



## VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

### MINUTES September 5<sup>th</sup>, 2017

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, September 5<sup>th</sup>, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the amended agenda having been duly posted on Friday, September 1<sup>st</sup>, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 12:50 P.M. and 1:06 P.M. and on the Village website on Friday, September 1<sup>st</sup>, 2017 at 12:00 P.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Lynn Shovan, Richard Sadiq, and John Schott.

Others in attendance include: Emmitt Feldner; Pat Zorn, David Smart, Katrina Weir, Deputy Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

### Approval of Minutes –

(Schott/Baumann) moved and seconded that the August 7<sup>th</sup> & 21<sup>st</sup>, 2017 Board minutes be approved.  
Motion Carried Unanimously

### Treasurer's Report –

(Sadiq/Schott) moved and seconded to approve the July Treasurer's report as printed.  
Motion Carried Unanimously

### Public Comment – None

### COMMITTEE REPORTS

#### *JULY BUILDING PERMITS* – Weir

This report was included in the Board packet on dropbox.

#### *ADMINISTRATION & FINANCE* - Sadiq

Highlights of the August 21<sup>st</sup>, 2017 meeting:

- 1) The Committee reviewed borrowing options with Phil.
- 2) The Committee recommended purchase of the Police Squad.
- 3) The Committee recommended purchase of the Dump/Plow Truck.

#### *PUBLIC WORKS* - Shovan

Highlights of the August 21<sup>st</sup> and August 22<sup>nd</sup>, 2017 meetings:

- 1) The Committee updated the Bay Lake Community Project Inventory.
- 2) The Committee walked to the Village Garage to look at a Dump/Plow Truck that is currently for sale and could be a replacement for our existing truck.

*JOINT VILLAGE OF ELKHART LAKE AND TOWN OF RHINE BOARDS - Rudnick*

Highlights of the August 30<sup>th</sup>, 2017 meeting.

- 1) The agreement and expenditure were unanimously approved to be recommended to the Boards individually.

*PRESIDENT'S REPORT – Rudnick - None*

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

Act on PW Dump/Plow Truck Purchase and Disposal of Old Truck

(Sadiq/Schott) moved and seconded to approve the purchase of the 2018 International Dump/Plow Truck, not to exceed \$160,000.00 and put the old truck on Wisconsin Surplus.

Motion Carried Unanimously

Act on Used Fire Truck Purchase

(Shovan/Schott) moved and seconded to approve the down payment and purchase of the 2009 Rosenbauer Ladder Truck, not to exceed \$515,000.00

Motion Carried Unanimously

Walkway Permit

(Baumann/Sadiq) moved and seconded to approve the Walkway Permit for the NSXPO NSX Club of America on September 9, 2017 from 9:30a.m. to 2:30p.m.

Motion Carried Unanimously

Operator's Licenses- New

(Shovan/Baumann) moved and seconded to approve operator's licenses expiring June 30, 2018 for Savannah Rathke for Marshall's One Stop, Ryan Rudolph for Paddock Club, and Lawrence Knowles for Quit Qui Oc Golf Club.

Motion Carried Unanimously

Class "B" Combination Beer And Liquor License Application

(Schott/Shovan) moved and seconded that a combination "Class "B" Beer and Intoxicating Liquor License be granted to SR Acquisition, LLC, David Smart Agent, Siebken's Resort for the licensing year expiring June 30, 2018.

4-0-1 Motion Carried

By Roll Call

Ayes – Baumann, Rudnick,

Shovan, Schott

Nays – None

Abstain - Sadiq

**TRUSTEE REPORTS: None**

**COMMUNICATIONS – Weir**

Focus & Lake Tides are available.

**ADMINISTRATOR'S REPORT – Weir**

The Village's Annual Appreciation Dinner has been postponed until January.

## **ANY OTHER BUSINESS:**

### **Building & Land Options**

(Shovan/Schott) moved to go into closed session at approximately 7:16 p.m. under Wisconsin Statute 19.85(1)(e) Discussing public business involving private competition. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Carried Unanimously

By roll call

President Rudnick announced that the Board would be going into a closed session under the above referenced statute and would return to open session in approximately fifteen minutes.

(Sadiq/Shovan) moved and seconded to return to open session at 7:25 p.m.

