



## VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

### MINUTES July 6<sup>th</sup>, 2020

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, July 6<sup>th</sup>, 2020 via Zoom conference with the agenda having been duly posted on Thursday, July 2<sup>nd</sup>, 2020 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:20 P.M. and 3:30 P.M. and on the Village website on July 2<sup>nd</sup>, 2020 at 3:00 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, John Schott, Lynn Shovan, Bobbie Stroessner, Terri Knowles, and Mike Wolf.

Others in attendance include: Rob Orth; Karen Menne Jacobsen; Pat Zorn; Emmitt Feldner; Chief Michael Meeusen; Jessica Reilly, Administrator/ Clerk-Treasurer.

### Approval of Minutes –

(Shovan/Schott) moved and seconded that the June 1<sup>st</sup>, 12<sup>th</sup>, 15<sup>th</sup>, 30<sup>th</sup>, 2020 Board minutes be approved.  
Motion Carried Unanimously

### Treasurer's Report –

(Wolf/Schott) moved and seconded to approve the June Treasurer's Report.  
Motion Carried Unanimously

**Public Comment** – None

### COMMITTEE REPORTS

*JUNE BUILDING PERMITS* – Reilly

This report was included in the Board packet in Dropbox.

*ADMINISTRATION & FINANCE*– Shovan

Highlights of the July 6<sup>th</sup>, 2020 meeting:

- 1) The Committee reviewed the COVID updates, as well as recommending wearing masks for any meetings in the Civic Center. The Committee also reviewed the abatement of health nuisances ordinance and recommended it to the Board.
- 2) The Committee recommends to the Board that the Planning Commission review the food truck/food trailer issue as a CUP.
- 3) The Committee reviewed the potential Routes to Recovery funding available and applying for the money. Reilly also reported she is tracking all COVID-related expenses.

*PUBLIC WORKS*– Schott

Highlights of the July 6<sup>th</sup>, 2020 meetings:

- 1) The Committee reviewed and recommends approval of the painting of the centerline on Washington Street.
- 2) The Committee recommends approval of the repair of the catch basin on S. East Street.

- 3) The Committee reviewed that the letter will be sent to the property owners on Moraine Drive about the sidewalk being installed on Victory Lane.
- 4) The Committee reviewed the issue with parking lot drainage for KEES. This should be reviewed with the Village attorney.
- 5) The water tower proposal was tabled as we are still waiting for it.

***VINTAGE AD HOC COMMITTEE –Wolf***

Highlights of the June 19<sup>th</sup> & 22<sup>nd</sup>, 2020 meeting:

- 1) The Committee reviewed their options and opinions. The Committee developed three possible motions/options for the event. They had set up parameters and then on June 24<sup>th</sup> they were notified that Road American had withdrawn their request.

***BOARD OF REVIEW –Sadiq***

- 1) Met on June 24<sup>th</sup> and no one attended.

***PLANNING COMMISSION –Sadiq***

Minutes of June 10<sup>th</sup>, 2020 meeting.

Highlights of the June 24<sup>th</sup>, 2020 meeting:

- 1) The Commission discussed a CUP for Throttlestop Lot 1. The attorney will work on drafting items.
- 2) The Commission met and made a recommendation to deny the conditional use permit for We Energies. This will come before the Village Board on July 20<sup>th</sup> and a public hearing will be held. All Board members should review all the minutes and Zoom recordings if they did not listen live.

***PRESIDENT’S REPORT – Sadiq***

Thanked the ad hoc committee for their hard work with the Vintage event.

**UNFINISHED BUSINESS:**

COVID-19 Updates, Masks in the Civic Center, Routes to Recovery Funding, Elections Care Funding

The Board reviewed the COVID updates, as well as the recommendation for wearing masks for any meeting in the Civic Center. The Committee also reviewed the CARES and Routes to Recovery Funding.

(Schott/Bray) moved and seconded to require the wearing of masks in the Civic Center.

Motion Carried Unanimously

**NEW BUSINESS:**

Street Closure Request – July 24<sup>th</sup>, 25<sup>th</sup> 3-9 pm – S. Lake Street from Elm to S. East Fence Line

Wendy Orth requested the street be closed from S. Lake Street to the fence line on S. East Street. She also requested liquor dispensation in this area. She also asked about having cars parked along the streets of the horseshoe.

(Shovan) moved and there was no second to allow a car concourse in the horseshoe.

(Schott/Wolf) moved and seconded to close the streets, but not allow any type of car gathering or parking on the Village streets in this area.

Motion Carried

By Roll Call Vote (6-1)

6 ayes (Bray, Knowles, Schott, Stroessner, Sadiq, Wolf)

1 nay (Shovan)

Liquor Dispensation Request – July 24<sup>th</sup>, 25<sup>th</sup> 3-9 pm – S. Lake Street & S. East Street

(Bray/Stroessner) moved and seconded to allow liquor dispensation on both nights and both streets (3 to 9 pm), there will be no parking except for residents and cars can park on Elm. The no parking on S. Lake and S. East would start at 4 pm, with barricades by 5:00 pm.

Motion Carried

By Roll Call Vote (4-3)

4 ayes (Shovan, Bray, Stroessner, Sadiq)

3 nay (Schott, Knowles, Wolf)

Ordinance 637 – Abatement of Health Nuisances

This ordinance was reviewed by the attorney and it provides a penalty section in case the Board ever wants to put in an emergency health order.

Schott introduced Ordinance 637- Abatement of Health Nuisances. It had its first reading.

**ORDINANCE 637  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**CREATE CHAPTER 12.02 ABATEMENT OF HEALTH NUISANCES**

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**WHEREAS**, the Board of Trustees of Elkhart Lake has reviewed its current regulations applicable to health nuisances within the municipal boundaries of the Village of Elkhart Lake in light of the current COVID-19 pandemic; and

**WHEREAS**, the Village Board has determined that said regulations should be updated and revised for the public health and general welfare of the citizens of the Village of Elkhart Lake

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake hereby creates Chapter 12.02 as follows:

12.02 Abatement of Health Nuisances is hereby recreated to read as follows:

**(1) Abatement of Health Nuisances.** It shall be unlawful for any individual to create or permit a health nuisance, including but not limited to a violation of any state or local public health order or rule issued pursuant to Wis. Stat. §§ 252.02, 252.03 or corresponding county ordinance, or any emergency order issued by the Village President or Board of Trustees pursuant to Wis. Stat. Chapter 61 and § 323.11 or other applicable authority.

**(2) Penalties.** Any person who shall violate any of the provisions of this section, upon conviction thereof, shall forfeit not more than \$300.00, together with costs of prosecution and may be ordered to pay restitution and complete community service. Each and every violation of any provision of this ordinance shall constitute a separate offense.

**BE IT FURTHER RESOLVED**, that this ordinance will become effective upon its publication and posting.

Catch Basin Repair in Handicap Parking Spot on S. East Street

(Schott/Wolf) moved and seconded to approve repairing the catch basin in the parking spot on S. East Street.

Motion Carried Unanimously

Food Truck/Food Trailer Discussion

(Bray/Schott) moved and seconded to send this item to the Planning Commission for discussion of a potential conditional use permit.

Motion Carried Unanimously

Operator's Licenses – New

(Wolf/Knowles) moved and seconded to approve the following operators' licenses expiring June 30, 2021:

Elkhart Inn -Haley Hughes; Fireman's Park- Melissa Main; Osthoff Resort- Jada Ritterling, Cassidy Grubisic, Ashley Batzner; Quit Qui Oc- Brittnei Marfilus; Siebkens- Amanda Triebensee

Motion Carried Unanimously

Operator's Licenses – Renewal

(Bray/Wolf) moved and seconded to approve the following renewal operators' licenses expiring June 30, 2021:

Brown Baer - Matthew Pickard; ELGAA - Angela Roth; Elkhart Inn -Maximilian Knauf; General- Mark Koelpin; Osthoff Resort- Courtney Schmitz; Quit Qui Oc- Andrea Schmidt, Andrew Crivellone; Shore Club- Isabella Cain, Maxwell Ward; Siebkens- Jenna Schram, Meghan Long, Hannah Kaiser, Brendan Semph.

Motion Carried Unanimously

**TRUSTEE REPORTS:** Shovan discussed the complaints about Aston Flats. Bray stated that we need to continue to be a safe town and we need to look at masks, as they are almost necessary if you are 6 feet from others inside. Schott stated we need to look at masks especially at events or spaces we sponsor. Knowles reported that there are residents at the Village Beach without tags. She also stated that Aston Flats is a work in progress.

**COMMUNICATIONS** – Reilly- None

**ADMINISTRATOR'S REPORT** – Reilly

Mail and in-person absentee voting is beginning for the August 11<sup>th</sup>, 2020 election. We would like as many people to vote absentee as possible.

(Schott/Wolf) moved and seconded to adjourn the meeting at 6:44 p.m.

Motion Carried Unanimously

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Jessica Reilly, Administrator/Clerk-Treasurer

**MINUTES July 20<sup>th</sup>, 2020**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, July 20<sup>th</sup>, 2020 via Zoom conference with the agenda having been duly posted on July 16<sup>th</sup>, 2020 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:29 P.M. and 4:30 P.M. and on the Village website on Thursday, July 16<sup>th</sup>, 2020 at 3:23 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or via Zoom: Geoff Bray, John Schott, Lynn Shovan, Bobbie Stroessner, Terri Knowles, and Mike Wolf.

Others in attendance include: Kevin Long; Scott Sheppard; Lyle Ten Pas; Lynn Dryer; Greg Dryer; Ross Werner; Ann Buechel-Haack; Emmitt Feldner; Chief Michael Meeusen; Pat Zorn; Jessica Reilly, Administrator/ Clerk-Treasurer.

(Shovan/Bray) moved and seconded to move V.G. & VII.A. after public comment.

**Public Comment – None**

## **COMMITTEE REPORTS**

*PUBLIC HEARING*– Bray

Highlights of the July 20<sup>th</sup>, 2020 meeting:

- 1) The Board listened to the comments regarding the We Energies CUP application for a monopole and reviewed the public comments given at the Planning Commission meetings.
- 2) There were no comments on the patios in the front yard zoning amendment proposal.

## **NEW BUSINESS:**

We Energies – Conditional Use Permit Application – Monopole – 220 N. Lincoln Street

The Board members verified they had received all of the Planning Commission notes, minutes, agenda packet items, public comments to the Board and the Planning Commission (written and by email), Zoom recordings of minutes, the items We Energies had provided including the application, sims, and the letter dated July 14<sup>th</sup> from Kevin Long and more. Sadiq stated he would go around to all the Board members and ask them if they had any comments or questions for We Energies. Wolf stated his 2 primary areas of concern are the interference with the school's equipment and the height of the tower, along with a bunch of other things. Wolf questioned why the tower had to be in that location. Ten Pas stated that it needs to communicate to a tower west of Plymouth north to Appleton and south to Milwaukee; it needs the height. Ten Pas explained that satellite cannot get the data speed. The towers need line of sight and a building and a generator at a different site. Wolf asked if there had been other locations reviewed. Ten Pas stated that We Energies did not look at different sites. Wolf stated that we should be willing to work with the school to look at alternatives. Bray is concerned with looking at other locations. For the full discussion, review the Zoom recording. The remaining Board members did not have any questions. Parmentier stated that if the Board has had the ability to review all documents they could go through the decision form on the conditional use permit application from We Energies. Parmentier explained there are three options: the Village Board accepts and adopts the recommendation of the Planning Commission denying the application, the Village Board accepts and adopts the recommendations of the Planning Commission with modifications and denies the application, or the Village Board does not accept the recommendations of the Planning Commission and instead grants the conditional use permit.

(Bray/Schott) moved and seconded to accept and adopt the recommendation of the Plan Commission as described in the attached Exhibit A and, for the reasons described therein, denies the application.

Motion Carried (7-0)

By Roll Call

Ayes (Wolf, Bray, Stroessner, Shovan, Knowles, Schott, and Sadiq)

## **COMMITTEE REPORTS**

*PUBLIC WORKS* – Schott

Highlights of the July 16<sup>th</sup>, 2020 meetings:

- 1) The Committee met and reviewed the PW garage and future site considerations.
- 2) The Committee recommends Option #1 for the Suez Water Sphere proposal.
- 3) The Committee reviewed the status of private wells along the north shore.
- 4) The Committee is recommending a reduction in speed limit on S. Lake Street.
- 5) The Committee is recommending the centerline painting on S. Lake, Osthoff Ave. and Washington Streets.
- 6) The Committee reviewed the beach issues, including the number of people without passes.
- 7) The Committee reviewed the water main leak and repair near the walkway. The project is tentatively scheduled for July 28<sup>th</sup>.

*ADMINISTRATION & FINANCE – Schott*

Highlights of the July 20<sup>th</sup>, 2020 meetings:

- 1) The Committee met and recommended to not allow outside use of the Civic Center through August.
- 2) The Committee met and recommended a modified event for the Porsche club on September 5<sup>th</sup>.

*LIBRARY –Stroessner*

The Board received minutes of the June 8<sup>th</sup>, 2020 meeting.

Highlights of the July 13<sup>th</sup>, 2020 meeting:

- 1) The Board set up a budget committee.
- 2) The Library will keep the door closed to the park due to the safety of everyone.

*TOURISM COMMISSION –Knowles*

The Board received minutes of the June 11<sup>th</sup>, 2020 meetings.

Highlights of the July 16<sup>th</sup>, 2020 meeting:

- 1) The Commission met and reviewed the reopening banner and events.
- 2) The Commission discussed the reduction in room night requirements from 4 to 3 for Vintage.
- 3) The Chamber has postponed the 25th anniversary of Downtown Night to 2021.
- 4) Road American has been successful with Indy car.
- 5) The Fall Media Tour is scheduled for September.
- 6) The Commission will wait for a few months to do strategic planning.

*NORTHERN MORAINÉ COMMISSION – Schott*

The Board received minutes of the June 8<sup>th</sup>, 2020 meeting.

Highlights of the July 13<sup>th</sup>, 2020 meeting:

- 1) The Commission reviewed their 2019 CMAR.
- 2) The Commission reviewed the 2021 budget and set a \$.10/1000 gallon rate increase. Scott Randall also is scheduled to retire in September 2021.

*PLANNING COMMISSION –Bray*

The Board received minutes of the June 24<sup>th</sup>, 2020 meeting.

Highlights of the July 8<sup>th</sup>, 2020 meeting:

- 1) The Commission reviewed the CUP language for Throttlestop and asked the attorney for changes.
- 2) The Planning Commission also tabled the CUP language for food trailers with additional questions for the attorney.

*PRESIDENT'S REPORT – Sadiq –None*

**UNFINISHED BUSINESS:**

Ordinance 637 – Abatement of Health Nuisances

Ordinance 637- Abatement of Health Nuisances had its second reading.

**ORDINANCE 637  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**(2) Penalties.** Any person who shall violate any of the provisions of this section, upon conviction thereof, shall forfeit not more than \$300.00, together with costs of prosecution and may be ordered to pay restitution and complete community service. Each and every violation of any provision of this ordinance shall constitute a separate offense.

**BE IT FURTHER RESOLVED**, that this ordinance will become effective upon its publication and posting.

Review COVID-19- Parks, Parking Lots, Village Buildings, Liquor Dispensation Etc.

The Board discussed the COVID changes, including use of the Civic Center and use of Village buildings. The Board has stated that no outside group will be able to use the Civic Center through August. Bray stated that it should be mandatory to wear masks inside our public buildings. Stroessner stated there should be masks at the farmer's market, as there is no social distancing. Knowles asked what the County was thinking regarding masks. Sadiq suggested that contact was made with the Chamber to let them know that we strongly encourage them to have the farmer's market vendors wear masks, or the Village could take it a step further next time.

**NEW BUSINESS:**

Ordinance 638 – Patios in the Front Yard

This item was tabled as there were questions about the language. The Board would like the Planning Commission to continue to review it.

Reconsideration of Second Curb Cut/Driveway -259 Crestwood Drive -Angela Girard

(Sadiq/Shovan) moved and seconded to reconsider the request by 259 Crestwood Drive for a second curb cut.

(Shovan/Stroessner) moved and seconded to approve the second curb cut at 259 Crestwood Drive for Girard, due to that it has 235 feet of frontage (enough for a double lot), contingent a title search is completed and it is shown that no covenants prohibit the construction of the garage.

Motion Carried Unanimously

Well #3 Tower Proposal

(Schott/Shovan) moved and seconded to approve Option #1 for the Suez Maintenance/Painting Proposal

Motion Carried Unanimously

County Proposal to Paint Centerlines on Washington/Osthoff Avenue/S. Lake Street

(Bray/Wolf) moved and seconded to approve Sheboygan County's proposal to paint the centerlines on Washington/Osthoff Ave/S. Lake St/ with offset on Washington that will cause the loss of one parking spot on Washington.

Motion Carried Unanimously

S. Lake Street- Reduction in Speed Limit

(Shovan/Bray) moved and seconded to ask the County to reduce the speed limit on S. Lake Street.

Wolf stated he would like all streets to be 25 in the Village. The motion was then removed and this option will be sent to PPP Committee for discussion.

Porsche Club Request – September 5, 2020

There was a discussion about the Porsche Club event. They would like a police escort and would like to park their cars around the horseshoe. The Board discussed allowing the cars to park in the normal parking stalls and it would then be preferred parking for them to attend the dinner at Siebkens.

(Bray/Shovan) moved and seconded to approve the police escort and the preferred parking on S. Lake & S. East, as long as they are parked normal.

Motion Carried Unanimously

Water Main Leak & Repair – Resident Beach/Lake Deck Area

The Board just reviewed plans for repair of the water main leak near the walkway.

Operator's Licenses – New

(Stroessner/Shovan) moved and seconded that Operator Licenses be granted to the following new applicants for the licensing year ending June 30, 2021:

Route 67: Anna Horn; Siebkens Resort: William Ray; Osthoff Resort: Sarah Handziak.

Motion Carried Unanimously

Operator's Licenses – Renewal

(Bray/Schott) moved and seconded to approve the following renewal operators' licenses expiring June 30, 2021:



Brown Baer: Jennifer Liermann; Off the Rail: Kelley Sadiq, Jennifer Newberry.

Motion Carried Unanimously

**TRUSTEE REPORTS:** Bray would like to take a look at front yard rules and regulations. He also wants to pay attention to COVID and its spikes and not wait too long to implement something. He wants the Village to be safe. Knowles stated that it is Jeanette Moioffer's private family burial this week and keep her family in your thoughts. Schott stated that he thanks the Planning Commission for their efforts to recommend a decision on We Energies.

## COMMUNICATIONS

### ADMINISTRATOR'S REPORT – Reilly

Reilly stated she is potentially looking to schedule a Jt. Committee meeting to discuss the park plans and facility study. The election will occur on August 11<sup>th</sup>, and absentee voting is occurring now. The Fire Department received an \$18,000 donation from the Fire Fest event.

## VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

7373	NATIONAL EXCHANGE BANK & TRUST	WATER CREDIT CARD	\$ 27.15
7374	WE ENERGIES	WATER ELECTRICITY	\$ 1,027.01
7375	CARDINAL ENVIRONMENTAL	WATER TESTING	\$ 25.00
7376	ELKHART LAKE WATER DEPARTMENT	WATER ARBOR DRIVE	\$ 25.72
7377	FERGUSON WATERWORKS #1476	WATER STEM EXT WALKWAY	\$ 5,056.89
7378	FRONTIER	WATER PHONE	\$ 127.54
7379	HAROLD'S LANDSCAPING LLC	WATER TOPSOIL @FLUSHABLE HYDRANTS	\$ 156.00
7380	MARTELLE WATER TREATMENT	WATER CHEMICALS	\$ 1,861.70
7381	MCCLONE	WATER INSURANCE	\$ 1,380.00
7382	U.S. CELLULAR	WATER CELL PHONE	\$ 64.50
7383	VILLAGE OF ELKHART LAKE	WATER JUNE WAGES & EMPLOYEE BENEFITS	\$ 3,815.70
7384	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 21.50
		TOTAL WATER	\$ 13,588.71

(Shovan/Wolf) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

24246	BOND TRUST SERVICES CORP	BOND PAYMENT	\$ 27,389.08
24266	CORSON, PETERSON & HAMANN S.C.	2019 SUMMARY TID REPORTS TID 2, 3, 4	\$ 1,400.00
24270	DEMPSEY LAW FIRM, LLP	LEGAL GENERAL	\$ 1,215.00
24284	KAPUR & ASSOCIATES	ENGINEERING TID 2 VICTORY PARK	\$ 155.00
		TOTAL CDA/TID	\$30,159.08

(Bray/Wolf) moved that the CDA/TID vouchers be approved and paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

24247	ELKHART LAKE CHAMBER OF COMM.	BOARD CHAMBER CASH IN LIEU OF DINNER	\$ 1,775.00
24248	FLORA, MEGAN	OPERATOR LICENSE REFUND	\$ 20.00
24249	MUELLER, ZAYLA	PW/STREETS WORK SHIRTS	\$ 9.96

24250	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD	\$ 1,700.51
24251	NEW HOLSTEIN TRUE VALUE	GARAGE/PARKS MISC HARDWARE	\$ 32.63
24252	REILLY, JESSICA	CLERK/PARKS OFFICE SUPPLIES/EXP	\$ 58.00
24253	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 125.39
24254	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
24255	UW SYSTEM ADMINISTRATION	BOARD/LIBRARY VIRTUAL MEETINGS	\$ 56.84
24256	NORTHWOODS	BOARD COVID HAND SANITIZER	\$ 156.35
24257	WE ENERGIES	ELECTRICITY	\$ 7,689.39
24258	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$ 8,405.95
24259	AURORA EAP	EAP	\$ 70.20
24260	AURORA HEALTH CARE	POLICE PRE-EMPLOYMENT SCREENING	\$ 312.00
24261	BADGER HATCHERY, INC.	PARKS LANDSCAPE SUPPLIES	\$ 52.90
24262	BAKER & TAYLOR	LIBRARY BOOKS, AUDIOBOOKS	\$ 2,289.31
24263	BEAR GRAPHICS, INC	CLERK OFFICE SUPPLIES- ENVELOPES	\$ 111.03
24264	COLLABORATIVE SUMMER LIBRARY PROGRAM	LIBRARY PROGRAM SUPPLIES- POSTER, SLIME	\$ 41.90
24265	COMPLETE OFFICE OF WISCONSIN	LIBRARY MASKS, GLOVES	\$ 141.84
24267	CRACK FILLING SERVICE CORP.	STREETS CRACK FILLING	\$ 7,000.00
24268	DE LAGE LANDEN FINANCIAL	CLERK DRIVE SOFTWARE	\$ 261.75
24269	DEMCO, INC	LIBRARY OFFICE SUPPLIES-VARIOUS	\$ 517.89
24270	DEMPSEY LAW FIRM, LLP	LEGAL GENERAL	\$ 3,720.00
24271	DEPARTMENT OF ADMINISTRATION	LIBRARY T-1 LINE	\$ 600.00
24272	DEPT OF SAFETY & PROFESSIONAL SERVICES	LIBRARY ELEVATOR PERMIT	\$ 50.00
24273	DISCOUNT PAPER PRODUCTS, INC	LIBRARY PRINTER PAPER	\$ 72.99
24274	EICHHORST, LORI	CLEANING	\$ 675.00
24275	ELKHART LAKE WATER DEPARTMENT	WATER	\$ 1,777.17
24276	ENDURACLEAN	DEPOT, GARAGE SUPPLIES, COVID SUPPLIES	\$ 783.45
24277	FRONTIER	PHONE & INTERNET	\$ 928.91
24278	GPM INVESTMENTS	PW, POLICE, BOAT FUEL	\$ 1,394.31
24279	HAROLD'S LANDSCAPING LLC	STREETS TOPSOIL	\$ 189.00
24280	HAUCKE PLUMBING & HEATING	PARKS TOILET REPAIR LIONS PARK	\$ 328.43
24281	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 732.00
24282	HONEYMOON ACRES GREENHOUSE LLC	TREE COMMISSION TREES	\$ 2,100.00
24283	HSBS EWD	POLICE BLOOD DRAW- SCHUETTE	\$ 93.00
24285	LA FORCE	FD REPAIR ACCESS DOOR TO KITCHEN	\$ 803.98
24286	MCCLONE	INSURANCE GENERAL	\$ 28,567.00
24287	MIDWEST TAPE	LIBRARY VIDEOS	\$ 562.52
24288	MIKE BURKART FORD	SQUAD MAINT- OIL CHANGE	\$ 47.45
24289	MONARCH LIBRARY SYSTEM	LIBRARY SPECIAL SNEEZE GUARD, WIPES	\$ 821.80
24290	MONTES, RACHEL	LIBRARY PROGRAM PRIZES	\$ 177.51
24291	NATIONAL ELEVATOR INSPECTION S	LIBRARY ELEVATOR INSPECTION	\$ 88.00
24292	NORTH STAR EMERGENCY VEHICLE S	FD T1, BOAT TRAILER/BRUSH TRUCK REPAIRS	\$ 1,133.00
24293	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$ 32,985.81
24294	PROS 4 TECHNOLOGY, INC	BOARD IT	\$ 4,870.25
24295	SCOTTY LANDSCAPE SUPPLY	PARKS PLAYGROUND WOODCHIPS	\$ 2,400.00
24296	SHEBOYGAN COUNTY TREASURER	COURT COUNTY ASSESSMENT	\$ 73.53
24297	SHERWIN-WILLIAMS CO	STREETS PAINT- WHITE	\$ 174.30

24298	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 203.71
24299	STREICHERS	POLICE UNIFORMS- NIEMI	\$ 67.98
24300	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 125.39
24301	THE UNIFORM SHOPPE	POLICE PT UNIFORMS- BOB, LAURYN, MATT	\$ 451.70
24302	TIME WARNER CABLE	TOURISM INTERNET	\$ 110.75
24303	U.S. CELLULAR	POLICE CELL PHONE NIEMI	\$ 439.00
24304	UNEMPLOYMENT INSURANCE	FD UNEMPLOYMENT C SCHMITT	\$ 74.24
24305	WISC. DEPT. OF JUSTICE-TIME	POLICE COMPUTER- TIME	\$ 258.00
24306	GROTA APPRAISALS, LLC	ASSESSOR 3RD QUARTER 2020	\$ 2,875.00
24307	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$ 149.01
24308	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 450.00
24309	ZORN, PAT	STREETS- BOTTLED WATER AT SHOP	\$ 10.98
		TOTAL GENERAL & LIBRARY	\$ 122,241.01

TOTAL PAYROLL \$87,299.83

TOTAL JULY EXPENSE \$209,540.84

(Wolf/Stroessner) moved and seconded to approve the general & library vouchers for July and pay as presented.

Motion Carried Unanimously

(Wolf/Bray) moved and seconded to adjourn the meeting at 6:57 p.m.

Motion Carried Unanimously

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Jessica Reilly, Administrator/Clerk-Treasurer

## ANNOUNCEMENTS

[www.elkhartlakewi.gov](http://www.elkhartlakewi.gov)

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, August 17, 2020 – 6:00 P.M.  
WEDNESDAY, August 12, 2020 – 6:00 P.M.  
TUESDAY, September 8, 2020 – 6:00 P.M.  
WEDNESDAY, September 9, 2020 – 6:00 P.M.

BOARD OF TRUSTEES  
PLANNING COMMISSION  
BOARD OF TRUSTEES  
PLANNING COMMISSION

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

### VILLAGE BOARD MEMBERS

**PRESIDENT:** Richard Sadiq (POB 188) 876-3732

**TRUSTEE:** Geoff Bray (POB 736) 920-452-5397

**TRUSTEE:** Terri Knowles (POB 35) 876-3448

**TRUSTEE:** John Schott (913 Grassy Lane) 920-698-2480

**TRUSTEE:** Mike Wolf (POB 506) 920-207-2311

**TRUSTEE:** Lynn Shovan (POB 86) 920-207-4561

**TRUSTEE:** Bobbie Stroessner (POB 452) 920-917-0070

2020 Partisan Primary Election  
August 11, 2020  
Grashorn Memorial Civic Center  
84 N. Lake Street



Don't forget your mask! If you don't have one, we will provide one for you.

**The Elkhart Lake Village Offices will be closed on Monday,  
September 7<sup>th</sup> in observance of Labor Day.**



***Garbage Collection for Labor Day week will be on  
Tuesday September 8th, 2020***

### **Comprehensive Planning Survey - Get in the Know – Railroad Right-of-Way**

The railroad tracks running through the Village have become a popular location for family photos, graduation photos, and selfies. **Taking photos on the railroad tracks or the right-of-way is both dangerous and illegal.** In most areas, including within Village limits, the railroad owns 50 feet each way from the center of the tracks. The only places it is legal to access railroad property is at a designated pedestrian or roadway crossing. The Federal Railroad Administration reminds people to "Always Expect a Train!" and to keep these tips in mind when crossing tracks:

- Trains do not follow a set schedule, so they can come at any time of day from either direction.
- A train traveling at 55 MPH can take more than a mile to stop.
- Trains overhang railroad tracks by three feet or more on either side. Even when you are not standing directly on the tracks, you risk being hit by a train by being on railroad property.
- Despite their size, trains are relatively quiet and do not always sound warning horns when approaching a crossing.
- Never attempt to walk under, around or between train cars, even when a train is at a complete stop.

For more safety tips, view FRA's railroad website - <https://www.fra.dot.gov>

# Village of Elkhart Lake- response to COVID-19

Village employees are working hard and collaborating regularly with local health care providers, schools, churches, nonprofit service organizations, and other community partners to be as prepared as possible if and when the coronavirus reaches Elkhart Lake. Village President Richard Sadiq stated, “This is a team effort and we are working together to do the best we can for our community and to protect the health and wellbeing of residents and visitors to Elkhart Lake.”

This coronavirus is a new virus that had not been previously identified in humans. It causes the infectious COVID-19 disease, which is characterized by symptoms such as a fever, cough and shortness of breath. The illness can be more severe for some people and can lead to pneumonia or breathing difficulties. More rarely, the disease can be fatal. People over 60 and people with medical conditions such as asthma, diabetes, cancer, lung or heart disease, recent surgeries, and compromised immune systems are more vulnerable to becoming severely ill.

We would like to remind all that people should:

- Wash your hands often with soap and water for at least 20 seconds, especially before eating and after going to the bathroom, blowing your nose, coughing, or sneezing.
- If you do not have soap and water, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Please practice social distancing.

We can't stress enough that YOU, each one of us, play a big role in this virus being manageable for our healthcare system. Please be smart about your choices; do not visit assisted living/long term care facilities. Do not go to areas where many people congregate. Do not shake hands. Do not go to the ER if you are not sick. Due to the nature of this virus, the Village of Elkhart Lake is looking to take steps to “flatten the curve.” The Village of Elkhart Lake is taking action by issuing an emergency declaration. This provides the Village the ability to take action if necessary, with the ever changing situation. The Village has been practicing social distancing, thorough cleaning, installed hand sanitizer stations, and a stay home if you are sick policy.

The Police will remain on duty, but any business with the Police or court should be addressed through the phone or email. The email is [elpd@elkhartlakewi.gov](mailto:elpd@elkhartlakewi.gov) and the phone number is 920-876-2244.

Village Departments will continue to work through this time, but the situation will be re-evaluated on a daily basis. The Village wants to do our part to slow the spread of this virus. If there is exponential growth then the health care systems will struggle to handle the surge.

Elkhart Lake is a real community, where people help each other. We join together when times are tough. We will work to help our local businesses through this time and we will work to support each other in any way we can. If you have any questions, please contact Jessica Reilly at 920-876-2122.

**Update: Effective Saturday, August 1, 2020, the Village of Elkhart Lake will require the use of face coverings in all village-owned or operated buildings and on any village-owned property.**

**Update: On May 18, 2020, the Village Board approved the guidelines set by Sheboygan County, WEDC, and CDC.**

The Board set capacity limits at all Village Parks, including the resident beach. The playground equipment is now open, but **please know that you are using this equipment at your own risk.** In regards to the basketball court at June Vollrath Park they will remain open for shooting and family unit games, if social distancing begins to be a problem on the courts the Board will close the courts again. The capacity for the resident beach will be 60 people, Village Square Park 50 people, Lions Park 100 people, and June Vollrath Park 100 people. These capacities are to ensure social distancing can occur. Signs are posted at the parks about the capacity and reminding people to social distance. **The restrooms at Lion's Park need to remain closed at this time,** as the WEDC guidelines state restrooms need to be sanitized every two hours, which at this point is not possible. **Check with ELGAA for information on the restrooms at June Vollrath Park.**

The Village has put hand sanitizer dispensers in the Village Square Park, Lion's Park, June Vollrath Park, and the downtown area.

**The restrooms at the Civic Center will be open on Saturday mornings from 9 a.m. until 12 p.m. only and are cleaned once per week. Use these restrooms at your own risk.**

**We are selling beach passes. The restrooms at the beach will be open from 11 a.m. through 5 p.m. and will be cleaned before opening and at around 2 p.m. daily. Again, these restrooms are available to use at your own risk. If you have questions, please call 920-876-2122.**

### **From the Elkhart Lake Public Library: Library Services Update 7/27/2020**

The Elkhart Lake Public Library is open to the public for essential services. To visit please enter through our main entrance at 40 Pine Street. Our park-side entrance is being used for no-contact pickup and delivery, only.

#### **Our temporary hours are**

- Monday-Thursday 10am – 6pm,
- Friday 10am -5 pm
- Saturday 10am – 2pm.

#### **Essential services are limited to the following:**

- Browsing,
- Checkout and return of library materials,
- Internet and wireless access
- Printing, photocopying, and faxing.

We will continue to offer Curbside Pickups by request at our park-side entrance. During Phase Two of Sheboygan County Safe Restart plan our capacity is limited to 30 people.

We are asking patrons to observe some simple rules and procedures as we reopen. The wearing of masks is recommended and encouraged. All persons, including staff members shall maintain a minimum of 6-foot physical distance from each other. All persons are asked to sanitize hands before entering the library, using the sanitizer provided at the door. If you are not feeling well or have cold or flu-like symptoms, we ask that you do not enter the library. As a public space, the Library cannot guarantee a germ-free environment. Please consider the risks of a public space when using the Library. If you have any questions, call us at 920-876-2554.

**\*\*Please be aware that procedures may change and the most current information regarding library services can be found on their website at [www.elkhartlakepubliclibrary.org](http://www.elkhartlakepubliclibrary.org).**



# Garbage Collection Holiday Schedule 2020



Memorial Day – Tuesday May 26th, 2020

Independence Day – Normal Monday Pick up

**Labor Day- Tuesday September 8th, 2020**

Thanksgiving Day – Normal Monday Pick up

Christmas Day – Normal Monday Pick up

New Year's Day – Normal Monday Pick up

## Beach Passes Available Now!

The 2020-2021 passes can be purchased at the Village Clerk's Office from 8:00 am to 4:30 pm.

**\$5.00 per pass.....Village Residents**

**\$30.00 per pass....School District Residents who live outside of the Village**

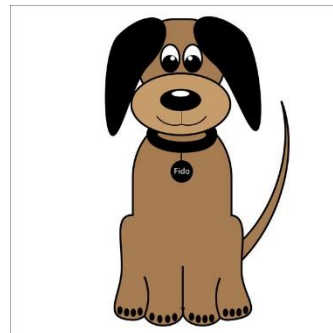


**Attention Dog Owners:** It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

**VILLAGE ORDINANCE 8.27:** It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

**VILLAGE ORDINANCE 8.29:** Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at

- S. End of Walkway
- N. End of Walkway
- Near Village Square Park
- S. Lake Street near Elm St.
- Osthoff Avenue
- Lions Park
- E. Rhine St. near Charlene's
- E. Rhine St. near Cal & Gus





### CAN THE "UNFLUSHABLES"!

With reports of toilet paper shortages due to Coronavirus (COVID-19), people may be tempted to use paper towels, facial tissue, or wipes: Please continue to **ONLY FLUSH THE 3Ps (Pee, Poo, and Toilet Paper)** at this time, and always. Anything but the 3Ps can clog pipes, cause a backup in your home, and inhibit the sanitary sewer system in our community from working. **Please do your part to protect public health!**



#StayHealthyBC #LoveYourPipes #WipesClogPipes

[www.newwater.us/loveyourpipes](http://www.newwater.us/loveyourpipes)

The Village of Elkhart Lake has 7.8 miles of sewer collection system that then connects to Northern Moraine Utility Treatment Facility. Each year approximately 20% of the sewer lines are cleaned and televised. There are two lift stations in the Village, one owned and maintained by the Village and one owned and maintained by Northern Moraine Utility. A lift station is designed to move wastewater from lower to higher elevations, so that where the wastewater is conveyed it can then flow by gravity. Many residents do not realize that the entire Village is not on the sanitation system. The north shore of the lake is not on sewer or water. Some of our more seasoned residents may remember that the Village used to own its own sewer treatment facility. That facility closed in 1975 when the Village joined the Northern Moraine Utility Commission.

The Village is a 68% owner of the Northern Moraine Utility Commission. This Commission is made up of the Village of Elkhart Lake, Village of Glenbeulah, Unincorporated Village of

Greenbush, and Sanitary District #1 of the Towns of Rhine and Plymouth. We are one vote on this four-member body. Our current member is Village Trustee John Schott. Major upgrades were made to the treatment plant in 2009/2010. The Village pays Northern Moraine for the treatment services and also has two loans for the plant upgrades that were completed in 2010. The Village's sewer rates are reflective of the costs of Northern Moraine Utility sewer treatment, the loan payments for the plant upgrade, and the maintenance or replacement of the Village's portion of the sewer collection system. When Northern Moraine Utility increases the rates for the treatment of sewage, the Village in turn must increase the rates on our customers' bills. Northern Moraine is contemplating a rate increase for 2021; which means the Village will be reviewing our rates in early fall.

### **Sewer Rate Increase Effective January 1, 2020**

**Sewer rates will increase effective January 1, 2020. The new rate will be \$6.95 per 100 cubic feet of water consumption. The quarterly base fee will also increase by \$2.00 to \$25.00 per meter.**

Please contact the Village Administrator/Clerk-Treasurer's Office at **(920) 876 - 2122** or [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov) if you have questions related to water or sewer billing.





Pay your water bill automatically!  
Call the Village Clerk's Office at 920-876-2122  
for more information.

The 2019 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit [www.elkhartlakewi.gov/departments/water](http://www.elkhartlakewi.gov/departments/water). To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov).

## 2020 Partisan Primary Election August 11, 2020 Grashorn Memorial Civic Center 84 N. Lake Street

Don't forget your mask! If you don't have one, we will provide one for you.

**Photo ID will be required at all elections.**

This information is provided by the Wisconsin Elections Commission. For detailed information about the Voter Photo ID law, visit [bringit.wi.gov](http://bringit.wi.gov). For other information on the Wisconsin Elections Commission, visit <http://elections.wi.gov> or call the Elections Help Desk at 1-866-VOTE-WIS or 608-266-8005.

### **What can I use as photo ID to vote?**

The following photo IDs are acceptable for voting purposes, and can be unexpired or expired after, November 6, 2018 (currently the date of the last General Election):

- o A Wisconsin DOT-issued driver license, even if driving privileges are revoked or suspended. Your Wisconsin DOT-issued driver license does not need to be a "REAL ID".
- o A Wisconsin DOT-issued identification card. Your Wisconsin DOT-issued ID card does not need to be a "REAL ID".
- o Military ID card issued by the U.S. Uniformed Services
- o A U.S. passport book or card

The following photo IDs are also acceptable for voting purposes:

- o A certificate of naturalization (that was issued not earlier than two years before the date of the election)
- o An identification card issued by a federally recognized Indian tribe in Wisconsin
- o A driver license receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o An identification card receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o A Wisconsin DMV ID Petition Process Photo Receipt (valid for 180 days from date issued)

- o A Veteran Affairs ID card (must be unexpired or have no expiration date)
- o A photo identification card issued by a Wisconsin accredited university or college, or technical college that contains the following: -Date the card was issued -Signature of student -Expiration date no later than two years after date of issuance, can still be used if expired -The university or college ID must be accompanied by a separate document that proves enrollment, such as a tuition fee receipt, enrollment verification letter, or class schedule

### **Are there any photo IDs I cannot use to vote?**

Yes. The following photo IDs are NOT acceptable for voting purposes:

- o A State or Federal government employee ID
- o An out-of-state driver license or identification card
- o An employment ID
- o A membership or organization ID
- o A Certificates of Citizenship

**Are there any photo IDs that can be used for voting that do not have a photo on them?** Yes. The following documents, which do not contain a photo, can be used for voting purposes:

- o A citation or notice of intent to revoke or suspend a driver license, which is dated within 60 days of the date of the election. If your driver license has been taken away by law enforcement or a court, you may present written documentation of that fact in order to vote without your photo ID
- o A State of Wisconsin, DOT issued, identification card without a photo, issued to those electors with a religious objection to being photographed

### **Is there anyone who does not need to provide a photo id?**

Yes. The following electors do NOT need to provide a Photo ID:

- o Confidential electors are always exempt from Photo ID requirements. Confidential electors have applied for this status with their municipal clerk, and have presented a court order, a letter from law enforcement, a letter from the staff of a domestic abuse shelter, or the staff of an agency assisting victims of domestic abuse
- o Active Military and Permanent Overseas voters are not required to provide a Photo ID when they vote by absentee ballot, but if they vote in-person, they must present Photo ID
- o Indefinitely confined voters and voters in special care facilities can provide a witness signature on their absentee ballot certificate envelope in substitute for showing Photo ID; if they vote in-person, they must present a Photo ID

### **What if I don't have a photo ID?**

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit [wisconsindot.gov](http://wisconsindot.gov) or call (608) 264-7447.

**Your local DMV office is located at: Department of Motor Vehicles  
3603 Kohler Memorial Drive  
Sheboygan, WI 53081  
(800) 924-3570**

### **Do I need a photo ID to absentee vote?**

*Absentee Ballot Requests:* Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

*In-person Absentee Voting:* If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.