



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES June 1st, 2020

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, June 1st, 2020 via zoom conference with the agenda having been duly posted on Thursday, May 28th, 2020 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 2:45 P.M. and 3:02 P.M. and on the Village website on May 28th, 2020 at 2:30 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on zoom: Geoff Bray, John Schott, Lynn Shovan, Bobbie Stroessner, Terri Knowles, and Mike Wolf.

Others in attendance include: Mike Kertscher; Gregg Weiser; Kate & Mike Baer; Karen Menne Jacobsen; Mike Froh; Kathleen Eickhoff; Steve Kapellen; Emmitt Feldner; Chief Michael Meeusen; Jessica Reilly, Administrator/ Clerk-Treasurer.

Approval of Agenda

(Wolf/Schott) moved and seconded to move X.C. up to after public comments.

Motion Carried Unanimously

Approval of Minutes –

(Schott/Shovan) moved and seconded that the May 4th & 18th, 2020 Board minutes be approved.

Motion Carried Unanimously

Treasurer's Report –

(Wolf/Schott) moved and seconded to approve the May Treasurer's Report.

Motion Carried Unanimously

Public Comment – None

NEW BUSINESS:

Vintage Concours D'Elegance – July 2020

The Board began discussions about the Vintage Concours D' Elegance event. Road America stated that they could spread the cars out more between Lake Street and potentially Rhine Street. They stated they would expect 130 cars in a normal year, but maybe 60% of that this year. There were concerns about the direction and flow of the traffic of cars. Stroessner stated that it is difficult to know where the numbers of cases will be in 6 weeks. She is concerned that people are not as responsible as they could be. Knowles also expressed concern about an event this size, as most events had been canceled. Knowles asked for feedback from the County Health Department. Shovan asked if Elkhart Lake does not host it will it go to another community. Kertscher stated they have to leave options open. The Board stated they would meet again on June 12th to discuss this issue in order to have a decision at their meeting on June 15th.

COMMITTEE REPORTS

MAY BUILDING PERMITS – Reilly

This report was included in the Board packet in dropbox.

PROTECTION OF PERSONS & PROPERTY– Shovan

Highlights of the June 1st, 2020 meeting:

- 1) The Committee reviewed and recommends approval sending Chief Meeusen to the Police Training with WI Command Central.

ADMINISTRATION & FINANCE– Shovan

Highlights of the June 1st, 2020 meeting:

- 1) The Committee reviewed and recommends sending chamber cash to the volunteers instead of hosting the annual appreciation banquet. The Village employees and Board members will not receive this.
- 2) The Committee reviewed the events and the potential routes to recovery funding available.

PUBLIC WORKS– Schott

Highlights of the June 1st, 2020 meetings:

- 1) The Committee reviewed and recommends approval of the repair of the manholes in the Sugarbush subdivision.
- 2) The Committee reviewed the issues of the running water near the Village beach, just off the walkway. Zorn will continue to explore its source.
- 3) The Committee reviewed the curb issue on Moraine Drive. Zorn will check with the engineer on potential options.
- 4) The Committee began discussion on the curb cut at 259 Crestwood Drive. They requested more information on this item, including stakes and a garage plan.
- 5) The Committee recommends leaving the dumpster where it is, and not moving it.
- 6) The Committee reviewed the stormwater pipe issue on Maple Street created by WPS that has been fixed by their contractor.
- 7) The Committee discussed the parks reopening later in the week, with proper signage and sanitation.

TOURISM COMMISSION –Knowles

The Board received minutes of the May 1st, 2020 meetings.

Highlights of the June 1st, 2020 meeting:

- 1) The Commission met and discussed re-opening Elkhart Lake business. It is proving to be a challenge. It is only at 25% capacity which is very limiting. Businesses are looking to adapt to more outside seating and the Commission is looking to remind visitors Elkhart is trying to reopen safely.

BOARD OF REVIEW –Sadiq

- 1) Met on June 1st and adjourned until 5 pm on June 24th.

PRESIDENT’S REPORT – Sadiq - None

UNFINISHED BUSINESS:

Review County Guidelines for Re-Opening

The Board reviewed the County re-opening guidelines and reviewed that we are in phase one.

COVID-19 Updates, Routes to Recovery Funding, Impacts to Village, Parks Reopening, Bathrooms, Beach House, Elkhart Lake Events

The Board reviewed the routes to recovery funding and the impact on the Village budget and operations. The Village offices are now open to the public and mask wearing will be encouraged. We are looking at reopening the Village parks on June 5th, as well as the bathroom at the resident beach with limited hours. The Village has worked to find people to clean the bathrooms on the weekend. Currently, the Lions Park bathrooms will remain closed. The Board also discussed reserving to-go parking spots for Paddock Club and Off the Rail.

(Shovan/Schott) moved and seconded to approve the opening of the resident beach bathrooms with limited hours and the Village parks as of June 5th.

Motion Carried Unanimously

Parking Lot Use & Liquor Dispensation – Status Update

The Board reviewed that no one is using the square parking lot, as no one wants to set it up, clean up, and take it down. The square parking lot will not be used and liquor dispensation is not needed for the lot. The Brown Baer parking lot will continue to have liquor dispensation until June 30th, at which time it will be reviewed.

Motion Carried Unanimously

NEW BUSINESS:

Extension of Liquor License Premises – Brown Baer 181 S. Rhine Street

There was a discussion of allowing the Brown Baer to extend their liquor license to the east side of the building and the sidewalk in front of the building.

(Schott/Shovan) moved and seconded to approve the extension of the premise area until June 30th to ensure there are no issues.

Motion Carried Unanimously

Brown Baer-Move Dumpster & Stipulation Order Request to Use Side Door – Brown Baer 181 S. Rhine Street

There was a discussion of allowing the Brown Baer to move their dumpster across the street to the parking lot. There was also a discussion of allowing Brown Baer to use the side door on the east side.

(Shovan/Schott) moved and seconded to approve the use of the side door until June 30th when it will be reviewed.

Motion Carried Unanimously

(Schott/Wolf) moved and seconded to deny the moving of the dumpster for the Brown Baer across the street.

Motion Carried Unanimously

Elkhart Lake Appreciation Banquet

(Stroessner/Shovan) moved and seconded to forego the appreciation banquet for this year and give \$25 Chamber cash to those who would have been invited, excluding the board and employees.

Motion Carried Unanimously

Police Acceptance to Command College

(Bray/Knowles) moved and seconded to approve Chief Meeusen's acceptance to Command College.

Motion Carried Unanimously

Manhole Repairs – Maple Grove (Sugarbush) Subdivision

(Schott/Wolf) moved and seconded to approve the manhole repairs by Visu-Sewer as stated on the proposal.