Motion Carried Unanimously

(Sadiq/Shovan) moved and seconded to adjourn the meeting at 7:37 p.m.

Motion Carried Unanimously

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Katrina Weir, Deputy Administrator/Clerk

## **MINUTES September 18<sup>th</sup>, 2017**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, September 18<sup>th</sup>, 2017 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, September 14<sup>th</sup>, 2017 at National Exchange Bank and Trust, the Elkhart Lake Post Office, Wisconsin Bank and Trust and the Municipal Office between the hours of 2:40 P.M. and 3:10 P.M. and on the Village website on Friday, September 15<sup>th</sup>, 2017 at 10:20 A.M.

President Rudnick called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Baumann, Richard Sadiq, Steve Kapellen and Geoff Bray. Trustees Lynn Shovan and John Schott were absent.

Others in attendance include: Katrina Weir, Deputy Clerk/Treasurer Administrator.

The Pledge of Allegiance was recited.

## **AGENDA APPROVAL**

**PUBLIC COMMENT** – None

## **COMMITTEE REPORTS**

**ADMINISTRATION & FINANCE** - Sadiq

Highlights of the September 8<sup>th</sup>, 2017 meeting:

- 1) The Committee recommends the purchase of the new server to satisfy requirements for the new Tax Collection program implemented by Sheboygan County.

**LIBRARY BOARD** – Baumann

The Board received minutes of the August 14<sup>th</sup>, 2017 meeting.

Highlights of the September 11<sup>th</sup>, 2017 meeting:

- 1) The circulation is down.
- 2) The library director has received painting estimates.
- 3) The library director is planning another antique appraisal event.
- 4) The 2018 budget has been sent to the Village Administrator.

***TOURISM COMMISSION***– Baumann

The Board received minutes of the August 10<sup>th</sup>, 2017 meeting.

Highlights of the September 14<sup>th</sup> meeting:

- 1) The Commission received a presentation from ELIA.
- 2) The Commission's 2018 budget will be the same as the 2017 budget.
- 3) The Commission is in good financial shape.
- 4) The Commission will have a strategic planning meeting on September 28<sup>th</sup>.

***NORTHERN MORAINES COMMISSION*** – Rudnick

The Board received minutes of the August 14<sup>th</sup>, 2017 meeting.

Highlights of the September 11<sup>th</sup>, 2017 meeting:

- 1) The groundwater well plans are in progress.
- 2) The blower replacements are in and operating very well.
- 3) The sanitary sewer chemical release has been cleaned up and paid for by Sargento.
- 4) The Commission is also looking into GIS mapping for the Collection System.

***PLANNING COMMISSION*** – Rudnick

Highlights of the August 16<sup>th</sup>, 2017 meeting:

- 1) The Commission approved the Throttelstop Phase 2 two plans, engineering, parking, lighting, and stormwater. The stormwater approval and agreement will be discussed at the next Planning Commission meeting.
- 2) The Commission is in the process of reviewing the permitted and conditional uses in the zoning ordinance.

***PRESIDENT'S REPORT*** – None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Trick or Treat Date and Time

Bauman/Kapellen moved and seconded to approve trick or treating hours for Sunday, October 29<sup>th</sup>, 2017 from 3-7 p.m.

Temporary Class B – Picnic License –

(Kapellen/Sadiq) moved and seconded to approve the temporary Class B Picnic License for the Elkhart Lake Chamber of Commerce Shop & Sip on October 14, 2017 from 1-6 p.m.

Motion Carried Unanimously

Operator's Licenses – New

(Baumann/Bray) moved and seconded to approve the following operator's licenses expiring June 30, 2018:

Osthoff – Felicity Mueller, Quit Qui Oc Golf Club – Dennis Gries.

Motion Carried Unanimously

Resolution Fourteen – Receiving County Sales Tax Proceeds

(I- Kapellen/Sadiq/Bray) introduced, moved and seconded to approve Resolution 14- Receiving County Sales Tax Proceeds.

Motion Carried Unanimously

**RESOLUTION FOURTEEN- 2017  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**RECEIVING COUNTY SALES TAX PROCEEDS**

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**WHEREAS**, the Sheboygan County Board enacted Ordinance No. 2 (2016/17) establishing a one-half percent (.5%) County sales tax for the purpose of raising revenues to address the challenges of maintaining the roads and bridges under the County's jurisdiction; and,

**WHEREAS**, in enacting the Ordinance, the County Board recognized that the municipalities within Sheboygan County have similar financial challenges for the transportation infrastructures under the jurisdiction of those municipalities as the County does for the roads and bridges under the County's jurisdiction; and,

**WHEREAS**, the Ordinance requires that \$1.5 Million of anticipated revenues (adjusted annually) from the sales tax be distributed by the County to municipalities within the County based on an equalized value formula, provided that each recipient municipality agrees that the revenue being distributed will be spent to maintain the municipalities' road and bridge infrastructure as set forth in an Intergovernmental Cooperative Agreement with the County; and,

**WHEREAS**, the Village of Elkhart Lake supports the County Sales Tax Revenue-Sharing Cooperative Agreement; and,

**WHEREAS**, it is in its best interests of the Village of Elkhart Lake to receive its share of the distribution and agree to be bound by the terms of the County's Intergovernmental Cooperative Agreement;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of the Village of Elkhart Lake approves the proposed Intergovernmental Cooperative Agreement with Sheboygan County, a copy of which is on file with the Clerk, and agrees to be bound by its terms.

**BE IT FURTHER RESOLVED**, that the President and Clerk are authorized and directed to sign the Intergovernmental Agreement on behalf of the Village.

**BE IT FURTHER RESOLVED**, that the President and Clerk are authorized to sign annual Intergovernmental Agreements going forward on behalf of the Village of Elkhart Lake unless the Board of Trustees adopts a resolution rescinding this authority.

Attest:

Approved and Adopted this  
18<sup>th</sup> day of September, 2017

\_\_\_\_\_  
Alan S. Rudnick, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Steve Kapellen, Trustee

Sales Tax Revenue Sharing for Transportation Maintenance – 2018 Intergovernmental Cooperative Agreement -Sheboygan County

(Kapellen/Bray) moved and seconded to approve Sales Tax Revenue Sharing for Transportation Maintenance – Intergovernmental Cooperative Agreement -Sheboygan County.

Motion Carried Unanimously

**TRUSTEE REPORTS** – None.

**COMMUNICATIONS** – Weir

Wisconsin Magazine of History, FOCUS are available.

**ADMINISTRATOR’S REPORT** – Weir

The 2016 Year End Audit from Corson, Peterson, and Hamann is available for review.

**VOUCHERS**

The following library vouchers were approved by the Library Board and presented to the Board for payment:

479	BADGER OFFICE CITY	OFFICE SUP -INK, TAPE, PAPER	\$206.25
480	BAKER & TAYLOR	VIDEOS, GIFTS, AUDIOBOOKS, BOOKS	\$803.05
484	DEMCO MEDIA	PROGRAMS, EXPENSES	\$153.77
486	EDU DEVELOPMENT CORP	BOOKS	\$303.19
487	EICHHORST, LORI	CLEANING	\$260.00
491	FRONTIER	PHONE	\$93.83
499	MONARCH LIBRARY SYSTEM	SHARED AUTOMATION	\$183.72
475	NATIONAL EXCHANGE BANK	E-BOOKS, KINDLE, POSTAGE	\$130.67
509	STEVE NEILS	LIBRARY BALLAST	\$71.75
512	VIKING ELECTRIC SUPPLY INC	LIBRARY EMERGENCY LIGHTS	\$30.00
476	WE ENERGIES	LIBRARY ELECTRICITY	\$301.64
517	WPS	LIBRARY NATURAL GAS	\$22.51
TOTAL LIBRARY			\$2,560.38

(Baumann/Sadiq) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20157	CAL & GUS MOTORS	ANTIFREEZE FOR WELL GENERATOR	\$17.50
20150	CORSON, PETERSON & HAMANN	ACCOUNTING 1ST & 2ND QTR FIN STATE	\$1,950.00
20151	FERGUSON ENTERPRISES INC	PVC COUPLERS	\$110.00
20152	FRONTIER	PHONE & INTERNET	\$86.26
20153	HAWKINS WATER TREATMENT	CHEMICALS CHLORINE	\$469.50
20154	HD SUPPLY WATERWORKS, LTD	METERS	\$1,268.55
20155	NAPA AUTO PARTS	WELL 3 GENERATOR REPAIR	\$30.77
20146	NATIONAL EXCHANGE BANK	POSTAGE	\$23.75
20156	UTILITY SERVICE CO., INC.	TOWER MAINT, 3RD QTR	\$1,738.19
20158	VIKING ELECTRIC SUPPLY INC	GROUND CLAMPS FOR WATER METERS	\$266.93
20149	VILLAGE OF ELKHART LAKE	SEWER COLLECTIONS 9-7-17	\$2,163.03
20159	VILLAGE OF ELKHART LAKE	WAGES- AUGUST	\$4,842.02
20161	VILLAGE OF ELKHART LAKE	TAXES- 3RD QUARTER	\$16,640.25
20147	WE ENERGIES	ELECTRICITY	\$1,253.28

20148	WI RURAL WATER ASSOCIATION	TRAINING- WATER SYSTEMS OPERATIONS BASICS, EXAM REVIEW- FELDMANN	\$500.00
20160	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$23.24
TOTAL WATER			\$31,383.27

(Sadiq/Kapellen) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

483	CORSON, PETERSON & HAMANN	ACCOUNTING TIDS 2, 3, 4	\$1,500.00
485	EDGARTON, ST.PETER, PETAK, &	LEGAL TID 2 VICTORY NORTH, TID 4 WOLF	\$580.00
497	KAPUR & ASSOCIATES	ENGINEERING VICTORY AUTO	\$785.00
TOTAL TID/CDA			\$2,865.00

(Bray/Baumann) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

478	ADVANCED DISPOSAL	REFUSE & RECYCLING COLLECTION	\$7,541.50
479	BADGER OFFICE CITY	CLERK OFFICE SUP- PAPER	\$59.98
481	BENEFIT ADVANTAGE	FSA MONTHLY FEE- SEPT	\$35.00
482	BIRSCHBACH INSPECT SER. LLC	BUILDING INSPECTIONS	\$400.00
472	BOND TRUST SERVICES CORP	NM & STREETS LOAN INTEREST	\$11,332.50
483	CORSON, PETERSON & HAMANN	ACCOUNTING GENERAL 1ST & 2ND QTR	\$9,000.00
473	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$261.75
485	EDGARTON, ST.PETER, PETAK, &	LEGAL GENERAL	\$543.60
487	EICHHORST, LORI	CLEANING	\$260.00
488	EL FIRE DEPARTMENT	FIRE HOOK, FLAT HEAD AXES; HOTEL, GAS, FOOD- NEW TRUCK TRIP; FUEL, DIESEL; HITCH PIN WIRING; CLEANING; SCBA MASK LENSES; PAGER SUPPLIES	\$2,313.46
474	EL WATER DEPARTMENT	TO WATER FOR OVERPAYS- ERTL, GOETHKE, PREMIERE	\$393.42
520	EL WATER DEPARTMENT	JT OPERATING EXP, HYDRANT RENTAL- 3RD QUARTER	\$29,424.50
516	EL-GLEN. SCHOOL DISTRICT	POLICE CRIME PREVENTION CROSSING GUARD	\$250.00
519	EL-GLEN. SCHOOL DISTRICT	CELL TOWER LEASE- 3RD QUARTER	\$1,694.22
489	ENDURACLEAN	TOILET PAPER; WEED KILLER	\$178.00
490	FELDMANN SALES & SERVICE	PARKS KUBOTA REPAIR DRIVE SHAFT	\$489.95
491	FRONTIER	PHONE & INTERNET	\$757.07
493	GEORGE S TREE SERVICE	TREE COMM. TREE AND STUMP REMOVAL	\$800.00
494	HAROLD S LANDSCAPING	STREETS TOPSOIL	\$60.00
495	HAWLEY, KAUFMAN & KAUTZER	POLICE LEGAL	\$708.00
492	HORNE CONVENTURE LLC	GARAGE GAS AND OIL	\$83.29
496	HSBS EWD	POLICE BLOOD DRAW	\$93.00
497	KAPUR & ASSOCIATES	ENGINEERING PREMIERE DEV	\$1,195.50
498	LAPPEN SECURITY PRODUCTS	POLICE EVIDENCE ROOM DOOR	\$484.21
475	NATIONAL EXCHANGE BANK	POLICE-SQUAD CARBON MONOXIDE DETECTOR, DINNER FERRARI ESCORT, POSTAGE, INTEGRITY BAGS, GIFT CARDS; GARAGE-HEX NUTS, WASHERS, PAINT, GREASE; STREETS-GARBAGE CAN	\$893.70

