



## VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

### MINUTES April 5, 2021

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 5<sup>th</sup>, 2021 via Zoom conference with the agenda having been duly posted on Thursday, April 1, 2021 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:30 P.M. and 4:00 P.M. and on the Village website on April 1, 2021 at 3:27 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, John Schott, Mike Wolf, Terri Knowles, and Lynn Shovan and Bobbie Stroessner.

Others in attendance include: Karen Menne Jacobsen Kim Purkey, Assistant Clerk Treasurer.

### Treasurer's Report –

(Schott/Knowles) moved and seconded to approve the March Treasurer's Report.  
Motion Carried Unanimously

**Public Comment** – None

### COMMITTEE REPORTS

#### *MARCH BUILDING PERMITS* – Purkey

This report was included in the Board packet in Dropbox.

#### *AD-HOC EVENTS COMMITTEE*– Knowles

Highlights of the March 24, 2021 meeting:

- 1) The Committee reviewed applications and COVID mitigation plans, recommending approval of all events proposed through July. Leaving two events scheduled for August and September to be reviewed at a later date.

#### *PUBLIC WORKS*– Schott

Highlights of the April 5, 2021 meeting:

- 1) The Committee discussed the Water Consumer Confidence Report, noting that the Village water supply is in compliance with all tested materials.
- 2) The Committee discussed the request of Quit Qui Oc to widen a driveway curbcut from 8 feet to the standard 12 feet. The request for additional parking was passed to another committee to review after additional information is gathered.

#### *TREE COMMISSION*–Schott

Highlights of the March 25, 2021 meeting:

- 1) The Commission discussed Arbor Day program scheduled for April 30, 2021.
- 2) The Commission discussed tree maintenance plan to include the planting of 44 new trees.
- 3) The Commission discussed potential for more grant money from the Roots Tree Grant.

#### *TOURISM* – Knowles

The Board received minutes of the February 11, 2021 meeting.

Highlights of the March 18, 2021 meeting:

- 1) The Commission discussed cashflow, with 4<sup>th</sup> quarter revenue higher than expected.
- 2) The Commission reported that the Wade House will be closed for the 2021 season as staff was reassigned to Health and Safety for Covid duties.
- 3) The Commission discussed a Wedding Showcase to be held at the Resorts in February 2022.
- 4) The Commission discussed Jazz on the Vine will held with 300 people max in the ballroom this year.

*PRESIDENT'S REPORT* – Sadiq-

Thank you to Village office Staff for continued efforts in Jessica's absence. Special thanks to Events Committee for their dedication to balance events with Village residents safety.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

Quit Qui Oc- 500 Quit Qui Oc Lane-

(Shovan/Wolf) moved and seconded to approve the widening of the driveway to 12 foot.

Motion Carried Unanimously

2021 Events

Lions Club Memorial Program – Saturday, May 29, 2021 (Schott/Bray) moved and seconded to approve the event.

Motion Carried Unanimously

Road America Driver's Education – May 27, 2021 (Shovan/Stroessner) moved and seconded to approve the event.

Motion Carried Unanimously

Elkhart Lake Triathlon – June 6, 2021 (Schott/Wolf) moved and seconded to approve the event.

Motion Carried Unanimously

Firemen's Picnic Weekend – July 2<sup>nd</sup> – 4<sup>th</sup>, 2021 (Shovan/Schott) moved and seconded to approve the event.

Motion Carried Unanimously

Concours de Elegance Weekend – July 16-17<sup>th</sup>, 2021 (Bray/Wolf) moved and seconded to approve the event.

Motion Carried Unanimously

UCC Brat Bray – July 16<sup>th</sup>, 2021 (Schott/Stroessner) moved and seconded to approve the event.

Motion Carried Unanimously

Temporary Operator License

Lions Club- (Wolf/Schott) moved and seconded to approve Operators' License for Gary Kegler.

Motion Carried Unanimously

Shop & Sip May 8, 2021- (Shovan/Schott) moved and seconded to approve Operators' License for Pirkko Jarvensivu- Nordic Accents, Maggie Simaytis – North Gate Floral Shop, Mary Beth Martin – Little Shop of Art.

Motion Carried Unanimously

Temporary Class B- Picnic License

(Knowles/ Shovan) moved and seconded to approve Lions Club- Memorial Day Program- May 29, 2021.

Motion Carried Unanimously

2020 Water Consumer Confidence Report

(Schott/Knowles) moved and seconded to approve the 2020 Water CCR.

Motion Carried Unanimously

Operator's License – New

(Knowles/Shovan) moved and seconded to approve Operators' Licenses through June 2022 for Casey Sippel for General and Ann Buechel-Haack- General.

Motion Carried Unanimously

Arbor Day Proclamation

(Shovan/Knowles) moved and seconded to make an Arbor Day Proclamation for April 30, 2021.

Motion Carried Unanimously

**TRUSTEE REPORTS:** Knowles reported public comments on the police cars new graphics being too subtle. Wolf questioned if it is possible to get the Water CCR values more to the center of the range for contaminants. Stroessner is excited to have some fun events planned for the summer months.

**COMMUNICATIONS:** None

**ADMINISTRATOR'S REPORT** – Purkey

The Board will meet on April 19<sup>th</sup>. The Spring Election is tomorrow, April 6, 2021 and the office will be closed on Friday, April 9<sup>th</sup>, 2021.

(Shovan/Schott) moved and seconded to adjourn the meeting at 6:27 p.m.

Motion Carried Unanimously

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Kim Purkey, Assistant Clerk

### **MINUTES April 19, 2021**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 19<sup>th</sup>, 2021 via Zoom conference with the agenda having been duly posted on Thursday, April 15, 2021 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:10 P.M. and 3:26 P.M. and on the Village website on April 15, 2021 at 2:30 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, John Schott, Mike Wolf, Terri Knowles, and Lynn Shovan. Trustee Bobbie Stroessner was absent.

Others in attendance include: Wendy Stephenson-Orth and Katrina Weir, Deputy Clerk Treasurer.

