



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES April 2nd, 2018

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 2nd, 2018 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, March 29th, 2018 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 3:00 P.M. and 3:40 P.M. and on the Village website on Thursday, March 29th, 2018 at 4:00 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Richard Sadiq, Lynn Shovan, John Schott, Geoff Bray, and Terri Knowles.

Others in attendance include: Mark & Renee Leibham; Jesse Burg; Connie & Pat Mertens; Mike Baer; Tony Burg; Jessica, Hudson, & Sadie Burg; Betty McCartney; Pat Zorn; Emmitt Feldner; John St. Peter, Jessica Reilly, Administrator/ Clerk-Treasurer.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Bray/Shovan) moved and seconded that the March 5th & 19th, 2018 Board minutes be approved.
Motion Carried Unanimously

Treasurer's Report –

(Sadiq/Schott) moved and seconded to approve the March Treasurer's Report.
Motion Carried Unanimously

Public Comment – None

ANNUAL REPORT

LIBRARY – McCartney

McCartney stated that circulation was down 10%, and that 2015 was still the best circulation year the library ever had. McCartney reported that the collection has about 21,000 items, there are 1,212 total card holders, and there were 27,183 visits in 2017. McCartney reviewed some new things happening in the library including the Gale course offerings and library design system which will improve carpeting, painting, and furniture in the library.

COMMITTEE REPORTS

MARCH BUILDING PERMITS – Reilly

This report was included in the Board packet on dropbox.

PUBLIC WORKS - Shovan

Highlights of the March 27th, 2018 meeting:

- 1) The Committee approved Gesserts driveway plan.
- 2) The Committee approved the ladder style for the crosswalks.

- 3) The Committee recommends that the beach pass replacement costs will increase.
- 4) The Committee reviewed the hydrant flushing proposal
- 5) The Committee reviewed the water utility inspection report and stated that staff can go ahead and hire a contractor to conduct the cross connection inspections as necessary.
- 6) The Committee reviewed the summer road projects and reviewed vehicle maintenance

ADMINISTRATION & FINANCE - Sadiq
Highlights of the April 2nd, 2018 meeting:

- 1) The Committee reviewed that there is no depot tenant and will look into the option of a museum.

PRESIDENT'S REPORT – Rudnick thanked Lynn and Richard for stepping in while he was gone.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Temporary Operator's License – Lions Club – Gary Kegler

(Schott/Knowles) moved and seconded to approve the temporary operator's license for Gary Kegler for May 26th, 2018 from 9:30 am to 4:00 pm.

Motion Carried Unanimously

Temporary Class B – Picnic License

(Baumann/Knowles) moved and seconded to approve the temporary Class B Picnic License for the Lions Club for May 26th, 2018 from 9:30 am to 4:00 pm.

Motion Carried Unanimously

Memorial Day Program – Road Closure

(Knowles/Bray) moved and seconded to approve the closure of Chicago Street on May 26th for the Memorial Tribute Program.

Motion Carried Unanimously

Arbor Day Proclamation- April 27, 2018 – 10:30 am

(Schott/Shovan) moved and seconded to approve the Arbor Day Proclamation for April 27, 2018.

Motion Carried Unanimously

Temporary Class B – Wine License for Sip & Shop Event – Elkhart Lake Chamber of Commerce – April 28, 2018 1-5 pm – 9 locations

(Schott/Bray) moved and seconded to approved the Temporary Class B Wine License for the Sip & Shop Event on April 28th from 1 – 6 pm sponsored by the Elkhart Lake Chamber of Commerce.

Motion Carried Unanimously

Temporary Operator's Licenses – Wine License for Sip & Shop Event – April 28, 2018

(Knowles/Baumann) moved and seconded to approve the following temporary operator's licenses for the Sip & Shop Event on April 28, 2018:

Pirkko Jarvensivu – Nordic Accents

Gina Borland – Gina's Fine Gift's and Framing

Motion Carried Unanimously

Beach Pass Replacement Costs

(Bray/Schott) moved and seconded to approve the replacement fees for beach passes of \$25 for residents and \$50 for school district residents.