Motion Carried Unanimously

Beach Water Issues

The Board discussed the issues with water near the walkway and Village beach.

Operator's Licenses – New

(Schott/Knowles) moved and seconded that Operator Licenses be granted to the following new applicants for the licensing year ending June 30, 2021:

Siebkens- Erin Konter, Shelly Pfeil, Karla Hemdal; Osthoff- Christine Schad; Fireman's Park- Nicole Dirks.

Motion Carried Unanimously

Operator's Licenses – Renewal

(Wolf/Schott) moved and seconded to approve the following renewal operators' licenses expiring June 30, 2021:

General- Ann Buechel Haack, Jeanine Hammes; Fireman's Park- Megan Flora; Lake Street Café- John Shovan, Mitchell Long; Brown Baer- Margaret Stroub; Switchgear- Glenn Hertel; Route 67- Antonia Girard; R Store- Melanie Cain, Tyler Schieble, Deborah Koch, Tristan Henry, Suzanne Reinke; Paddock Club- Joel Wallner, Rebecca Schimpf.

Motion Carried Unanimously

TRUSTEE REPORTS: Wolf stated that everyone is doing a good job, but questioned why more people are not wearing masks. Schott also expressed that more masks need to be utilized. Bray stated people need to social distance at least 6 feet. Knowles stated that Tourism would like to hang a banner over Lake Street that says "Be Kind & Patient as We Re-Open Elkhart Lake."

COMMUNICATIONS – Reilly- None

ADMINISTRATOR'S REPORT – Reilly

Board of Review will be on June 24th, 2020 from 5 – 7 pm.

(Schott/Wolf) moved and seconded to adjourn the meeting at 7:12 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES June 12th, 2020

Minutes of the special meeting of the Board of Trustees of the Village of Elkhart Lake held on Friday, June 12th, 2020 via zoom conference with the agenda having been duly posted on Tuesday, June 9th, 2020 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 9:00 A.M. and 9:15 A.M. and on the Village website on Tuesday, June 9th, 2020 at 9:30 A.M.

President Sadiq called the meeting to order at 8:30 A.M. with the following Trustees present or via zoom: Geoff Bray, John Schott, Lynn Shovan, Bobbie Stroessner, Terri Knowles, and Mike Wolf.

Others in attendance include: Melissa Koehler; Greg Weiser; Mike Kertscher; George Bruggenthies; Lou Gentine; Wendy Orth; Rollie Stephenson; Adam Hartenburger; Kathleen Eickhoff; Mary Lou Haen; Majarka Ford-Zigelbauer; Bart Wolf; Cheri Hau; Chief Michael Meeusen; Pat Zorn; Jessica Reilly, Administrator/ Clerk-Treasurer.

PUBLIC COMMENT (not related to Vintage): None

UNFINISHED BUSINESS:

Elkhart Lake Event Discussion

Kertscher stated he appreciates the meeting and is committed to do the right thing and does not want to be reckless and Road America is willing to change.

Koehler stated she sent a letter on behalf of downtown businesses and there needs to be an honest conversation of the risk and the decision should be guided by the data.

Gentine stated that it is a benefit to Elkhart Lake in more than one way. It needs to be done in a safe way and a positive light can be shone on Elkhart Lake from an image perspective. This year will be different than past years.

Orth stated that she owns property and is committed to taking public health precautions on their property, including sanitizing stations and restrooms. She stated that her customer facing employees wear masks. The hotel, condos, restaurants, and bars will still be full and people will still be here. People can decide for themselves if they want to attend.

Bray stated he is in favor of the event if it can be held in a safe manner. He thinks room between cars and the traffic patterns need to be discussed. We also will need cleaning stations and potentially masks.

Wolf stated he feels the same as Bray and that traffic flow, car positioning, and masks are important. Resorts and restaurants need more masks. We need port-a-potties and hand sanitizing stations. There should also be no carry-ins and people should stay where they bought it.

Schott stated that if we hold the event we need to be an example and do it safely. We need details about how to do it safely. He suggested giving everyone masks.

Shovan stated she is for the event, but it needs to be done in a positive safe manner. It is outside so she does not think masks are necessary.

Stroessner stated that doing the event the way we have in the past is wrong and it needs to be a safe event. She is in favor of expecting or encouraging masks.

Knowles stated she had gone to great lengths to hear what residents think. People need to assess their own personal risk if they would go. The health department does say no to mass gatherings. She believes masks are a good idea, but how would you enforce it? They should be free for everyone. What is the plan for Saturday as we have been focusing on Friday.

Sadiq stated how can we hold the event safely? The Village will be packed; how do we control behaviors? We will need volunteers to help hand out masks and cleaning port-a-loos. This will have a financial impact to the Village.

Meeusen stated it will be difficult to force people to wear masks. You would need an emergency order or ordinance to require masks.

Stroessner stated at a minimum anyone representing the Village needs to wear a mask. Knowles stated that Road America needs to make the competitors and crew wear masks. Wieser stated the welcome packets can supply the masks. He also stated that they are seeing a reduction in numbers of close to 50% of past years.

Stephenson stated that he appreciates everything and would like to set a good example and have people where masks, as the state shows they work.

Schott stated that setting the example sets the pace and masks are the example.

Bray stated we could distribute personalized masks that people will want.

Sadiq stated does the board want to recommend or mandate masks?

The discussion then went on to the placement of the cars down the center bumper to bumper or on the sides with 20 feet between each car and the cars staggered on each side.

There was a discussion about the liquor dispensation and where it should be allowed including by Lake Street Café or the Brown Baer. There were concerns that if people were drinking they would not wear masks. The important part would be getting the message out about the rules.

There was a discussion about the additional costs that we will be incurring. Osthoff stated they may be able to help out. The event cannot impact the Village budget, so this will need greater discussion.

Over the Street Banner Request – Elkhart Lake Tourism

(Schott/Bray) moved and seconded to approve the installation of the over the street banner over S. Lake Street.

Motion Carried Unanimously

The Board will meet on Monday, June 15th to continue the discussions and try to make a decision.

(Bray/Wolf) moved and seconded to adjourn the meeting at 10:03 a.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES June 15th, 2020

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, June 15th, 2020 via zoom conference with the agenda having been duly posted on June 11th, 2020 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:05 P.M. and 3:20 P.M. and on the Village website on Thursday, June 11th, 2020 at 3:00 P.M.

President Sadiq called the meeting to order at 6:02 P.M. with the following Trustees present or via zoom: Geoff Bray, John Schott, Lynn Shovan, Bobbie Stroessner, Terri Knowles, and Mike Wolf.

