



## VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

### MINUTES August 2<sup>nd</sup>, 2021

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, August 2<sup>nd</sup>, 2021 via Zoom conference with the agenda having been duly posted on Thursday, July 29<sup>th</sup>, 2021 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:12 P.M. and 4:05 P.M. and on the Village website on July 29<sup>th</sup>, 2021 at 3:10 P.M.

Clerk Reilly called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, John Schott, Mike Wolf, Terri Knowles, and Paul Rudnick. President Sadiq and Trustee Lynn Shovan were absent.

Others in attendance include: Emmitt Feldner; Jessica Reilly Administrator/Clerk-Treasurer.

(Knowles/Wolf) moved to elect Schott to serve as President Pro Tem of the meeting.  
Motion Carried Unanimously

The Pledge of Allegiance was recited.

### Approval of Minutes –

(Knowles/Bray) moved and seconded to approve the July 5<sup>th</sup> & 19<sup>th</sup>, 2021 minutes.  
Motion Carried Unanimously

### Treasurer's Report –

(Knowles/Wolf) moved and seconded to approve the July Treasurer's Report.  
Motion Carried Unanimously

### Public Comment – None

### COMMITTEE REPORTS

#### *JULY BUILDING PERMITS* – Reilly

This report was included in the Board packet in Dropbox.

#### *PUBLIC WORKS* - Schott

Highlights of the August 2<sup>nd</sup>, 2021 meeting:

- 1) The Committee reviewed the road projects.

#### *PRESIDENT'S REPORT* – Sadiq – None

### UNFINISHED BUSINESS: None

### NEW BUSINESS:

Temporary Class B – Picnic License – Beer & Wine- Elkhart Lake First Responders - Throttlestop - 20 Victory Lane – August 11<sup>st</sup>, 2021

(Wolf/Knowles) moved and seconded to approve the temporary Class B Beer and Wine Picnic License for the event on August 21<sup>st</sup>, 2021.

Motion Carried Unanimously

Road Closure – Victory Lane -Between Rhine & Garfield – August 21, 2021 between 3-9 pm and August 31, 2021 between 4 -9 pm

(Rudnick/Bray) moved and seconded to approve the road closure as requested unless consent is given by the other property owners to extend the area.

Motion Carried Unanimously

Temporary Operators’ Licenses – Downtown Night and Bike Night (Throttlestop) – August 9<sup>th</sup>, 2021 & August 21, 2021 -3:30-9 pm Kim Purkey

(Knowles/Shovan) moved and seconded to approve the temporary operators’ licenses for Peter Weber and Timothy Haack for Downtown Night on August 9<sup>th</sup>, 2021 and for Kim Purkey for Bike Night on August 21, 2021.

Motion Carried Unanimously

Walkway Permit – Osthoff Resort – Crown Rally – August 29-30<sup>th</sup>, 2021

(Knowles/Rudnick) moved and seconded to approve the walkway permit for the Crown Rally event on August 29-30<sup>th</sup>, 2021, with the conditions that they must enter on the south end of the walkway and put cardboard down to protect the walkway.

Motion Carried Unanimously

Resolution 13 – Resolution of Commendation – Betty McCartney

(Knowles/ Rudnick/Wolf) introduced, moved and seconded to approve Resolution 13 -Resolution of Commendation – Betty McCartney

Motion Carried Unanimously

**RESOLUTION THIRTEEN - 2021  
VILLAGE OF ELKHART LAKE**

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**RESOLUTION OF COMMENDATION**

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**WHEREAS, Betty McCartney**, Library Director of the Elkhart Lake Public Library, will be retiring from her position in the Village of Elkhart Lake in August 2021 where she has been a dedicated public servant to the Village of Elkhart Lake for eleven years; and

**WHEREAS, Betty McCartney’s** efforts have been selfless, helpful, and above and beyond the call of duty and have taken many hours of her personal time; and

**WHEREAS, Betty McCartney** greeted everyone who visited the library with kind words and a smile; and

**WHEREAS, Betty McCartney** has continued the growth of the library collection, circulation, and programming, creating a well-attended coffee hour, book club, ukulele club, summer programs, take ‘n makes, institutional passes, and many other offerings and programs throughout her tenure; and

