



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES December 6th, 2021

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, December 6th, 2021 via Zoom conference with the agenda having been duly posted on Thursday, December 2nd, 2021 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 1:15 P.M. and 1:49 P.M. and on the Village website on December 2nd, 2021 at 1:35 P.M.

Clerk Reilly called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: John Schott, Geoff Bray, Lynn Shovan, Mike Wolf, and Terri Knowles. President Richard Sadiq and Trustee Paul Rudnick were absent.

Others in attendance include: Sig Strautmanis; Luke Samalya; Michael Brungraber; Brett Pilling; Sheriff Corey Roessler; Josh Tegen; Joy & Dan Grunewald; Adam Konz; Mike Meyer; Tad Matzdorf; Ryan Meyer; Paul Caban; Shawn Barber; Dr. Suzanne Martens; Chief Mike Meeusen; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

(Schott/Knowles) moved to elect Shovan to serve as President Pro Tem of the meeting.
Motion Carried Unanimously

The Pledge of Allegiance was recited.

Approval of Minutes –

(Schott/Knowles) moved and seconded to approve the November 1st & 15th, 2021 minutes.
Motion Carried Unanimously

Treasurer's Report –

(Wolf/Bray) moved and seconded to approve the November Treasurer's Report.
Motion Carried Unanimously

Public Comment – None

COMMITTEE REPORTS

NOVEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

TOURISM - Knowles

Minutes from October 14th, 2021 meeting.

Highlights of the November 18th, 2021 meeting:

- 1) The Commission received a DMO grant from the state for over \$185,000.
- 2) The Commission discussed the vacant commission seat.
- 3) The Commission continued to view the new pages in the 2022 Visitor's Guide.
- 4) The Commission issued a grant for Schnee Days.
- 5) The Commission will be looking at if there is a way to attract businesses, as one of the main concerns with visitors is there is not enough retail available.

LIBRARY- Knowles

Highlights of the November 24th, 2021 meeting:

- 1) The Board met in closed session about employee compensation.

AD-HOC SHORELAND COMMITTEE - Schott

Highlights of the November 23rd, 2021 meetings:

- 1) The Committee continued reviewing the draft shoreland ordinance. The attorney is making final revisions for one last meeting to be held tomorrow.

ADMINISTRATION & FINANCE - Schott

Highlights of the November 23rd & 28th, 2021 meeting:

- 1) The Committee reviewed the 2021 budget, the use of the property at 216 N. East Street.
- 2) The Committee met in closed session about land acquisition and the financial commitment letter.

PRESIDENT'S REPORT – Sadiq – None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Citizen Award of Merit – Josh Tegen

Shovan stated that on October 9, 2021, the Sheboygan County Communications Center received a 911 call of an 84-year-old male party that was not conscious and not breathing. Dispatchers in the center immediately started with the emergency medical dispatch protocols. This included that the dispatchers were giving CPR instructions. Craig Nevins was outside doing some fall clean-up when he went into cardiac arrest. Shortly after Josh Tegen, his neighbor, heard someone knocking on his door and then looked outside and saw what was happening and sprang into action. Tegen performed CPR on Craig and these actions helped save his life. The Village of Elkhart Lake gave Josh Tegen a Citizen Award of Merit for his actions on October 9, 2021. Shovan and Meeusen also acknowledged all the dispatchers, first responders, paramedics, and fire department personnel that responded to the scene and took part in the save.

Ordinance 647- Amend Sections 16.43(4)(g) & (h), 16.43(5)(c), 16.70(1), 16.70(8)(a), 16.70(9)(d), and 16.80(3)(e)

(Bray/Schott/Wolf) introduced, moved and seconded to approve Ordinance 647-Amending Zoning Text in 16.43, 16.70, and 16.80.

Motion Carried Unanimously

**ORDINANCE 647
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

APPROVAL OF ZONING TEXT AMENDMENTS 16.43, 16.70, & 16.80

WHEREAS, The Board of Trustees of the Village of Elkhart Lake, Sheboygan County, Wisconsin, with quorum present and voting, and having received a recommendation of the Village of Elkhart Lake Plan Commission and conducting a public hearing thereon, hereby ordains the following amendments to the Village of Elkhart Lake Zoning Ordinance:

Section 16.43(4)(g) is created to read:

Multi-family dwellings containing more than eight (8) dwelling units

Section 16.43(4)(h) is created to read:

Any of the permitted uses identified in Sections 16.43(4)(a), (b), (d), (f), (g), (h), (j)-(r), and (t) when located within a multi-family dwelling containing more than eight (8) dwelling units.

Section 16.43(5)(c) is amended to read:

Off Street Parking Place of Public Gathering = One (1) space per five (5) seats. Business = One (1) space per two hundred (200) square feet of floor space. Multi-family dwellings = One and one-half (1 ½) spaces per unit.

Section 16.70(1) is amended to read:

Planned Unit Developments are intended to provide for greater flexibility in design and to provide for a combination of uses in a manner compatible to each and to the surrounding environment. A Planned Unit Development (PUD) is any development to be constructed and maintained by a single owner, or group of owners, acting through a corporation, partnership, or other entity, located on a single tract, planned as an entity and, therefore, acceptable for development and regulations as one (1) land unit. The single ownership requirement may be waived by the Village Board at its discretion. Planned Unit Developments are established to encourage and promote improved environmental design in the Village of Elkhart Lake by allowing for greater freedom, imagination and flexibility in the development of land while at the same time maintaining insofar as possible the land use density and other standards or use requirements as set forth in the underlying basic zoning district. The PUD concept allows diversification and variation in the relationship of uses, structures, open spaces and heights of structures in developments conceived and implemented as comprehensive and economic development in regard to public services and encourages and facilitates preservation of open land.

Section 16.70(8)(a) is amended to read:

Buildings in a Planned Unit Development (PUD) Overlay District shall not exceed the height permitted in the underlying basic use district, unless otherwise approved by the Village Board.

Section 16.70(9)(d) is created to read:

Applicable setbacks and other dimensional requirements can be modified under a development agreement between the Village and the developer.

Section 16.80(3)(e) is amended to add:

<u>Use</u>	<u>Minimum Parking Required</u>
Multi-family dwellings	One and one-half (1 ½) spaces per unit.

All other provisions of the Village of Elkhart Lake Zoning Ordinance shall remain in full force and effect.

The Village Administrator/Clerk-Treasurer and Village Attorney are hereby authorized and directed to take all action necessary to implement this ordinance.

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
6th day of December, 2021

Richard Sadiq, President

Jessica Reilly, Clerk

Geoffrey Bray, Trustee

Ordinance 648- Approval of Zoning Change – General Capital/Sargento – Rezoning from M-3 to C-4 with a PUD Overlay

(Wolf/Bray/Schott) introduced, moved and seconded to approve Ordinance 648-Approval of Zoning Change – General Capital/Sargento – Rezoning from M-3 to C-4 with a PUD Overlay.

Motion Carried Unanimously

ORDINANCE 648
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

**APPROVAL OF ZONING CHANGE – GENERAL CAPITAL/SARGENTO – REZONING
FROM M-3 to C-4 WITH A PUD OVERLAY**

WHEREAS, The Board of Trustees of the Village of Elkhart Lake, Sheboygan County, Wisconsin, does hereby ordain as follows:

That pursuant to the Municipal Code of the Village of Elkhart Lake, Section 16.28, and after considering the recommendation of the Planning Commission, and after hearing the public's comments at a legally noticed public hearing held on December 6th, 2021, the zoning map affecting the property described below is hereby amended as follows:

That, subject to the terms and conditions of this Ordinance, the following-described property is rezoned from a present zoning designation of Industrial Park District (M-3) to a Highway Commercial District (C-4) with a PUD Overlay.

That the property located at 604 S. Lincoln Street in the Village of Elkhart Lake, County of Sheboygan, State of Wisconsin, is described as follows:

Commencing at the E ¼ corner Section 29, T16N, R21E; thence N89°26'20"W, along the south line NE ¼ Section 29, 448.90 feet; thence N45°49'30"W 332.38 feet; thence 746.87 feet northwesterly, along the arc of a non-tangential curve to the left, said curve having a radius of 2616.64 feet and a main chord which bears N46°09'20"W 744.33 feet to the point of beginning:

Thence N49°09'06"E 134.63 feet; thence S89°28'23"E 467.04 feet to the east line W ¼ SE ¼ NE ¼ section 29; thence N00°21'26"W, along said east line, 494.63 feet to the north line SE ¼ NE ¼ section 29; thence N89°28'23"W, along said north line, 650.43 feet to the NE corner SW ¼ NE ¼ section 29; thence N89°27'01"W 531.40 feet to the center line of Sohn Drive; thence 70.31 feet southeasterly, along the arc of a curve to the left, said curve having a radius of 130.00 feet, and a main chord which bears S59°50'12"E 69.45 feet; thence S75°19'46"E 179.57 feet; thence southeasterly 241.64 feet along the arc of a curve to the right, said curve having a radius of 130.00 feet, and a main chord which bears S22°04'49"E 208.33 feet; thence S31°10'09"W 72.56 feet to the north line of STH 67; thence S53°21'47"E, along said north line, 425.56 feet to the point of beginning, and containing 447331 square feet (10.2693 acres) of land, including therein 17048 square feet (0.3914 acres) lying within the right of way of Sohn Drive.

Attachment A provides a map of the area to be rezoned. (Please see map below).

Attachment A



BE IT FURTHER RESOLVED, that the Village Board expressly reserves all legislative discretion to rezone the subject property back to Industrial Park District (M-3) if the applicant or potential developer fails to obtain a building permit and begin construction on the proposed apartment development on or before December 31st, 2022. The applicant or developer shall have no property rights in the Multi-Family Residential (C-4) zoning classification if the Board of Trustees in fact rezones the property to Industrial Park (M-3) because the applicant or developer has failed to obtain a building permit and begin construction on the proposed apartment development by December 31st, 2022; and

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
6th day of December, 2021

Jessica Reilly, Clerk

Richard Sadiq, President

Michael Wolf, Trustee

Election Board 2022-2023

(Wolf/Knowles) moved and seconded to approve the election board for 2022-2023 as presented.
Motion Carried Unanimously

Operator's Licenses – New

(Schott/Knowles) moved and seconded that operator licenses be granted to Taylor Blanck at the Brown Baer and Marshall Otte at Quit Qui Oc expiring on June 30th, 2022.
Motion Carried Unanimously

TRUSTEE REPORTS: Knowles stated that the Boy Scout sign looks nice. The sand containers also look nice. Knowles thanked Meeusen for setting up the presentation tonight and thanks the first responders and all those who participated. Bray reported he is still working with Spectrum on internet. Wolf stated the containers look nice, but the one in the square is missing the scoop. He also stated the sleigh will go out next week when Public Works has time.

COMMUNICATIONS: None.

ADMINISTRATOR’S REPORT – Reilly

Nomination papers are out for signature. They need to be returned by January 4, 2022. Knowles, Schott, and Shovan are up for election. The Administration & Finance Committee will meet on December 30th to pay final bills. The Board will only meet once a month in January, February, and March (more if necessary).

Potential Land Development

Approval of the Financial Commitment Letter with General Capital

(Bray/Wolf) moved and seconded to approve the financial commitment letter with General Capital subject to final drafting/revising by the Village attorney.

Motion Carried Unanimously

Approval of Offer to Purchase

(Schott/Knowles) moved and seconded to approve the offer to purchase on parcel #59121584321 subject to final drafting/revising by the Village attorney.

Motion Carried Unanimously

Awarding of the RFP – Gateway Enhancements

(Bray/Schott) moved and seconded to approve awarding the RFP for gateway enhancements to General Capital/Danna Capital contingent on the negotiation of all the design, location, and content of the enhancement.

Motion Carried Unanimously

(Knowles/Bray) moved and seconded to adjourn the meeting at 6:27 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES December 20th, 2021

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, December 20th, 2021 via in person and Zoom conference with the agenda having been duly posted on Thursday, December 16th, 2021 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:00 P.M. and 3:12 P.M. and on the Village website on December 16th, 2021 at 3:00 P.M.

President Sadiq called the meeting to order at 6:24 P.M. with the following Trustees present or on Zoom: John Schott, Lynn Shovan, Geoff Bray, Mike Wolf, and Terri Knowles. Trustee Paul Rudnick was absent.

Others in attendance include: Randy Boeldt; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – None

COMMITTEE REPORTS

ADMINISTRATION & FINANCE– Schott

Highlights of the December 14th & 20th, 2021 meetings:

- 1) The Committee reviewed the 2021 Budget and vacation carryover requests.
- 2) The Committee is recommending the Village President pays the final bills for 2021.
- 3) The Committee is recommending approval of the 2021 budget amendment and the education reimbursement plan.

PUBLIC WORKS– Schott

Highlights of the December 20th, 2021 meetings:

- 1) The Committee met and discussed the water issues with Randy Boeldt. The Committee agreed to pay for two water filters but will continue to monitor the water situation. As the well was down for a long time, Zorn stated the water quality should improve over time.
- 2) The Committee will continue the discussion of a potential for a red flashing light on the stop signs on Highway 67.

TOURISM – Knowles

The Board received minutes of November 18th, 2021 meeting.

Highlights of the December 16th, 2021 meeting:

- 1) The 2022 Budget was approved.
- 2) The Commission is moving funds to its reserve account and to its future visitor center fund.
- 3) The Commission discussed the winter events.
- 4) The Commission had a lengthy discussion about the strategic plan and a Destination NEXT proposal.

NORTHERN MORAINÉ COMMISSION –Schott

The Board received minutes of November 8th, 2021 meeting.

Highlights of the December 13th, 2021 meeting:

- 1) The aeration project is delayed slightly due to a wait on parts.
- 2) The 2022 Budget was approved.
- 3) The Annual Chloride Report was submitted.

AD-HOC SHORELAND COMMITTEE -Schott

Highlights of the December 7th, 2021 meeting:

- 1) The Committee continued to review the ordinance and has recommended the ordinance to a public hearing and to the Board.

AD-HOC VILLAGE FUTURE DESIGN COMMITTEE -Schott

Highlights of the December 14th, 2021 meeting:

- 1) The Committee continued to discuss the facility study and the next steps. They will meet in early January with Steve Schmitt and the department heads.

PRESIDENT’S REPORT – Sadiq

Sadiq thanked the Public Works Department for their response to make sure the Village was up and running after the storm. Sadiq received an email from a Village business who thanked Zorn for his hard work. Sadiq thanked all employees for their efforts.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Elkhart Lake Events – Schnee Days Approval

(Knowles/Wolf) moved and seconded to approve Schnee Day events and the Schneelauf run on January 29, 2022 at 10 am.

Motion Carried Unanimously

Tobacco License – LakeCity EL LLC – dba Brown Baer

(Shovan/Bray) moved and seconded to approve the Tobacco License for LakeCity EL LLC, dba the Brown Baer.

Motion Carried Unanimously

Education Reimbursement Plan

(Schott/Shovan) moved and seconded to approve an employee education reimbursement program that would take applications and make awards based on available funds annually, coursework and grades need to be presented for the application process and reimbursement.

Motion Carried Unanimously

Highway 67 – Red Flashing Lights

This item was tabled.

Resolution 20 – Budget Amendment #1-2021

(I- Shovan/Bray Knowles) introduced, moved and seconded Resolution 20 – Budget Amendment #1-2021.

Motion Carried Unanimously

**RESOLUTION TWENTY- 2021
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

2021 BUDGET AMENDMENT ONE

BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake as follows:
That the General Fund Budget of the Village of Elkhart Lake be amended as follows:

Increase Expenditure: 100-00-51420-103-000 (PT Clerk) by \$4,500.00
Decrease Expenditure: 100-00-51420-123-000 (Clerk HI) by \$3,000.00
Decrease Expenditure: 100-00-51420-334-000 (Clerk Training) by \$1,500.00

Increase Expenditure: 100-00-52300-334-000(FR Training) by \$1,100.00
Increase Expenditure: 100-00-52300-360-000(FR Equipment) by \$1,600.00
Decrease Expenditure: 100-00-52300-315-000(FR Expenses) by \$2,000.00
Decrease Expenditure: 100-00-52300-101-000(FR Salary) by \$700.00

Increase Expenditure: 100-00-52100-116-000(Police Contract Wage) by \$8,000.00
Increase Revenue: 100-00-46211-000-000 (Police Contract Reimburse) by \$8,000.00
Increase Expenditure: 100-00-52100-510-000(Police Insurance) by \$3,500.00
Increase Expenditure: 100-00-52100-370-000(Police vehicle maintenance) by \$2,000.00
Decrease Expenditure: 100-00-52100-365-000(Police Gas) by \$1,000.00
Decrease Expenditure: 100-00-52100-365-000(Police Health Insurance) by \$4,500.00

Increase Expenditure: 100-00-53636-297-000(Yard Waste) by \$2,500.00

Decrease Expenditure: 100-00-53635-296-000(Recycling Collection) by \$1,000.00
Decrease Expenditure: 100-00-53620-295-000(Solid Waste Collection) by \$1,500.00

Increase Expenditure: 100-00-53610-328-000(Santi Computer Support) by \$2,000.00
Decrease Expenditure: 100-00-53610-294-000(Sewer Treatment) by \$2,000.00

Increase Expenditure: 100-00-53312-315-000(Garage Expenses) by \$2,000.00
Increase Expenditure: 100-00-53312-510-000(Garage Insurance) by \$2,200.00
Decrease Expenditure: 100-00-53312-342-000(Garage Natural Gas) by \$1,700.00
Decrease Expenditure: 100-00-53312-370-000(Garage Vehicle Main) by \$2,500.00

Increase Expenditure: 100-00-53313-379-000(Tree Plantings) by \$4,500.00
Increase Revenue: 100-00-48501-000-000(Gifts/Donation) by \$4,500.00

Increase Expenditure: 100-00-53311-314-000(Streets Occ Supplies) by \$2,500.00
Increase Expenditure: 100-00-53311-315-000(Streets Expenses) by \$2,000.00
Increase Expenditure: 100-00-53311-315-000(Streets Equip Repair) by \$2,500.00
Decrease Expenditure: 100-00-53311-375-000(Streets Crack Fill) by \$7,000.00

Increase Expenditure: 100-00-51300-210-000(Legal) by \$30,000.00
Increase Revenue: 100-00-43531 -000-000(GTA) by \$5,000.00
Increase Revenue: 100-00-44301-000-000(Building Permit) by \$13,000.00
Increase Revenue: 100-00-48201-000-000 (Cell Tower Lease) by \$2,000.00
Increase Revenue: 100-00-48401-000-000 (Insurance Recovery) by \$6,500.00
Increase Revenue: 100-00-48905-000-000(Insurance Dividend) by \$3,500.00

Increase Tourism Projected Revenue to \$915,000
Increase Tourism Projected Expenditure to \$915,000

Attest:

Adopted and Approved this
20th day of December, 2021

Richard Sadiq, President

Jessica Reilly, Clerk

Lynn Shovan, Trustee

Operator's License

(Knowles/Wolf) moved and seconded to approve an operator's license for Cheryl Beltran for R-Store expiring on June 30th, 2022.

Motion Carried Unanimously

Authorize Village President to Pay Final Bills for 2021 and Administration & Finance to Pay January and February 2022 Bills

(Bray/Knowles) moved and seconded to authorize the Village President to pay final bills for 2021 and Administration & Finance to pay the January and February 2022 bills.

5-0-1 Motion Carried By Roll Call

5 – ayes (Wolf, Shovan, Schott, Knowles, Bray)

1 – abstain (Sadiq)

TRUSTEE REPORTS – Bray continues to work with Spectrum on the design of a high-speed internet system for the north shore. Knowles stated thanks to all and Merry Christmas. There was also discussion about how much work is done at the local level and people do not realize it. Thanks to all involved.

COMMUNICATIONS- Thank you notes are available in the Village office, as well as Grota’s annual report.

ADMINISTRATOR’S REPORT –The Department Heads met to discuss the needs for each department before the January 6th meeting. Schott, Shovan, and Knowles are up for reelection and papers are due by January 4th, 2022. The Board meetings will be on January 4th, February 7th, and March 21st, more will be held if necessary.