Others in attendance include: Adam Hartenberger; Awais Sadique; Angela Girard; Darren Lindstrom; Kim Purkey; Melissa Koehler; Katie Weir; Mike Froh; Martha Schott; Karen Menne Jacobson; Greg Weiser; Mike Kertscher; George Bruggenthese; Lou Gentine; Emmitt Feldner; Chief Michael Meeusen; Pat Zorn; Jessica Reilly, Administrator/ Clerk-Treasurer.

Public Comment – None

COMMITTEE REPORTS

PUBLIC WORKS – Schott

Highlights of the June 12th & 15th, 2020 meetings:

- 1) The Committee met and recommended limiting the number of bags a person can have picked up on senior citizen pickup days.
- 2) The Committee reviewed the Well #3 proposals, but are waiting for a maintenance contract proposal.
- 3) The Committee met and recommended approval of the CMAR.
- 4) The Committee recommends approval of the curb cut at 259 Crestwood Drive – Girard.
- 5) The Committee will continue reviewing the water at 331 Sugarbush Lane.
- 6) The Committee was informed that the Village received the ROOTS grant.

ADMINISTRATION & FINANCE – Schott

Highlights of the June 15th, 2020 meetings:

- 1) The Committee met and recommended denial of the fireworks permit.
- 2) The Committee met and recommended approval of the credit card limit increase.

PROTECTION OF PERSONS & PROPERTY– Bray

Highlights of the June 15th, 2020 meetings:

- 1) The Committee met and recommended increasing some of the building permit fees based on a new building inspector.

LIBRARY–Stroessner

The Board received minutes of the May 11th, 2020 meeting.

Highlights of the June 8th, 2020 meeting:

- 1) The Board reviewed policies and discussed the stormwater drain by the library.

TOURISM COMMISSION–Knowles

The Board received minutes of the May 14th, 2020 meetings.

Highlights of the June 13th, 2020 meeting:

- 1) The Commission met and reviewed moving the businesses into Phase 2 from Sheboygan County.
- 2) The Commission also discussed the summer media tour being cancelled.
- 3) The summer media campaign is also launching.

NORTHERN MORaine COMMISSION – Schott

The Board received minutes of the May 11th, 2020 meeting.

Highlights of the June 8th, 2020 meeting:

- 1) The Commission reviewed the non-domestic waste contributors and that the Village needs to sign this.
- 2) The Commission approved the purchase of computers.

PLANNING COMMISSION –Sadiq

The Board received minutes of the May 13th, 2020 meeting.

Highlights of the June 10th, 2020 meeting:

- 1) The Commission continued discussion of the CUP request from WE Energies 90' Monopole.
- 2) The Commission also discussed Throttlestop Lot 1's proposal and that the CUP may be necessary.

PRESIDENT'S REPORT – Sadiq –None

NEW BUSINESS:

Vintage Concours D'Elegance – July 24th & 25th, 2020

The Board continued their discussion about the concours event. There was great concern about masks and the safety involved. Lindstrom stated that only 2 members of the first responders are willing to serve during the event. Generally there are 7 or so who attend the event. Purkey stated that the first responders were declining due to the risk to themselves. Road America stated they want a commitment for a parade. There was a discussion about if employees should wear masks. Meeusen stated his officers will wear mask when they are in close contact with people.

There was also a discussion about the liquor dispensation. The Board had differing views on where drinking should be allowed on these evenings.

(Wolf) moved that the Village approves the parade and concours under the basis that all paid employees need to wear masks and liquor dispensation will only be on S. East and S. Lake Streets, but there was no second.

(Bray) moved that the parking is on alternate sides of the street with 25 feet between cars, the liquor dispensation would be S. Lake Street, S. East Street, and Rhine Street to the Brown Baer, masks would be required within close contact, but there was no second.

(Schott/Wolf) moved and seconded to just have a parade on Friday and display cars on Saturday and then have no open carry in the Village.

Kertscher asked that the motion be tabled.

Schott withdrew his motion.

(Bray/Stroessner) moved and seconded to create an ad hoc committee to review Vintage weekend that would report in two weeks and be made up of board members, health professionals, the police, and Road America. This ad hoc committee needs to bring recommendations back to the Board.

Motion Carried Unanimously

UNFINISHED BUSINESS:

Review COVID-19- Parks, Parking Lots, Village Buildings, Liquor Dispensation Etc.

The Board discussed the COVID changes, including use of the civic center and use of Village buildings. The Board reviewed the current situation and there is has been no problems with the Brown Baer parking lot use.

(Stroessner/Knowles) moved and seconded to approve the use of the Brown Baer parking lot for eating and drinking until 10 pm in a contained area with a fence.

Motion Carried Unanimously

NEW BUSINESS:

Second Curb Cut/Driveway -259 Crestwood Drive -Angela Girard

(Schott/Knowles) moved and seconded to approve the second curb cut at 259 Crestwood Drive for Girard.

Motion failed (4-3)

Ayes: Wolf, Shovan, Stroessner

Nays: Schott, Knowles, Bray, Sadiq

Fireworks Display – August 15, 2020 - Petersen

(Schott/Wolf) moved and seconded to deny the fireworks display permit due to the recommendation of the Fire Chief, the clean-up involved, and the size of the shells.

Motion Carried Unanimously

Senior Citizens Pickup Guidelines

(Bray/Wolf) moved and seconded to approve the senior citizen pick-up guidelines of 10, 33-gallon bags once a month.

Motion Carried Unanimously

Well #3 Tower Proposals

This will be tabled as the public works committee waits for a maintenance proposal contract.

Resolution 8 – CMAR for 2019

(I-Shovan/Schott/Wolf) moved and seconded to approve Resolution 9 – Compliance Maintenance Annual Report for Sanitary Sewer Overflow for 2019.

Motion Carried Unanimously

RESOLUTION EIGHT - 2020

VILLAGE OF ELKHART LAKE

SHEBOYGAN COUNTY, WISCONSIN

COMPLIANCE MAINTENANCE ANNUAL REPORT

SEWAGE COLLECTION SYSTEM SANITARY SEWER OVERFLOW FOR 2019

WHEREAS, re-issuance of the Sewage Collection System Sanitary Sewer Overflow (SSO) WI-004741 requires all permittees to file an electronic Compliance Maintenance Annual Report (eCMAR) and,

WHEREAS, the eCMAR requires that the Board pass a resolution setting forth their actions in relationship to the operation and maintenance of the sewage collection system; and

WHEREAS, the report also is concerned about the financial status of the collection system to assure that adequate funds are available for proper maintenance; and

WHEREAS, the Village received a score of “A” as determined by the report responses:

NOW, THEREFORE, BE IT RESOLVED that the Public Works Department continue to maintain the sewage collection system for the Village of Elkhart Lake by the following directives:

1) Continue to schedule a portion of the collection system for cleaning each year on a six to seven year rotation.

- 2) Continue to schedule a portion of the collection system for televising each year on a six to seven year rotation scheduling necessary repairs as they are identified.
- 3) Continue to monitor the costs involved in maintaining the Village's system along with the cost of the treatment of the sewage to ensure that there are adequate funds available to repair and maintain the system as needed.
- 4) Include the present lift station, pumps and generators in the Village's present equipment replacement schedule.
- 5) Schedule any repair work to remedy any infiltration issues as soon as possible.

Attest:

Adopted and Approved this
15th day of June, 2020

Richard Sadiq, President

Jessica Reilly, Clerk-Treasurer

Lynn Shovan, Trustee

Resolution 9 – Building Inspection Fees

(I-Bray/Wolf/Shovan) introduced, moved and seconded to approve Resolution 9 – Increase Building Inspection Fees.

Motion Carried Unanimously

**RESOLUTION NINE – 2020
VILLAGE OF ELKHART LAKE**

BUILDING PERMIT FEES

WHEREAS the Village of Elkhart Lake finds it necessary to revise the building inspection fees;
and

WHEREAS the Village reviewed the costs associated with building inspection, as we have a new building inspector; and

NOW, THEREFORE, BE IT RESOLVED, that the Village of Elkhart Lake hereby sets the following building permit fees beginning July 3rd, 2020 and until such a time that the Board of Trustees resolves a change:

Building Inspection Plan and Permit Fees	
<u>PLAN REVIEW</u>	Fee
Plan Review for Accessory Structure, Building Garage, or remodeling	\$100.00
Plan Review for 1 or 2 Family Dwellings, including plans for additions	\$125.00
Plan Review for Commercial, Industrial, or Institutional Plans, including plans for additions	\$150.00
<u>NEW RESIDENTIAL</u>	
Residence – New Home Single Family*	\$850.00

Residence – New Home Two-Family*	\$1,075.00
* Any dwelling, one or two family, that has a gross area of greater than 2,999 Sq ft will be assessed the minimum fee plus an additional rate of \$.06 per sq. ft. for the permit	.08 per sq. ft.
Residence - Apartments, three family and over, multi-family dwellings (row housing)	.35 per sq. ft.
Manufactured Home Installation	\$250.00
Early Start for Residential	\$110.00
Certificate of Occupancy	\$60.00
Uniform Dwelling Code State Building Permit Seal	Current State Fee
Residential Electric Service Minimum (including service upgrades, fixtures, fixture outlets, receptacle outlets, wiring upgrades)	\$75.00
Residences – Additions to dwellings without foundations	\$375.00
Residences – Additions to dwellings with foundations	\$425.00
Residences – Additions to dwellings without foundations, but with plumbing	\$425.00
Residences – Additions to dwellings with foundations & plumbing	\$475.00
Residential Detached Garages (includes all inspections)	\$200.00
Residential Attached Garages (includes all inspections)	\$200.00
Residential accessory building (new) no inspection needed, excluding garages.	\$25.00
New Decks & Porches (attached or detached)	\$150.00
Remodeling Decks (Boards, Joists, Footings)	\$125.00
Remodeling Decks (only replacing Boards)	\$55.00
Pool (in ground)	\$160.00
Pool (above ground)	\$65.00
<u>REMODELING/RENOVATING RESIDENTIAL</u>	
Remodeling Opening Walls	\$200.00
Remodeling Opening Walls with Plumbing	\$250.00
Finishing Basement	\$200.00
Finishing Basement with Plumbing	\$250.00
Remodeling/alterations not requiring inspections for residential, commercial, or manufacturing (siding, windows, doors, gutters, soffit, countertops, cabinets, fixture updates, etc.)	\$7.50 per thousand for the first \$5,000 and then \$2.00 per thousand after the first \$5,000, minimum \$15.00
<u>NEW COMMERCIAL/MANUFACTURING</u>	
Commercial Electric Service	\$90.00
New Commercial (Business & Office) Construction	\$.225 per sq. ft.
New Manufacturing, Industrial, Storage Construction	\$.17 per sq. ft.

New Commercial Electrical Construction	\$0.055 per sq. ft.
New Manufacturing/Industrial Electrical	\$0.045 per sq. ft.
New Commercial Plumbing Construction	\$0.055 per sq. ft.
New Manufacturing/Industrial Plumbing	\$0.045 per sq. ft.
New Commercial HVAC Construction	\$0.045 per sq. ft.
New Manufacturing/Industrial HVAC	\$0.035 per sq. ft.
<u>REMODELING/RENOVATING COMMERCIAL/MANUFACTURING</u>	
Additions/Remodels to Commercial or Manufacturing Buildings that Require Inspections (minimum fee)	\$400.00 or \$.095 square feet, whichever is greater
Commercial HVAC Appliance Replacement	\$55.00
Remodeling/alterations not requiring inspections for residential, commercial, or manufacturing (siding, windows, doors, gutters, soffit, countertops, cabinets, fixture updates, etc.)	\$7.50 per thousand for the first \$5,000 and then \$2.00 per thousand after the first \$5,000, minimum \$15.00
<u>MISCELLANEOUS</u>	
Furnace/Heating Units (replacements)	\$10.00
Water Softener (replacements)	\$10.00
Water Heater (replacements)	\$10.00
Re-Shingle Roof	\$10.00
Central Air Conditioning (new)	60.00
Central Air Conditioning (replacements)	\$10.00
Wall Units - Permanently Installed (new)	\$60.00
Wall Units - Permanently Installed (replacements)	\$10.00
Solid Fuel Burning Appliances (pellet stove, wood stove, etc.) (new)	\$60.00
Solid Fuel Burning Appliances (pellet stove, wood stove, etc.) (replacements)	\$10.00
Fence (new or replacement)	\$25.00
Natural Gas Fireplace (new)	\$60.00
Natural Gas Fireplace (replacement)	\$10.00
Flammable Liquid Storage	\$5.00 per 1,000 gallons. \$15.00 minimum.
Moving Building Over Public Ways - Principal Structure	\$75.00
Moving Building Over Public Ways - Accessory Structure	\$50.00
Wrecking or Razing Structure - Zoning Administrator may waive fee if structure is subject to condemnation order	\$10.00 for a building under 1,200 square feet \$20.00 for a building over 1,200 square feet
Additional inspection needed, reports, or letter (one event)	\$60.00

Failure to Obtain a Permit Prior to Commencement of Work	DOUBLE ALL FEES
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** All Inspections Included

The Zoning Administrator is responsible to approve total fee charges, and items not listed.

Attest:

Adopted and approved this

15th day of June, 2020.

Richard Sadiq, President

Jessica Reilly, Clerk

Geoffrey Bray, Trustee

Village Credit Card Limit

(Wolf/Bray) moved and seconded to approve increasing the Village credit card limit to \$10,000.

Motion Carried Unanimously

Class “A” Beer License

(Schott/Shovan) moved and seconded that a Class “A” Beer License be granted to Elkhart Lake Family Park, LLC, Richard Nick, Agent for Firemen’s Park for the licensing year expiring June 30, 2021.

Motion Carried Unanimously

Class “A” Combination Beer & Liquor Licenses

(Wolf/Bray) moved and seconded that a combination “Class “A” Beer and Intoxicating Liquor License be granted to GPM Southeast, LLC, Jean Trakel, Agent – RStore # for the licensing year expiring June 30, 2021.

Motion Carried Unanimously

Class “B” Beer Licenses

(Shovan/Wolf) moved and seconded that a Class “B” Beer Licenses be granted to the Elkhart Lake-Glenbeulah Athletic Association, Tamela Gabrielse Agent for Vollrath Athletic Park Concession Stand and KEWS, LLC, Daniel Sadiq Agent for Off the Rail for the licensing year expiring June 30, 2021.

Motion Carried Unanimously

Class “B” Combination Beer & Liquor Licenses

(Bray/Schott) moved and seconded that a combination “Class “B” Beer and Intoxicating Liquor Licenses be granted to the following for the licensing year expiring June 30, 2021 as long as all bills are paid and paperwork completed by the end of June:

Schmitt Family Bowling Center LLC., Linda Schmitt, Agent -- Anchor Lanes
MIDO, Inc., Michael Baer, Agent -- The Brown Baer
Elkhart Lake Endeavors LLC., Sara Hawe, Agent –Elkhart Inn
Lake Street Café, Inc., Lynn Shovan, Agent -- Lake Street Café
Osthoff Management Corp., Majarka Ford-Ziegelbauer, Agent --The Osthoff Resort
Route 67 Partners LLC., Angela Girard, Agent – Route 67 Saloon
Village Green Restaurant Inc., Lynn Chisholm, Agent – Paddock Club
Quit-Qui-Oc Golf Club, Inc., Rachel Montaba, Agent - Quit Qui Oc Golf Club
Bellevue Hospitality Group, LLC, Wendy Stephenson Orth, Agent, Siebken’s Resort
Shore Club, LLC, Thomas Shortt, Agent – The Shore Club

Vintage Elkhart Lake, LLC, Jaclyn Grace Stuart, Agent—Vintage Elkhart Lake

Motion Carried (6-0-1)

Ayes: Wolf, Bray, Sadiq, Schott, Knowles,
Stroessner

Abstain: Shovan

Class “C” Wine Licenses

(Schott/Wolf) moved and seconded that a “Class C” Wine License be granted to KEWS, LLC, Daniel Sadiq Agent for Off the Rail, for the licensing year expiring June 30, 2021.

Motion Carried Unanimously

Motion Carried (6-0-1)

Ayes: Wolf, Bray, Shovan Schott, Knowles,
Stroessner

Abstain: Sadiq

Cigarette License Applications

(Stroessner/Wolf) moved and seconded that a Cigarette and Tobacco Products License be issued to the following applicants for the licensing year expiring June 30, 2021:

MIDO, Inc., Michael Baer, Agent -- The Brown Baer

Route 67 Partners LLC., Angela Girard, Agent – Route 67 Saloon

Quit-Qui-Oc Golf Club, Inc., Rachel Montaba, Agent—Quit Qui Oc Golf Club

Vintage Elkhart Lake, LLC, Jaclyn Grace Stuart, Agent—Vintage

Bellevue Hospitality Group, LLC, Wendy Stephenson Orth, Agent, Siebken’s Resort

GPM Southeast, LLC, Jean Trakel, Agent – RStore #4514

Motion Carried Unanimously

Vending License Applications

(Wolf/Bray) moved and seconded that a vending license for the licensing year expiring June 30, 2021 be granted to Rachel Montaba for Quit-Qui-Oc Golf Club, Thomas Shortt the Shore Club, and John Shovan for Lake Street Café.

Motion Carried (6-0-1)

Ayes: Wolf, Bray, Sadiq, Schott, Knowles,
Stroessner

Abstain: Shovan

Operator’s Licenses – New

(Wolf/Schott) moved and seconded that Operator Licenses be granted to the following new applicants for the licensing year ending June 30, 2021:

Fireman’s Park: Rachel Nick, Alexandria Schneider; Shore Club: Blake Scheer; Osthoff Resort: Cheyenne Grupe, Hallie Mannenbach, Neil Rohde, Taylor Hau, Ransom Yasko

Motion Carried Unanimously

Operator’s Licenses – Renewal

(Wolf/Bray) moved and seconded to approve the following renewal operators’ licenses expiring June 30, 2021:

Shore Club: Jackie Hansmann; Osthoff Resort: Emily Schnicke, Patricia Zepnick, Madison Kerber, Deborah Kutz-Fale, Lori Schueller, Alexandra Lira, Matthew Ford-Ziegelbauer, John Kuhn, Alexa Ochs, Cole Rogers, Katie Fohr, Hanna Jens, Lauren Stenzel, Grace Winkel, Brianna Walsh, Kimberly Hartlaub, Sydney Wickman, Sabrina Wickman, Lauren Rabe, Natalie Neitzel, Margit Wicklund, Phyllis Galba, Carrie Hellmer, Lisa DeTroye, Tracy Schuler, Carly Prust, Alexa Guelig, Dean Schamberger; ELGAA: John Godbert, Mary Meyers-Wenninger, Jared Wenninger, Steve Federwisch, Wendy Pfrang; Elkhart Inn: Sara Hawe, Deborah Blain, Pamela Klotz; Route 67: Daniel Nicolaus; Paddock Club: Lynn Chisholm, Andrea Bachmann; Anchor Lanes: Cody Schmitt, Lauren Schmitt, Scott Ninmer, Daniel Schmitt, Alexa Goch; Brown Baer: Michelle Koehler; Lake Street Café: Jane Giles, Marcus Miller; SwitchGear: Ryan Feldmann; Siebken's: Aryka Klemme; Quit Qui Oc: Gary Kober, Pamela Weyker, Jennifer Kellner, Alice Guse, Gina Steinhardt, Beth Steinhardt, Jodi Kloppenburg, Jeremy Schmidt, Todd Montaba; General: Casey Sippel.

Motion Carried Unanimously

TRUSTEE REPORTS: Wolf is concerned about the Board tabling things and afraid of precedent it might set. He is also upset the Police do not want to follow rules for the concours. Bray stated he would like to be on the ad hoc committee and work to find a solution that works for the Board. Knowles asked about the raft by the beach. Sadiq stated it is great the Board is so diverse on opinions and everyone cares. He hopes the ad-hoc committee can come back with some specific proposals.

COMMUNICATIONS – Reilly-Lake Tides is available.

ADMINISTRATOR'S REPORT – Reilly

Reilly stated the Board of Review will be adjourned to June 24th from 5 -7 pm.

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

7359	HARPER PUMPING LLC	WATER - SEWER SERVICE ISSUE	\$ 1,400.00
7360	NATIONAL EXCHANGE BANK & TRUST	WATER CREDIT CARD	\$ 102.27
7361	WE ENERGIES	WATER ELECTRICITY	\$ 780.15
7362	ZR CONCRETE CONSTRUCTION	WATER FIX ISSUE	\$ 2,400.00
7363	AWWA	WATER AWWA MEMBERSHIP- ZORN	\$ 90.00
7364	FRONTIER	WATER PHONE & INTERNET	\$ 126.37
7365	MUNICIPAL PROPERTY INSURANCE COMPANY	WATER INSURANCE	\$ 2,526.00
7366	U.S. CELLULAR	WATER CELL PHONE	\$ 64.50
7367	USA BLUEBOOK	WATER TESTING SUPPLIES	\$ 74.05
7368	UTILITY SERVICE CO., INC.	WATER STANDPIPE QUARTERLY MAINTENANCE	\$ 1,929.39
7369	VILLAGE OF ELKHART LAKE	WATER MAY WAGES, BENEFITS	\$ 7,324.84
7370	WISCONSIN DNR	WATER USE FEES	\$ 125.00
7371	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 36.52
7372	WRWA	WATER WRWA MEMBERSHIP REILLY, SYSTEM	\$ 435.00
		TOTAL WATER	\$ 17,414.09

(Schott/Bray) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

24205	CORSON, PETERSON & HAMANN S.C.	GENERAL & TID ACCOUNTING	\$ 2,500.00
24207	DEMPSEY LAW FIRM, LLP	GENERAL & TID 2 LEGAL	\$ 45.00
		TOTAL CDA/TID	\$2,545.00

(Shovan/Schott) moved that the CDA/TID vouchers be approved and paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

24191	FIRST STREET STUDIO	BOARD GRADUATE BANNER & OTHER BANNERS	\$ 536.00
24192	NATIONAL EXCHANGE BANK & TRUST	BOARD ELECTRONICS FOR ZOOM	\$ 3,454.84
24193	NORTHWOODS	BOARD HAND SANITIZER	\$ 234.70
24194	REILLY, JESSICA	CLERK NEW CARD PRINTER	\$ 803.04
24195	SIEBERT, INC	EM COVID DISINFECTING SOLUTION	\$ 356.25
24196	TRANSAMERICA LIFE INSURANCE CO	CRITICAL INSURANCE	\$ 47.00
24197	WE ENERGIES	ELECTRIC BILLS	\$ 7,882.13
24198	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$ 8,063.24
24199	AURORA HEALTH CARE	POLICE/PW DRUG/ALCOHOL TESTS	\$ 272.00
24200	AUTUMN RIDGE LANDSCAPING	SPRING IRRIGATION MAINT MEMORIAL PARK	\$ 377.00
24201	BAKER & TAYLOR	LIBRARY BOOKS, AUDIOBOOKS	\$ 2,244.38
24202	COLLABORATIVE SUMMER LIBRARY PROGRAM	LIBRARY PROGRAMS	\$ 394.60
24203	COMPLETE OFFICE OF WISCONSIN	LIBRARY SPECIAL- MOUSE PADS	\$ 45.40
24204	CONWAY SHIELD	POLICE PT UNIFORMS- BADGES	\$ 36.00
24205	CORSON, PETERSON & HAMANN S.C.	GENERAL & TID ACCOUNTING	\$ 13,650.00
24206	DE LAGE LANDEN FINANCIAL	CLERK DRIVE SOFTWARE	\$ 261.75
24207	DEMPSEY LAW FIRM, LLP	GENERAL & TID 2 LEGAL	\$ 2,050.00
24208	EICHHORST, LORI	CLEANING	\$ 472.50
24209	ELKHART LAKE FIRE DEPARTMENT	2ND QUARTER 2020 BILLS	\$ 6,139.57
24210	ELKHART LAKE-GLEN. SCHOOL DIST	CELL TOWER LEASE	\$ 1,694.22
24211	ENDURACLEAN	CLEANING SUPPLIES- VARIOUS DEPARTMENTS	\$ 760.58
24212	FEDERWISCH, LEAH	GARAGE CLEANING SUPPLIES FOR TRUCKS	\$ 71.98
24213	FISCHER'S FLEET SERVICE, INC.	GARAGE MUD FLAPS FOR TRUCKS	\$ 39.50
24214	FRONTIER	PHONE & INTERNET	\$ 912.18
24215	GPM INVESTMENTS	POLICE/PW FUEL	\$ 631.50
24216	HAUCKE PLUMBING & HEATING	PARKS TOILET REPAIR LIONS PARK	\$ 905.89
24217	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 840.00
24218	JIMS GOLF CARS, INC	POLICE GOLF CAR RENTAL	\$ 350.00
24219	LAPPEN SECURITY PRODUCTS, INC	LIBRARY DOOR LOCK REPAIR	\$ 239.00
24220	LINDSTROM, DARREN	FR TRAINING, CLOTHING	\$ 512.28
24221	MCCLONE	INSURANCE	\$ 2,410.00
24222	MIDWEST TAPE	LIBRARY VIDEOS	\$ 609.23
24223	MONARCH LIBRARY SYSTEM	LIBRARY SPECIAL WIFI ADAPTOR	\$ 18.15
24224	MONROE TRUCK EQUIPMENT, INC	STREETS PARAGLIDE WING POST	\$ 6,271.00
24225	MUNICIPAL PROPERTY INSURANCE COMPANY	INSURANCE	\$ 9,523.00
24226	NAPA AUTO PARTS	GARAGE FUEL FILTER HOSE	\$ 5.04
24227	NEENAH FOUNDRY COMPANY	STREETS KETTLEVIEW/WOODVIEW PROJECT	\$ 531.00