**Public Comment** – None

**COMMITTEE REPORTS**

*TOURISM COMMISSION* – Knowles

The Board received minutes of the March 18<sup>th</sup>, 2021 meeting.

Highlights of the April 15<sup>th</sup>, 2021 meeting:

- 1) The Commission discussed the Wedding Weekend and the Girls' Getaway.
- 2) Road America secured Kwik Trip as a sponsor.
- 3) The Commission discussed the freshening up of the inside space of the Visitor's Center and a possible freshening up of the outside front of the building as well.
- 4) Destinations Wisconsin opposes legislation that will allow schools to start before Labor Day.
- 5) Destinations Wisconsin supports legislation that would tighten up Room Tax reporting requirements for Lodging Marketplaces.

*ADMINISTRATION & FINANCE* – Shovan

Highlights of the April 19<sup>th</sup>, 2021 meetings:

- 1) The Committee recommends waiting to hear what the Fire Department's plans are for the Fireman's Picnic and act accordingly.

*NORTHERN MORAINÉ COMMISSION* – Schott

The Board received minutes of the March 8<sup>th</sup>, 2021 meeting.

Highlights of the 12<sup>th</sup>, 2021 meeting:

- 1) The Commission is waiting for the State to issue its written operating permit.
- 6) The aeration project continues as planned.

*MUNICIPAL BOARD OF CANVASSERS* – Weir

Highlights of the April 6<sup>th</sup>, 2021 meeting:

- 1) The election results are provided in Dropbox. Congrats to Geoff and Mike on being re-elected and Paul Rudnick on being elected.

*PRESIDENT'S REPORT* – Sadiq

Sadiq stated that we are still waiting on the Fire Department regarding the Fireworks show for 2021.

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

Wolf Spring Street Development- Sewer & Water

This item has been referred to Planning Commission for review.

Resolution 7- Conditional Use Permit- Switchgear- 44D Gottfried St.

(I-Shovan/Schott/Wolf) moved and seconded to approve Resolution 7 – Conditional Use Permit – 44D Gottfried Street, Switchgear Brewing.

Motion Carried Unanimously

**RESOLUTION SEVEN– 2021  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**GRANTING OF CONDITIONAL USE PERMIT-SWITCHGEAR BREWING – 44D  
GOTTFRIED ST.**

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**WHEREAS**, SwitchGear Brewing, Co. LLC. has made a proper application to the Board of Trustees of the Village of Elkhart Lake requesting a Conditional Use Permit; and

**WHEREAS**, the Elkhart Lake Planning Commission has reviewed that application and recommends approval; and

**WHEREAS**, the Board of Trustees has held a public hearing to ascertain any concerns that the public may have concerning this request; and

**WHEREAS**, no major objections were raised by the public,

**NOW THEREFORE, BE IT RESOLVED**, that the Zoning Administrator, Jessica Reilly be authorized to issue the following conditional use permit:

**CONDITIONAL USE PERMIT**

**Dustin Dutter, Cheyanne (Dutter) Kirst and Kyle Kirst, SwitchGear Brewing, LLC.**

The undersigned, the Zoning Administrator of the Village of Elkhart Lake, pursuant to the authority vested in her by the Village of Elkhart Lake Municipal Code Sec. 16.25, and after compliance with said ordinance with a public hearing held on April 19, 2021 and upon recommendation of the Village of Elkhart Lake Planning Commission and approval and authorization of the Board of Trustees of the Village of Elkhart Lake, hereby issues a **CONDITIONAL USE PERMIT** to the:

**SwitchGear Brewing Co., LLC**

for the following purpose:

**TO OPERATE SWITCHGEAR BREWING – A BREWERY**

affecting the following property located in the Village of Elkhart Lake:

Res 7 -2021

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**44D GOTTFRIED ST**

**Tax ID: 59121580481**

**Legal desc: ORIG. PLAT-A 16.50' WIDE TRACT LOCATED IN CENTRAL LIMITED RAILROAD R/W BEING BOUNDED BY FOLL DESC REF LN & LN LYING 16.50' NELY OF SD LN: COM AT INTER OF W R/W LN OF WEST ST & SWLY R/W OF GOTTFRIED ST, TH N ALG W R/W LN OF WEST ST 101.98'**

The following conditions shall be complied with as a condition of the issuance of this permit:

- 1) Adhere to all state, county, and local laws, regulations, ordinances, and codes.**
- 2) A fence is to be erected at the north end of the building for the area that is identified as the licensed premise.**
- 3) Seating in the outside fenced area can be used from 7:00 am until 9:00 pm on Sundays through Thursday. The seating can be used from 7:00 am until 10:00 pm on Fridays and Saturdays.**

- 4) **No amplification is allowed of any music/band that may be held at this premise and the doors must remain closed.**
- 5) **This permit will be reviewed after 6 months.**

Attest:

Adopted and approved this  
19<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Lynn Shovan, Trustee

Approval of Agent – Jesse Schneider- Lakecity EL, LLC – DBA Brown Baer  
(Shovan/Knowles) moved and seconded to approve Jesse Schneider as the agent for Lakecity EL.

Class “B” Combination Beer & Liquor Licenses  
(Schott/Knowles) moved and seconded that a combination “Class “B” Beer and Intoxicating Liquor License be granted to Lakecity EL, LLC, Jesse Schneider, Agent – Brown Baer for the licensing year expiring June 30, 2021.

Motion Carried Unanimously

Operator’s Licenses- New

(Wolf/Shovan) moved and seconded to approve the following operators’ licenses expiring June 30, 2022:

R-Store – Annie Andrews

Rick Porath – ELGAA

General – Karen Vander Galien

Motion Carried Unanimously

Temporary Operator’s License – Shop & Sip – Sara Cote – Sara Cote Photography – May 8<sup>th</sup>, 2021  
(Knowles/Schott) moved and seconded to approve the temporary operator’s license for Sara Cote for May 8<sup>th</sup>, 2021 for Shop & Sip.

Motion Carried Unanimously

Resolution 4 – Commendation for Bobbie Stroessner

(I-Knowles/Schott/Wolf) moved and seconded to approve Resolution 4 – Commendation for Bobbie Stroessner.