**WHEREAS, Betty McCartney** has led the library through a change to more digital offerings including Hoopla, Kanopy, and Ancestry.com. In times when many libraries are seeing declining circulation, under the director of **Betty McCartney** the Elkhart Lake Public Library continues to thrive and change to keep up with technology; and

**WHEREAS, Betty McCartney** has worked on numerous projects during her time, in particular the library remodeling and updating project in 2019, updating the policy manual, the COVID-19 adaptations, and numerous other projects; and

**WHEREAS, Betty McCartney's** expertise and service have made the Village of Elkhart Lake a better place to live for all its residents as well as a welcome place for visitors; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Village of Elkhart Lake publicly commends and thanks **Betty McCartney** for her dedicated services and wishes her well in her future endeavors and a long enjoyable retirement;

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to **Library Director Betty McCartney**.

Attest:

Adopted and approved this  
2<sup>nd</sup> day of August, 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk

\_\_\_\_\_  
Terri Knowles, Trustee

Operator's Licenses – New

(Knowles/Wolf) moved and seconded that Operator License be granted to Emma Feldmann for R-Store  
Motion Carried Unanimously

**TRUSTEE REPORTS:** Wolf asked about trimming the retention pond on Victory Lane. Bray stated he is working with Spectrum on the internet. Schott stated that the Village is on pace for record citations on the lake and there has been one accident on the lake. Knowles stated that the library has reinstated the mask policy.

**COMMUNICATIONS:** None

**ADMINISTRATOR'S REPORT – Reilly**

Reilly stated that the Village is busy and this is expected to continue.

(Rudnick/Wolf) moved and seconded to adjourn the meeting at 6:22 p.m.

Motion Carried Unanimously

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Jessica Reilly, Administrator/Clerk-Treasurer

**MINUTES August 16<sup>th</sup>, 2021**

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, August 16<sup>th</sup>, 2021 via Zoom conference with the agenda having been duly posted on Thursday, August 12<sup>th</sup>, 2021 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office

between the hours of 3:30 P.M. and 3:40 P.M. and on the Village website on August 12<sup>th</sup>, 2021 at 4:00 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Paul Rudnick, Lynn Shovan, John Schott, Mike Wolf, and Terri Knowles.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

**Public Comment** – None

### **COMMITTEE REPORTS**

*ADMINISTRATION & FINANCE*– Shovan

Highlights of the July 19<sup>th</sup>, 2021 meetings:

- 1) The Committee is working on a counter proposal to Verizon.
- 2) The Committee discussed the \$106,000 in ARPA funds and is beginning discussions on the projects this can go towards.
- 3) The Committee beginning to talk about the 2022 buget.

*LIBRARY BOARD*-Knowles

The Board received minutes of July 12<sup>th</sup>, 2021 meeting.

Highlights of the August 9<sup>th</sup>, 2021 meeting:

- 1) The library is reviewing staff wages.
- 2) The Board appointed the budget committee.
- 3) The Board approved the institutional pass policies.
- 4) The Board approved the furniture replacement for the new director.

*NORTHERN MORAINÉ COMMISSION* – Schott

The Board received minutes of July 12<sup>th</sup>, 2021 meeting.

Highlights of the August 9<sup>th</sup>, 2021 meeting:

- 1) The aeration project will begin September 13<sup>th</sup>.
- 2) The County A Force main project should begin very soon.
- 3) The Commission approved a new dumpster contract and the propane prepay.

*TOURISM* – Knowles

The Board received minutes of June 10<sup>th</sup>, 2021 meeting.

Highlights of the August 12<sup>th</sup>, 2021 meeting:

- 1) The 2<sup>nd</sup> quarter room tax came in higher than expected so the commission voted to put \$25,000 into reserve and \$25,000 into a visitor center fund.
- 2) The Commission discussed the issues with staffing in Elkhart Lake.
- 3) The Commission approved the VSCDA request.

*AD-HOC FUTURE DESIGN COMMITTEE*- Schott

Highlights of the August 10<sup>th</sup>, 2021 meeting:

- 1) The Committee reviewed the Committee's role and discussed with the attorney the contractual arrangement for the facilities study.

*PRESIDENT'S REPORT* – Sadiq

Sadiq stated that Downtown Night was a success.

**UNFINISHED BUSINESS:**

COVID Update – Civic Center Building Use & Mask Use on Village property

The Board discussed the recent increase in COVID cases in the County. They also reviewed the information from Sheboygan County regarding masks.

(Shovan/Bray) moved and seconded to close the Civic Center meeting room starting next Monday and that when entering the Village buildings masks should be worn. Masks do not need to be worn by vaccinated employees or the Board in the meeting room.

Motion Carried Unanimously

**NEW BUSINESS:**

Temporary Class B – Picnic License – Beer & Wine- Glenbeulah First Responders - Throttlestop - 20 Victory Lane – August 31<sup>st</sup>, 2021

(Rudnick/Knowles) moved and seconded to approve the temporary Class B Beer and Wine Picnic License for the event on August 31<sup>st</sup>, 2021.

Motion Carried Unanimously

Temporary Operator’s License – Glenbeulah First Responders – August 31, 2021 -3:30-9 pm Kim Purkey

(Knowles/Shovan) moved and seconded to approve the temporary operator’s license for Kim Purkey for August 31, 2021.

Motion Carried Unanimously

Walkway Permit – Osthoff Resort – JK Rentals – September 9 & 11<sup>th</sup>, 2021

(Bray/Knowles) moved and seconded to approve the walkway permit for the set up and tear down for an event on September 9<sup>th</sup> and 11<sup>th</sup>, 2021.

Motion Carried Unanimously

Appointment of CDA Members

Sadiq explained due to members moving, two new appointments need to be made to the CDA. He is requesting Bobbie Stroessner fill Melissa Koehler’s term and that Rob Orth fill Lola Roeh’s term.

(Rudnick/Wolf) moved and seconded to approve the appointments of Orth and Stroessner as presented.

Motion Carried Unanimously

Resolution 14 – Cross-appeal of Sargento’s PP Taxes

(Shovan/Wolf/Rudnick) introduced, moved and seconded to approve Resolution 14 -Appeal of Sargento’s PP Taxes.

Motion Carried Unanimously

**RESOLUTION FOURTEEN - 2021  
VILLAGE OF ELKHART LAKE  
SHEBOYGAN COUNTY, WISCONSIN**

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**VILLAGE OF ELKHART LAKE CROSS-APPEAL TO APPEAL #81-087-PPO-21**

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**WHEREAS**, Sargento Foods Inc. (“Sargento”) has filed with the Wisconsin Department of Revenue (“DOR”) an Objection to Manufacturing Personal Property Assessment, which has been identified by the DOR as BOA# 81-087-PPO-21 (“Objection”); and

**WHEREAS**, the taxation district is the Village of Elkhart Lake, Wisconsin (“Village”); and

**WHEREAS**, the Village agrees with the DOR’s assessment and, therefore, wishes to appeal Sargento’s Objection; and

**WHEREAS**, the personal property that is the subject of the Objection is also located within the Village of Elkhart Lake Tax Incremental District #2 (“TID#2”). A reduction in Sargento’s assessment will have a materially adverse impact on the Project Plan and financial condition of TID#2;

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of Trustees does hereby authorize a cross-appeal to Sargento’s Objection; and

**BE IT FURTHER RESOLVED**, that the Village Board of Trustees does hereby authorize and direct the Village’s Clerk-Treasurer and legal counsel to take any and all action to perfect this Resolution and to file such additional documents that may be necessary to accomplish the intended purposes of this Resolution including, without limitation, the filing of the necessary documents with the DOR.

Adopted this 16<sup>th</sup> day of August, 2021.

Attest:

Adopted and Approved this  
16<sup>th</sup> day of August, 2021

\_\_\_\_\_  
Richard Sadiq, President

\_\_\_\_\_  
Jessica Reilly, Clerk-Treasurer

\_\_\_\_\_  
Lynn Shovan, Trustee

**TRUSTEE REPORTS**

Bray is working with Spectrum to have one proposal to extend broadband.