Motion Carried Unanimously

Preliminary Statement of Interest Regarding Proposed Leibham/Burg Development Agreement

Jesse Burg & M. Leibham discussed their project. They discussed the potential for retail/commercial in one of the units. Baer stated that it would be good for the town for something to be there. Members of the Board expressed differing thoughts on the project. There was also a discussion about short-term versus long-term rentals. Burg stated he would prefer long-term, but may not be able to find any, so wants the option to do short-term rentals.

(Schott/Bray) moved to go into closed session at approximately 7:41 p.m. under Wisconsin Statute 19.85(1)(e) Discussing public business involving private competition. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Carried Unanimously

By roll call

President Rudnick announced that the Board would be going into a closed session under the above referenced statute and would return to open session in approximately twenty minutes.

(Knowles/Bray) moved and seconded to return to open session at 8:15 p.m.

Motion Carried Unanimously

St. Peter stated that there is a consensus of the Board for the Leibham/Burg project to go forward. The developers should work on an agreement and the exhibits as needed for the project. St. Peter also stated that the Village would not be paying for blacktopping outside of the alley. They would need to blacktop on their own property.

TRUSTEE REPORTS: Bray discussed the roof replacement and coming up with a plan for the roof.

COMMUNICATIONS – Reilly
FOCUS is available.

ADMINISTRATOR’S REPORT – Reilly

April 3rd is the spring general election. The Board organizational meeting will be held on April 17th at 3:30 pm.

ANY OTHER BUSINESS: None

(Shovan/Knowles) moved and seconded to adjourn the meeting at 8:26 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES April 16th, 2018

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 16th, 2018 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, April 12th, 2018 at National Exchange Bank and

Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:30 P.M. and 3:10 P.M. and on the Village website on Friday, April 13th, 2018 at 3:00 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Lynn Shovan, John Schott, Geoff Bray and Richard Baumann. Trustees Richard Sadiq and Terri Knowles were absent.

Others in attendance include: Jessica Reilly, Administrator/ Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – None

ANNUAL REPORTS

TOURISM - Eickhoff

Eickhoff discussed the target markets for the tourism commission. She also discussed the tools Tourism is using including Instagram and facebook canvas. Eickhoff reported that there was 1.93% growth in overnight sales in 2017. The Board was also shown the “Be a Resorter” commercials that were developed.

COMMITTEE REPORTS

ADMINISTRATION & FINANCE - Rudnick

Highlights of the April 16th, 2018 meeting:

- 1) The Committee recommends approval of the cell tower amendment with Cellcom.

PUBLIC WORKS - Shovan

Highlights of the April 16, 2018 meeting:

- 1) The Committee recommends approval of the 2017 water consumer confidence report.

LIBRARY–Baumann

The Board received minutes of the March 12th, 2018 meeting.

Highlights of the April 9th, 2018 meeting:

- 1) The Library saw an increase in circulation in March.
- 2) There are new standards that are being discussed for the Monarch Library System.

TOURISM - Baumann

The Board received minutes of the February 14th, 2018 meeting.

Highlights of the April 12th, 2018 meeting:

- 1) The Commission reviewed the 2018 commercials and resorter videos.
- 2) The Commission discussed the bathroom/kiosk plans.
- 3) The Commission provided grants of \$1,000 to the triathlon and downtown night.
- 4) The Commission reviewed the shop & sip event.

NORTHERN MORAINES COMMISSION – Schott

The Board received minutes of the February 12th, 2018 meeting.

Highlights of the March 12th, 2018 meeting:

- 1) The facility is running smoothly.

PLANNING COMMISSION – Rudnick

The Board received minutes of the February 21st, 2018 meeting.

Highlights of the April 11th, 2018 meeting:

- 1) The Commission recommends the development agreement for Leibham/Stephani.
- 2) The Commission approved the plans for patios at Wolf Villas. They need to be centered on the buildings and can be no more than 80% of the width of the building. If there is more than one unit owned, if one is sold they need to comply with the standards.
- 3) The Commission began discussing the Premiere Development agreement.

PRESIDENT'S REPORT – Rudnick – Nothing to report.

UNFINISHED BUSINESS: -None

NEW BUSINESS:

Amendment to the Cellcome Tower Lease Approval

(Schott/Baumann) moved and seconded to approve the Cellcom Tower Lease as presented.

Motion Carried Unanimously

Leibham/Stephani Land Deal – Developer Agreement

(Bray/Schott) moved and seconded to approve the Leibham/Stephani developer's agreement contingent on the approval of the exhibits by the engineer, lawyer, and staff.

4-1 Motion Carried

by Roll Call

5 ayes (Rudnick, Schott, Bray, Baumann)

1 nay (Shovan)

Temporary Class B – Picnic License – Elkhart Lake Fire Department – June 29, 30, & July 1, 2018

(Shovan/Schott) moved and seconded to approve the temporary Class B Picnic License for the Elkhart Lake Fireman's Picnic on June 29, 30, & July 1, 2018.

Motion Carried Unanimously

Temporary Operator's License – Elkhart Lake Fire Department – Robert Schmidt

(Schott/Baumann) moved and seconded to approve the temporary a operator's license for Robert Schmidt for June 29, 30, & July 1, 2018 for Fireman's Picnic.

Motion Carried Unanimously

Road Closure – Porsche Club – S. East Street -1/2 street on May 24th – 3-7 pm

(Shovan/Bray) moved and seconded to approve the closure of ½ of S. East Street on May 24th from 3 to 7 pm for the Porsche Club.

Motion Carried Unanimously

2017 Water Consumer Confidence Report

(Schott/Shovan) moved and seconded to approve the 2017 Water Consumer Confidence Report.

Motion Carried Unanimously

Operator's Licenses- New

(Bray/Shovan) moved and seconded to approve Leah Weaton for an operator's lincese at Lake Street Café expiring June 30, 2019:

Motion Carried Unanimously

TRUSTEE REPORTS: Bray reported that they are looking at the pathway/sidewalk on Gottfried to County Road JP.

COMMUNICATIONS – Reilly
FOCUS and the Wisconsin Taxpayer are available.

ADMINISTRATOR’S REPORT – Reilly
The Board ordganization meeting will be held on April 17th at 3:30 pm.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

184	BAKER & TAYLOR	BOOKS, VIDEOS	\$1,604.27
191	DEMCO MEDIA	OFFICE SUPPLIES, GIFTS-BACKPACKS, FOL-PUPPETS, BOOKS, SHIRTS, PRIZES	\$525.80
192	EDU DEVELOPMENT CORP	BOOKS	\$268.64
194	EICHHORST, LORI	CLEANING	\$260.00
195	EL CHAMBER OF COMM.	CHAMBER MEMBERSHIP 2018	\$140.00
196	EL WATER DEPARTMENT	WATER 1ST QTR	\$8.04
204	MONARCH LIBRARY SYSTEM	MOVIE LICENSE RENEWAL	\$321.00
178	NATIONAL EXCHANGE BANK	E COLLECTION, EXPENSES	\$69.18
181	WE ENERGIES	ELECTRICITY	\$300.14
223	WISCONSIN NEWSPRESS	MAGAZINES	\$39.00
224	WPS	NATURAL GAS	\$110.47
TOTAL LIBRARY			\$3,646.54

(Baumann/Schott) moved that the Library vouchers be paid as presented.
Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20056	CORSON, PETERSON & HAMANN	ACCOUNTING 4TH QTR	\$2,100.00
20057	EL WATER DEPARTMENT	ARBOR DR 1ST 2018	\$26.08
20058	HARPER PUMPING	THAW TIM BROWN	\$350.00
20059	HAWKINS WATER TREATMENT	CHLORINE	\$474.50
20060	MARTELLE WATER TREATMENT	TUBING KIT	\$17.50
20052	NATIONAL EXCHANGE BANK	POSTAGE, TESTING SUPPLIES, TIES	\$88.35
20061	NORTHERN LAKE SERVICE	TESTING	\$704.00
20062	USA BLUEBOOK	DIGITAL SCALE	\$1,587.10
20063	VANDERVART CONCRETE	CONCRETE REPAIR WELL 1	\$103.25
20049	VOID	VOID	\$0.00
20050	VILLAGE OF ELKHART LAKE	BAUMANN DOG LICENSE PAID WITH WATER	\$7.00
20051	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 4/5/2018	\$5,572.58
20054	VILLAGE OF ELKHART LAKE	BAL ADJ ACCT 8146	\$25.69
20055	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 4/11/18	\$68.19
20064	VILLAGE OF ELKHART LAKE	POSTAGE 1ST QTR BILLING; MARCH WAGES, BENEFITS	\$3,655.62
20066	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 4/23/18	\$7,488.24
20067	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 4/26/18	\$11,333.97

20068	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 4/30/18	\$8,365.01
20053	WE ENERGIES	ELECTRICITY	\$920.42
20065	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$72.10
TOTAL WATER			\$42,959.60

(Schott/Bray) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

190	CORSON, PETERSON & HAMANN	TID #2,3,4 ACCOUNTING 4TH QTR	\$750.00
193	EDGARTON, ST.PETER, PETAK	LEGAL PREMIERE, VICTORY NORTH TID 2; WOLF TID 4	\$861.00
TOTAL CDA/TID			\$1,611.00

(Bray/Shovan) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

182	ADVANCED DISPOSAL	REFUSE & RECYCLING COLLECTION	\$5,252.30
173	ASSOCIATED BANK	FS LOAN INTEREST	\$40,727.50
183	AURORA EAP	EAP 2ND QTR	\$64.35
187	B & M WASTE SERVICE INC.	PORT-A-POTTY MEMORIAL DAY & VINTAGE WKND	\$590.00
185	BATTERIES PLUS LLC	FD BATTERIES FOR FIRE DEPARTMENT	\$48.00
186	BENEFIT ADVANTAGE	FLEX MONTHLY FEE	\$35.00
188	BIRSCHBACH INSPECTION	BUILDING INSPECTION MARCH	\$650.00
174	BUBB, RALPH	GARAGE- DRINKING WATER	\$7.96
189	CAL & GUS MOTORS	FD DISPOSE OF ATV TIRES	\$21.00
190	CORSON, PETERSON & HAMANN	ACCOUNTING 4TH QTR	\$5,000.00
175	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$261.75
193	EDGARTON, ST.PETER, PETAK	LEGAL GENERAL, CELLCOM LEASE AMENDMENT	\$1,732.14
194	EICHHORST, LORI	CLEANING	\$260.00
177	EICKHOFF, KATHLEEN	TOURISM MILEAGE	\$253.06
209	ELKHART LAKE POST MASTER	FD STANDARD BULK MAILING	\$225.00
196	EL WATER DEPARTMENT	VOLLRATH PARK WATER 1ST QTR	\$82.11
196	EL WATER DEPARTMENT	WATER 1ST QTR	\$406.89
197	EMERGENCY MED PRODUCTS	FR BACKPACKS	\$827.96
198	ENDURACLEAN	CLEANING SUPPLIES, SOAP, TP, PAPER TOWEL, ETC	\$1,033.82
199	GROTA APPRAISALS, LLC	ASSESSMENT 2ND QTR	\$2,400.00
200	HAWLEY, KAUFMAN & KAUTZER	POLICE LEGAL	\$1,152.75
201	LINDSTROM, DARREN	FR BANQUET, FR OF THE YEAR AWARD	\$925.34
202	MAID-RITE CLEANING LLC	PARKS MOP BUCKET	\$25.00
176	MENARDS	PARKS- COUNTER TOPS FOR BEACH HOUSE	\$2,950.18
203	MIKE BURKART FORD	POLICE ACCIDENT CAR REPAIR, OIL CHANGE	\$1,696.35
205	NAPA AUTO PARTS	GARAGE VEHICLE FILTERS, OIL FILTERS	\$227.09
178	NATIONAL EXCHANGE BANK	GARAGE- BANNER TIES, FUEL; FD- 4WHEELER TIRES, LIGHT BULBS, MAPS; POLICE UNIFORMS, GUN MAGAZINES, TRAINING HOTEL, FOOD; CLERK- CLASS FOOD, BEACH PASS CARDS, PRINTER RIBBONS	\$1,804.79
207	NATIONAL EXCHANGE BANK	BOARD SAFE DEPOSIT BOX	\$35.00
206	NEW HOLSTEIN TRUE VALUE	GARAGE NUTS & BOLTS	\$9.60
208	NORTHERN MORAINA UTILITY	SEWER TREATMENT	\$20,574.81