Motion Carried Unanimously

**RESOLUTION FOUR- 2021**  
**VILLAGE OF ELKHART LAKE**  
**SHEBOYGAN COUNTY, WISCONSIN**

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**RESOLUTION OF COMMENDATION**

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**WHEREAS, Bobbie Stroessner** has decided not to run for her position of Trustee of the Village of Elkhart Lake; and

**WHEREAS, Bobbie Stroessner** has been a dedicated public servant to the Village of Elkhart Lake serving as a Trustee from April of 2019 through April of 2021; and

**WHEREAS, Bobbie Stroessner** has served on the Library Board, Public Works Committee, Education Liaison, and the Municipal Planning and Development Committee; and

**WHEREAS, Bobbie Stroessner's** efforts have been selfless and above and beyond the call of duty and have taken many hours of her personal time;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake publicly commend and thank **Bobbie Stroessner** for her dedicated leadership services and wish her well in her future endeavors;

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to **Bobbie Stroessner**.

Attest:

Adopted and approved this  
19<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Terri Knowles, Trustee

Resolution 5 – Commendation for Michael Popelka

(I-Shovan/Schott/Knowles) moved and seconded to approve Resolution 5 – Commendation for Michael Popelka.

Motion Carried Unanimously

**RESOLUTION FIVE - 2021  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**RESOLUTION OF COMMENDATION**

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**WHEREAS, Michael Popelka** has served on the Elkhart Lake Public Library Board for 14 years from 2007 to 2021; and

**WHEREAS, Michael Popelka** has served in the capacity of the Library Board's Vice President from 2008 to 2012; and

**WHEREAS, Michael Popelka's** mastery of the English language contributed to the quality of the Library Board's documents; and

**WHEREAS, Michael Popelka's** efforts have been selfless and above and beyond the call of duty and have taken many hours of his personal time; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake publicly commends and thanks **Michael Popelka** for his dedicated service and wish him good luck in his future endeavors; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to **Michael Popelka**

Attest:

Adopted and approved this  
19<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Lynn Shovan, Trustee

Resolution 6 – Commendation for Marjean Pountain

(I-Schott/Wolf/Shovan) moved and seconded to approve Resolution 6 – Commendation for Marjean Pountain.

Motion Carried Unanimously

**RESOLUTION – SIX -2021  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**RESOLUTION OF COMMENDATION**

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**WHEREAS, Marjean Pountain** has served on the Elkhart Lake Public Library Board for 10 years from 2011 to 2021; and

**WHEREAS, Marjean Pountain** has served in the capacity of the Library Board’s President from 2013 to 2021; and

**WHEREAS, Marjean Pountain** led the Library through a major renovation project; and

**WHEREAS, Marjean Pountain’s** efforts in her library service have been selfless and above and beyond the call of duty and have taken many hours of her personal time;

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake publicly commend and thank **Marjean Pountain** for her dedicated service and wish her well in her future endeavors;

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to **Marjean Pountain**.

Attest:

Adopted and approved this  
19<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
John Schott, Trustee

Resolution 8 – Commendation for Marjean Pountain

(I-Knowles/Schott/Wolf) moved and seconded to approve Resolution 8 – Commendation for Thomas K. Nelson.

Motion Carried Unanimously

**RESOLUTION EIGHT - 2021  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**RESOLUTION OF COMMENDATION**

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**WHEREAS, Thomas K. Nelson** has served on the Elkhart Lake Tree Commission for 17 years from 2004 to 2021; and



**WHEREAS, Thomas K. Nelson** has provided valuable insight for the Commission’s projects and goals during his tenure; and

**WHEREAS, Thomas K. Nelson’s** efforts have been selfless and above and beyond the call of duty and have taken many hours of his personal time; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake publicly commends and thanks **Thomas K. Nelson** for his dedicated service and wish him good luck in his future endeavors; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to **Thomas K. Nelson**

Attest:

Adopted and approved this  
19<sup>th</sup> day of April, 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Terri Knowles, Trustee

**TRUSTEE REPORTS:**

Knowles stated that the Chamber/Tourism received a quote for replacement awnings and painting the front of the building for \$4,500.00. She would like to see this item discussed at an Administration & Finance meeting. She also volunteered to be a liaison for the Village and Dean Wendlandt and the beautification crew. Schott stated that the Tree Commission will be planting a tree in memory of Peter Menne at its Arbor Day Celebration. Wolf would like to see an update of the progress made with the unsightly properties in the Village at a Public Works meeting.

**COMMUNICATIONS – Weir**

The Researcher is available.

**ADMINISTRATOR’S REPORT – Weir**

Weir stated that the Arbor Day Program will be a condensed version this year so that Covid recommendations can be followed. It is not being advertised widely so as to avoid a large crowd.

**VOUCHERS**

The following Water Department vouchers were presented to the Board for approval and payment:

7462	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD- POSTAGE	\$ 88.41
7463	MARTELLE WATER TREATMENT	CHLORINE	\$ 999.00
7464	VILLAGE OF ELKHART LAKE	CARTER METER INSTALL PARTIAL	\$ 13.73
7465	WE ENERGIES	ELECTRICITY	\$ 896.88
7466	ZORN, PAT	SAMPLES POSTAGE	\$ 26.75
7467	DAD'S EXCAVATING INC.	EXCAVATION FOR NEW SERVICE ULLRICH	\$ 255.00
7468	FERGUSON ENTERPRISES #1550	WELL 1 CHLORINE PIPING	\$ 273.62
7469	FRONTIER	PHONE	\$ 135.49
7470	HAUCKE PLUMBING & HEATING	SERVICE RELOCAT CURB STOPS ULLRICH	\$ 1,065.00
7471	SCALETRON INDUSTRIES	SCALE FOR CHLORINE	\$ 481.80
7472	U.S. CELLULAR	CELL PHONE	\$ 64.57
7473	USA BLUEBOOK	TESTING SUPPLIES	\$ 54.73

7474	UTILITY SERVICE CO., INC.	TOWER MAINT STANDPIPE 1ST QTR	\$ 1,929.39
7475	VILLAGE OF ELKHART LAKE	FEBRUARY WAGES & EMPLOYEE BENEFITS	\$ 20,446.92
7476	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 126.47
TOTAL WATER			\$ 26,857.76

(Schott/Wolf) moved that the Water Utility vouchers be approved and paid as presented.  
Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

24748	REGISTER OF DEEDS SHEB. CTY.	TID 2 COPY OF DEED FOR BANK PROPERTY	\$ 4.00
TOTAL CDA/TID			\$ 4.00

(Knowles/Schott) moved that the CDA & TIF vouchers be paid as presented.  
Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

24701	CLEVELAND STATE BANK	N MORAIN SEWER LOAN - INTEREST PAYMENT	\$ 3,520.83
24702	EBSCO	LIBRARY MAGAZINES	\$ 1,467.62
24703	GPM INVESTMENTS	POLICE & PW FUEL	\$ 1,183.48
24704	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD CHARGES	\$ 1,486.18
24705	OVERFLOW LLC	RM TAX REFUND 2, 3 Q 20 (VOID 24546)	\$ 584.50
24706	REGISTRATION FEE TRUST	POLICE REGISTER TITLE & PLATE NEW SQUAD	\$ 70.50
24707	SHEBOYGAN COUNTY CLERK OF COURT	COURT FINE DUE COUNTY HUIBREGTSE	\$ 861.00
24708	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 125.39
24709	TASC	FSA MONTHLY FEE	\$ 35.00
24710	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
24711	U.S. CELLULAR	POLICE WIFI- NEW SQUAD	\$ 54.70
24712	WE ENERGIES	ELECTRICITY	\$ 10,514.15
24713	ADVANCED DISPOSAL	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$ 5,736.83
24714	AURORA HEALTH CARE	STREETS ANNUAL CONSORTIUM FEE	\$ 90.00
24715	BAKER & TAYLOR	LIBRARY BOOKS	\$ 2,050.32
24716	BELCO VEHICLE SOLUTIONS, LLC	POLICE NEW SQUAD EQUIPMENT	\$ 12,380.98
24717	COMPLETE OFFICE OF WISCONSIN	LIBRARY, POLICE, COURT OFFICE SUPPLIES	\$ 101.87
24718	CREATIVE PRODUCT SOURCING, INC	POLICE DARE TSHIRTS	\$ 312.76
24719	DE LAGE LANDEN FINANCIAL	CLERK DRIVVE SOFTWARE	\$ 261.75
24720	DEMCO, INC	LIBRARY NEW SHELIVING	\$ 10,542.87
24721	DEMPSEY LAW FIRM, LLP	LEGAL GENERAL	\$ 2,593.00
24722	EICHHORST, LORI	CLEANING	\$ 540.00
24723	ELKHART LAKE FIRE DEPARTMENT	FD VARIOUS	\$ 3,256.79
24724	ELKHART LAKE WATER DEPARTMENT	VILLAGE TO WATER 12/31/2020	\$ 5,709.86
24725	ELKHART LAKE WATER DEPARTMENT	1ST QTR HYDRANT RENT, JOINT OP EXP	\$ 31,640.75
24726	ELKHART LAKE-GLEN. SCHOOL DIST	CELL TOWER LEASE 1ST QUARTER	\$ 1,694.22
24727	EMERGENCY MEDICAL PRODUCTS INC	FR SUPPLIES	\$ 554.95
24728	ENDURACLEAN	GARAGE SUPPLIES	\$ 176.60
24729	FALLS GLASS SERVIC, INC.	LIBRARY LOCK FOR BATHROOM DOOR	\$ 169.00
24730	FEDERWISCH, STEVE	BLDG INSP- MILEAGE FOR TEST	\$ 59.74
24731	FRONTIER	PHONE & INTERNET	\$ 982.50
24732	GPM INVESTMENTS	FUEL	\$ 1,382.26

24733	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 576.00
24734	HOUSEMAN & FEIND, LLP	LEGAL WE ENERGIES BOA	\$ 2,542.50
24735	JAMES IMAGING SYSTEMS	LIBRARY COPIER CONTRACT	\$ 1,579.04
24736	KAPUR & ASSOCIATES	SOFEN UTILITY EASEMENTS	\$ 327.00
24737	MC CARTNEY, BETTY	LIBRARY OFFICE SUPPLIES	\$ 39.70
24738	MIDWEST TAPE	LIBRARY VIDEOS	\$ 150.44
24739	MONARCH LIBRARY SYSTEM	LIBRARY TECH, SHARED AUTO, ETC	\$ 5,498.88
24740	MONTES, RACHEL	LIBRARY PROGRAM CRAFT SUPPLIES	\$ 51.89
24741	NAPA AUTO PARTS SHEBOYGAN-361	GARAGE LIGHT BULBS FOR PICKUP	\$ 15.98
24742	NEUMANN PLUMBING & HEATING INC	CIVIC CENTER FURNACE REPAIR	\$ 125.00
24743	NORTH STAR EMERGENCY VEHICLE S	FD PUMP INSPECT/MAINT TRUCK 1	\$ 1,862.52
24744	NORTHERN MORAINE UTILITY	SEWAGE TREATMENT	\$ 17,285.77
24745	ON SITE DIAGNOSTICS LLC	FD TRCK REPAIR	\$ 683.85
24746	POMP'S TIRE SERVICE, INC.	GARAGE TIRES FOR BACKHOE	\$ 453.50
24747	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 1,560.05
24749	SHEBOYGAN COUNTY TREASURER	COURT, SALT, TRUCK REPAIRS	\$ 4,488.23
24750	STAPLES ADVANTAGE	CLERK , ELECTIONS SUPPLIES	\$ 142.69
24751	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 245.23
24752	THE UNIFORM SHOPPE	POLICE UNIFORMS NIEMI	\$ 361.70
24753	TIME WARNER CABLE	INTERNET	\$ 104.98
24754	U.S. CELLULAR	CELL PHONES	\$ 399.43
24755	UW SYSTEM ADMINISTRATION	LIBRARY VIRTUAL MEETINGS	\$ 24.77
24756	WI DEPT. OF TRANSPORTATION	STREETS HWY 67 PROJECT	\$ 645.92
24757	WISC MUNICIPAL JUDGES ASSOC	COURT WMJA MEMBERSHIP SCHLEISNER	\$ 75.00
24758	WISCONSIN DEPARTMENT OF REVENUE	MANUFACTURING ASSESSMENT	\$ 1,088.63
24759	WISCONSIN NEWSPRESS INC.	ELECTIONS PUBLISH VOTING MACHINES TEST	\$ 37.90
24762	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$ 1,936.58
24763	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 1,250.00
TOTAL GENERAL & LIBRARY			\$ 143,740.58
TOTAL PAYROLL			\$87,718.68
TOTAL APRIL EXPENSE			\$231,459.26

(Shovan/Knowles) moved and seconded to approve the general & library vouchers for April and pay as presented.

Motion Carried Unanimously

(Wolf/Schott) moved and seconded to adjourn the meeting at 6:20 p.m.

Motion Carried Unanimously

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Katrina Weir, Deputy Clerk-Treasurer

Minutes of the organizational meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, April 20<sup>th</sup>, 2021, at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, April 15<sup>th</sup>, 2021, between the hours of 3:10 P.M. and 3:26 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office and posted on the Village web page on Thursday, April 15<sup>th</sup>, 2021 at 2:30 P.M.

President Sadiq called the meeting to order at 9:00 A.M. with the following trustees present: Mike Wolf, Geoffrey Bray, Terri Knowles, John Schott, and Paul Rudnick. Others in attendance included: Katrina Weir, Deputy Clerk-Treasurer.

Election Results April 6<sup>th</sup>, 2021 Spring Election --- 271 voters

Richard Sadiq-----President	<u>224</u> votes
(Write-in) Scattered----- ---President	<u>3</u> votes
Total Votes Cast for President	<u>227</u> votes
Paul Rudnick-----Trustee	<u>218</u> votes
Geoffrey Bray-----Trustee	<u>200</u> votes
Michael Wolf-----Trustee	<u>197</u> votes
(Write-In) Scattered-----Trustee	<u>4</u> votes
Total Votes Cast for Trustees	<u>619</u> votes

Deputy Clerk Weir reported that the following were declared elected by canvas of the Election Board and have signed their oath of office:

President – Richard Sadiq

Trustees –Paul Rudnick, Geoffrey Bray, & Michael Wolf

( Knowles/Rudnick) moved to accept the election results of the Spring Election held on April 6<sup>th</sup>, 2021 presented by the Election Board of Canvassers (ATTACHMENT A) declaring that Richard Sadiq is elected President and Paul Rudnick, Geoffrey Bray, and Michael Wolf are elected Trustees of the Village of Elkhart Lake.

Motion Carried Unanimously

(I-Knowles/Bray/Schott) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION SEVEN - 2021**  
**VILLAGE OF ELKHART LAKE**  
**SHEBOYGAN COUNTY, WISCONSIN**

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**MEETING TIMES AND DATES**

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**BE IT RESOLVED**, that the dates of the regular meetings of the Board of Trustees of the Village of Elkhart Lake be scheduled for the first and third Monday from April through November beginning at 6:00 p.m. and from December through March there will be one meeting on the third Monday of the month at 6:00 p.m. If an additional meeting is needed in December through March it would be held on the first Monday of the month. If such a day falls on a holiday, the meeting shall be held the next day, Tuesday.

**BE IT FURTHER RESOLVED**, that the organizational meeting be held on the Tuesday after the third Monday of the month of April of each year at a time convenient for majority of the Board members.

Attest:

Adopted and approved this  
20<sup>th</sup>, day of April 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Terri Knowles, Trustee

(I-Knowles/Rudnick/Schott) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION EIGHT– 2021  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**DESIGNATION OF DEPOSITORIES FOR THE VILLAGE OF  
ELKHART LAKE, JESSICA REILLY, TREASURER**

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BE IT RESOLVED, that the National Exchange Bank and Trust is qualified as a public depository under Chapter 34 of Wisconsin Statutes, shall be and are hereby designated until further notice, depositories for all public monies coming into the hands of the Treasurer of the Village of Elkhart Lake, County of Sheboygan, State of Wisconsin

BE IT FURTHER RESOLVED, that any funds being held for a length of time are invested in the State of Wisconsin Local Government Investment Pool.

Attest:

Adopted and approved this  
20<sup>th</sup>, day of April 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Terri Knowles, Trustee

(I-Schott/Rudnick/Bray) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION NINE– 2021  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**DESIGNATION OF COMMITTEE SYSTEM**

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**BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake have 8 standing committees: Administration and Finance; Public Works; Protection of Person and Property; Public Health and Welfare, Municipal Planning and Development, Economic Development, Education Liaison, and Joint EL/TR Emergency Response Committee.

Attest:

Adopted and approved this  
20<sup>th</sup>, day of April 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly Clerk

\_\_\_\_\_  
John Schott, Trustee

(Knowles/Wolf) moved to appoint Jessica Reilly, Administrator/Clerk-Treasurer for the Village of Elkhart Lake for a two-year term.

Motion Carried Unanimously

(Knowles/Wolf) moved to appoint Katrina Weir & Kimberly Purkey, Deputy Administrator/Clerk-Treasurers for the Village of Elkhart Lake for a two-year term.

Motion Carried Unanimously

(Rudnick/Knowles) moved to retain Attorneys Matt Parmentier & John A St. Peter of the firm Dempsey, Edgerton, St.Peter, Petak & Rosenfeldt as Village Attorneys on a fee basis with a \$50.00 retainer.

Motion Carried Unanimously

(Knowles/Schott) moved that Jessica Reilly, Administrator/Clerk-Treasurer be appointed purchasing agent.

Motion Carried Unanimously

(Wolf/Bray) moved that the Board of Trustees of the Village of Elkhart Lake elect a President Pro-tem in the absence of the President.

Motion Carried Unanimously

(Wolf/Bray) moved that the minutes be posted and distributed before the second regular meeting of each month and that an agenda be posted before every regular or special meeting at National Exchange Bank & Trust, The Elkhart Lake Post Office, and the Municipal Office.

Motion Carried Unanimously

(Wolf/Bray) moved that the date of the final budget hearing be set at the second meeting of November with the preliminary budget presented by the first meeting of November.

Motion Carried Unanimously

(Wolf/Bray) moved that all required publishing done for the Village of Elkhart Lake is done with the Plymouth Review.

Motion Carried Unanimously

(Knowles/Schott) moved that Corson, Peterson & Hammann be appointed to audit the books with the final reports needing to be completed to correspond with state reporting.

Motion Carried Unanimously

President Sadiq made the following changes and committee appointments for the 2021-2022 year:

**VILLAGE OF ELKHART LAKE  
COMMITTEE & COMMISSION APPOINTMENTS  
2021-2022**

**ADMINISTRATION AND FINANCE**

Insurance, Library Administration.....Shovan, Chair  
Ordinances, Employee Policy, Court.....Schott  
Finance, Bonds, Budget, Property Management.....Sadiq

**PUBLIC WORKS**

Water, Sewer.....Schott, Chair  
Streets, Sidewalks, Drainage- Storm Sewer.....Shovan  
Vehicles & Equipment, Parks, Weeds ..... Wolf

**PROTECTION OF PERSON AND PROPERTY**

Police, Fire.....Bray, Chair  
Emergency Response Teams, Animal Control, Building Inspection....Rudnick  
First Responders, House to House Sanctions.....Sadiq

**PUBLIC HEALTH AND WELFARE**

Pollution, Insect Control.....Wolf, Chair  
Refuse Collection, Recycling.....Knowles

Nuisances.....Schott

**MUNICIPAL PLANNING AND DEVELOPMENT**

Village Planning, Zoning.....Knowles, Chair  
Shoreland..... Rudnick  
New Construction, Recreational Development.....Bray

**ECONOMIC DEVELOPMENT**

Land Acquisition.....Rudnick, Chair  
Tourism, Rep. on County Chamber Group..... Shovan  
New Industry.....Sadiq

**JOINT EL/TR FIRE STATION**

Fire Department.....Sadiq, Chair  
Fire Station Operation.....Bray

**EDUCATION LIAISON**

School Board.....Bray, Chair  
School ..... Knowles

(Wolf/Schott) moved that President Sadiq’s committee appointments be approved.  
Motion Carried Unanimously

President Sadiq appointed Martha Schott for a three-year term, Pam Garton to fill the remainder of Rudnick’s term of one year, alternates Chris Merklein & Steve Kapellen for one-year terms on the Zoning Board of Appeals.

(Schott/Wolf) moved to approve the appointment of Martha Schott for a three-year term, Pam Garton to fill the remainder of Rudnick’s term of one year, alternates Chris Merklein & Steve Kapellen for one-year terms on the Zoning Board of Appeals  
Motion Carried Unanimously

President Sadiq appointed Geoffrey Bray and Paul Rudnick to serve with himself on the Board of Review with Lynn Shovan, John Schott, Terri Knowles, and Mike Wolf serving as alternates.

(Knowles/Rudnick) moved that the appointment of Geoffrey Bray and Paul Runick to serve with President Sadiq on the Board of Review with Lynn Shovan, John Schott, Terri Knowles, and Mike Wolf serving as alternates be approved.  
Motion Carried Unanimously

President Sadiq appointed Jim Dagley and Matt Flora for three-year terms on the Planning Commission, Alan Rudnick to finished out a one-year term vacated by Paul Rudnick and Trustee Geoffrey Bray to serve with President Sadiq as the Board representatives.

(Rudnick/Schott) moved that the appointment of Jim Dagley and Matt Flora to the Planning Commission for three year terms, Alan Rudnick for a one-year term, and the appointment of Trustee Geoffrey Bray along with President Sadiq as Board representatives for a one-year term be approved.  
Motion Carried Unanimously

President Sadiq appointed Melissa Koehler to a four-year term on the Community Development Authority, and Trustees Terri Knowles and Mike Wolf as the Board’s representatives on the Community Development Authority.

(Wolf/Rudnick) moved that President Sadiq's appointment of Melissa Koehler for a four-year term on the Community Development Authority be approved and that Trustees Terri Knowles and Mike Wolf to be the Boards representatives on the Community Development Authority.

Motion Carried Unanimously

President Sadiq appointed Wendy Orth, Tom Shortt, Adam Hartenberger, Mary Lou Haen, Lynn Shovan and Board Representative Terri Knowles as voting members to the Tourism Commission for one-year terms and Todd Montaba, Angela Girard, Jaclyn Stuart and Maggie Simaytis as non-voting members for one-year terms.

(Wolf/Bray) moved that the appointments of Wendy Orth, Tom Shortt, Adam Hartenberger, Mary Lou Haen, Lynn Shovan and Board Representative Terri Knowles as voting members to the Tourism Commission for one-year terms and Todd Montaba, Angela Girard, Jaclyn Stuart, and Maggie Simaytis as non-voting members for one-year terms be approved.

Motion Carried Unanimously

President Sadiq appointed Nan Seibert & Lisa Doebert to three-year terms on the Library Board and Trustee Terri Knowles as Board Representative.

(Rudnick/Schott) moved to approve the appointment of Nan Siebert & Lisa Doebert three-year terms on the Library Board and Trustee Terri Knowles as Board Representative.

Motion Carried Unanimously

President Sadiq appointed Rachel Risse, Village Representative and Josh Tegen, ELGAA Representative to the Park Commission for three-year terms.

(Schott/Knowles) moved to approve the appointment of Rachel Risse, Village Representative and Josh Tegen, ELGAA Representative to the Park Commission for three year terms

Motion Carried Unanimously

President Sadiq appointed Anne Hatas & Steve Kapellen for three-year terms to the Tree Commission and Trustee John Schott as Board Representative.