**COMMUNICATIONS-** None

**ADMINISTRATOR’S REPORT -** None

**VOUCHERS**

The following Water Department vouchers were presented to the Board for approval and payment:

7527	NATIONAL EXCHANGE BANK & TRUST	WATER POSTAGE SAMPLES	\$ 26.75
7528	WE ENERGIES	WATER ELECTRICITY	\$ 1,369.93
7529	CORE & MAIN, LP	WATER METERS, REPROGRAM BOX	\$ 3,259.42

7530	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES	\$ 49.60
7531	DNR	WATER OPERATOR RECERTIFICATION- ZORN	\$ 45.00
7532	FERGUSON WATERWORKS #1476	WATER VALVE BOX TOPS, RISERS	\$ 400.59
7533	FRONTIER	WATER PHONE	\$ 133.87
7534	MCCLONE	WATER INSURANCE	\$ 151.00
7535	NEW HOLSTEIN TRUE VALUE	WATER COUPLINGS, CLAMPS, HOSE SUPPLIES	\$ 21.34
7536	U.S. CELLULAR	WATER CELL PHONE	\$ 64.75
7537	USA BLUEBOOK	WATER WELL 1 EYEWASH STATION	\$ 1,331.96
7538	VILLAGE OF ELKHART LAKE	WATER JULY WAGES & EMPLOYEE BENEFITS	\$ 4,053.13
7539	WI DEPARTMENT OF TRANSPORTATION	STREETS HWY 67/LINCOLN ST PROJECT WATER	\$ 8,892.87
7540	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 24.77
		TOTAL WATER	\$ 19,824.98

(Wolf/Schott) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

25007	BOND TRUST SERVICES CORP	TID #2 VICTORY S, VET, SAR, VET, ETC INT	\$ 35,237.50
25024	DEMPSEY LAW FIRM, LLP	LEGAL	\$ 450.00
		TOTAL CDA/TID	\$ 35,687.50

(Rudnick/Knowles) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

25008	ELKHART LAKE POST MASTER	CLERK POSTAGE	\$ 1,320.00
25009	ELKHART LAKE WATER DEPARTMENT	WATER	\$ 891.19
25010	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD	\$ 1,415.40
25011	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 125.39
25012	TASC	FSA MONTHLY FEE	\$ 35.00
25013	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
25014	U.S. CELLULAR	POLICE WIFI- NEW SQUAD	\$ 42.36
25015	VISU-SEWER, INC	SEWER SEAL MANHOLES	\$ 11,532.00
25016	WE ENERGIES	ELECTRICITY	\$ 8,926.38
25017	AURORA HEALTH CARE	STREETS DRUG RANDOM TEST FEDERWISCH	\$ 50.00
25018	BAKER & TAYLOR	LIBRARY BOOKS, AUDIOBOOKS	\$ 2,112.75
25019	BILLER, BRIAN	LIFT RENTAL VINTAGE NIGHT STATE SWAT	\$ 600.00
25020	CLEVELAND STATE BANK	N MORAINES UTILITY LOAN PAYMENT	\$ 54,983.33
25021	COLIBRI SYSTEMS NORTH AMERICA	LIB BOOK COVERS, WELDING BAR REPLACEMENT	\$ 1,239.68
25022	COMPLETE OFFICE OF WISCONSIN	CLERK OFFICE SUPPLIES- PAPER	\$ 70.60
25023	DE LAGE LANDEN FINANCIAL	CLERK DRIVE SOFTWARE	\$ 261.75
25024	DEMPSEY LAW FIRM, LLP	LEGAL	\$ 2,426.50
25025	DREXEL BUILDING SUPPLY INC KIEL	FOAM, LUMBER	\$ 97.58
25026	EBSCO	LIBRARY MAGAZINES - ANNUAL NAT GEO	\$ 6.55

25027	EICHHORST, LORI	CLEANING	\$ 540.00
25028	ENDURACLEAN	PARKS TRASH LINERS, TOILET CLEANER	\$ 166.03
25029	EVENS PEST CONTROL	PARKS PEST CONTROL BEES @ VILLAGE BEACH	\$ 175.00
25030	FRONTIER	PHONE & INTERNET	\$ 986.47
25031	GPM INVESTMENTS	POLICE, PW, BOAT PATROL FUEL	\$ 2,123.66
25032	HAROLD'S LANDSCAPING LLC	BEAUTIFICATION MULCH VILLAGE HALL ENTRY	\$ 15.50
25033	HARPER PUMPING LLC	GARAGE- CLEAN OUT CATCH BASIN	\$ 275.00
25034	HOSPITAL SISTERS HEALTH SYSTEM	POLICE BLOOD DRAWS- MULTIPLE	\$ 186.00
25035	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 768.00
25036	JIMS GOLF CARS, INC	POLICE, FR GOLF CAR RENTAL	\$ 550.00
25037	JOHNSON, SCOTT	ROAD WORK TRAILER INTERNET LABOR	\$ 100.00
25038	KIEL SAND & GRAVEL	PARKS SANDBOX SAND	\$ 18.50
25039	K.W.ELECTRIC, INC.	FD ELECTRIC FOR BRAT STAND REIMBURSED	\$ 8,550.00
25040	LAKESHORE TECHNICAL COLLEGE	FR EMR-NREMT FABER; EMR FELDMANN, MEYER	\$ 743.84
25041	MAE RYLIES, LLC	FR SHIRTS	\$ 48.00
25042	MCCLONE	INSURANCE	\$ 8,621.00
25043	MIDWEST TAPE	LIBRARY VIDEOS	\$ 240.38
25044	MIKE BURKART FORD	REPAIR 2021 FORD AFTER ACCIDENT 7/11/21	\$ 1,598.83
25045	MONTES, RACHEL	LIBRARY PROGRAM CRAFT SUPPLIES/SNACKS	\$ 13.92
25046	NEW HOLSTEIN TRUE VALUE	STREETS PARKS GARAGE LIBRARY MISC SUPPLI	\$ 95.78
25047	NORTHERN MORAINE UTILITY	SEWAGE TREATMENT	\$ 36,943.79
25048	O & W COMMUNICATIONS	TRAILER COMMUNICIATION	\$ 94.88
25049	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 1,656.05
25050	PERFECT CIRCLE TIRE, LLC	FD TANKER 4 TWO TIRES REPLACED	\$ 1,012.48
25051	REILLY, JESSICA	BD RETIREMENT GIFT MCCARTNEY	\$ 21.10
25052	RUH, ANGELA	LIBRARY ZOOM PAYMENTS REIMBURSED	\$ 94.86
25053	SHEBOYGAN COUNTY TREASURER	COURT, ROAD PROJECTS	\$ 6,767.23
25054	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 830.60
25055	TIME WARNER CABLE	INTERNET	\$ 104.98
25056	U.S. CELLULAR	CELL PHONES	\$ 399.32
25057	USA BLUEBOOK	GARAGE EXP- EAR PLUGS	\$ 38.95
25058	VAN ESS, MARIE	LIBRARY REFUND LOST ITEM NOW RETURNED	\$ 19.99
25059	WATCHGUARD VIDEO	POLICE BODY CAM CHARING BASE	\$ 107.00
25060	WEAVER, JEFF	COURT MISC OVERPAY	\$ 15.00
25061	WI DEPARTMENT OF JUSTICE	WI COMMAND COLLEGE CLASS- MEEUSEN	\$ 750.00
25062	WI DEPT. OF JUSTICE-TIME	POLICE TIME ACCESS	\$ 320.25
25063	WISCONSIN DEPARTMENT OF REVENUE	SARGENTO PP ASSESS OBJECTION	\$ 45.00
25064	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 171.37
25065	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 1,300.00
25066	WM CORPORATE SERVICES, INC.	REFUSE, RECYCLING COLLECTION	\$ 7,891.22
25067	ZR CONCRETE CONSTRUCTION	CONCRETE WORK MULTIPLE SITES	\$ 14,950.00
		TOTAL GENERAL & LIBRARY	\$ 185,533.44

TOTAL PAYROLL \$92,578.50  
TOTAL AUG EXPENSE \$ 278,111.94



(Bray/Knowles) moved and seconded to approve the general & library vouchers and pay as presented.

Motion Carried Unanimously

(Rudnick/Knowles) moved and seconded to adjourn the meeting at 6:18 p.m.

Motion Carried Unanimously

\_\_\_\_\_  
Jessica Reilly, Administrator/Clerk-Treasurer

## ANNOUNCEMENTS

[www.elkhartlakewi.gov](http://www.elkhartlakewi.gov)

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

WEDNESDAY, September 15, 2021 – 5:30 P.M.	CDA
MONDAY, September 20, 2021 – 6:00 P.M.	BOARD OF TRUSTEES
MONDAY, October 4, 2021 – 6:00 P.M.	BOARD OF TRUSTEES
WEDNESDAY, October 13, 2021 – 6:00 P.M.	PLANNING COMMISSION
MONDAY, October 18, 2021 – 6:00 P.M.	BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:00 p.m. Please call and make an appointment for special needs.

### VILLAGE BOARD MEMBERS

**PRESIDENT:** Richard Sadiq (POB 188) 876-3732

**TRUSTEE:** Geoff Bray (POB 736) 920-452-5397

**TRUSTEE:** Terri Knowles (POB 35) 876-3448

**TRUSTEE:** John Schott (913 Grassy Lane) 920-698-2480

**TRUSTEE:** Mike Wolf (POB 506) 920-207-2311

**TRUSTEE:** Lynn Shovan (POB 86) 920-207-4561

**TRUSTEE:** Paul Rudnick (POB 304) 920-946-8644



### Highway 67 Project

The portion of the project in the Village of Elkhart Lake is nearly complete. There will be full road closures that will impact traveling to Plymouth and Kiel. In September the roads will be fully closed to do bridge and culvert work. You will not be able to get into Plymouth on Highway 67 and you will not be able to travel to Kiel on Highway 67. These projects will last up to 6 weeks. If you have questions about the project, you can call the Village Garage at 920-876-2231.

# Property Tax Collection: 2<sup>nd</sup> Installments to Sheboygan County Treasurer

We want to remind everyone that the Village Treasurer does not collect second installment property tax payments. Second installments must be sent to the County Treasurer. Here is a portion of the Second Installment Notice that the County Treasurer sends out. Please note that the address for the County Treasurer, along with three drop-off locations, are listed.

## SECOND INSTALLMENT NOTICE FOR 2020 TAXES

Total Amount Due  
Parcel Number: 59121

DUE TO COVID-19, WE STRONGLY ENCOURAGE PAYMENT BY MAIL, DROP BOX, OR ONLINE.

Make check payable and mail to:  
Sheboygan County Treasurer  
508 New York Avenue – Room 109  
Sheboygan, WI 53081-4126

Total amount is due no later than 07/31/2021. As of 08/01/2021, unpaid taxes become delinquent.

When payment is made by check, the tax receipt is not valid until the check has cleared all banks.

If you are requesting a receipt, please enclose a self-addressed, stamped envelope.

If you have questions about your payment, please call our office at 920-459-3015.

IF UTILIZING ONE OF THE BELOW BANKS, BE PREPARED AND PATIENT, AS THEY ARE DOING THIS AT NO COST TO TAXPAYERS.

IF YOU REQUEST A RECEIPT WHEN DROPPING OFF PAYMENT AT A BANK, YOU MUST INCLUDE A SELF-ADDRESSED, STAMPED ENVELOPE WITH PAYMENT.

Payment Drop Off at Associated Bank  
Lobby Drop Off ONLY: Mon. - Fri. 9:00 – 4:00  
Sheboygan, 1217 N. Taylor Dr.

Payment Drop Off at Cleveland State Bank  
Drive Thru or Lobby Drop Off: Mon. - Fri. 9:00 – 4:00  
Place in night deposit if dropping off after hours.  
Howards Grove, 502 S. Wisconsin Dr. 920-565-6000  
Cleveland, 1250 W. Washington Ave. 920-693-8258

Payment Drop Off at Wisconsin Bank & Trust  
Drive Thru or Lobby Drop Off: Mon. - Fri. 9:00 – 4:00  
Sheboygan North, 4210 Highway 42 North  
Sheboygan South, 3220 S. Business Dr.  
Sheboygan West, 655 S. Taylor Dr.  
Sheboygan Falls, 1160 Fond du Lac Ave.  
Plymouth, 2511 Eastern Ave.

## SECOND INSTALLMENT NOTICE FOR 2020 TAXES

Total Amount Due

Parcel Number: 59121

Pay online by e-check, VISA debit, or credit card by going to <https://www.sheboygancounty.com>. Click on "I Want To", or call 1-877-812-8074 to pay by credit card over the telephone. A convenience fee of \$3.50 for e-checks, \$3.95 for VISA debit, and 2.39% of credit card amount will be charged.

## Garbage Collection Holiday Schedule 2021



Memorial Day – Tuesday June 1<sup>st</sup>, 2021  
Independence Day – Normal Monday Pick up  
Labor Day- Tuesday September 7<sup>th</sup>, 2021  
Thanksgiving Day – Normal Monday Pick up  
Christmas Day – Normal Monday Pick up  
New Year's Day – Normal Monday Pick up

## YARD WASTE DUMPSTER

The Yard Waste Dumpster is open. The dumpster will remain unattended for the foreseeable future. Please follow the signs about using the dumpster; you are on camera! If you require assistance, we ask that you set up an appointment with the public works department (920-876-2231), so someone can help you. The dumpster is provided at the Village garage from the end of May through October. This dumpster is for yard waste only, not lake waste. A truck for large brush or trees can be obtained by calling the Village garage at 920-876-2231.



# Chamber of Commerce Events: Farmers and Artisans Market

**Saturdays now through October 9<sup>th</sup> 8:00am – 12:00pm**

Elkhart Lake's Farmers & Artisans Market in the Village Square is a Saturday morning tradition. Pick up fresh seasonal vegetables, flowers, cheeses, local arts and specialty products from approximately 70 vendors. Every item sold is produced locally in the state of Wisconsin by the person right behind the stand! Grab your reusable grocery bags and head to the square every Saturday morning.

## From the Elkhart Lake Police Department:



Medicines go here.....not here

**Please do not put medications in the Police Drop Box on the outside of the Village Hall.** The Police Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge. **Medications should be removed from their containers so medicine only goes in.** This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.



## Boating Regulations

1. A Coast Guard approved Personal Flotation Device (PFD) in serviceable condition is required to be in the boat and accessible for each person in the boat.
2. A speed of "SLOW NO WAKE" is in effect all year long from 7:30 pm-10 am each day. "SLOW NO WAKE" is defined as the slowest possible speed at which a boat can operate while still maintaining steerage.
3. Maintain a speed of "SLOW NO WAKE" at all times when operating a motor boat between the shoreline and the NO WAKE buoys and within 100 feet of any craft at anchor, adrift or not operating under engine power.
4. No boat towing persons skiing, tubing or the like can come within 100 feet of swimmers, divers, rafts, other boats or restricted areas.
5. All boats engaged in towing skiers, tubers or persons in similar activities must have a competent person, other than the pilot, observing the towed person(s).
6. NO SUNDAY operation of motor driven boats, beginning the 2nd Sunday of June and ending the 3rd Sunday of September. Note: Only electric trolling motors allowed.
7. There is a radar-enforced speed limit of 35 m.p.h. on the water.
8. A counter-clockwise course should be maintained while water-skiing, jet skiing, etc., and during the times of high-volume boat activity.

A complete listing of Elkhart Lake and the State of Wisconsin Boating Rules Regulations and Statutes is available at the Village Office in Elkhart Lake.



