



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES November 4th, 2019

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, November 4th, 2019 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, October 31st, 2019 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 1:45 P.M. and 2:00 P.M. and on the Village website on Thursday, October 31st, 2019 at 1:45 P.M.

Clerk Reilly called the meeting to order at 6:00 P.M. with the following Trustees present: Lynn Shovan, Geoff Bray, Mike Wolf, and Terri Knowles. John Schott was available by phone. President Sadiq and Bobbie Stroessner were absent.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/ Clerk-Treasurer.

(Knowles/Bray) moved to elect Shovan to serve as President Pro Tem of the meeting.
Motion Carried Unanimously

The Pledge of Allegiance was recited.

Approval of Minutes –

(Knowles/Schott) moved and seconded that the October 7th & 21st, 2019 Board minutes be approved.
Motion Carried Unanimously

Treasurer's Report –

(Wolf/Bray) moved and seconded to approve the October Treasurer's Report.
Motion Carried Unanimously

Public Comment – None

COMMITTEE REPORTS

OCTOBER BUILDING PERMITS – Reilly

This report was included in the Board packet on dropbox.

PUBLIC WORKS– Schott

Highlights of the November 4th, 2019 meetings:

- 1) The Committee reviewed the 2020 water budget.
- 2) The Committee approved signage for a weight limit ahead sign on Badger Road.

PRESIDENT'S REPORT – Sadiq- None

UNFINISHED BUSINESS:

2020 Preliminary Budget Questions

There were no questions.

NEW BUSINESS:

Extend Premise for Lake Street Café – 21 S. Lake Street to 94 W. Rhine St. November 30 - 3-6 pm
(Bray/Schott) moved and seconded to approve extending the premise for Lake Street Café – 21 S. Lake Street to 94 W. Rhine St. on November 30, 2019 from 3-6 pm due to the wine event.

4-0-1 Motion Carried By Roll Call
4 ayes (Bray, Wolf, Knowles, Schott)
1 abstain (Shovan)

Approval of Agent - Sara Rosenberg, GPM Southeast, LLC. DBA R-Store #57
(Wolf/Knowles) moved and seconded to approve Sara Rosenberg as the agent for GPM Southeast LLC. at R-STORE #57.

Motion Carried Unanimously

Class “A” Combination Beer & Liquor License – GPM Southeast, LLC. DBA R-Store #57
(Wolf/Knowles) moved and seconded that a combination “Class “A” Beer and Intoxicating Liquor License be granted to GPM Southeast, LLC, Sara Rosenburg Agent for R-STORE #57 for the licensing year expiring June 30, 2020.

Motion Carried Unanimously

Cigarette License Application – GPM Southeast, LLC. DBA R-Store #57
(Schott/Bray) moved and seconded that a Cigarette and Tobacco Products License be issued to GPM Southeast LLC., Sara Rosenberg Agent for R-STORE #57 for the licensing year expiring June 30, 2020.

Motion Carried Unanimously

Resolution 19 – Delinquent Bills on Taxes & Tax Refunds
(I-Wolf/Schott/Bray) moved and seconded to approve Resolution 19- Delinquent Bills on Taxes & Tax Refunds.

Motion Carried Unanimously

**RESOLUTION NINETEEN - 2019
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**TAX COLLECTION REFUNDING &
DELINQUENT GENERAL AND UTILITY BILLS ON TAX ROLL**

BE IT RESOLVED, that all delinquent water bills, sewer bills, and any other unpaid bills due to the Village be placed on the tax roll for collection as special charges.

BE IT ALSO RESOLVED, that the Village of Elkhart Lake will issue a refund check for any tax overpayment greater than \$1.00 of the amount escrowed by a taxpayer and paid to the Village of Elkhart Lake within 15 business days after the amount is paid to the Village.

Attest:

Approved and Adopted this
4th day of November, 2019

Richard Sadiq, President

Jessica Reilly, Clerk

Michael Wolf, Trustee

TRUSTEE REPORTS: Bray discussed the school open house. He stated that it was excellent and well attended.

COMMUNICATIONS – Reilly- None

ADMINISTRATOR’S REPORT – Reilly

The Village turns 125 years old in November. A small ice cream social celebration will be held on November 19th at 4- 6 pm in the Grashorn Civic Center. The Joint Review Board will be meeting on Thursday. Reilly would like to schedule a joint meeting to discuss park plans & an administration & finance meeting.

Potential Development & Land Sale

Reilly reported that what was discussed in closed session at a meeting in October had been signed.

(Knowles/Wolf) moved and seconded to adjourn the meeting at 6:14 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES November 18th, 2019

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, November 18th, 2019 at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, November 14th, 2019 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 1:40 P.M. and 1:59 P.M. and on the Village website on Thursday, November 14th, 2019 at 1:20 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present: Geoff Bray, Bobbie Stroessner, Terri Knowles, and Mike Wolf. Trustee John Schott was available by phone. Trustee Lynn Shovan was absent.

Others in attendance include: Ross Werner; Emmitt Feldner; Jessica Reilly, Administrator/ Clerk-Treasurer.

The Pledge of Allegiance was recited.

(Bray/Stroessner) moved and seconded to move VIII. D. up to after public comments.

Public Comment – None

NEW BUSINESS

Werner Park – Preliminary Plat, Stormwater Maintenance Agreement, Development Agreement Revisions

(Stroessner/Wolf) moved and seconded to approve the Revised Preliminary Plat of Victory Park, the stormwater maintenance agreement, and development agreement subject to the following conditions:

- (1) The Developer’s substantial performance and compliance of all material terms of the Development and Stormwater Maintenance Agreement and that the Village does not accept the dedication of the roads and ponds until they have been completed pursuant to the standards set forth in the Development and Stormwater Maintenance Agreement; and
- (2) Approval of all the utilities; and
- (3) Cedar Landing’s approval of the stormwater maintenance agreement.

Motion Carried Unanimously

COMMITTEE REPORTS

PUBLIC WORKS– Stroessner

Highlights of the November 18th, 2019 meeting:

- 1) The Committee recommends approval of the 2020 Water budget.
- 2) The Committee is recommending the resolution supporting the DOT MLS funding.

ADMINISTRATION & FINANCE - Schott

Highlights of the November 11th, 2019 meeting:

- 1) The Committee recommends the final changes to the 2020 Budget, the Wolf shortfall payment and pay-go payment.
- 2) The Committee declined the use of the civic center for a garage sale.
- 3) The Short-term rental ordinance changes were reviewed and a public hearing was scheduled for January.
- 4) The Committee discussed the ice cream social on November 19th from 4 – 6 pm.

JT. ADMINISTRATION & FINANCE, MUNICIPAL PLANNING & DEVELOPMENT & PUBLIC WORKS – Schott

Highlights of the November 11th, 2019 meeting:

- 1) The Committee met and discussed the needs and wants for the Village park/visitor center area.
- 2) The Committee provided Schmitt with the information of their needs and wants and will wait to hear back sometime in 2020.

NORTHERN MORAINÉ COMMISSION – Schott

The Board received minutes of the October 14th, 2019 meeting.

Highlights of the November 11th, 2019 meeting:

- 1) The County A project will beginning the first week of December.
- 2) The screening conveyor replacement screw assembly was installed and is working well.
- 3) The Commission is reviewing new insurance companies as their current provider no longer will provide coverage.
- 4) The 2020 budget was reviewed.

TOURISM COMMISSION – Knowles

The Board received minutes of the September 18th, 2019 meeting.

Highlights of the November 14th, 2019 meeting:

- 1) The 2020 Visitor Guide will be completed in the beginning of December.
- 2) The 2020 Budget was approved.

- 3) The Commission discussed the short-term rental ordinance and having a short-term rental representative on the Commission.
- 4) The 2020 media tour dates were set.
- 5) There are mountain biking trails available at Rocky Knoll.

LIBRARY –Stroessner

The Board received minutes of the October 14th, 2019 meeting.

Highlights of the November 11th, 2019 meeting:

- 1) The long-range planning committee is going with more guidelines and pincipals than specifics in their plan.
- 2) The 2020 budget was approved.

JT. REVIEW BOARD – Sadiq

Highlights of the November 7th, 2019 meeting:

- 1) The Joint Review Board approved the 2018 TID reports for TID’s #2, #3, and #4.

PLANNING COMMISSION –Sadiq

The Board received minutes of the September 25th, 2019 meeting.

Highlights of the November 13th, 2019 meeting:

- 1) The Commission discussed and is recommending approvals with conditions for the Werner Park development agreement, stormwater maintenance agreement, and grading.
- 2) The Commission approved a new sign for National Exchange Bank & Trust with no interior lighted sign.

PUBLIC HEARING –Sadiq

Highlights of the November 18th, 2019 meeting:

- 1) There were no comments on the 2020 budget.

PRESIDENT’S REPORT – Sadiq –None.

UNFINISHED BUSINESS:

2020 Budget – Ordinance 634 Budget and Levy Adoption

(I-Wolf/Bray/Knowles) moved and seconded to approve Ordinance 634 Budget & Levy Adoption.
Motion Carried Unanimously

ORDINANCE 634

**VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

2019 TAX LEVY / 2020 BUDGET

The Village Board of the Village of Elkhart Lake, does hereby ordain as follows:

That Section 3.04 of the Municipal Code of the Village of Elkhart Lake is hereby amended and enacted to read as follows:

3.04 BUDGET/TAX LEVY. (1) It is hereby appropriated out of the receipts of the Village of Elkhart Lake for the year 2019, including monies received from the general property tax levy, to the various purposes specified in the budget presented herewith for the purposes therein stated, the following amounts included in the summary budget and summary of taxes attached hereto and incorporated by reference.

(2) There is hereby levied a tax of \$1,374,217.00 (plus TIF increment) on all taxable property within the Village of Elkhart Lake as returned by the assessor in the year 2019, for the uses and purposes set forth in the approved budget (ATTACHMENT A)

(3) The 2020 Salary Schedule is adopted through the enactment of the 2020 Budget.

(4) The Village Clerk is hereby authorized and directed to spread this tax on the current tax roll of the Village of Elkhart Lake.

(5) This Ordinance shall take effect and be in force on January 1, 2020 after its passage and publication.

Attest:

Adopted and approved this
18th day of November, 2019

Richard Sadiq, President

Jessica Reilly, Clerk

Michael Wolf, Trustee

NEW BUSINESS:

Resolution 20-Tax Collection

(I- Knowles/Stroessner/Bray) moved and seconded to approve Resolution 20- Tax Collection.
Motion Carried Unanimously

**RESOLUTION TWENTY - 2020
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**TAX COLLECTION RESOLUTION
VILLAGE OF ELKHART LAKE**

BE IT RESOLVED, that in the event that the Village Treasurer shall fail to pay any or all taxes of any kind required by law to be paid by such Treasurer to the County Treasurer, the Village of Elkhart Lake shall be obligated to pay such taxes in accordance with Section 3.03(a) of the Elkhart Lake Municipal Code.

Attest:

Adopted and Approved this
18th day of November, 2019

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

2020 Salary Schedule

(Knowles/Schott) moved and seconded to approve the 2020 salary schedule.
Motion Carried Unanimously

2020 Water Budget

(Sadid/Schott) moved and seconded to approve the 2020 water budget.

Motion Carried Unanimously

Wolf Shortfall & Pay as You Go Payments

(Sadid/Schott) moved and seconded to approve the shortfall repayment of \$38,426.02 to Bart Wolf and to make a pay-as-you-go payment to Bart Wolf for an amount of \$20,000.00 for a total payment of \$58,426.02

5-0-1 Motion Carried By Roll Call
5 ayes (Bray, Sadiq, Stroessner, Knowles, Schott)
1 abstain (Wolf)

Resolution 21-Support for and an Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Multi-Modal Local Supplement Program

(I- Stroessner/Knowles/Wolf) moved and seconded to approve Resolution 21-Support for and an Authorized Representative to File Applications for Financial Assistance from the State of Wisconsin Multi-Modal Local Supplement Program.

Motion Carried Unanimously

**RESOLUTION TWENTY-ONE - 2019
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

SUPPORT FOR AND AN AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM THE STATE OF WISCONSIN MULTI-MODAL LOCAL SUPPLEMENT PROGRAM

WHEREAS, it is the desire of the Village of Elkhart Lake, Wisconsin, a municipal corporation, to file an application for Wisconsin Department of Transportation Multi-Modal Local Supplement Program; and

WHEREAS, The Village of Elkhart Lake Board of Trustee’s approve the application for funding of a nonmotorized pathway along Highway 67; and

WHEREAS, it is necessary to designate a representative for filing said applications; and

NOW, THREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake that the Village Administrator/Clerk-Treasurer is hereby appointed as the authorized representative for the Village of Elkhart Lake for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

Attest:

Adopted and Approved this
18th day of November, 2018

Richard Sadiq, President

Jessica Reilly, Clerk-Treasurer

Bobbie Stroessner, Trustee

Appointment to the Planning Commission

(Knowles/Wolf) moved and seconded to approve the appointment of James Dagley to Planning Commission to fill out the remaining term of Peter Wagner.

Motion Carried Unanimously

TRUSTEE REPORTS: None

COMMUNICATIONS – Reilly- None

ADMINISTRATOR’S REPORT – Reilly

Reilly stated that the 125 celebration will be held tomorrow on November 19th, 2019 from 4 -6 pm in the Civic Center. The office will be closed on November 28th & 29th for Thanksgiving.

VOUCHERS

The following library vouchers were approved by the Library Board and presented to the Board for payment:

589	BAKER & TAYLOR	BOOKS, AUDIOBOOKS, VIDEOS	\$2,432.90
594	COMPLETE OFFICE	OFFICE SUPPLIES	\$85.84
598	DEMCO	OFFICE SUPPLIES	\$99.56
601	EICHHORST, LORI	CLEANING	\$260.00
605	FRONTIER	PHONE	\$79.40
614	MC CARTNEY, BETTY	PROGRAMS, WLA MEMBERSHIP, COF REG, HOTEL, FOOD	\$633.33
615	MCCLONE	LIBRARY INSURANCE	\$151.00
616	MIDWEST TAPE	AUDIOBOOKS, VIDEOS	\$338.87
582	NATIONAL EXCHANGE BANK	PROGRAMS, CC FEE, POSTAGE	\$120.29
584	WE ENERGIES	ELECTRICITY	\$266.24
634	WPS	NATURAL GAS	\$39.68
TOTAL LIBRARY			\$4,507.11

(Wolf/Knowles) moved that the Library vouchers be paid as presented.

Motion Carried Unanimously

The following Water Department vouchers were presented to the Board for approval and payment:

20179	CORE & MAIN, LP	ANNUAL SUPPORT- GUN	\$1,200.00
20185	FERGUSON ENTERPRISES	CURB BOX COUPLINGS	\$84.51
20186	FRONTIER	PHONE & INTERNET	\$128.28
20187	HAWKINS WATER TREATMENT	CHLORINE, O-RINGS WELL 1	\$245.00
20189	MCCLONE	INSURANCE	\$151.00
20180	NATIONAL EXCHANGE BANK	POSTAGE	\$270.60
20190	SABEL MECHANICAL LLC	REPAIR CHLORINE INJECTOR	\$1,130.02
20182	SMITH, TODD	FRIDGE FOR GARAGE	\$550.00
20192	U.S. CELLULAR	CELL PHONE	\$64.47
20191	USA BLUEBOOK	DECHLOR TABLETS- FLUSH HYDRANTS; NOZZLE WELL 1	\$660.73
20177	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 11-4-19	\$13,495.67
20178	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 11-1-19	\$19,859.67
20183	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 11-7-19	\$52,101.92
20184	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 11-13-19	\$1,955.54
20193	VILLAGE OF ELKHART LAKE	DUE TO VILLAGE PER PAUL	\$9,285.23
20194	VILLAGE OF ELKHART LAKE	OCTOBER WAGES, BENEFITS	\$4,856.34

20196	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 11-19-19 BALANCE ADJUSTMENTS	\$146.18
20197	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 11-20-19 ACCT 672-01 FINAL BILL	\$33.49
20198	VILLAGE OF ELKHART LAKE	SEWER COLLECTION 11-26-19	\$4,058.62
20181	WE ENERGIES	ELECTRICITY	\$949.04
20195	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$29.57
TOTAL WATER			\$111,255.88

(Bray/Stroessner) moved that the Water Utility vouchers be approved and paid as presented.
Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

580	BOND TRUST SERVICES	TID 2, 3 ROADS INTEREST	\$10,912.50
595	CORSON, PETERSON, HAMANN	ACCTING TID 2,3,4 FINANCIAL STMT, SET 2019 BUDGET, 1,2 QTRS	\$4,050.00
599	EDGARTON, ST.PETER, PETAK	LEGAL TID 2 CSB OPTION; VICTORY NORTH	\$948.00
611	KAPUR & ASSOCIATES	ENGINEERING TID 2 VICTORY PARK	\$1,085.00
617	KORFF PLUMBING	TID 4 WOLF- FLUSHABLE HYDRANTS	\$19,650.00
635	WOLF MOTORSPORTS VILLAS	WOLF TID 4 PAY GO DEVELOPER INCENTIVE PAY; SHORTFALL PAY	\$58,426.02
TOTAL CDA/TID			\$95,071.52

(Stroessner/Bray) moved that the CDA & TIF vouchers be paid as presented.
Motion Carried Unanimously

The following general vouchers were presented to the Board for approval and payment:

585	ABC SUPPLY CO	STREETS TAR	\$142.17
586	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$6,760.95
587	ALPHA HYDRAULICS	STREETS- SWEEPER REPAIRS	\$220.64
588	AUTUMN RIDGE	PARKS WINTERIZE IRRIGATION	\$120.00
590	BATTERIES PLUS LLC	FR- BATTERIES	\$68.16
591	BELCO VEHICLE SOLUTIONS	WAYFINDING SIGNS	\$1,450.00
592	BENEFIT ADVANTAGE	FSA MONTHLY FEE	\$35.00
593	BRUSKY, SKYLER	COURT OVERPAY	\$10.00
581	CORE & MAIN	SEWER ANNUAL SUPPORT- GUN	\$1,200.00
595	CORSON, PETERSON, HAMANN	ACCTING- FINANCIAL STMT, SET 2019 BUDGET, 1, 2 QTRS, NEW CHART OF ACCOUNTS, T. RHINE NOTE, TAX SETTLEMENT ENTRIES	\$16,700.00
596	CRYSTAL LK CRUSHED STONE	STREETS- STONE FOR BAKALICH ALLEY	\$69.19
597	DELAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$261.75
600	DREXEL BUILDING SUPPLY	GARAGE- DOOR REPAIR SUPPLIES	\$10.03
599	EDGARTON, ST.PETER, PETAK	LEGAL GENERAL	\$76.00
601	EICHHORST, LORI	CLEANING	\$260.00
602	EL WATER DEPARTMENT	DUE TO WATER FROM VILLAGE PER PAUL	\$5,204.22
603	EMERGENCY MED PRODUCTS	FR GLUCOSE METER, TEST STRIPS, GAUZE PADS, BANDAGES, KERLIX ROLLS	\$263.18
604	EVENS PEST CONTROL	CHAMBER/TOURISM WASP REMOVAL	\$150.00
605	FRONTIER	PHONE & INTERNET	\$851.88
606	GOODYEAR AUTO	POLICE SQUAD TIRES	\$1,080.00
608	GROTA APPRAISALS	ASSESSMENT 4TH QTR	\$2,400.00
609	HAWLEY, KAUFMAN, KAUTZER	POLICE LEGAL	\$660.25

610	JK INSPECTIONS	BUILDING INSPECTIONS	\$150.00
612	LTC	TRAINING- EMT PART 2- AUCH	\$634.76
613	MAIN STREET SUBS & SALADS	COURT RESTITUTION- EVRAETS	\$25.00
615	MCCLONE	INSURANCE	\$8,033.00
582	NATIONAL EXCHANGE BANK	CC FEES; POLICE UNIFORMS, GIFT CARD, SPEECH TO TEXT, CHIEF'S CONF HOTEL, FOOD, BOAT WINTERIZING; CLERK'S CLASS FOOD, FRAUD CREDIT; BD BUTTON MAKER, POSTAGE; GARAGE MOTOR OIL, AIR FILTERS; STREETS TRAFFIC SAFTEY SIGNS; FR WEMSA CONF, HOTEL, MEEUSEN	\$2,544.43
618	NORTHERN MORAINE UTILITY	SEWAGE TREATMENT	\$29,669.57
619	POLICE PETTY CASH FUND	POLICE FOOD, BATTERIES, POSTAGE, ALCOHOL ENFORCEMENT; COURT POSTAGE	\$178.72
620	PRAXIS CONSULTING	POLICE, COURT QUICK CLERK; COURT TRAINING- PURKEY	\$1,200.00
621	PROS 4 TECHNOLOGY	IT SERVICE	\$1,522.00
622	PURKEY, KIM	FR TRAINING- WEMSA REGISTRATION- KIM & TODD	\$400.00
623	QUILL	COURT OFFICE SUPPLIES	\$128.74
624	REILLY, JESSICA	CLERK MILEAGE- REILLY	\$177.13
625	RIISER FUELS	POLICE, PW FUEL	\$1,230.63
626	SHEBOYGAN CO TREASURER	COURT CO ASSESS; STREETS SALT, S WASHINGTON & N EAST ALLEY WORK, STORM SEWER CATCH BASINS	\$3,490.57
627	STAPLES	POLICE OFFICE SUPPLIES	\$29.88
628	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$1,121.70
629	TC PEST CONTROL	FS, BEACH PEST CONTROL	\$190.00
607	THE GREEN EARTH CO	STREETS- ICE MELT	\$514.01
630	TIME WARNER CABLE	INTERNET	\$105.48
583	TRANSAMERICA	CRITICAL ILLNESS	\$47.00
631	U.S. CELLULAR	POLICE, PW, TOURISM CELL PHONES; POLICE, FD WIFI	\$396.28
584	WE ENERGIES	ELECTRICITY	\$7,991.81
632	WEISS IMPLEMENT	PARKS- CAP FOR JOHN DEERE	\$1.08
633	WISCONSIN NEWSPRESS	BD PUBLISH LIQUOR LICENSE- GPM & CUP- SHO VAN RENTALS	\$60.77
634	WPS	NATURAL GAS	\$454.10
		TOTAL GENERAL	\$98,290.08

TOTAL PAYROLL \$117,890.98
TOTAL OCT EXPENSE \$216,181.06

(Knowles/Stroessner) moved and seconded to approve the general vouchers for November and pay as presented.

Motion Carried Unanimously

Burg Development Agreement & Werner Park Development Agreement

(Wolf/Bray) moved to go into closed session at approximately 6:20 p.m. under Wisconsin Statute 19.85(1)(e) Discussing public business involving private competition and for the purpose of conferring with legal counsel for the Village. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Carried Unanimously
By roll call

President Sadiq announced that the Board would be going into a closed session under the above referenced statute and would return to open session in approximately 15 minutes.

(Wolf/Stroessner) moved and seconded to return to open session at 6:36 p.m.
Motion Carried Unanimously

(Stroessner/Wolf) moved and seconded to adjourn the meeting at 6:37 p.m.
Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, December 16, 2019 – 6:00 P.M.	BOARD OF TRUSTEES
MONDAY, January 6, 2020 – 6:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, January 8, 2020 – 6:00 P.M.	PLANNING COMMISSION
MONDAY, January 20, 2020 – 6:00 P.M.	BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732
TRUSTEE: Geoff Bray (POB 736) 920-452-5397
TRUSTEE: Terri Knowles (POB 35) 876-3448
TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480
TRUSTEE: Mike Wolf (POB 506) 920-207-2311
TRUSTEE: Lynn Shovan (POB 86) 920-207-4561
TRUSTEE: Bobbie Stroessner (POB 452) 920-917-0070

Clerk's Office Holiday Hours:

The Village Clerk's Office will be closed on the following dates:
Tuesday, December 24th & Wednesday, December 25th
Tuesday, December 31st & Wednesday, January 1st



TAX COLLECTION

Tax payments are accepted Monday – Friday from 8:00 a.m. – 4:30 p.m. at the Village office located at 40 Pine Street. If the Village office is closed payments can be dropped in the Police depository, located to the west of the Pine St. entrance. Tax payments can also be dropped off at National Exchange Bank & Trust.

*****Snow Removal*****

Section 10.03 - Removing Snow from Sidewalks: residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period.

Residents have 24 hours after a winter storm to remove ice and snow from their sidewalks. Snow cannot be blown or plowed onto Village Streets. Residents must also shovel out any hydrants near their home.

You will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner.

Also, the entire sidewalk must be cleared. A small path is not sufficient and you will be in violation of the Village ordinance.

*****Winter Parking Regulations*****

NEW THIS YEAR!!

Parking is allowed overnight in the N. East Street parking lot until 6 am; at that time your vehicle must be moved until 9 am.

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street between the hours of 2 A.M. and 6 A.M and no parking in the lot on North East Street from 6 A.M. until 9 A.M. commencing the fifteenth (15th) day of November and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.

Comprehensive Planning Survey – Alcohol Beverage Licensing

Alcohol beverage licensing in the State of Wisconsin is a complicated matter. There are many different classes of beer, liquor, and wine licenses. The State of Wisconsin set a quota for Class B Liquor Licenses for each municipality in Wisconsin based on the number of licenses that had been granted in that municipality as of December 1, 1997. The Village of Elkhart Lake has 11 regular Class B Liquor licenses and one reserve Class B Liquor license. We currently issue all 11 regular Class B Liquor licenses, thirteen-Class B Beer licenses, two-Class A Beer licenses, one-Class A Liquor license, and one Class C Wine license. We also issue many temporary Class B Beer and Liquor licenses for events throughout the Village. These events include Downtown Night, Firemen’s Picnic, Memorial Day Program, Night Market, Shop & Sip Event, the Fish Boil, etc.

The Village of Elkhart Lake only has one Class B Reserve Liquor license available. Wisconsin Act 286 passed in 2015 allows neighboring municipalities to transfer licenses to each other. This means a permanent adjustment to the quotas, as in someone’s Class B Liquor license quota goes up while another municipality’s Class B Liquor license quota goes down. The Village Board asked staff to approach neighboring municipalities about the potential transfer of a Reserve Class B Liquor License. The Town of Greenbush agreed to transfer a license to us for a cost of \$17,000. The Village Board has approved this as well as raising the cost of the Reserve Class B Liquor Licenses to \$17,000. We will now have two Reserve Class B Liquor Licenses available for potential development.

To learn more about the State of Wisconsin’s alcohol beverage laws please visit the Department of Revenue website at <https://www.revenue.wi.gov/Pages/AlcoholBeverage/home.aspx>.

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk’s Office at 920-876-2122.



YARD WASTE DUMPSTER

A dumpster is provided at the Village Garage beginning **April 13th, 2019**. Current hours are WEDNESDAYS from 2 P.M. to 6 P.M. and SATURDAYS from 8:30 A.M. to 3 P.M.

This is for yard waste only, not lake waste!

Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.



Garbage Collection Holiday Schedule 2019



Memorial Day – Tuesday, May 28th, 2019
Independence Day – No Effect on Service Day
Labor Day- Tuesday, September 3rd, 2019
Thanksgiving Day – No Effect on Service day
Christmas Day – No Effect on Service Day
New Year’s Day – No Effect on Service Day

Sewer Rate Increase Effective January 1, 2020

Sewer rates will increase effective January 1, 2020. The new rate will be \$6.95 per 100 cubic feet of water consumption. The quarterly base fee will also increase by \$2.00 to \$25.00 per meter.

Please contact the Village Administrator/Clerk-Treasurer’s Office at **(920) 876 - 2122** or clerk@elkhartlakewi.gov if you have questions related to water or sewer billing.

**Pay your water bill automatically!
Call the Village Clerk’s Office at 920-876-2122
for more information.**



The 2018 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit www.elkhartlakewi.gov/departments/water.

To obtain a paper copy, please stop in at the Clerk’s Office at 40 Pine Street or call 876-2122 or email

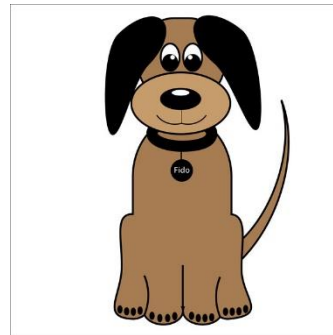
ATTENTION DOG OWNERS!

It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus



Spring Elections February 18th and April 7th, 2020.

*Three Village Trustees are up for election at the
April 7th Election.*

If you have any questions, please call the Village Clerk's Office at 920-876-2122.



NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 7th, 2020. The term for the Village President and the Village Trustees begins on April 21st, 2020. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

OFFICE
Village Trustee
Village Trustee
Village Trustee

INCUMBENT
Terri Knowles
John Schott
Lynn Shovan

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1st, 2019 and the final day for filing nomination papers in the office of the Village Clerk is 5:00 P.M. on Tuesday, January 7th, 2020.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on February 18th, 2020.

Spring Election - Photo ID Required

Photo ID will be required at all elections.

This information is provided by the Wisconsin Elections Commission. For detailed information about the Voter Photo ID law, visit bringit.wi.gov. For other information on the Wisconsin Elections Commission, visit <http://elections.wi.gov> or call the Elections Help Desk at 1-866-VOTE-WIS or 608-266-8005.

What can I use as photo ID to vote?

The following photo IDs are acceptable for voting purposes, and can be unexpired or expired after, November 6, 2018 (currently the date of the last General Election):

- o A Wisconsin DOT-issued driver license, even if driving privileges are revoked or suspended. Your Wisconsin DOT-issued driver license does not need to be a "REAL ID".
- o A Wisconsin DOT-issued identification card. Your Wisconsin DOT-issued ID card does not need to be a "REAL ID".
- o Military ID card issued by the U.S. Uniformed Services
- o A U.S. passport book or card

The following photo IDs are also acceptable for voting purposes:

- o A certificate of naturalization (that was issued not earlier than two years before the date of the election)
- o An identification card issued by a federally recognized Indian tribe in Wisconsin
- o A driver license receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o An identification card receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o A Wisconsin DMV ID Petition Process Photo Receipt (valid for 180 days from date issued)
- o A Veteran Affairs ID card (must be unexpired or have no expiration date)
- o A photo identification card issued by a Wisconsin accredited university or college, or technical college that contains the following: -Date the card was issued -Signature of student -Expiration date no later than two years after date of issuance, can still be used if expired -The university or college ID must be accompanied by a separate document that proves enrollment, such as a tuition fee receipt, enrollment verification letter, or class schedule

Are there any photo IDs I cannot use to vote?

Yes. The following photo IDs are NOT acceptable for voting purposes:

- o A State or Federal government employee ID
- o An out-of-state driver license or identification card
- o An employment ID
- o A membership or organization ID
- o A Certificates of Citizenship

Are there any photo IDs that can be used for voting that do not have a photo on them? Yes. The following documents, which do not contain a photo, can be used for voting purposes:

- o A citation or notice of intent to revoke or suspend a driver license, which is dated within 60 days of the date of the election. If your driver license has been taken away by law enforcement or a court, you may present written documentation of that fact in order to vote without your photo ID
- o A State of Wisconsin, DOT issued, identification card without a photo, issued to those electors with a religious objection to being photographed

Is there anyone who does not need to provide a photo id?

Yes. The following electors do NOT need to provide a Photo ID:

- o Confidential electors are always exempt from Photo ID requirements. Confidential electors have applied for this status with their municipal clerk, and have presented a court order, a letter from law enforcement, a letter from the staff of a domestic abuse shelter, or the staff of an agency assisting victims of domestic abuse
- o Active Military and Permanent Overseas voters are not required to provide a Photo ID when they vote by absentee ballot, but if they vote in-person, they must present Photo ID
- o Indefinitely confined voters and voters in special care facilities can provide a witness signature on their absentee ballot certificate envelope in substitute for showing Photo ID; if they vote in-person, they must present a Photo ID

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsin.gov or call (608) 264-7447.

**Your local DMV office is located at: Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.