(Wolf/Knowles) moved to approve the appointment of Anne Hatas & Steve Kapellen to three year terms to the Tree Commission and Trustee John Schott as Board Representative

Motion Carried Unanimously

President Sadiq appointed John Schott as the Village representative to the Northern Moraine Utility Commission.

(Knowles/Wolf) moved that the appointment of John Schott as the Village representative to the Northern Moraine Utility Commission be approved.

Motion Carried Unanimously

President Sadiq appointed Dean Wendlant to chair a special ad hoc Beautification committee of volunteers.

(Rudnick/Wolf) moved that the appointment of Dean Wendlant as the Chairman of a special ad hoc Beautification Committee of volunteers.

Motion Carried Unanimously

(Schott/Knowles) moved that the meeting be adjourned 9:13A.M.

Motion Carried Unanimously



Katrina Weir  
Deputy Clerk-Treasurer

## ANNOUNCEMENTS

[www.elkhartlakewi.gov](http://www.elkhartlakewi.gov)

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, May 17 <sup>th</sup> , 2021 – 6:00 P.M.	BOARD OF TRUSTEES
MONDAY, June 7, 2021 – 6:00 P.M.	BOARD OF TRUSTEES
MONDAY, June 21, 2021 – 6:00 P.M.	BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:30 p.m. Please call and make an appointment for special needs.

### VILLAGE BOARD MEMBERS

**PRESIDENT:** Richard Sadiq (POB 188) 876-3732

**TRUSTEE:** Geoff Bray (POB 736) 920-452-5397

**TRUSTEE:** Terri Knowles (POB 35) 876-3448

**TRUSTEE:** John Schott (913 Grassy Lane) 920-698-2480

**TRUSTEE:** Mike Wolf (POB 506) 920-207-2311

**TRUSTEE:** Lynn Shovan (POB 86) 920-207-4561

**TRUSTEE:** Paul Rudnick (POB 304) 920-946-8644

## Garbage Collection Holiday Schedule 2021



**Memorial Day – Tuesday June 1<sup>st</sup>, 2021**

Independence Day – Normal Monday Pick up

Labor Day- Tuesday September 7<sup>th</sup>, 2021

Thanksgiving Day – Normal Monday Pick up

Christmas Day – Normal Monday Pick up

New Year's Day – Normal Monday Pick up

### YARD WASTE DUMPSTER

A dumpster for yard waste is provided at the Village Garage. **This is for yard waste only, not lake waste!** Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.



# COVID-19 Vaccination Clinics

**Wednesday, April 28th  
from 2-6pm**

**Oostburg Fire Department**  
1130 Superior Avenue  
Oostburg, WI 53070

**Wednesday, May 12th  
from 2-6pm**

**Cascade Fire Department**  
501 Milwaukee Ave  
Cascade, WI 53011

**Wednesday, May 5th  
from 2-6pm**

**Howards Grove Fire  
Department**  
1013 S Wisconsin Drive  
Howards Grove, WI 53070

**Wednesday, May 19th  
from 2-6pm**

**Elkhart Lake Fire Department**  
610 S Lincoln Street  
Elkhart Lake, WI 53011

**All Clinics will have the Moderna Vaccine (2-doses)**

Must be 18

Second dose will be 4 weeks after your first dose

**The COVID vaccine is FREE to everyone**

This is a walk-in clinic and does not require an appointment to receive the vaccine.

**What if this time doesn't work for you?**

If you are eligible for the vaccine and need help finding and/or scheduling an appointment, please leave a message at 920-395-9890 and one of our patient advocates will return your call and assist you.

Vaccines are an important tool to keep all of us safe!

**If you have general COVID19 questions please visit our website at <https://www.sheboygancounty.com>**

## **Clerk's Office March, April, May Hours**

The Clerk's office will have slightly different hours in the months of March, April, and May, due to staffing. From April 12<sup>th</sup> through May 21<sup>st</sup> the hours will be 8 am to 4 pm on Mondays, Wednesdays, and Thursdays. The hours on Tuesdays and Fridays will be from 8 am until 2 pm. There may be periodic days the office will be closed during the months of April, May or June.

The Village of Elkhart Lake Clerk's Office  
will be closed on Monday, May 31<sup>st</sup>  
in observance of Memorial Day.



**Memorial Day Celebration**  
**Saturday, May 29<sup>th</sup>, 2021**  
**11:00a.m.**  
**Memorial Park**  
**185 Chicago Street**  
**Everyone is welcome!**

## Beach Passes are now available!

The 2020-2021 passes can be purchased at  
the Village Clerk's Office from 8:00 am to 4:30 pm.

***\*2021 is the second year of the two-year pass\****

**\$5.00 per pass.....Village Residents**  
**\$30.00 per pass.....School District Residents who live  
outside of the Village**



## 🔨🔨🔨🔨🔨 **BUILDING PERMIT REMINDER!** 🔨🔨🔨🔨🔨

If you are planning a construction project on your home or business you must apply for a building permit. Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000. If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.



# From the Elkhart Lake Police Department:



Medicines go here.....not here

**Please do not put medications in the Police Drop Box on the outside of the Village Hall.**

The Police Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge. **Medications should be removed from their containers so medicine only goes in.** This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.



**Pay your water bill automatically!**  
**Call the Village Clerk's Office at 920-876-2122**  
**for more information.**

Hydrant Flushing Tentative Schedule

Hydrant flushing will be done July 12 & 13, and October 11 & 12. Please watch for this activity in your area and refrain from water usage at that time.

\*\*Some hydrants are flushed every 2nd Monday of the month, but this could vary depending on weather conditions and the Public Works task list.

Thank you for your patience!

Elkhart Lake Water Department



The 2019 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit [www.elkhartlakewi.gov/departments/water](http://www.elkhartlakewi.gov/departments/water).

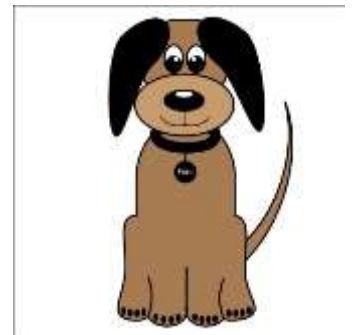
To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov).

## Dog licenses were due March 31<sup>st</sup>!

Please contact the Clerk's to provide proof of rabies vaccination and pay the license and late fee (\$12.00 per spayed or neutered dog and \$19.00 per dog if not spayed or neutered.)

**Attention Dog Owners:** It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

**VILLAGE ORDINANCE 8.27:** It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



**VILLAGE ORDINANCE 8.29:** Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at the North and South ends of the Lake Street Walkway, near Village Square Park, on South Lake Street near Elm Street, on Osthoff Avenue, at Lions Park, on East Rhine Street near Charlene's, and on East Rhine Street near Cal & Gus.

## Village of Elkhart Lake- response to COVID-19

Village employees are working hard and collaborating regularly with local health care providers, schools, churches, nonprofit service organizations, and other community partners to be as prepared as possible if and when the coronavirus reaches Elkhart Lake. Village President Richard Sadiq stated, “This is a team effort and we are working together to do the best we can for our community and to protect the health and wellbeing of residents and visitors to Elkhart Lake.”

This coronavirus is a new virus that had not been previously identified in humans. It causes the infectious COVID-19 disease, which is characterized by symptoms such as a fever, cough and shortness of breath. The illness can be more severe for some people and can lead to pneumonia or breathing difficulties. More rarely, the disease can be fatal. People over 60 and people with medical conditions such as asthma, diabetes, cancer, lung or heart disease, recent surgeries, and compromised immune systems are more vulnerable to becoming severely ill.

We would like to remind all that people should:

- Wash your hands often with soap and water for at least 20 seconds, especially before eating and after going to the bathroom, blowing your nose, coughing, or sneezing.
- If you do not have soap and water, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Please practice social distancing.

We can't stress enough that YOU, each one of us, play a big role in this virus being manageable for our healthcare system. Please be smart about your choices; do not visit assisted living/long term care facilities. Do not go to areas where many people congregate. Do not shake hands. Do not go to the ER if you are not sick.

Due to the nature of this virus, the Village of Elkhart Lake is looking to take steps to “flatten the curve.” The Village of Elkhart Lake is taking action by issuing an emergency declaration. This provides the Village the ability to take action if necessary, with the ever changing situation. The Village has been practicing social distancing, thorough cleaning, installed hand sanitizer stations, and a stay home if you are sick policy.

The Police will remain on duty, but any business with the Police or court should be addressed through the phone or email. The email is [elpd@elkhartlakewi.gov](mailto:elpd@elkhartlakewi.gov) and the phone number is 920-876-2244.

Village Departments will continue to work through this time, but the situation will be re-evaluated on a daily basis. The Village wants to do our part to slow the spread of this virus. If there is exponential growth then the health care systems will struggle to handle the surge.

Elkhart Lake is a real community, where people help each other. We join together when times are tough. We will work to help our local businesses through this time and we will work to support each other in any way we can.

**Update: Effective Saturday, August 1, 2020, the Village of Elkhart Lake will require the use of face coverings in all village-owned or operated buildings and on any village-owned property.**

**Update: On May 18, 2020, the Village Board approved the guidelines set by Sheboygan County, WEDC, and CDC.**

The Board set capacity limits at all Village Parks, including the resident beach. The playground equipment is now open, but **please know that you are using this equipment at your own risk.** In regards to the basketball court at June Vollrath Park they will remain open for shooting and family unit games, if social distancing begins to be a problem on the courts the Board will close the courts again. The capacity for the resident beach will be 60 people, Village Square Park 50 people, Lions Park 100 people, and June Vollrath Park 100 people. These capacities are to ensure social distancing can

occur. Signs are posted at the parks about the capacity and reminding people to social distance. **Check with ELGAA for information on the restrooms at June Vollrath Park.** The Village has put hand sanitizer dispensers in the Village Square Park, Lion's Park, June Vollrath Park, and the downtown area. **If you have any questions, please contact Jessica Reilly at 920-876-2122.**

### **From the Elkhart Lake Public Library: Library Services Update 4/14/2021**

**The Elkhart Lake Public Library is open to the public for essential services. To visit please enter through our main entrance at 40 Pine Street. An elevator is available to access the lower level. Our park-side entrance is being used for delivery only.**

Following CDC recommendations, as of April 14, 2021, we will no longer quarantine materials returned in our book returns or through Monarch Library System delivery.

- We are open regular hours: Monday-Thursday 9 AM-7 PM, Friday 9 AM-5PM and Saturdays 9 AM-PM
- **Face coverings are required at all times inside the library.** This applies to visitors ages 5 and up. Free face coverings available.
- Please maintain a minimum of 6-foot physical distance from other patrons and staff. Except, children must stay with their caregiver at all times.
- All persons are asked to sanitize hands before entering the library, using the sanitizer provided at the door.
- We offer no contact pick up service at our 40 Pine Street entrance. Please contact us at 920-876-2554 to set up a pick up.
- Our outdoor book drop on Pine Street is open 24/7 for returns.
- All in-person programming is suspended. Virtual and to-go programs are available. Check our home page for current information.
- Essential services are limited to the following: browsing, checkout and return of library materials, internet and wi-fi access, printing, photocopying and faxing.
- We are able to help you with selection of materials over the phone. We offer reader's advisory if you aren't sure what book you'd like to read next. Or may be you just need a selection of picture books for your child that loves dinosaurs. We love to help! Just give us a call and we will do the rest.
- Our wi-fi access has been extended across the park and is available 24/7. Look for EL-LIBRARY-PUBLIC.
- Delivery of library material is available to residents living in the Elkhart Lake/Glenbeulah school district boundaries and are unable to get to the Library in person because of short/long term illness, non-driver status, physical challenge or visual disabilities. Contact the library director for further information.

As a public space, the Library cannot guarantee a germ-free environment. Please consider the risks of a public space when using the Library. If you have any questions, call us at 920-876-2554.

**\*\*Please be aware that procedures may change and the most current information regarding library services can be found on their website at [www.elkhartlakepubliclibrary.org](http://www.elkhartlakepubliclibrary.org).**