24228	NEW HOLSTEIN TRUE VALUE	CHAMBER, PARKS, GARAGE SUPPLIES	\$ 215.19
24229	NORTH STAR EMERGENCY VEHICLE S	FD MINI PUMPER REPAIRS	\$ 1,290.78
24230	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$ 29,037.28
24231	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 1,576.25
24232	QUALITY MEDICAL MANAGEMENT	CDA LOAN	\$ 5,000.00
24233	SCHUETTE MFG. & STEEL SALES, INC.		\$ 56.22
24234	SHEBOYGAN COUNTY TREASURER	COURT, ELECTIONS, CLERK OFFICE SUPPLIES	\$ 423.31
24235	SHERWIN-WILLIAMS CO	STREETS PAINT	\$ 1,171.90
24236	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 799.68
24237	STREICHERS	POLICE AMMO	\$ 350.94
24238	TIME WARNER CABLE	INTERNET	\$ 110.75
24239	U.S. CELLULAR	CELL PHONES	\$ 439.00
24240	UNEMPLOYMENT INSURANCE	UNEMPLOYMENT SCHMITT	\$ 92.80
24241	WI DEPARTMENT OF JUSTICE	POLICE WI COMMAND COLLEGE CLASS-MEEUSEN	\$ 750.00
24242	WISCONSIN NEWSPRESS INC.	BD PUBLISH BOR, LIQUOR LICENSES	\$ 429.12
24243	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 319.87
24244	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 450.00
24245	VILLAGE OF ELKHART LAKE	FIRE STATION MAINTENANCE	\$ 1,341.64
		TOTAL GENERAL & LIBRARY	\$ 117,499.68

TOTAL PAYROLL \$84,872.09
TOTAL JUNE EXPENSE \$202,371.77

(Schott/Bray) moved and seconded to approve the general & library vouchers for June and pay as presented.

Motion Carried Unanimously

(Schott/Bray) moved and seconded to adjourn the meeting at 7:38 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES June 30th, 2020

Minutes of the special meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, June 30th, 2020 via zoom conference with the agenda having been duly posted on Thursday, June 25th, 2020 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 2:20 P.M. and 2:30 P.M. and on the Village website on Thursday, June 25th, 2020 at 2:10 P.M.

President Sadiq called the meeting to order at 2:30 P.M. with the following Trustees present or via zoom: Geoff Bray, John Schott, Lynn Shovan, Bobbie Stroessner, Terri Knowles, and Mike Wolf.

Others in attendance include: Ryan Moeller; Kathleen Eickhoff; Adam Hartenberger; Jaclyn Stuart; Mike Overman; Dan Colton; Chief Michael Meeusen; Pat Zorn; Jessica Reilly, Administrator/ Clerk-Treasurer.

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Sadiq started out by stating that people need to be patient with decisions; this is how municipalities work sometimes. He also stated that Board members need to be careful to meet with others as they leave themselves up to interpretation and could be taken out of context. This is one thing Sadiq preached since becoming president. He also stated that he does not find it advisable for department heads to be sending out emails on Friday afternoons before the Board member can talk about the issues. Everyone needs to be careful about what they say and how they say it.

Review Changes due to COVID-19- Parks, Parking Lot Use, Village Buildings, Liquor Dispensation, Events

Reilly explained that the City of Sheboygan Falls has a public health abatement ordinance that allows them to put in emergency orders that are enforceable. Reilly has provided the Board with this ordinance. Sadiq asked each Board member to discuss their thoughts on this. Wolf stated that masks help protect employees. He stated it is a serious issue. Shovan asked how many complaints the Village has received about people not wearing masks. Reilly stated they have received about 10 calls and Chief Meeusen stated they had received about the same. Shovan stated they served 5,600 people in June at Lake Street Café and some people want to wear masks and some do not. It should be up to the individual. Schott stated that guidelines are in place and the county should do better taking a significant lead. The County is in a better position to defend lawsuits. Stroessner stated that if we would wish to require masks eventually then we would have a framework that would let us implement that. Knowles stated that we are walking a tight rope and that she spoke with Rachel at Quit Qui Oc. Some people are not willing to take risks and if we have an ordinance on the books we will be ready just in case. Knowles all stated that for protection of our employees we should make it mandatory in all Village buildings.

Reilly reported that all items seem to be going smoothly, but that we are here to discuss the the liquor dispensation for Brown Baer's parking lot. Wolf questioned if it was a parking lot or dining area. The Board stated that Baer had fenced in areas where people could dine as requested and the remaining area was parking lot.

(Shovan/Bray) moved and seconded to approve the liquor dispensation in the parking lot through Labor Day, with signs posted that alcohol must stay within the area, and no later than 9 pm.

Motion Carried Unanimously

Wolf asked about painting the lines on Washington Street and eliminating one parking spot. Reilly stated it will be discussed at public works on Monday night.

(Schott/Wolf) moved and seconded to adjourn the meeting at 3:01 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, July 20, 2020 – 6:00 P.M.

BOARD OF TRUSTEES

MONDAY, August 3, 2020 – 6:00 P.M.

BOARD OF TRUSTEES

WEDNESDAY, August 12, 2020 – 6:00 P.M.

PLANNING COMMISSION

MONDAY, August 17, 2020 – 6:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Mike Wolf (POB 506) 920-207-2311

TRUSTEE: Lynn Shovan (POB 86) 920-207-4561

TRUSTEE: Bobbie Stroessner (POB 452) 920-917-0070

2020 Partisan Primary Election
August 11, 2020
Grashorn Memorial Civic Center
84 N. Lake Street



Village of Elkhart Lake- response to COVID-19

Village employees are working hard and collaborating regularly with local health care providers, schools, churches, nonprofit service organizations, and other community partners to be as prepared as possible if and when the coronavirus reaches Elkhart Lake. Village President Richard Sadiq stated, “This is a team effort and we are working together to do the best we can for our community and to protect the health and wellbeing of residents and visitors to Elkhart Lake.”

This coronavirus is a new virus that had not been previously identified in humans. It causes the infectious COVID-19 disease, which is characterized by symptoms such as a fever, cough and shortness of breath. The illness can be more severe for some people and can lead to pneumonia or breathing difficulties. More rarely, the disease can be fatal. People over 60 and people with medical conditions such as asthma, diabetes, cancer, lung or heart disease, recent surgeries, and compromised immune systems are more vulnerable to becoming severely ill.

We would like to remind all that people should:

- Wash your hands often with soap and water for at least 20 seconds, especially before eating and after going to the bathroom, blowing your nose, coughing, or sneezing.
- If you do not have soap and water, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Please practice social distancing.

We can’t stress enough that YOU, each one of us, play a big role in this virus being manageable for our healthcare system. Please be smart about your choices; do not visit assisted living/long term care facilities. Do not go to areas where many people congregate. Do not shake hands. Do not go to the ER if you are not sick. Due to the nature of this virus, the Village of Elkhart Lake is looking to take steps to “flatten the curve.” The Village of Elkhart Lake is taking action by issuing an emergency declaration. This provides the Village the ability to take action if necessary, with the ever changing situation. The Village has been practicing social distancing, thorough cleaning, installed hand sanitizer stations, and a stay home if you are sick policy.

