



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES March 18th, 2019

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, March 18th, 2019 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Friday, March 15th, 2019 at National Exchange Bank and Trust, and the Elkhart Lake Post Office between the hours of 2:12 P.M. and 2:24 P.M. and on the Village website on Friday, March 15th, 2019 at 2:10 P.M.

Clerk Reilly called the meeting to order at 7:00 P.M. with the following Trustees present: Richard Sadiq, Lynn Shovan, John Schott, Geoff Bray, and Terri Knowles. President Rudnick was available by phone. Trustee Richard Baumann was absent.

Others in attendance include: Melissa Koehler; Tom Hollfelder; Bill Hall; Mark Pfaller; Bobbie Stroessner; Emmitt Feldner; Jessica Reilly, Administrator/ Clerk-Treasurer.

(Shovan/Schott) moved to elect Sadiq to serve as President Pro Tem of the meeting.
Motion Carried Unanimously

The Pledge of Allegiance was recited.

Approval of Minutes –

(Schott/Knowles) moved and seconded that the February 4th & 18th, 2019 Board minutes be approved.
Motion Carried Unanimously

Treasurer's Report –

(Bray/Shovan) moved and seconded to approve the February Treasurer's Report.
Motion Carried Unanimously

Public Comment – T. Hollfelder stated he donated the sculpture on Arno Way and does not think a toilet should be on the main street in that location. M. Pfaller stated that the Village should consider greater constituency when doing this. He stated the building needs to fit the downtown and there should be FRP's sent out for architects.

ANNUAL REPORT

ADMINISTRATOR/CLERK-TREASURER – Reilly

Reilly provided highlights of her annual report. Reilly addressed the need for residential growth in the Village. Reilly highlighted that the Village's taxes went down, and the assessed value in the Village increased by over \$6 million from 2017. Reilly reviewed the TID's and the growth during 2018. Reilly also reported on all the special projects that occurred during the year including: lead pipe replacement, employee transitions, depot museum and volunteers, Santa train and Christmas tree sales, Arbor Day, election machines and poll worker training and many other highlights. Reilly also laid out her goals for 2019.

COMMITTEE REPORTS

FEBRUARY BUILDING PERMITS – Reilly

This report was included in the Board packet on dropbox.

JT. MUNICIPAL PLANNING & DEVELOPMENT, PUBLICS WORKS, ADMINISTRATION & FINANCE – Rudnick

Highlights of the March 18th, 2019 meeting:

- 1) The Jt. Committees reviewed plans for the park and the equipment. They have decided not to include the zip line due to costs, space, and the need to remove more trees.
- 2) The Committees are putting this on hold, until money is secured through the Village. They want to work on this project as a whole with a potential visitor center project.

ADMINISTRATION & FINANCE – Shovan

Highlights of the February 18th, 2019 meeting:

- 1) The Committee recommends the revisions to the shoreland-wetland ordinance.
- 2) The Committee recommends reducing the SCEDC to \$1000.
- 3) The Committee recommends approval of the development proposal checklist.

TOURISM –Shovan

Highlights of the February 22nd, 2019 meeting:

- 1) The Commission met and discussed the visitor center. They do not feel the proposal fits the look of the Village. They asked if the Depot was part of the plan and if there could be considerations for the Depot to have bathrooms. They also discussed where the money would come from for the visitors center.

LIBRARY – Reilly

The Board received minutes of the February 11th, 2019 meeting.

Highlights of the March 11th, 2019 meeting:

- 1) The remodeling project is nearly complete. They are just waiting on some furniture and will hold a grand opening this spring.

TREE COMMISSION – Schott

The Board received minutes of the January 16th, 2019 meeting.

Highlights of the March 13th, 2019 meeting:

- 1) The Commission is looking to purchase a 30-foot tree for Arbor Day for the Village Park.
- 2) Arbor Day will be held on April 26, 2019.
- 3) The Commission is looking at places in the Village Park to plant trees.

NORTHERN MORAINES COMMISSION – Schott

The Board received minutes of the February 11th, 2019 meeting.

Highlights of the March 11th, 2019 meeting:

- 1) The County A project is moving forward and working on the timing of the project.
- 2) The Commission is looking at adding a new blower to replace 4 units and increase emergency capabilities.

PRESIDENT'S REPORT – Rudnick – None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Elkhart Lake Triathlon – June 8th, 2019 – Walkway Permit

(Schott/Knowles) moved and seconded to approve walkway permit for the Elkhart Lake Triathlon contingent on charging for the event.

Motion Carried Unanimously

Appointment of Wendy Orth on Tourism Commission

(Bray/Knowles) moved and seconded to approve Wendy Orth to the Tourism Commission

Motion Carried Unanimously

Fireworks Permit – July 5th, 2019

(Knowles/Schott) moved and seconded to approve the fireworks permit for the firemen's picnic on July 5th, 2019.

Motion Carried Unanimously

Temporary Class B License

(Schott/Knowles) moved and seconded to approve a temporary Class B license for the Shop & Sip Event on April 27, 2019 from 1 – 6 pm, at the locations specified in the application.

Motion Carried Unanimously

Development Proposal Checklist Approval

(Bray/Schott) moved and seconded to approve the development proposal checklist.

Motion Carried Unanimously

SCEDC Funding

(Shovan/Schott) moved and seconded to approve reducing the SCEDC funding to \$1,000, as that is what was budgeted.

Motion Carried Unanimously

Ordinance 628- Revisions to Chapter 18 – Shoreland-Wetland Ordinance

Shovan introduced Ordinance 628 – Revisions to Chapter 18 – Shoreland-Wetland Ordinance. It was given its first reading.

**ORDINANCE 626
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

RECREATE SHORELAND - WETLAND ORDINANCE

WHEREAS the State of Wisconsin has passed 2013 Wisconsin Act 80 and revising language in the statutes relating to shoreland-wetland areas; and

WHEREAS the Village of Elkhart Lake finds it necessary to revise Village Ordinance Chapter 18 which also relates to shoreland-wetland areas; and

WHEREAS, this ordinance numbers many pages, it is available for review in book form at the Clerk's Office in the Village of Elkhart Lake located at 40 Pine Street; therefore, this document will only refer to subjects as listed in the Table of Contents of Chapter 18;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake hereby repeal and recreate Chapter 18 as follows:

CHAPTER XVIII

SHORELAND – WETLAND ORDINANCE

- 18.01 Statutory Authorization, Findings of Fact, Statement of Purpose and Title**
- 18.02 General Provisions**
- 18.03 Shoreland-Wetland Zoning District**
- 18.04 Nonconforming Uses**
- 18.05 Nonconforming Structures**
- 18.06 Administrative Provisions**
- 18.07 Amending Shoreland-Wetland Zoning Regulations**
- 18.08 Enforcement and Penalties**
- 18.09 Definitions**

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Operator's Licenses- New

(Knowles/Bray) moved and seconded to approve Kate Baer for the Brown Baer & Molly Thor for the Osthoff Resort for operators' licenses expiring June 30, 2020.

Motion Carried Unanimously

TRUSTEE REPORTS: Schott stated the volunteer dinner was a success.

COMMUNICATIONS – Reilly

The Researcher and FOCUS are available.

ADMINISTRATOR'S REPORT – Reilly

The candidates on the ballot for April 2nd are Richard Sadiq for President, Geoff Bray, Bobbie Stroessner, and Mike Wolf for Trustees.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

110	BAKER & TAYLOR	BOOKS, AUDIOBOOKS, MUSIC, FOL, VIDEOS	\$1,897.29
118	EICHHORST, LORI	CLEANING	\$130.00
119	ELKHART LAKE CHAMBER	CHAMBER BANQUET- MCCARTNEY, POUNTAIN	\$90.00
123	FALLS GLASS SERVICE	SPECIAL- ADD LITE KIT TO DOOR	\$481.00
125	FRONTIER	PHONE	\$70.90
128	HIEBING, LISA	BOOK REPLACEMENT REFUND	\$6.99
103	NATIONAL EXCHANGE BANK	MONITOR PRIVACY SCREENS; PROGRAM FOOD, PAPER PLATES	\$140.36
132	NEW HOLSTEIN TRUE VALUE	SUPPLIES FOR CONCRETE CUT	\$148.65
104	ROSS IMAGING	COPIER CONTRACT FEES	\$463.08

150	TERMINIX	PEST CONTROL	\$102.82
106	WE ENERGIES	ELECTRICITY	\$379.33
153	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$147.42
TOTAL LIBRARY			\$4,057.84

(Schott/Knowles) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20034	BEAR GRAPHICS	OFFICE SUPPLIES- CHECKS	\$129.97
20035	FRONTIER	PHONE & INTERNET	\$123.37
20036	HAWKINS WATER TREATMENT	CHEMICALS	\$20.00
20030	NATIONAL EXCHANGE BANK	POSTAGE	\$25.60
20037	U.S. CELLULAR	CELL PHONE	\$64.51
20038	UTILITY SERVICE CO	TOWER MAINTENANCE- STANDPIPE	\$1,738.19
20039	VILLAGE OF ELKHART LAKE	1ST QUARTER TAXES	\$17,035.00
20040	VILLAGE OF ELKHART LAKE	WAGES, BENEFITS	\$3,705.96
20031	WE ENERGIES	WATER ELECTRICITY	\$1,085.35
20041	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$120.59
TOTAL WATER			\$24,048.54

(Shovan/Bray) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

117	EDGARTON, ST.PETER, PETAK	LEGAL TID 2 VICTORY NORTH	\$110.00
129	KAPUR & ASSOCIATES	TID #4 ENGINEERING- HWY 67 SIDEWALK	\$1,815.00
TOTAL CDA/TID			\$1,925.00

(Knowles/Schott) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

107	ADP SCREENING & SELECTION	POLICE BACKGROUND CHECK- HOWARDS GROVE CLERK	\$10.10
108	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$5,501.90
109	AXON ENTERPRISE	POLICE TASERS	\$1,871.00
111	BAYCOM INC.	POLICE THERMAL PAPER	\$82.00
112	BENEFIT ADVANTAGE	FSA MONTHLY FEE	\$35.00
113	BIRSCHBACH INSPECT	BUILDING INSPECTIONS	\$700.00
101	BOND TRUST SERVICES CORP	NM & STREETS PRINCIPAL & INTEREST, BOND FEE	\$81,277.50
114	CAL & GUS MOTORS	POLICE MOUNT & BALANCE SQUAD TIRE	\$17.50
115	CUSTOM SERVICE INFORMATION	POLICE POLICY UPDATES	\$250.00
116	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$261.75
117	EDGARTON, ST.PETER, PETAK	LEGAL GENERAL	\$2,375.75
118	EICHHORST, LORI	CLEANING	\$260.00
120	EL FIRE DEPARTMENT	WSFA CONVENTION- BUB, AMMERMAN; NFPA, SHEB CO CHIEF'S ASSOC, EASTERN WI FIREMANS ASSOC DUES; FOAM; PAGERS; FUEL, DIESEL FUEL; CLEANING; GENERATOR; FIRE RESEARCH BULBS; ZIPPER LUBE FOR ICE RESCUE SUITS;	\$6,735.40

		TRAINING MANUALS	
122	EL LAKE WATER DEPARTMENT	JOINT OPERATING EXP, HYDRANT RENTAL 1ST QUARTER	\$29,917.00
121	EL-GLEN. SCHOOL DIST	CELL TOWER LEASE 1ST QUARTER	\$1,694.22
124	FELDMANN SALES & SERVICE	STREETS- WINDSHIELD WIPERS FOR KUBOTA	\$76.75
102	FOUR SEASONS COMFORT	51 N EAST STREET NEW FURNACE	\$2,255.00
125	FRONTIER	PHONE & INTERNET	\$834.26
126	GORDON FLESCH CO	TOURISM COPIER	\$5,840.00
127	HAWLEY, KAUFMAN & KAUTZER	POLICE LEGAL	\$252.00
130	MONROE TRUCK EQUIP	STREETS- PARTS FOR STERLING	\$154.91
103	NATIONAL EXCHANGE BANK	POLICE EVIDENCE WALL MATERIALS, NIEMI UNIFORM EMBROIDERY, SAFETY VESTS, CHIEF CONF HOTEL; FR BLEEDING ARM TRAINER; EM WEM CONF; CLERK MTAW, WMCA DUES REILLY, WEIR	\$2,080.00
131	NEUMANN PLUMBING, HEATING	CC FURNACE REPAIR	\$698.41
134	NORTH STAR EMERGENCY	FD TRUCK & PUMP MAINT- ENGINES 3, 5	\$1,723.13
133	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$21,833.73
136	PROS 4 TECHNOLOGY	IT SERVICES	\$1,502.50
137	QUILL	POLICE, COURT OFFICE SUPPLIES- PAPER	\$195.96
138	RABE, SAMANTHA	COURT REFUND OVERPAY	\$306.00
139	REGISTER OF DEEDS SHEB	BD RECORD LEIBHAM AGREEMENT	\$30.00
140	RIISER FUELS	POLICE, PW FUEL	\$2,170.11
141	ROLYAN BUOYS	BOUYS- WILL BE PARTIALLY REIMBURSED	\$580.00
142	ROSS IMAGING	CLERK ANNUAL COPIER FEES	\$927.14
143	SHEBOYGAN CO TREASURER	STREETS- SALT, SAND, PLOW TRUCK REPAIR, ICE GRADING N LINCOLN; COURT CO ASSESSMENT	\$5,866.75
144	SIRCHIE	POLICE DRUG TESTING SUPPLIES	\$137.00
145	STAPLES	APPREC DINNER NAME TAGS, TENT CARDS; OFFICE SUPPLIES	\$68.30
146	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$1,181.90
147	STREICHERS	POLICE OCCUPATIONAL SUPPLIES- LESS LETHAL BULLETS	\$439.41
148	SUN GRAPHICS	CLERK- WINDOW ENVELOPES	\$216.97
149	TACTICAL SOLUTIONS	POLICE CERTIFY RADAR UNITS (3)	\$111.00
150	TERMINIX	CIVIC CENTER PEST CONTROL	\$308.46
135	THE OSTHOFF RESORT	BD APPRECIATION DINNER 2019; TOURISM A/V RENTAL	\$3,056.20
151	TIME WARNER CABLE	INTERNET	\$105.48
105	TRANSAMERICA	CRITICAL ILLNESS	\$47.00
152	U.S. CELLULAR	PW, TOURISM, POLICE CELL PHONES; POLICE, FD WIFI	\$396.24
106	WE ENERGIES	ELECTRICITY	\$8,504.63
153	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$1,570.66
154	ZARNOTH BRUSH WORKS	STREETS SNOW REMOVAL BRUSHES, PLOW GREASE	\$864.00
TOTAL GENERAL			\$195,323.02
TOTAL PAYROLL			\$78,941.97
TOTAL MAR EXPENSE			\$272,264.99

(Bray/Knowles) moved and seconded to approve the general vouchers for March and pay as presented.

Motion Carried Unanimously

(Schott/Knowles) moved and seconded to adjourn the meeting at 7:22 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

WEDNESDAY April 10, 2019 – 7:00 P.M.

PLANNING COMMISSION

MONDAY, April 15, 2019 – 7:00 P.M.

BOARD OF TRUSTEES

MONDAY, May 6, 2019 – 7:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Alan Rudnick (611 Otto Way) 876-3113

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Lynn Shovan (POB 86) 876-2056

TRUSTEE: Richard Baumann (22 Cedar Lane) 920-781-2030

YARD WASTE DUMPSTER

A dumpster is provided at the Village Garage beginning **April 13th, 2019**. Current hours are WEDNESDAYS from 2 P.M. to 6 P.M. and SATURDAYS from 8:30 A.M. to 3 P.M.

This is for yard waste only, not lake waste!

Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.





The Elkhart Lake Village Offices will be closed on Friday, April 19th in observance of Good Friday.



Memorial Day Celebration

Saturday, May 25th, 2019

11:00a.m.

Memorial Park

185 Chicago Street

Rain location H.S. Auditorium

Everyone is welcome!

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.



Village Shred Day

For Village of Elkhart Lake Residents

Saturday, June 15th

9a.m.-Noon

at the Firehouse

610 S. Lincoln St.

**Space is limited-
Residential/personal
documents only**



Garbage Collection Holiday Schedule 2019



Memorial Day – Tuesday, May 28th, 2019

Independence Day – No Effect on Service Day

Labor Day- Tuesday, September 3rd , 2019

Thanksgiving Day – No Effect on Service day

Christmas Day – No Effect on Service Day

New Year's Day – No Effect on Service Day

Beach Passes are now available!

The 2018-2019 passes can be purchased at
the Village Clerk's Office from 8:00 am to 4:30 pm.

****2019 is the second year of the two-year pass****

\$5.00 per pass.....Village Residents

**\$30.00 per pass....School District Residents who live
outside of the Village**



**Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.**



The 2017 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



Dog Licenses were due March 31st

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered **plus the \$5.00 late fee**)

ATTENTION DOG OWNERS!

It is unlawful for a dog to be within ***any public park or beach or the fireman's park or beach*** except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus

