



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES January 4th, 2022

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, January 4th, 2022, via Zoom conference with the agenda having been duly posted on Thursday, December 30th, 2021 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 2:25 P.M. and 2:36 P.M. and on the Village website on December 30th, 2021 at 2:30 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Paul Rudnick, Mike Wolf, and Terri Knowles. Trustees Lynn Shovan & John Schott were absent.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Wolf/Rudnick) moved and seconded to approve the December 6th & 20th, 2021 minutes.
Motion Carried Unanimously

Treasurer's Report –

(Bray/Wolf) moved and seconded to approve the December Treasurer's Report.
Motion Carried Unanimously

Public Comment – None

COMMITTEE REPORTS

DECEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

PRESIDENT'S REPORT – Sadiq – None

UNFINISHED BUSINESS:

Ratify Year End 2021 Bills

(Knowles/Bray) moved and seconded to ratify the payment of the 2021 year-end bills as listed below.
Motion Carried Unanimously

The following final water, library and general vouchers were presented to the Board for ratification:

7609	BOELDT, RANDY	WATER FILTERS	\$ 42.18
7610	FERGUSON WATERWORKS #1476	WATER VALVE REPAIR PT. ELKHART	\$ 3,727.28
7611	MARTELLE WATER TREATMENT	WATER WELL CHLORINE LIQUID FEED UPGRADES	\$ 2,615.09
7612	NATIONAL EXCHANGE BANK & TRUST	WATER POSTAGE SAMPLES	\$ 87.02
7613	SJE	WATER WELL HEATERS	\$ 241.50
7614	VILLAGE OF ELKHART LAKE	WATER DECEMBER WAGES & EMPLOYEE BENEFITS	\$ 6,607.42

		TOTAL WATER	\$ 13,320.49
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25301	BAKER & TAYLOR	LIBRARY BOOKS	\$ 940.94
25302	DISCOUNT PAPER PRODUCTS, INC	LIBRARY PAPER	\$ 77.49
25303	ELKHART LAKE PUBLIC LIBRARY	LIBRARYFRIENDS OF LIBRARY 2021 CARRYOVER	\$ 4,718.02
25304	MIDWEST TAPE	LIBRARY VIDEOS	\$ 269.38
25305	NATIONAL EXCHANGE BANK & TRUST	CLERK POSTAGE	\$ 1,306.44
25306	NATIONAL EXCHANGE BANK & TRUST	STREETS BILLY GOAT LEAF/DEBRIS LOADER	\$ 3,750.98
25307	SHEBOYGAN COUNTY TREASURER	CLERK ENVELOPES	\$ 11.00
25308	T-MOBILE	LIBRARY FOL HOTSPOT & DATA	\$ 705.60
25309	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
25310	U.S. CELLULAR	POLICE WIFI- NEW SQUAD	\$ 39.99
25311	VILLAGE OF ELKHART LAKE	WAGES 4TH QUARTER 2021	\$ 1,984.06
25312	VINTON CONSTRUCTION COMPANY	STREETS HIGHWAY 67 PROJECT TUCK POINT	\$ 10,200.00
25313	WM CORPORATE SERVICES, INC.	REDO REFUSE, RECYCLING, YARD WASTE COLL	\$ 7,769.94
		TOTAL CDA, GENERAL & LIBRARY	\$ 31,820.84

NEW BUSINESS:

Resolution 1 – Reducing Election Workers & Combine Wards

(I- Wolf/Bray/Rudnick) introduced, moved and seconded Resolution 1-2022 – Reducing Election Workers and Combining Wards.

Motion Carried Unanimously

**RESOLUTION ONE– 2022
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY WISCONSIN**

RESOLUTION DETERMINING THE NUMBER OF ELECTION INSPECTORS AND DESIGNATING ALL ELECTIONS TO BE HELD IN THE CIVIC CENTER

WHEREAS, the automation of the election process in Sheboygan County has reduced the workload during the counting process, and

WHEREAS, 2022 may require additional help to register voters as required by the State of Wisconsin,

NOW THEREFORE, BE IT RESOLVED that the Village of Elkhart Lake will reduce its election staff to a staff of five for each election in the year 2022 with up to four additional election inspectors to be authorized as needed on each election day.

BE IT FURTHER RESOLVED, that ward one will vote at the Grashorn Civic Center site in the year 2022.

Attest:

Adopted and approved this
4th day of January, 2022

Jessica Reilly, Clerk

Richard Sadiq, President

Michael Wolf, Trustee

Resolution 2-2022 – Budget Amendment #2-2021

(I- Wolf/Rudnick/Bray) introduced, moved and seconded Resolution 2 – Budget Amendment #2-2021.

Motion Carried Unanimously

RESOLUTION TWO- 2022
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

2021 BUDGET AMENDMENT TWO

BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake that the General Fund Budget of the Village of Elkhart Lake be amended as follows:

Increase Expenditure: 100-00-53636-297-000(Yard Waste) by \$2,000.00
Increase Expenditure: 100-00-536100-325-000(Sanitation Jt. Operating) by \$1,700.00
Increase Expenditure: 100-00-52400-103-000(Building Inspection Salary) by \$1,800.00
Increase Revenue: 100-00-43531 -000-000(GTA) by \$3,700.00
Increase Revenue: 100-00-44301-000-000(Building Permit) by \$1,800.00

Attest:

Adopted and Approved this
4th day of January, 2022

Richard Sadiq, President

Jessica Reilly, Clerk

Michael Wolf, Trustee

Operator's Licenses – New

(Wolf/Bray) moved and seconded that operator licenses be granted to Jamie Schilling at the Osthoff Resort expiring on June 30th, 2022.

Motion Carried Unanimously

TRUSTEE REPORTS: Knowles reported that the sidewalks around the Village are in poor condition due to lack of clearing the snow and ice. Bray stated he wants to be certain that the Village Police are patrolling all roadways in the winter. Wolf discussed an article in the “Municipality” magazine about internet connections.

COMMUNICATIONS: The Village received a variety of Holiday cards.

ADMINISTRATOR’S REPORT – Reilly

Nomination papers were due by January 4, 2022 and the three incumbents were the only ones to turn in papers; that is Knowles, Schott, and Shovan. The Board will meet February 7th and March 21st.

(Knowles/Bray) moved and seconded to adjourn the meeting at 6:09 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

WEDNESDAY, February 9, 2022 – 6:00 P.M.

PLANNING COMMISSION

WEDNESDAY, March 9, 2022 – 6:00 P.M.

PLANNING COMMISSION

MONDAY, March 21, 2022 – 6:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:00 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Mike Wolf (POB 506) 920-207-2311

TRUSTEE: Lynn Shovan (POB 86) 920-207-4561

TRUSTEE: Paul Rudnick (POB 304) 920-946-8644

TAX COLLECTION

As of February 2, 2022, the Village Treasurer's Office is no longer collecting property taxes. The second installment of your property taxes must be sent to the Sheboygan County Treasurer, 508 New York Avenue – Room 109, Sheboygan, WI 53081-4126.

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

Garbage Collection Holiday Schedule 2022



Memorial Day – Tuesday, May 31st, 2022
Independence Day – Tuesday, July 5th, 2022
Labor Day- Tuesday, September 6th, 2022
Thanksgiving Day – Normal Monday Pick up
Christmas Day – Normal Monday Pick up
New Year’s Day – Normal Monday Pick up

*****Snow Removal*****

Section 10.03 - Removing Snow from Sidewalks: residents must clean snow from sidewalks within 14 hours of any snowfall in a 24 hour period. **The entire sidewalk must be cleared; a small path is not sufficient. Snow cannot be blown or plowed onto Village Streets.** Residents must also clear hydrants of snow so that they are accessible in case of fire. Residents will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill the property owner.



*****Winter Parking Regulations*****

Parking is allowed overnight in the N. East Street parking lot until 6 am; at that time your vehicle must be moved until 9 am.

6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street between the hours of 2 A.M. and 6 A.M and no parking in the lot on North East Street from 6 A.M. until 9 A.M. commencing the **fifteenth (15th) day of November** and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.

The 2020 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit www.elkhartlakewi.gov/departments/water. To obtain a paper copy, please stop in at the Clerk’s Office at 40 Pine Street or call 876-2122 or email clerk@elkhartlakewi.gov.



Pay your water bill automatically!
Call the Village Clerk’s Office at 920-876-2122
for more information.



Dog Licenses are due March 31st

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)

Attention Dog Owners: It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at the North and South ends of the Lake Street Walkway, near Village Square Park, on South Lake Street near Elm Street, on Osthoff Avenue, at Lions Park, on East Rhine Street near Charlene's, and on East Rhine Street near Cal & Gus.

Let's Talk Trees!

Did you know that the Village of Elkhart Lake has a Tree Commission? The Commission is made up of one Village Board member and four citizen members. Current members are Pat Robison, Frank Thielmann, Anne Hatas, Steve Kapellen, and John Schott, Board Representative. Tree Commissioners work in conjunction with the DPW to maintain the health of the Village's trees. Dangerous, dead, or dying trees are removed and the Commissioners decide where replacement trees will be planted. DPW also works to trim trees to ensure that there are no sight-line hazards along our streets and intersections.

The Tree Commission also organizes the Arbor Day Celebration each year. This celebration includes a short program led by the Tree Commission Chairperson, a tree-planting, and a poster contest for the 5th grade students at the school.

One of the Commission's goals is to teach our residents how to care for the trees in our community, especially the dozens of new trees that have been and will be planted in the upcoming years.

If you would like more information on the activities of the Tree Commission, you can contact any one of the Commissioners or the Village Clerk's Office. You may also attend any of the Commission's meetings. The meetings are usually posted on the Village's website one week ahead of time.

From the Elkhart Lake Police Department:



Medicines go here.....not here

Please do not put medications in the Police Drop Box on the outside of the Village Hall. The Police Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge. **Medications should be removed from their containers so medicine only goes in.** This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.

Village of Elkhart Lake- response to COVID-19

Update: Effective Tuesday, June 8th, 2021, the Village of Elkhart Lake requires unvaccinated persons to wear a mask in Village-owned buildings. This policy update reflects the most current CDC guidelines. Thank you for your cooperation.

From the Elkhart Lake Public Library: Library Services Update 12/7/21

The Elkhart Lake Public Library is open to the public for essential services. Essential services include browsing, printing, photocopying, internet and Wi-fi access, pick up and return of materials, studying, reference services, and faxing. As a public space, the library cannot guarantee a germ-free environment. Please note the following:

- Masks are currently required (per the Village board) in the Village building, including the library, regardless of vaccination status.
- Hand sanitizer is available for your convenience at both library entrances. Please sanitize your hands before entering.
- Please maintain social distance from library staff and other patrons while using the library.
- Children should remain with their parents at all times.
- No contact pickup is available for patrons who do not wish to enter the library. Contact us at 920-876-2554 to arrange pick up services.
- Book drop (on Pine Street) is open 24/7 for returns.
- Not sure what you would like to read/listen to next? Give us a call and we will be happy to help.
- Home delivery of library materials is available for patrons who have difficulty getting to the library. If you have a short or long term illness, challenge or disability and would like to be added to our delivery list, please contact the library director.

If you have any questions, call us at 920-876-2554.

Spring Election April 5th, 2022

There will not be a primary election in February. The ballot is set for the April 5, 2022, election. This will include the local elections. The following submitted papers to run for village offices.

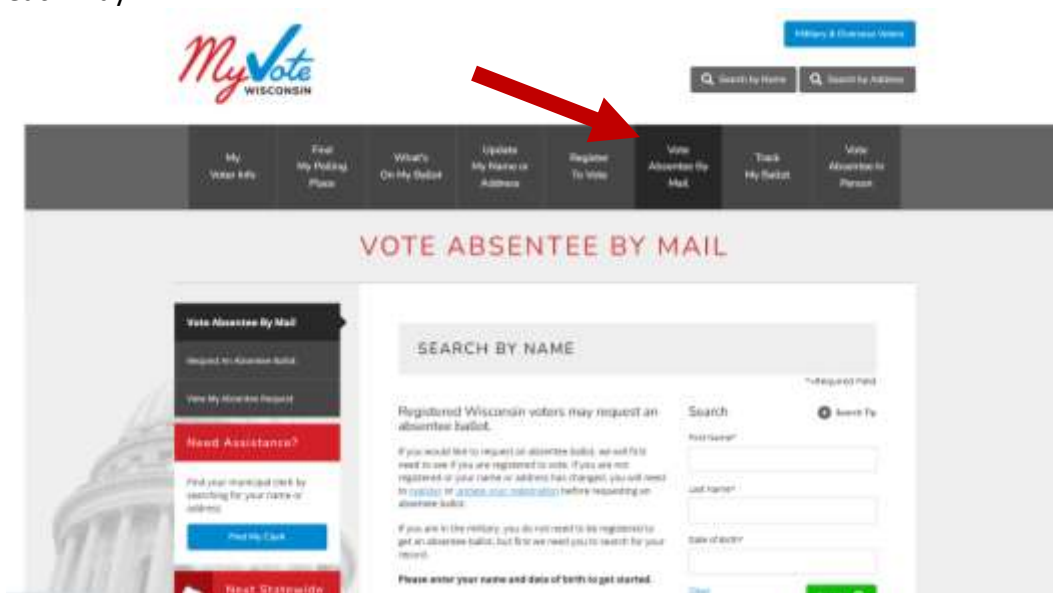


Board of Trustees: (Vote for Three)

John Schott
Terri Knowles
Lynn Shovan

If you need to register to vote you can do it in person at the Village offices between 8:30 am and 4:30 pm Monday-Friday or you can go online to <https://myvote.wi.gov/en-us/> and register and receive voting information including polling locations and sample ballots.

If you would like to request an absentee ballot for the April 5th election, or the remaining elections for the year, you can go to <https://myvote.wi.gov/en-us/>. Please allow at least a week for the ballot to go each way.



If you do not have access to the internet or cannot get the website to work, please call the Village Clerk's Office (920-876-2122) and request an absentee request form. You will need to provide that form and a copy of your photo ID to our office.

Spring Election - Photo ID Required

Photo ID will be required at all elections.

This information is provided by the Wisconsin Elections Commission. For detailed information about the Voter Photo ID law, visit bringit.wi.gov. For other information on the Wisconsin Elections Commission, visit <http://elections.wi.gov> or call the Elections Help Desk at 1-866-VOTE-WIS or 608-266-8005.

What can I use as photo ID to vote?

The following photo IDs are acceptable for voting purposes, and can be unexpired or expired after, November 3, 2020 (currently the date of the last General Election):

- o A Wisconsin DOT-issued driver license, even if driving privileges are revoked or suspended. Your Wisconsin DOT-issued driver license does not need to be a "REAL ID".
- o A Wisconsin DOT-issued identification card. Your Wisconsin DOT-issued ID card does not need to be a "REAL ID".
- o Military ID card issued by the U.S. Uniformed Services
- o A U.S. passport book or card

The following photo IDs are also acceptable for voting purposes:

- o A certificate of naturalization (that was issued not earlier than two years before the date of the election)
- o An identification card issued by a federally recognized Indian tribe in Wisconsin
- o A driver license receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o An identification card receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o A Wisconsin DMV ID Petition Process Photo Receipt (valid for 180 days from date issued)
- o A Veteran Affairs ID card (must be unexpired or have no expiration date)
- o A photo identification card issued by a Wisconsin accredited university or college, or technical college that contains the following: -Date the card was issued -Signature of student -Expiration date no later than two years after date of issuance, can still be used if expired -The university or college ID must be accompanied by a separate document that proves enrollment, such as a tuition fee receipt, enrollment verification letter, or class schedule

Are there any photo IDs I cannot use to vote?

Yes. The following photo IDs are NOT acceptable for voting purposes:

- o A State or Federal government employee ID
- o An out-of-state driver license or identification card
- o An employment ID
- o A membership or organization ID
- o A Certificates of Citizenship

Are there any photo IDs that can be used for voting that do not have a photo on them? Yes. The following documents, which do not contain a photo, can be used for voting purposes:

- o A citation or notice of intent to revoke or suspend a driver license, which is dated within 60 days of the date of the election. If your driver license has been taken away by law enforcement or a court, you may present written documentation of that fact in order to vote without your photo ID
- o A State of Wisconsin, DOT issued, identification card without a photo, issued to those electors with a religious objection to being photographed

Is there anyone who does not need to provide a photo id?

Yes. The following electors do NOT need to provide a Photo ID:

- o Confidential electors are always exempt from Photo ID requirements. Confidential electors have applied for this status with their municipal clerk, and have presented a court order, a letter from law enforcement, a letter from the

staff of a domestic abuse shelter, or the staff of an agency assisting victims of domestic abuse

- o Active Military and Permanent Overseas voters are not required to provide a Photo ID when they vote by absentee ballot, but if they vote in-person, they must present Photo ID
- o Indefinitely confined voters and voters in special care facilities can provide a witness signature on their absentee ballot certificate envelope in substitute for showing Photo ID; if they vote in-person, they must present a Photo ID

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsin.gov or call (608) 264-7447.

**Your local DMV office is located at: Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570**

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.