## Sheboygan County Home Builders Association 2021 Parade of Homes... is coming to Elkhart Lake!

September 30th, October 1st and 2nd, 2021

Thursday and Friday 4pm-8pm, Saturday 10am-4pm

### 2021 Featured Homes

#1 American Dream Builders- 3402 N 51st Street, Sheb (New Single Family)

#2 Posthuma Homes-1514 Forest Grove Street, HG (New Single Family)

**#3 Werner Homes- 230 Victory Lane, Elkhart Lake ( New Single Family)**

**#4 Werner Homes- 245 Victory Lane, Elkhart Lake (Duplex NEW)**

#5 Paceline Construction- W5752 Duchess Ct. Plymouth (New Single Family)

#6 Mullikin Construction- 600 Clearings Dr. Kohler ( New Single Family)

#7 Hillcrest Builders- 509 Meadow Circle West Kohler (New Single Family)

See <https://schba.org/event?s=2021-schba-parade-of-homes-2021-09-30> for more information!



The 2020 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit [www.elkhartlakewi.gov/departments/water](http://www.elkhartlakewi.gov/departments/water). To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email [clerk@elkhartlakewi.gov](mailto:clerk@elkhartlakewi.gov).



**Pay your water bill automatically!**  
**Call the Village Clerk's Office at 920-876-2122**  
**for more information.**

## Hydrant Flushing Tentative Schedule

Hydrant flushing will be done July 12 & 13, and October 11 & 12. Please watch for this activity in your area and refrain from water usage at that time.

**\*\*Some hydrants are flushed every 2nd Monday of the month, but this could vary depending on weather conditions and the Public Works task list.**

Thank you for your patience!

Elkhart Lake Water Department



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**Attention Dog Owners:** It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

**VILLAGE ORDINANCE 8.27:** It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

**VILLAGE ORDINANCE 8.29:** Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at the North and South ends of the Lake Street Walkway, near Village Square Park, on South Lake Street near Elm Street, on Osthoff Avenue, at Lions Park, on East Rhine Street near Charlene's, and on East Rhine Street near Cal & Gus.



## **BUILDING PERMIT REMINDER!**

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

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### Village of Elkhart Lake- response to COVID-19

Update: Effective Tuesday, June 8<sup>th</sup>, 2021, the Village of Elkhart Lake requires unvaccinated persons to wear a mask in Village-owned buildings. This policy update reflects the most current CDC guidelines. Thank you for your cooperation.

### From the Elkhart Lake Public Library: Library Services Update 6/8/2021

The Village of Elkhart Lake requires masks be worn inside Village owned buildings. Exceptions are made in the Library for children age 5 and younger and people fully vaccinated (2 weeks from last shot). Free masks are available in the Library. Thank you for your cooperation.

The Elkhart Lake Public Library is open to the public for essential services. Both our parkside and 40 Pine Street entrances are open. The Library is open for essential services (browsing, photocopying, internet, pickup and return of materials, reference services). Our limited space prevents us from allowing gatherings (planned or casual).

- As of April 14, 2021, we will no longer quarantine materials returned in our book returns or through Monarch Library System delivery.
- Please maintain a minimum of 6-foot physical distance from other patrons and staff. Except, children must stay with their caregiver at all times.
- All persons are asked to sanitize hands before entering the library, using the sanitizer provided at the door.
- We offer no contact pick up service at our 40 Pine Street entrance. Please contact us at 920-876-2554 to set up a pick up.
- Our outdoor book drop on Pine Street is open 24/7 for returns.
- Essential services are limited to the following: browsing, checkout and return of library materials, internet and wi-fi access, printing, photocopying and faxing.
- We are able to help you with selection of materials over the phone. We offer reader's advisory if you aren't sure what book you'd like to read next. Or may be you just need a selection of picture books for your child that loves dinosaurs. We love to help! Just give us a call and we will do the rest.
- Our wi-fi access has been extended across the park and is available 24/7. Look for EL-LIBRARY-PUBLIC.
- Delivery of library material is available to residents living in the Elkhart Lake/Glenbeulah school district boundaries and are unable to get to the Library in person because of short/long term illness, non-driver status, physical challenge or visual disabilities. Contact the library director for further information.

As a public space, the Library cannot guarantee a germ-free environment. Please consider the risks of a public space when using the Library. If you have any questions, call us at 920-876-2554.

**\*\*Please be aware that procedures may change and the most current information regarding library services can be found on their website at [www.elkhartlakepubliclibrary.org](http://www.elkhartlakepubliclibrary.org).**