500	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$33,479.85
501	POMPS TIRE SERVICE, INC.	GARAGE BACKHOE FRONT TIRES	\$281.30
502	PROS 4 TECHNOLOGY, INC	EMAILS, BACKUP, MONTHLY SERVICE, PARTIAL SERVER	\$11,543.50
503	RJ SCHMITT CONSTRUCTION LLC	POLICE EVIDENCE ROOM DOOR	\$1,063.00
504	ROLYAN BUOYS	PARKS SLOW NO WAKE BUOYS	\$984.00
505	SERVICE MOTOR COMPANY	GARAGE BACKHOE REPAIRS	\$129.00
506	SHEBOYGAN CO TREASURER	COURT COUNTY ASSESSMENT; STREET SIGNS	\$1,477.37
508	SHERWIN-WILLIAMS CO	STREETS- PAINT	\$59.88
477	STANDING STONE HOSPITALITY	REFUND LIQUOR LICENSE FEE	\$334.00
507	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$1,756.01
511	THE UNIFORM SHOPPE	POLICE UNIFORM BRAMSTEDT SHIRT	\$164.90
521	TOWNSHIP OF RHINE	WOLF TAXES YEAR 2	\$114.00
510	TRANSAMERICA LIFE	CRITICAL ILLNESS, AUGUST	\$47.00
512	VIKING ELECTRIC SUPPLY INC	GARAGE EMERGENCY LIGHTS	\$30.00
522	VILLAGE OF ELKHART LAKE	FS MAINTENANCE- 3RD QUARTER	\$1,542.29
476	WE ENERGIES	ELECTRICITY	\$7,757.07
513	WEX BANK	PW, POLICE GAS	\$1,348.07
514	WISCONSIN NEWSPRESS INC.	BOARD PUBLISH JRB, LIQUOR LICENSE	\$38.47
518	WISCONSIN SUPREME COURT	COURT CLERK OF COURTS TRAINING- SHAW	\$40.00
517	WPS	NATURAL GAS	\$149.60
515	ZABEL MONUMENTS	PARKS MEMORIAL PAVER-KAPPELLEN	\$180.00
TOTAL GENERAL			\$131,771.96
TOTAL PAYROLL			\$76,601.95
Total September Expenses			\$208,373.91

(Kapellen/Sadiq) moved and seconded to approve the general vouchers for September and pay as presented.

Motion Carried Unanimously

**OTHER BUSINESS THAT CAN LEGALLY COME BEFORE THIS BOARD:** None

(Kapellen/Sadiq) moved and seconded to adjourn the meeting at 7:08 p.m.

Motion Carried Unanimously

Katrina Weir, Deputy Administrator/Clerk-Treasurer



# ANNOUNCEMENTS

[www.elkhartlakewi.gov](http://www.elkhartlakewi.gov)

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, October 16, 2017 – 7:00 P.M.

BOARD OF TRUSTEES

WEDNESDAY, October 18, 2017 – 6:00 P.M.

PLANNING COMMISSION

WEDNESDAY, October 25, 2017 – 5:30 P.M.

CDA

MONDAY, November 6, 2017 – 7:00 P.M.

BOARD OF TRUSTEES

MONDAY, November 20, 2017 – 7:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 9:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

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## VILLAGE BOARD MEMBERS

**PRESIDENT:** Alan Rudnick (611 Otto Way) 876-3113

**TRUSTEE:** Geoff Bray (POB 736) 920-452-5397

**TRUSTEE:** Steven Kapellen (POB 271) 876-2177

**TRUSTEE:** John Schott (913 Grassy Lane) 920-698-2480

**TRUSTEE:** Richard Sadiq (POB 188) 876-3732

**TRUSTEE:** Lynn Shovan (POB 86) 876-2056

**TRUSTEE:** Richard Baumann (22 Cedar Lane) 920-781-2030

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**TRICK OR TREATING  
SUNDAY,  
OCTOBER 29TH  
FROM 3-5 P.M.**

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The Village Clerk's Office will be closed on  
Thursday, November 23<sup>rd</sup>  
and  
Friday, November 24<sup>th</sup>  
in observance of the Thanksgiving Holiday.





## YARD WASTE DUMPSTER



A dumpster is provided at the Village Garage beginning **April 12<sup>th</sup>, 2017**. Current hours are WEDNESDAYS from 2 P.M. to 6 P.M. and SATURDAYS from 8:30 A.M. to 3 P.M. **This is for yard waste only, not lake waste!**

Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.



## Garbage Collection Holiday Schedule 2017

**Memorial Day** – Tuesday May 30th, 2017

**Independence Day** – No Effect on Service day

**Labor Day** - Tuesday September 5th, 2017

**Thanksgiving Day** – No Effect on Service day

**Christmas Day** – Tuesday December 26th, 2017

**New Year's Day** – Tuesday January 2nd, 2018



## GARBAGE COLLECTION DATE CHANGE

Effective **January 1, 2017** weekly garbage & recycling collection will be on **Mondays**.

For more information, please contact the Clerk's Office at 920-876-2122 or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov). You may also stop in at the office at 40 Pine Street Monday-Friday, 9:00a.m.-4:30p.m.



Village of Elkhart Lake  
Building Permit Application  
Residential or Commercial (Check one)

Date: \_\_\_\_\_

☐ Building Permit ☐ Electrical Permit ☐ Plumbing Permit

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ License #: \_\_\_\_\_

Email: \_\_\_\_\_ Contact Name: \_\_\_\_\_

RESIDENTIAL PERMIT	COMMERCIAL PERMIT	PLUMBING PERMIT
<input type="checkbox"/> Deck	<input type="checkbox"/> Addition	<input type="checkbox"/> Sewer
<input type="checkbox"/> Back	<input type="checkbox"/> Remodel	<input type="checkbox"/> Water Supply
<input type="checkbox"/> Siding	<input type="checkbox"/> Kitchen Remodel	<input type="checkbox"/> Drainage
<input type="checkbox"/> Windows	<input type="checkbox"/> Bath Remodel	<input type="checkbox"/> Gas
<input type="checkbox"/> Remodel	<input type="checkbox"/> Addition	<input type="checkbox"/> Hot Water
<input type="checkbox"/> Remodel	<input type="checkbox"/> Addition	<input type="checkbox"/> Ventilation
<input type="checkbox"/> Remodel	<input type="checkbox"/> Addition	<input type="checkbox"/> Ventilation

Work Consists of: \_\_\_\_\_

Work Consists of: \_\_\_\_\_

Work Consists of: \_\_\_\_\_

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

Use the area to the left to draw the building on your lot, providing dimensions from the building to the lot lines.

Estimated Cost of Work: \$ \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

☐ Approved ☐ Denied Date: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Notes, conditions, restrictions: \_\_\_\_\_

Issued Administrator: \_\_\_\_\_ Building Inspector: \_\_\_\_\_

## BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work.** Failure to do so will result in double the permit fees and may result in a fine of up to \$1000. If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

# Sewer Rate Increase

***The Elkhart Lake Village Board will be increasing the sewer rates effective July 1, 2017. The new rate will be \$6.75 per 100 cubic feet of water consumption.***

Please contact the Village Administrator/Clerk-Treasurer's Office at **(920) 876-2122** or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov) if you have questions related to water or sewer billing.

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The 2016 Elkhart Lake Water Department Consumer Confidence Report is now available. To view it online visit

[www.elkhartlakewi.gov/departments/water](http://www.elkhartlakewi.gov/departments/water).

To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email

[clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov).



***Pay your water bill automatically!***

***Call the Village Clerk's Office at 920-876-2122***

***for more information.***

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## ATTENTION DOG OWNERS!



It is unlawful for a dog to be within **any public park or beach or the fireman's park or beach** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

### **VILLAGE ORDINANCE 8.27**

It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

### **VILLAGE ORDINANCE 8.29**

Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus



**Thank you to all who supported “Save the Caboose!”  
We couldn’t have done it without you!**

**Before...**



**During...**



**After!**



Fred Bauer and his crew did a great job restoring the caboose to its original look. Thanks to everyone who contributed to this restoration project. Next up is a project to build a cover for the caboose. This will guarantee the life of caboose for many years to come.