19	GEORGE S TREE SERVICE	TREE COMMISSION- STUMP GRINDING LAKE ST CAFÉ	\$65.00
20	GROTA APPRAISALS, LLC	ASSESSMENT- 1ST QTR	\$2,400.00
21	HAUCKE PLUMBING & HEATING	CIVIC CENTER MEN'S ROOM SINK REPAIR	\$60.44
22	HAWLEY, KAUFMAN & KAUTZER	POLICE LEGAL	\$600.25
23	HSBS EWD	POLICE BACKGROUND CHECK- KRAMER	\$46.50
24	LAPPEN SECURITY PRODUCTS	ALARM MONITORING & ANNUAL TEST	\$90.00
25	LEAGUE OF WI MUNICIPALITIES	BOARD LEAGUE ANNUAL DUES	\$987.45
26	LECC TRAINING FUND	POLICE TRAINING MEEUSEN ACTIVE THREAT RESPONSE	\$75.00
27	MBM	POLICE COPY CHARGES 2017	\$40.35
28	NORTHERN MORAINÉ UTILITY	SEWAGE TREATMENT	\$21,640.36
29	PROS 4 TECHNOLOGY	365, EMAIL ARCHIVE, MONTHLY BACK UP	\$1,431.50
2	PURKEY, KIM	FR TRAINING- EMR TO EMT BOOKS	\$407.97
30	REGISTER OF DEEDS SHEB. CTY.	CLERK COPY CSM	\$4.00
31	SHEBOYGAN CO TREASURER	TAX BILL ENVELOPES; COURT COUNTY ASSESSMENT	\$72.50
32	SPECHT ELECTRIC	STREETS- REPAIR CROSSWALK SIGN	\$2,917.00
3	SPRING GREEN	PARKS- ANNUAL SPRAYING	\$1,482.75
33	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$597.10
34	STREICHERS	POLICE UNIFORMS- NIEMI	\$87.93
5	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$128.45

35	THE UNIFORM SHOPPE	POLICE UNIFORMS- MEEUSEN	\$15.05
36	WATCH GUARD	POLICE NEW SQUAD CAMERA	\$6,845.00
5	WE ENERGIES	ELECTRICITY	\$8,099.64
38	WEX BANK	PW FUEL	\$999.40
37	WEX BANK	POLICE FUEL	\$434.52
39	WILEAG	POLICE CORE DECAL	\$8.00
40	WISCONSIN NEWSPRESS INC.	BD PUBLISH SHORELAND ORDINANCE	\$54.26
41	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$1,870.66
6	ZORN, PAT	BD- RICH RETIREMENT FOOD	\$31.49
TOTAL GENERAL			\$94,038.94

TOTAL PAYROLL \$80,532.89

Total January Expenses \$147,571.83

(Sadiq/Bray) moved and seconded to approve the general vouchers for January and pay as presented.

Motion Carried Unanimously

OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD: None

(Schott/Bray) moved and seconded to adjourn the meeting at 7:15 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, March 5, 2018 – 7:00 P.M.

BOARD OF TRUSTEES

WEDNESDAY, March 13, 2018 – 6:00 P.M.

PLANNING COMMISSION

MONDAY, March 19, 2018 – 7:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

- PRESIDENT:** Alan Rudnick (611 Otto Way) 876-3113
- TRUSTEE:** Geoff Bray (POB 736) 920-452-5397
- TRUSTEE:** Terri Knowles (POB 35) 876-3448
- TRUSTEE:** John Schott (913 Grassy Lane) 920-698-2480
- TRUSTEE:** Richard Sadiq (POB 188) 876-3732
- TRUSTEE:** Lynn Shovan (POB 86) 876-2056
- TRUSTEE:** Richard Baumann (22 Cedar Lane) 920-781-2030



**New Hours for the Village Administrator~
Clerk/Treasurer’s Office**

Effective January 3, 2018, the Clerk’s Office will be open Monday through Friday from 8:00 a.m. to 4:30 p.m.

Garbage Collection Holiday Schedule 2018

- Memorial Day** – Tuesday May 29th, 2018
- Independence Day** – No Effect on Service day
- Labor Day**- Tuesday September 4th, 2018
- Thanksgiving Day** – No Effect on Service day
- Christmas Day** – No Effect on Service day
- New Year’s Day** – No Effect on Service day



Arbor Day Celebration
Friday, April 27th, 2018
10:30am
Victory Lane
Everyone is welcome!

*****Winter Parking Regulations*****

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street or the parking lot on North East Street between the hours of 2:00 o'clock A.M. and 6:00 o'clock A.M. commencing the fifteenth (15th) day of November and ending on the first (1st) day of April of every year.



(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.

*****Snow Removal*****

Section 10.03 - Removing Snow from Sidewalks: residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period. Residents have 24 hours after a winter storm to remove ice and snow from their sidewalks. ***Snow cannot be blown or plowed onto Village Streets.*** Residents must also shovel out any hydrants near their home.



You will not be notified that snow needs to be removed.

If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner. Also, the entire sidewalk must be shoveled. A small path is not sufficient and you will be in violation of the Village ordinance.

The 2016 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

Dog Licenses are due March 30th

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)



ATTENTION DOG OWNERS!



It is unlawful for a dog to be within **any public park or beach or the fireman's park or beach** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.



- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus

Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 3rd, 2018. The term for the Village President and the Village Trustees begins on April 17th, 2018. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

<u>OFFICE</u>	<u>CANDIDATES</u>
Village Trustee	Terri Knowles (I)
Village Trustee	John Schott (I)
Village Trustee	Lynn Shovan (I)
Village Trustee	Mike Wolf

You may vote for three candidates.

Spring Elections **April 3rd, 2018.**

Three Village Trustees are up for election at the
April 3rd Election.

If you have any questions, please call the Village Clerk's Office at 920-876-2122.



Spring Election - Photo ID Required

Photo ID will be required at all elections. The following are some frequently asked questions about the photo ID law:

Do I have the right photo ID?

Below are the acceptable IDs for voting purposes and can be unexpired or expired after the date of the most recent general election (currently Nov. 8, 2016):

- Wisconsin DOT-issued driver license
- Wisconsin DOT-issued identification card
- Military ID card
- U.S. passport

There may be other acceptable forms of photo ID, but please contact the Clerk's office at 920-876-2122 for more information. The address on your ID does not have to be current. Election officials will only look at your ID type, name, picture, and expiration date.

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsindot.gov or call (608) 264-7447.

Your local DMV office is located at:

**Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.

What can I expect at the polling place?

Now that voters are bringing their IDs, voting at your polling place will be a little different. *****Please be prepared & patient.***

State It: As always, you'll need to state your full name and address for the election official who checks you in. They'll check your information in the poll book. Understandably, some people are uneasy about announcing their name in public, but it is the law, and it helps ensure openness in elections.

Show It: Next, it's time to show your photo ID. That way, poll workers can compare your face to your photo and confirm that you really are you.

Sign It: Finally, you'll sign the poll book (unless a physical disability prevents it). Your signature or mark should go right next to your name and address.

For complete information about the Voter Photo ID Law and its requirements, please visit:

BRINGIT.WISCONSIN.GOV or call (866) VOTE-WIS or 920-876-2122.