The Police will remain on duty, but any business with the Police or court should be addressed through the phone or email. The email is elpd@elkhartlakewi.gov and the phone number is 920-876-2244.

Village Departments will continue to work through this time, but the situation will be re-evaluated on a daily basis. The Village wants to do our part to slow the spread of this virus. If there is exponential growth then the health care systems will struggle to handle the surge.

Elkhart Lake is a real community, where people help each other. We join together when times are tough. We will work to help our local businesses through this time and we will work to support each other in any way we can. If you have any questions, please contact Jessica Reilly at 920-876-2122.

Update: On May 18, 2020, the Village Board approved the guidelines set by Sheboygan County, WEDC, and CDC.

The Board set capacity limits at all Village Parks, including the resident beach. The playground equipment is now open, but **please know that you are using this equipment at your own risk.** In regards to the basketball court at June Vollrath Park they will remain open for shooting and family unit games, if social distancing begins to be a problem on the courts the Board will close the courts again. The capacity for the resident beach will be 60 people, Village Square Park 50 people, Lions Park 100 people, and June Vollrath Park 100 people. These capacities are to ensure social distancing can occur. Signs are posted at the parks about the capacity and reminding people to social distance. **The restrooms at Lion's Park need to remain closed at this time,** as the WEDC guidelines state restrooms need to be sanitized every two hours, which at this point is not possible. **Check with ELGAA for information on the restrooms at June Vollrath Park.**

The Village has put hand sanitizer dispensers in the Village Square Park and the downtown area. The Village is working on getting additional sanitizing stations available for Lion's Park and June Vollrath Park.

The restrooms at the Civic Center will be open on Saturday mornings from 9 a.m. until 12 p.m. only and are cleaned once per week. Use these restrooms at your own risk.

The Village is selling beach passes. The restrooms at the beach will be open from 11 a.m. through 5 p.m. and will be cleaned before opening and at around 2 p.m. daily. Again, these restrooms are available to use at your own risk. If you have questions, please call 920-876-2122.

The Village Square parking lot will be closing in the coming week to accommodate tables for the local businesses to expand their outdoor seating. The lot will be closed for parking through June 15th and then re-evaluated at the Village Board meeting that evening.

If you have any questions or concerns, please contact 920-876-2122.

From the Elkhart Lake Public Library:

The Elkhart Lake Public Library will be open to the public for essential services, beginning Monday June 1, 2020 at 10am. Essential services are limited to the following: browsing, checkout and return of library materials, Internet and wireless access, and printing, photocopying, and faxing. Our temporary hours will be Monday-Thursday 10am – 6pm, Friday 10am -5 pm and Saturday 10am – 2pm. We will continue to offer Curbside Pickups by request at our park-side entrance. To visit please enter through our main entrance at 40 Pine Street. During Phase One of Sheboygan County Safe Restart plan our capacity is limited to 15 people.

We are asking patrons to observe some simple rules and procedures as we reopen. The wearing of masks is recommended and encouraged. All persons, including staff members shall maintain a minimum of 6-foot physical distance from each other. All persons are asked to sanitize hands before entering the library, using the sanitizer provided at the door. If you are not feeling well or have cold or flu-like symptoms, we ask that you do not enter the library. As a public space, the Library cannot guarantee a germ-free environment. Please consider the risks of a public space when using the Library. If you have any questions, call us at 920-876-2554.

Sunday, May 24, We have moved the pickup cart into the entryway of the park-side entrance to the library. Please return materials to the book return located at our 40 Pine Street entrance.

****Please be aware that procedures may change and the most current information regarding library services can be found on their website at www.elkhartlakepubliclibrary.org.**

Dog Licenses were due March 31st

Please contact the Clerk's to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.) Don't forget to include the \$5.00 late fee.



Garbage Collection Holiday Schedule 2020



Memorial Day – Tuesday May 26th, 2020

Independence Day – Normal Monday Pick up

Labor Day- Tuesday September 8th, 2020

Thanksgiving Day – Normal Monday Pick up

Christmas Day – Normal Monday Pick up

New Year's Day – Normal Monday Pick up

Beach Passes Available Now!

The 2020-2021 passes can be purchased at the Village Clerk's Office from 8:00 am to 4:30 pm.

\$5.00 per pass.....Village Residents

\$30.00 per pass....School District Residents who live outside of the Village



Comprehensive Planning Survey - Get in the Know – Railroad Right-of-Way

The railroad tracks running through the Village have become a popular location for family photos, graduation photos, and selfies. **Taking photos on the railroad tracks or the right-of-way is both dangerous and illegal.** In most areas, including within Village limits, the railroad owns 50 feet each way from the center of the tracks. The only places it is legal to access railroad property is at a designated pedestrian or roadway crossing. The Federal Railroad Administration reminds people to “Always Expect a Train!” and to keep these tips in mind when crossing tracks:

- Trains do not follow a set schedule, so they can come at any time of day from either direction.
- A train traveling at 55 MPH can take more than a mile to stop.
- Trains overhang railroad tracks by three feet or more on either side. Even when you are not standing directly on the tracks, you risk being hit by a train by being on railroad property.
- Despite their size, trains are relatively quiet and do not always sound warning horns when approaching a crossing.
- Never attempt to walk under, around or between train cars, even when a train is at a complete stop.

For more safety tips, view FRA's railroad website - <https://www.fra.dot.gov>

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.



Sewer Rate Increase Effective January 1, 2020

Sewer rates will increase effective January 1, 2020. The new rate will be \$6.95 per 100 cubic feet of water consumption. The quarterly base fee will also increase by \$2.00 to \$25.00 per meter.

Please contact the Village Administrator/Clerk-Treasurer's Office at **(920) 876 - 2122** or clerk@elkhartlakewi.gov if you have questions related to water or sewer billing.



Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

The 2019 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



CAN THE "UNFLUSHABLES"!

With reports of toilet paper shortages due to Coronavirus (COVID-19), people may be tempted to use paper towels, facial tissue, or wipes: Please continue to **ONLY FLUSH THE 3Ps (Pee, Poo, and Toilet Paper)** at this time, and always. Anything but the 3Ps can clog pipes, cause a backup in your home, and inhibit the sanitary sewer system in our community from working. **Please do your part to protect public health!**



#StayHealthyBC #LoveYourPipes #WipesClogPipes

www.newwater.us/loveyourpipes

Attention Dog Owners: It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus