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

7591	KATTE, STUART	WATER OVERPAY ACCOUNT 728-01 KATTE	\$ 54.69
7592	NATIONAL EXCHANGE BANK & TRUST	WATER POSTAGE SAMPLES	\$ 208.05
7593	WE ENERGIES	WATER ELECTRICITY	\$ 957.27
7594	BUECHEL, MARK	WATER REFUND OVERPAY ON FINAL BILL	\$ 2.20
7595	CBS SQUARED INC.	WELL 1 CHEMICAL FEED IMPROVEMENTS	\$ 93.50
7596	CITY OF PORT WASHINGTON	WATER SAMPLES	\$ 30.00
7597	CORE & MAIN, LP	WATER METER, ACCESSORIES FOR OSTHOFF	\$ 1,889.11
7598	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES	\$ 60.80
7599	FERGUSON WATERWORKS #1476	WATER CURB STOPS & SUPPLIES	\$ 675.78
7600	FRONTIER	WATER PHONE & INTERNET	\$ 133.87
7601	MARTELLE WATER TREATMENT	WATER AQUA MAG	\$ 845.81
7602	MUNICIPAL WELL & PUMP, INC.	WATER MAINTENACE WELL 1 & 3	\$ 612.00
7603	SABEL MECHANICAL LLC	WATER WELL 1 CHEMICAL FEED IMPROVEMENTS	\$ 6,945.89
7604	SUBURBAN LABORATORIES, INC	WATER SAMPLES	\$ 25.00
7605	U.S. CELLULAR	WATER CELL PHONE	\$ 64.57
7606	UTILITY SERVICE CO., INC.	WATER TOWER QUARTERLY MAINT STANDPIPE	\$ 1,929.39
7607	VILLAGE OF ELKHART LAKE	WATER NOVEMBER WAGES & EMPLOYEE BENEFITS	\$ 26,055.73
7608	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 120.77
7609	BOELDT, RANDY	WATER FILTERS	\$ 42.18
7610	FERGUSON WATERWORKS #1476	WATER VALVE REPAIR PT. ELKHART	\$ 3,727.28
7611	MARTELLE WATER TREATMENT	WATER WELL CHLORINE LIQUID FEED UPGRADES	\$ 2,615.09
7612	NATIONAL EXCHANGE BANK & TRUST	WATER POSTAGE SAMPLES	\$ 87.02
7613	SJE	WATER WELL HEATERS	\$ 241.50
7614	VILLAGE OF ELKHART LAKE	WATER DECEMBER WAGES & EMPLOYEE BENEFITS	\$ 6,607.42
		TOTAL WATER	\$ 54,024.92

(Wolf/Knowles) moved that the Water Utility vouchers be approved and paid as presented.
Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

25284	SHEBOYGAN COUNTY TREASURER	PINE ST REPAVE	\$ 16,284.13
		TOTAL CDA/TID	\$ 16,284.13

(Shovan/Wolf) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

25243	CLERK'S PETTY CASH FUND	BOARD EXPENSES- PLAQUE TEGEN CPR	\$ 64.75
25244	COMPLETE OFFICE OF WISCONSIN	LIBRARY OFFICE FURNITURE	\$ 4,538.88
25245	ELKHART LAKE CHAMBER OF COMM.	BOARD APPRECIATION CHAMBER CASH	\$ 3,490.00
25246	MILLER IMPLEMENT CO	STREETS- NEW BOBCAT	\$ 32,000.00
25247	NATIONAL EXCHANGE BANK & TRUST	DEC CREDIT CARD	\$ 2,110.10
25248	PRIGGE, JOSH & HOLLY	CIVIC CENTER, LIBRARY WREATHS	\$ 64.00
25249	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 133.60
25250	TASC	FSA MONTHLY FEE	\$ 35.00
25251	TOWNSHIP OF RHINE	COURT PENALTIES JANUARY-NOVEMBER 2021	\$ 447.00
25252	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
25253	VILLAGE OF HOWARDS GROVE	COURT PENALTIES JANUARY-NOVEMBER 2021	\$ 290.00
25254	WE ENERGIES	ELECTRICITY	\$ 8,932.05
25255	ZORN, PAT	STREET DECOR PAT'S CARD NOT WORKING	\$ 55.77
25256	ABOVE AND BEYOND CORPORATION	LIBRARY CHILDREN'S MUSEUM MEMBERSHIP	\$ 160.00
25257	ASSESSMENT TECHNOLOGIES OF WISCONSIN, LLC	ASSESSMENT 4TH QTR 2021	\$ 2,875.00
25258	BAKER & TAYLOR	LIBRARY BOOKS, AUDIOBOOKS	\$ 1,654.56
25259	CHARTER COMMUNICATIONS	INTERNET	\$ 104.98
25260	DEMPSEY LAW FIRM, LLP	LEGAL	\$ 5,881.00
25261	DEPARTMENT OF ADMINISTRATION	LIBRARY T-1 LINE	\$ 600.00
25262	EICHHORST, LORI	CLEANING	\$ 675.00
25263	ELKHART LAKE FIRE DEPARTMENT	FD 4TH QTR REIMBURSEMENT	\$ 11,289.63
25264	ELKHART LAKE POSTMASTER	CLERK POSTAGE- ADDRESS CORRECTIONS	\$ 125.00
25265	ELKHART LAKE WATER DEPARTMENT	4TH QTR HYDRANT RENTAL, JT OP EXPENSES	\$ 36,803.50
25266	ELKHART LAKE-GLEN. SCHOOL DIST	CELL TOWER LEASE 4TH QUARTER	\$ 1,924.34
25267	FRONTIER	PHONE & INTERNET	\$ 968.66
25268	GPM INVESTMENTS	PD, PW FUEL	\$ 1,367.19
25269	HARPER PUMPING LLC	STREETS STORM SEWER CLEANING	\$ 450.00
25270	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 132.00
25271	JEFFERSON FIRE & SAFETY, INC	FD NEW BUNKER GEAR	\$ 10,643.05
25272	LAKESHORE TECHNICAL COLLEGE	POLICE TRAINING INSTRUCT DEV AUCH	\$ 117.30
25273	LAKESIDE INTERNATIONAL, LLC	18 INT CHASSIS LUBE, REPAIR BRAKES	\$ 866.13
25274	MIDWEST TAPE	LIBRARY VIDEOS	\$ 356.87
25275	MONARCH LIBRARY SYSTEM	LIBRARY COMPUTER SUPPORT	\$ 32.91
25276	MONROE TRUCK EQUIPMENT, INC	STREETS PLOW TRUCK ASSEMBLY	\$ 6,348.98
25277	NEUMANN PLUMBING & HEATING INC	FD HVAC FILTERS, HVAC CHECK ECM MOTOR	\$ 1,920.75
25278	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$ 22,200.51
25279	POMP'S TIRE SERVICE, INC.	FR REPAIR FLAT TIRE	\$ 26.00
25280	PRAXIS CONSULTING	POLICE QUICK CLERK	\$ 950.00
25281	PROS 4 TECHNOLOGY, INC	BOARD IT	\$ 1,567.05
25282	QUIT QUI OC GOLF CLUB	HOLIDAY FOOD	\$ 241.10

25283	SCHUETTE MFG. & STEEL SALES, INC.	CIVIC CENTER RAILINGS, ANCHORS	\$ 864.37
25284	SHEBOYGAN COUNTY TREASURER	COURT ASSESS, SALT, PINE ST REPAVE	\$ 4,466.62
25285	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 830.79
25286	STEVE NEILS	CHAMBER BLDG & GAZEBO- ELECTRICAL WORK	\$ 226.75
25287	TASC	FSA MONTHLY FEE	\$ 35.00
25288	THE PENWORTHY COMPANY, LLC	LIBRARY FOL LIBRARY KITS	\$ 499.95
25289	THE UNIFORM SHOPPE	POLICE UNIFORMS- GARCIA SHIRT, PANTS	\$ 165.90
25290	THE UNIFORM SHOPPE	POLICE UNIFORMS- SIPPEL, GILBERT, AUCH	\$ 669.30
25291	U.S. CELLULAR	POLICE CELL PHONE NIEMI	\$ 399.87
25292	U.S. CELLULAR	POLICE WIFI- NEW SQUAD	\$ 40.51
25293	US POSTAL SERVICE	POLICE PO BOX ANNUAL RENTAL	\$ 130.00
25294	VILLAGE OF ELKHART LAKE	LIBRARY YEAR-END 2021	\$ 4,306.95
25295	WI DEPARTMENT OF TRANSPORTATION	STREETS- DEPOT PLATFORM RENTAL	\$ 596.00
25296	WISCONSIN CHIEFS OF POLICE ASSOC	POLICE CHIEFS & LEADERSHIP MEMBERSHIP	\$ 150.00
25297	WISCONSIN NEWSPRESS INC.	BD PUBLISH RFP GATEWAY ENTRANCE FEATURES	\$ 87.17
25298	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$ 1,138.52
25299	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 1,650.00
25300	WM CORPORATE SERVICES, INC.	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$ 9,892.14
25301	BAKER & TAYLOR	LIBRARY BOOKS	\$ 940.94
25302	DISCOUNT PAPER PRODUCTS, INC	LIBRARY PAPER	\$ 77.49
25303	ELKHART LAKE PUBLIC LIBRARY	LIBRARYFRIENDS OF LIBRARY 2021 CARRYOVER	\$ 4,718.02
25304	MIDWEST TAPE	LIBRARY VIDEOS	\$ 269.38
25305	NATIONAL EXCHANGE BANK & TRUST	CLERK POSTAGE	\$ 1,306.44
25306	NATIONAL EXCHANGE BANK & TRUST	STREETS BILLY GOAT LEAF/DEBRIS LOADER	\$ 3,750.98
25307	SHEBOYGAN COUNTY TREASURER	CLERK ENVELOPES	\$ 11.00
25308	T-MOBILE	LIBRARY FOL HOTSPOT & DATA	\$ 705.60
25309	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
25310	U.S. CELLULAR	POLICE WIFI- NEW SQUAD	\$ 39.99
25311	VILLAGE OF ELKHART LAKE	WAGES 4TH QUARTER 2021	\$ 1,984.06
25312	VINTON CONSTRUCTION COMPANY	STREETS HIGHWAY 67 PROJECT TUCK POINT	\$ 10,200.00
25313	WM CORPORATE SERVICES, INC.	REDO REFUSE, RECYCLING, YARD WASTE COLL	\$ 7,769.94
		TOTAL GENERAL & LIBRARY	\$ 220,460.34
		TOTAL PAYROLL	\$122,494.70
		TOTAL DEC EXPENSE	\$ 342,955.04

(Bray/Knowles) moved and seconded to approve the general & library vouchers and pay as presented.

Motion Carried Unanimously

(Shovan/Wolf) moved and seconded to adjourn the meeting at 6:39 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, February 7, 2022 – 6:00 P.M.

BOARD OF TRUSTEES

WEDNESDAY, February 9, 2022 – 6:00 P.M.

PLANNING COMMISSION

MONDAY, March 21, 2022 – 6:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:00 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Mike Wolf (POB 506) 920-207-2311

TRUSTEE: Lynn Shovan (POB 86) 920-207-4561

TRUSTEE: Paul Rudnick (POB 304) 920-946-8644

TAX COLLECTION

Tax bills were mailed on December 8th, 2021. Payments are accepted Monday – Friday from 8:00 a.m. – 4:00 p.m. at the Village office located at 40 Pine Street. If the Village office is closed payments can be dropped in the Clerk’s depository located to the east of the Pine Street entrance. Tax payments can also be dropped off at National Exchange Bank & Trust, 274 Osthoff Avenue or Cleveland State Bank, 91 E. Rhine Street. Receipts will not be mailed unless a self-addressed stamped envelope is included with your payment. After February 2, 2022, Tax Payments must be mailed to or dropped off at the Sheboygan County Treasurer’s Office. If you have any questions, please call the Clerk’s office at 920-876-2122.



Dog Licenses are due March 31st

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)

Garbage Collection Holiday Schedule 2022



Memorial Day – Tuesday, May 31st, 2022
Independence Day – Tuesday, July 5th, 2022
Labor Day- Tuesday, September 6th, 2022
Thanksgiving Day – Normal Monday Pick up
Christmas Day – Normal Monday Pick up
New Year’s Day – Normal Monday Pick up

*****Snow Removal*****

Section 10.03 - Removing Snow from Sidewalks: residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period. **The entire sidewalk must be cleared; a small path is not sufficient. Snow cannot be blown or plowed onto Village Streets.** Residents must also clear hydrants of snow so that they are accessible in case of fire. Residents will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner.



*****Winter Parking Regulations*****

Parking is allowed overnight in the N. East Street parking lot until 6 am; at that time your vehicle must be moved until 9 am.

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street between the hours of 2 A.M. and 6 A.M and no parking in the lot on North East Street from 6 A.M. until 9 A.M. commencing the **fifteenth (15th) day of November** and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.



SAVE THE DATE!
JANUARY 28, 29 & 30TH

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

The 2020 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

Housing Development Updates:

Victory Park Subdivision

Houses continue to go up in the Victory Park subdivision. There are a few models available for viewing in the subdivision. If you are interested in more information on the subdivision or viewing the models you can contact Werner Homes at 920-458-4104.

Workforce Housing Proposal- Preserve Apartment Development

The Village Board held a public hearing for a rezoning of the property that would be used for the Preserve Apartment Development. After the public hearing, they approved a rezoning of the property at 604 S. Lincoln Street that would accommodate the apartment development proposal. The Board also signed a letter of commitment to the project. These items were necessary for the development to apply for tax credits. General Capital and Danna Capital have applied for the tax credits and should hear back in April 2022 with a decision. The Planning Commission and Village Board will continue to work on this project over the coming months. The proposal is for two apartment buildings with approximately 110 units in total. There will be one building for workforce/affordable housing and one building that is market rate apartments. There are still a lot of pieces to this puzzle that will need to be negotiated and worked through for the project to go ahead. If you have any questions, please contact Jessica Reilly at 920-876-2122.

From the Elkhart Lake Police Department:



Medicines go here.....not here

Please do not put medications in the Police Drop Box on the outside of the Village Hall. The Police Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge. **Medications should be removed from their containers so medicine only goes in.** This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.



Let's Talk Trees!

Did you know that the Village of Elkhart Lake has a Tree Commission? The Commission is made up of one Village Board member and four citizen members. Current members are Pat Robison, Frank Thielmann, Anne Hatas, Steve Kapellen, and John Schott, Board Representative. Tree Commissioners work in conjunction with the DPW to maintain the health of the Village's trees. Dangerous, dead, or dying trees are removed and the Commissioners decide where replacement trees will be planted. DPW

also works to trim trees to ensure that there are no sight-line hazards along our streets and intersections. The Tree Commission also organizes the Arbor Day Celebration each year. This celebration includes a short program led by the Tree Commission Chairperson, a tree-planting, and a poster contest for the 5th grade students at the school.

One of the Commission's goals is to teach our residents how to care for the trees in our community, especially the dozens of new trees that have been and will be planted in the upcoming years.

If you would like more information on the activities of the Tree Commission, you can contact any one of the Commissioners or the Village Clerk's Office. You may also attend any of the Commission's meetings. The meetings are usually posted on the Village's website one week ahead of time.

Attention Dog Owners: It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at the North and South ends of the Lake Street Walkway, near Village Square Park, on South Lake Street near Elm Street, on Osthoff Avenue, at Lions Park, on East Rhine Street near Charlene's, and on East Rhine Street near Cal & Gus.

Village of Elkhart Lake- response to COVID-19

Update: Effective Tuesday, June 8th, 2021, the Village of Elkhart Lake requires unvaccinated persons to wear a mask in Village-owned buildings. This policy update reflects the most current CDC guidelines. Thank you for your cooperation.

From the Elkhart Lake Public Library: Library Services Update 12/7/21

The Elkhart Lake Public Library is open to the public for essential services. Essential services include browsing, printing, photocopying, internet and Wi-fi access, pick up and return of materials, studying, reference services, and faxing. As a public space, the library cannot guarantee a germ-free environment. Please note the following:

- Masks are currently required (per the Village board) in the Village building, including the library, regardless of vaccination status.
- Hand sanitizer is available for your convenience at both library entrances. Please sanitize your hands before entering.
- Please maintain social distance from library staff and other patrons while using the library.
- Children should remain with their parents at all times.
- No contact pickup is available for patrons who do not wish to enter the library. Contact us at 920-876-2554 to arrange pick up services.
- Book drop (on Pine Street) is open 24/7 for returns.
- Not sure what you would like to read/listen to next? Give us a call and we will be happy to help.
- Home delivery of library materials is available for patrons who have difficulty getting to the library. If you have a short or long term illness, challenge or disability and would like to be added to our delivery list, please contact the library director.

If you have any questions, call us at 920-876-2554.

Spring Elections

February 15th and April 5th, 2022

*Three Village Trustees are up for election at the
April 5th Election.*

If you have any questions, please call the Village Clerk's Office at 920-876-2122.



NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 5th, 2022. The term for the Village President and the Village Trustees begins on April 19th, 2022. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

OFFICE
Village Trustee
Village Trustee
Village Trustee

INCUMBENT
Terri Knowles
John Schott
Lynn Shovan

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1st, 2021 and the final day for filing nomination papers in the office of the Village Clerk is 4:00 P.M. on Tuesday, January 4th, 2022.

NOTICE IS FURTHER GIVEN, that if a primary is necessary, the primary will be held on February 15th, 2022.

Spring Election - Photo ID Required

Photo ID will be required at all elections.

This information is provided by the Wisconsin Elections Commission. For detailed information about the Voter Photo ID law, visit bringit.wi.gov. For other information on the Wisconsin Elections Commission, visit <http://elections.wi.gov> or call the Elections Help Desk at 1-866-VOTE-WIS or 608-266-8005.

What can I use as photo ID to vote?

The following photo IDs are acceptable for voting purposes, and can be unexpired or expired after, November 3, 2020 (currently the date of the last General Election):

- o A Wisconsin DOT-issued driver license, even if driving privileges are revoked or suspended. Your Wisconsin DOT-issued driver license does not need to be a "REAL ID".
- o A Wisconsin DOT-issued identification card. Your Wisconsin DOT-issued ID card does not need to be a "REAL ID".
- o Military ID card issued by the U.S. Uniformed Services
- o A U.S. passport book or card

The following photo IDs are also acceptable for voting purposes:

- o A certificate of naturalization (that was issued not earlier than two years before the date of the election)
- o An identification card issued by a federally recognized Indian tribe in Wisconsin
- o A driver license receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o An identification card receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o A Wisconsin DMV ID Petition Process Photo Receipt (valid for 180 days from date issued)
- o A Veteran Affairs ID card (must be unexpired or have no expiration date)
- o A photo identification card issued by a Wisconsin accredited university or college, or technical college that contains the following: -Date the card was issued -Signature of student -Expiration date no later than two years after date of issuance, can still be used if expired -The university or college ID must be accompanied by a separate document that proves enrollment, such as a tuition fee receipt, enrollment verification letter, or class schedule

Are there any photo IDs I cannot use to vote?

Yes. The following photo IDs are NOT acceptable for voting purposes:

- o A State or Federal government employee ID
- o An out-of-state driver license or identification card
- o An employment ID
- o A membership or organization ID
- o A Certificates of Citizenship

Are there any photo IDs that can be used for voting that do not have a photo on them? Yes. The following documents, which do not contain a photo, can be used for voting purposes:

- o A citation or notice of intent to revoke or suspend a driver license, which is dated within 60 days of the date of the election. If your driver license has been taken away by law enforcement or a court, you may present written documentation of that fact in order to vote without your photo ID
- o A State of Wisconsin, DOT issued, identification card without a photo, issued to those electors with a religious objection to being photographed

Is there anyone who does not need to provide a photo id?

Yes. The following electors do NOT need to provide a Photo ID:

- o Confidential electors are always exempt from Photo ID requirements. Confidential electors have applied for this status with their municipal clerk, and have presented a court order, a letter from law enforcement, a letter from the

staff of a domestic abuse shelter, or the staff of an agency assisting victims of domestic abuse

- o Active Military and Permanent Overseas voters are not required to provide a Photo ID when they vote by absentee ballot, but if they vote in-person, they must present Photo ID
- o Indefinitely confined voters and voters in special care facilities can provide a witness signature on their absentee ballot certificate envelope in substitute for showing Photo ID; if they vote in-person, they must present a Photo ID

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsin.gov or call (608) 264-7447.

**Your local DMV office is located at: Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.