210	PROFESSIONAL DOOR SYSTEMS	POLICE REALIGN PHOTO CELLS	\$88.00
211	PROS 4 TECHNOLOGY, INC	MONTHLY EMAIL, COMPUTER BACK UP	\$1,431.50
212	ROLYAN BUOYS	PARK SLOW NO WAKE BUOYS	\$512.00
213	SHEBOYGAN CO TREASURER	BEACH SIGNS, COURT COUNTY ASSESSMENT	\$548.56
214	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$1,153.00
215	STATE OF WISCONSIN-DSPS	BUILDING INSPECTION LICENSING FEE	\$31.67
216	THE UNIFORM SHOPPE	POLICE MEEUSEN SHIRT	\$59.95
218	TIME WARNER CABLE	INTERNET	\$73.83
217	TRANSAMERICA LIFE INS	CRITICAL ILLNESS	\$47.00
179	VILLAGE OF HOWARDS GROVE	COURT- HOWARDS GROVE REIMBURSEMENT	\$1,397.00
219	VINYL GRAPHICS	POLICE SQUAD GRAPHICS FROM ACCIDENT	\$188.03
180	WE ENERGIES	STREET DECORATIONS ELECTRICITY	\$420.44
181	WE ENERGIES	ELECTRICITY	\$7,981.61
221	WEX BANK	POLICE GAS & OIL	\$402.01
220	WEX BANK	PW GAS & OIL	\$397.37
222	WI DEPT. OF JUSTICE-TIME	POLICE COMPUTER- TIME	\$258.00
223	WISCONSIN NEWSPRESS	ELECTION NOTICES	\$119.63
224	WPS	NATURAL GAS	\$1,039.55
TOTAL GENERAL			\$105,428.90

TOTAL PAYROLL \$76,536.08

Total April Expenses \$181,964.98

(Shovan/Baumann) moved and seconded to approve the general vouchers for April and pay as presented.

Motion Carried Unanimously

OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD: None

(Schott/Bray) moved and seconded to adjourn the meeting at 7:26 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

Minutes of the organizational meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, April 17th, 2018, at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, April 12th, 2018 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:30 P.M. and 3:10 P.M. and on the Village website on Friday, April 13th, 2018 at 3:00 P.M.

President Rudnick called the meeting to order at 3:32 P.M. with the following trustees present: Richard Baumann, Lynn Shovan, Geoffrey Bray, and John Schott by phone. Terri Knowles & Richard Sadiq were absent Others in attendance included: Jessica Reilly, Administrator/Clerk-Treasurer.

Election Results April 3rd, 2016 Spring Election --- Total 370 voters

Lynn M. Shovan -----Trustee 266 votes

Terri Knowles -----	Trustee	323 votes
John Schott -----	Trustee	243 votes
Michael Wolf -----	Trustee	150 votes
(Write-In) Scattered-----	Trustee	0 votes
Total Votes Cast for Trustees		982 votes

Clerk Reilly reported that the following were declared elected by canvas of the Election Board and have signed their oath of office:

Trustees –Lynn M. Shovan, Terri Knowles, & John Schott

(Baumann/Bray) moved to accept the election results of the Spring Election held on April 5th, 2015 presented by the Election Board of Canvassers (ATTACHMENT A) declaring that Lynn Shovan, Terri Knowles, and John Schott are elected Trustees of the Village of Elkhart Lake.

Motion Carried Unanimously

(I-Shovan/Bray/Baumann) introduced, moved and unanimously approved by roll call vote the following resolution:

RESOLUTION THREE - 2018
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

MEETING TIMES AND DATES

BE IT RESOLVED, that the dates of the regular meetings of the Board of Trustees of the Village of Elkhart Lake be scheduled for the first and third Monday of each month beginning at 7:00 p.m. If such a day falls on a holiday, the meeting shall be held the next day, Tuesday.

BE IT FURTHER RESOLVED, that the organizational meeting be held on the Tuesday after the third Monday of the month of April of each year at a time convenient for majority of the Board members.

Attest:

Adopted and approved this
 17th, day of April 2018

 Alan S. Rudnick, President

 Jessica Reilly, Clerk

 Lynn Shovan, Trustee

(I-Bray/Shovan/Baumann) introduced, moved and unanimously approved by roll call vote the following resolution:

RESOLUTION FOUR – 2018
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

DESIGNATION OF DEPOSITORY FOR THE VILLAGE OF
ELKHART LAKE, JESSICA REILLY, TREASURER

BE IT RESOLVED, that the National Exchange Bank and Trust and Wisconsin Bank & Trust are both qualified as a public depository under Chapter 34 of Wisconsin Statutes, both shall

be and are hereby designated until further notice, depositories for all public monies coming into the hands of the Treasurer of the Village of Elkhart Lake, County of Sheboygan, State of Wisconsin

BE IT FURTHER RESOLVED, that any funds being held for a length of time are invested in the State of Wisconsin Local Government Investment Pool.

Attest:

Adopted and approved this
17th, day of April 2018

Alan S. Rudnick, President

Jessica Reilly, Clerk

Geoffrey Bray, Trustee

(I-Shovan/Baumann/Bray) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION FIVE– 2018
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

DESIGNATION OF COMMITTEE SYSTEM

BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake have 8 standing committees: Administration and Finance; Public Works; Protection of Person and Property; Public Health and Welfare, Municipal Planning and Development, Economic Development, Education Liaison, and Joint EL/TR Emergency Response Committee.

Attest:

Adopted and approved this
17th, day of April 2018

Alan S. Rudnick, President

Jessica Reilly Clerk

Lynn Shovan, Trustee

(Baumann/Bray) moved to retain Attorney John A St. Peter of the firm Edgerton, St.Peter, Petak & Rosenfeldt as Village Attorney on a fee basis with a \$50.00 retainer.

Motion Carried Unanimously

(Shovan/Baumann) moved that Jessica Reilly, Administrator/Clerk-Treasurer be appointed purchasing agent.

Motion Carried Unanimously

(Shovan/Bray) moved that the Board of Trustees of the Village of Elkhart Lake elect a President Pro-tem in the absence of the President.

Motion Carried Unanimously

(Shovan/Bray) moved that the minutes be posted and distributed before the second regular meeting of each month and that an agenda be posted before every regular or special meeting at National

Exchange Bank & Trust, The Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office.

Motion Carried Unanimously

(Shovan/Baumann) moved that the date of the final budget hearing be set at the second meeting of November with the preliminary budget presented by the first meeting of November.

Motion Carried Unanimously

(Bray/Baumann) moved that all required publishing done for the Village of Elkhart Lake is done with the Plymouth Review.

Motion Carried Unanimously

(Baumann/Bray) moved that Corson, Peterson & Hammann be appointed to audit the books with the final reports needing to be completed to correspond with state reporting.

Motion Carried Unanimously

President Rudnick made the following changes and committee appointments for the 2018-2019 year:

**VILLAGE OF ELKHART LAKE
COMMITTEE & COMMISSION APPOINTMENTS
2018-2019**

ADMINISTRATION AND FINANCE

Finance, Bonds, Budget, Property Management.....Sadiq, Chair
Insurance, Library Administration..... Shovan
Ordinances, Employee Policy, Court.....Rudnick

PUBLIC WORKS

Streets, Sidewalks, Drainage,Shovan, Chair
Vehicles & Equipment, Parks, WeedsSchott
Water, Sewer.....Sadiq

PROTECTION OF PERSON AND PROPERTY

Emergency Response Teams, Animal Control, Building Inspection...Shovan, Chair
Police, Fire,Bray
First Responders, House to House Sanctions.....Rudnick

PUBLIC HEALTH AND WELFARE

Refuse Collection, Recycling.....Shovan, Chair
Nuisances.....Schott
Pollution, Insect Control.....Baumann

MUNICIPAL PLANNING AND DEVELOPMENT

New Construction, Recreational Development..... Bray, Chair
Village Planning, Zoning.....Knowles
Shoreland..... Sadiq

ECONOMIC DEVELOPMENT

Tourism, Rep. on County Chamber Group.....Sadiq, Chair

Land Acquisition.....Schott
New Industry.....Bray

JOINT EL/TR EMERGENCY RESPONSE

Fire Department.....Rudnick, Chair
Fire Station Operation.....Bray

EDUCATION LIASION

School.....Baumann, Chair
School Board.....Rudnick

(Schott/Shovan) moved that President Rudnick's committee appointments be approved.
Motion Carried Unanimously

President Rudnick appointed Martha Schott & Albert Schafer for three-year terms, and alternates Peter Menne & Chris Merklein for one-year terms on the Zoning Board of Appeals.

(Baumann/Shovan) moved to approve the appointments of Martha Schott & Albert Schafer for three-year terms and alternates Peter Menne & Chris Merklein for one-year terms to the Zoning Board of Appeals.

Motion Carried Unanimously

President Rudnick appointed Geoffrey Bray and Richard Sadiq to serve with himself on the Board of Review with Richard Baumann, Lynn Shovan, John Schott, and Terri Knowles serving as alternates.

(Shovan/Baumann) moved that the appointment of Geoffrey Bray and Richard Sadiq to serve with himself on the Board of Review with Richard Baumann, Lynn Shovan, John Schott and Terri Knowles serving as alternates be approved.

Motion Carried Unanimously

President Rudnick appointed Peter Wagner & Matt Flora for three-year terms on the Planning Commission and Trustee Geoffrey Bray to serve with President Rudnick as the Board representatives.

(Baumann/Bray) moved that the appointment of Peter Wagner & Matt Flora to the Planning Commission for three year terms and the appointment of Trustee Geoffrey Bray along with President Rudnick as Board representatives for a one-year term be approved.

Motion Carried Unanimously

President Rudnick appointed Jeff Krueger to a four-year term on the Community Development Authority, Melissa Koehler to fill out a vacant seat of three years, and President Alan Rudnick and Trustee Terri Knowles as the Board's representatives on the Community Development Authority.

(Bray/Baumann) moved that President Rudnick's appointment of Jeff Krueger to a four-year term on the Community Development Authority, Melissa Koehler to fill out a vacant seat of three years, and President Alan Rudnick and Trustee Terri Knowles as the Board's representatives on the Community Development Authority.

Motion Carried Unanimously

President Rudnick appointed Laurie Stecker, Judy Salzwedel, Lola Roeh, Mary Lou Haen, Lynn Shovan and Board Representative Richard Baumann as voting members to the Tourism Commission

for one-year terms and Todd Montaba, Kelley Sadiq, and Jaclyn Stuart as non-voting members for one-year terms.

(Schott/Bray) moved that the appointments of Laurie Stecker, Judy Salzwedel, Lola Roeh, Mary Lou Haen, Lynn Shovan and Board Representative Richard Baumann as voting members to the Tourism Commission for one-year terms and Todd Montaba, Kelley Sadiq, and Jaclyn Stuart as non-voting members for one-year terms be approved.

Motion Carried Unanimously

President Rudnick appointed Michael Popelka & Nan Siebert to three-year terms on the Library Board and Trustee Richard Baumann as Board Representative.

(Shovan/Bray) moved to approve the appointment of Michael Popelka & Nan Siebert to three-year terms on the Library Board and Trustee Richard Baumann as Board Representative.

Motion Carried Unanimously

President Rudnick appointed Rachel Risse, Village Representative and Josh Tegen, ELGAA Representative to the Park Commission for three year terms.

(Shovan/Baumann) moved to approve the appointment of Rachel Risse, Village Representative and Josh Tegen, ELGAA Representative to the Park Commission for three year terms

Motion Carried Unanimously

President Rudnick appointed Tom Nelson and Anne Hatas for three-year terms to the Tree Commission and Trustee John Schott as Board Representative.

(Bray/Baumann) moved to approve the appointment of Tom Nelson and Anne Hatas to three year terms to the Tree Commission and Trustee John Schott as Board Representative

Motion Carried Unanimously

President Rudnick appointed John Schott as the Village representative to the Northern Moraine Utility Commission.

(Shovan/Baumann) moved that the appointment of John Schott as the Village representative to the Northern Moraine Utility Commission be approved.

Motion Carried Unanimously

President Rudnick appointed Katrina Weir to chair a special ad hoc Beautification committee of volunteers.

(Schott/Shovan) moved that the appointment of Katrina Weir as the Chairman of a special ad hoc Beautification Committee of volunteers.

Motion Carried Unanimously

(Bray/Baumann) moved that the meeting be adjourned at 3:47 P.M.

Motion Carried Unanimously

Jessica Reilly
Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, May 21, 2018 – 7:00 P.M.
WEDNESDAY, May 23, 2018 – 6:00 P.M.
MONDAY, June 4, 2018 – 7:00 P.M.

BOARD OF TRUSTEES
PLANNING COMMISSION
BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Alan Rudnick (611 Otto Way) 876-3113
TRUSTEE: Geoff Bray (POB 736) 920-452-5397
TRUSTEE: Terri Knowles (POB 35) 876-3448
TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480
TRUSTEE: Richard Sadiq (POB 188) 876-3732
TRUSTEE: Lynn Shovan (POB 86) 876-2056
TRUSTEE: Richard Baumann (22 Cedar Lane) 920-781-2030

Village Shred Day

For Village of Elkhart Lake Residents

Saturday, May 19th
9a.m.-Noon
at the Firehouse
610 S. Lincoln St.

**Space is limited-
Residential/personal
documents only**



Beach Passes are now available!

The 2018-2019 passes can be purchased at the Village Clerk's Office from 8:00 am to 4:30 pm.

\$5.00 per pass.....Village Residents

\$30.00 per pass....School District Residents who live outside of the Village

******All passes are valid for two-years.******



YARD WASTE DUMPSTER



A dumpster is provided at the Village Garage beginning April 28th, 2018. Current hours are WEDNESDAYS from 2 P.M. to 6 P.M. and SATURDAYS from 8:30 A.M. to 3 P.M. **This is for yard waste only, not lake waste!**

Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.



Memorial Day Celebration

Saturday, May 26th, 2018

11:00a.m.

Memorial Park

185 Chicago Street

Rain location H.S. Auditorium

Everyone is welcome!

The Village of Elkhart Lake Clerk's Office

will be closed on Monday, May 28th

in observance of Memorial Day.





New Hours for the Village Administrator~ Clerk/Treasurer's Office

Effective January 3, 2018, the Clerk's Office will be open
Monday through Friday from 8:00 a.m. to 4:30 p.m.

Garbage Collection Holiday Schedule 2018

Memorial Day – Tuesday May 29th, 2018
Independence Day – No Effect on Service day
Labor Day– Tuesday September 4th, 2018
Thanksgiving Day – No Effect on Service day
Christmas Day – No Effect on Service day
New Year's Day – No Effect on Service day



BUILDING PERMIT REMINDER!



If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

Pay your water bill automatically!

Call the Village Clerk's Office at 920-876-2122

for more information.

The 2016 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



ATTENTION DOG OWNERS!



It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the

Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.



- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus