



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES April 4th, 2022

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 4th, 2022 with the agenda having been duly posted on Thursday, March 31st, 2022 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 2:30 P.M. and 2:45 P.M. and on the Village website on March 31st, 2022 at 2:50 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Lynn Shovan, Paul Rudnick, John Schott, Mike Wolf, and Terri Knowles.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Schott/Knowles) moved and seconded to approve the March 21st, 2022 minutes.

Motion Carried Unanimously

Treasurer's Report –

(Wolf/Bray) moved and seconded to approve the March Treasurer's Report.

Motion Carried Unanimously

Public Comment – None

COMMITTEE REPORTS

MARCH BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

ADMINISTRATION & FINANCE - Sadiq

Highlights of the April 4th, 2022 meeting:

- 1) The Committee reviewed the sanitary sewer study and events for 2022. They also will allow the PW part-time employee to be 17 years of age with proper training.
- 2) The Committee met in closed session about the potential land development.

PRESIDENT'S REPORT – Sadiq – None

UNFINISHED BUSINESS:

Ordinance 649 – Create Chapter 6.12(2) & (3) – Motor Vehicles Prohibited in Certain Areas

(I-Knowles/Rudnick/Schott) introduced, moved and seconded to approve Ordinance 649 Amending Section 6.12 Regarding the Prohibition of Motor Vehicles in Certain Areas.

Motion Carried Unanimously

ORDINANCE 649
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

CREATE CHAPTER 6.12 (2) & (3) MOTOR VEHICLES IN CERTAIN AREAS PROHIBITED

WHEREAS, the Village currently does not allow the use of golf carts, ATVs, and UTVs, on Village roadways, but the Village attorney recommends adding language that would now make this a moving violation.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake hereby creates Chapter 6.12(2) and rennumbers 6.12(2) to 6.12(3) as follows:

6.12(2) Motor Vehicles in Certain Areas Prohibited is hereby recreated to read as follows:

(2) No ATV (all-terrain vehicle), UTV (utility terrain vehicle), golf cart, or other like gasoline or electric powered vehicle shall be operated on any Village Street, sidewalk, parking lot, or property. This ordinance does not apply to such vehicles owned and operated by the Village of Elkhart Lake and its employees.

(3) **PENALTIES.** Any person who violates this section shall forfeit not more than \$500.00, together with the costs of prosecution and may be ordered to pay restitution and complete community service.

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
4th day of April, 2022

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

NEW BUSINESS:

Porsche Club – Street Closure – May 2022

(Bray/Schott) moved and seconded to approve the Porsche Club Street Closure from Elm Street to the Shore Club driveway.

Motion Carried Unanimously

Provident Insurance Proposal Fire & First Responders

(Bray/Schott) moved and seconded to approve the renewal of the Provident Insurance proposal at the same levels as past years.

Motion Carried Unanimously

Hiring Summer Staff Age Policy

(Bray/Knowles) moved and seconded to approve changing the age policy for summer hiring to 17 years of age as long as they have proper training.

Motion Carried Unanimously

Temporary Class B License – Shop & Sip – April 30th, 2022 – 1-5 pm

(Knowles/Bray) moved and seconded to approve the temporary Class B License for the Shop & Sip Event on April 30th from 1 – 5 pm.

Motion Carried Unanimously

Operator's Licenses – New

(Schott/Knowles) moved and seconded that operator licenses be granted to Emmalynn Belmore & Jessica Diedrich at the Osthoff Resort expiring on June 30th, 2023.

Motion Carried Unanimously

TRUSTEE REPORTS: Knowles asked about the nuisance ordinance and making sure that vacant buildings have to remove old signs. Rudnick stated he met with Eickhoff to discuss Tourism. Wolf stated that we should be reviewing the residents' water complaints.

COMMUNICATIONS: None.

ADMINISTRATOR'S REPORT – Reilly

The Organization meeting will be on April 19th at 3:00 pm. The Spring election is tomorrow. Arbor Day is scheduled for April 29, 2022 at 10:30 am. The cleaning of the water sphere will take place in May. We have the new police comfort K-9. His name is Copper and he arrived last Friday.

(Schott/Wolf) moved and seconded to adjourn the meeting at 6:14 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES April 18, 2022

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, April 18th, 2022 via in person and Zoom with the agenda having been duly posted on Thursday, April 14th, 2022 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 2:08 P.M. and 2:37 P.M. and on the Village website on April 14th, 2022 at 2:52 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Lynn Shovan, Paul Rudnick, John Schott, Mike Wolf, and Terri Knowles.

Others in attendance include: Jennifer Lehrke; Pat Zorn; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – None

ANNUAL REPORTS

TOURISM - Eickhoff

The Tourism annual report was included in the Board packet in Dropbox.

LIBRARY - Montes

The Library annual report was included in the Board packet in Dropbox.

COMMITTEE REPORTS

PROTECTION OF PERSONS & PROPERTY– Sadiq

Highlights of the April 11th, 2022 meeting:

- 1) The Committee reviewed and recommended the K-9 Policy.
- 2) The Committee continued the discussion about the safety issues at the 4-way stop. The Committee would like to see the second stop sign put up and the moveable stop ahead signs in the middle of the road for summer.
- 3) The Committee continues to review the nuisance ordinance and the unsightly properties.
- 4) The Committee discussed the Zimmerman Deed restriction.

ADMINISTRATION & FINANCE– Shovan

Highlights of the April 11th & 28th, 2022 meetings:

- 1) The Committee discussed the 2022 events including the Farmer's Market and the Throttlestop events.
- 2) The Committee approved the purchasing of running gear to move the barricades.
- 3) The Committee discussed the potential land development.

PUBLIC WORKS– Schott

Highlights of the April 11th & 28th, 2022 meetings:

- 1) The Committee recommends approval of the Well #3 Treatment proposal from Municipal Well and Pump.
- 2) The Committee recommends the changes to the beach ordinance regarding tents, grills, and picnics.

NORTHERN MORAINÉ COMMISSION – Schott

The Board received minutes of the March 14th, 2022 meeting.

Highlights of the April 11th, 2022 meetings:

- 1) The first stage of the aeration project is complete and looking at the second stage.
- 2) The Commission reviewed the capital assets and changed the category to anything over \$5,000.
- 3) The Commission voted to get new garage doors.
- 4) The Commission reviewed a solar power proposal but will not move forward as the payback was 15 years.

LIBRARY – Knowles

The Board received minutes of the January 10th and February 14th, 2022 meetings.

Highlights of the February 14th & March 14th, 2022 meetings:

- 1) The Board reviewed and approved the volunteer policy.
- 2) The Board discussed a new policy for their mobile hot spots.

PLANNING COMMISSION –Reilly

The Board received minutes of the March 9th, 2022 meeting.

Highlights of the April 13th, 2022 meetings:

- 1) The Commission approved the deck and cooler plans for Quit Qu Oc contingent on the parking being approved by the State Building Inspector.
- 2) The Commission approved the mitigation plans for Carl & Bettye Raglin.
- 3) The Commission discussed the potential land development and the next steps.

PRESIDENT’S REPORT – Sadiq – None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Carl & Bettye Raglin- Mitigation & Building Plan -451 S. Lake Street

(Knowles/Schott) moved and seconded to approve and record the Raglin mitigation plan for 451 S. Lake Street contingent on no water draining to other properties.

Motion Carried Unanimously

Temporary Operator’s License – - April 30th – Shop & Sip – Sara Cote & Pirkko Jarvensivu

(Bray/Baumann) moved and seconded to approve the temporary operators’ licenses for Sara Cote & Pirkko Jarvensivu for April 30th from 1:00 pm to 5:00 pm.

Motion Carried Unanimously

Ordinance 651 – Amending 13.6 Use of the Village Beach.

Knowles introduced Ordinance 651 Amending Section 16.6 Use of the Village Beach and it was given its first reading.

**ORDINANCE 651
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**REVISE SECTION 13.6 - USE OF BEACHES OR PARKS OWNED OR LEASED BY
VILLAGE**

WHEREAS, the Village of Elkhart Lake finds it necessary to revise Village Ordinance 13.6 regarding the regulations for the use of the Village Beach; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake hereby revises and renumber 13.6(1), (4), (7), (8), & (9) as follows:

- (1)** The use of public beaches owned or leased by the Village shall be limited to residents of the Elkhart Lake-Glenbeulah Joint School District No. 1 and one guest accompanying each resident. As a prerequisite to the use of public beaches owned or leased by the Village, such residents of the Elkhart Lake-Glenbeulah Joint School District No. 1 shall purchase identification tags from the Village Clerk or designee.

(4) No person shall grill, barbecue, or have a cookout on the public beaches owned or leased by the Village. Small amounts of food are allowed.

(7) No person shall use a pop-up tent, canopy, or table on the public beach.

(8) No person shall be in any Village owned or leased park or beach between 10:00 P.M. and 6:00 A.M. except at the Elkhart Lake-Glenbeulah Athletic Association Park. The Elkhart Lake- Glenbeulah Athletic Association Park shall be closed between the hours of 10:30 P.M. until 6:00 A.M. Sunday through Thursday and from 11:00 P.M. until 6:00 A.M. Friday and Saturday.

(9) Any person who violates any provision of this section may be ejected from the park or public beach area and is subject to a forfeiture of not more than \$200.00 and may be required to complete community service and pay restitution.

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
16th day of May, 2022

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Temporary Class B – Picnic License

(Rudnick/Wolf) moved and seconded to approve the temporary Class B Picnic License for the Lions Club for May 28th, 2022 from 9:30 am to 4:00 pm.

Motion Carried Unanimously

Temporary Operator's License – Lions Club – Gary Kegler

(Shovan/Knowles) moved and seconded to approve the temporary operator's license for Gary Kegler for May 28th, 2022 from 9:30 am to 4:00 pm.

Motion Carried Unanimously

2022 Event Approvals & Street Closures

The Board discussed the 2021 events. Wolf asked about when groups could use their own cars/vehicles versus when to use the barricade. Bray asked about liability of people using their own vehicles.

(Schott/Knowles) moved and seconded to table this item until more information is gathered.

Motion Carried Unanimously

April 2021 Water Consumer Confidence Report

(Schott/Wolf) moved and seconded to approve the 2021 Water Consumer Confidence Report.

Motion Carried Unanimously

Well #3 Treatment Proposal

(Shovan/Schott) moved and seconded to approve treatment for Well #3 from Municipal Well & Pump not to exceed \$14,000.

Motion Carried Unanimously

Police K-9 Policy

(Knowles/Schott) moved and seconded to approve the Police K-9 Policy as presented.

Motion Carried Unanimously

Operator's Licenses – New

(Wolf/Shovan) moved and seconded that an operator's license be granted to Cameron Guelig at the Osthoff Resort expiring on June 30th, 2023.

Motion Carried Unanimously

Operator's Licenses – Renewal

(Rudnick/Schott) moved and seconded that an operator's license be granted to Casey Sippel at the Brown Baer expiring on June 30th, 2023.

Motion Carried Unanimously

TRUSTEE REPORTS: Schott stated that the Town of Rhine has joined the group for the lake management plan discussions. The tree nursery by the Fire Station is also approved.

COMMUNICATIONS: None

ADMINISTRATOR'S REPORT – Reilly

The election had a 36% turnout. The organizational meeting will be tomorrow at 3 pm. The facility study is continuing and there will be another meeting next week. The Arbor Day program will be on April 29 at 10:30 am. Tomorrow all the Board members need to bring their iPads and phones to have the 2-factor authentication set up for the Village email.

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

7647	5152 LLC	WATER METER FEES REFUND	\$ 74.92
7648	FELDMANN, TYLER	WATER WORK BOOTS- FELDMANN	\$ 50.00
7649	NATIONAL EXCHANGE BANK & TRUST	WATER POSTAGE, MULTITool	\$ 40.39
7650	WE ENERGIES	WATER ELECTRICITY	\$ 1,004.06
7651	ELKHART LAKE WATER DEPARTMENT	WATER ARBOR DRIVE	\$ 20.10
7652	FRONTIER	WATER PHONE & INTERNET	\$ 131.97
7653	MARTELLE WATER TREATMENT	WATER SODIUM HYPOCHLORITE	\$ 231.50
7654	U.S. CELLULAR	WATER CELL PHONE	\$ 64.57
7655	VILLAGE OF ELKHART LAKE	WATER MARCH WAGES & EMPLOYEE BENEFITS	\$ 4,579.51
7656	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 109.25
		TOTAL WATER	\$ 6,306.27

(Schott/Shovan) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

25520	VICTORY POND, LLC	TREE TRIMMING VICTORY POND	\$ 260.00
		TOTAL CDA/TID	\$ 260.00

(Rudnick/Wolf) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

25471	5152 LLC	SEWER METER FEES REFUND	\$ 70.00
25472	BOND TRUST SERVICES CORP	FS LOAN/BOND 2017 INTEREST PAYMENT	\$ 25,996.25
25473	FELDMANN, TYLER	WORK BOOTS FELDMANN	\$ 50.00
25474	GIBBSVILLE IMPLEMENT	STREETS- RUNNING GEAR FOR BARRICADES	\$ 2,795.00
25475	NATIONAL EXCHANGE BANK & TRUST	BOARD EXP FLOWERS	\$ 2,837.29
25476	OTTER CREEK LANDSCAPE	TREE COMMISSION- TREES	\$ 3,947.50
25477	TASC	FSA MONTHLY FEE	\$ 35.00
25478	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
25479	WE ENERGIES	STREETS ELECTRICITY	\$ 9,229.50
25480	ALDAG-HONOLD MECHANICAL, INC	VILLAGE FIRE- BOILER REPAIRS	\$ 1,541.95
25481	ASSESSMENT TECHNOLOGIES OF WISCONSIN, LLC	REVALUATION INSTALLMENT #1	\$ 6,225.00
25482	AURORA EAP	EAP 2ND QUARTER	\$ 70.20
25483	AURORA HEALTH CARE	STREETS ANNUAL CONSORTIUM FEE	\$ 90.00
25484	B & M WASTE SERVICE INC	MEMORIAL DAY, VINTAGE PORTABLE RESTROOMS	\$ 1,070.00
25485	BAKER & TAYLOR	LIBRARY BOOKS, AUDIOBOOKS	\$ 2,328.18
25486	BAYCOM INC.	POLICE K-9 SQUAD PRINTER, ACCESSORIES	\$ 592.00
25487	BEAR GRAPHICS, INC	CLERK OFFICE SUPPLIES- ENVELOPES	\$ 200.17
25488	CHARTER COMMUNICATIONS	INTERNET	\$ 109.98
25489	COMPLETE OFFICE OF WISCONSIN	LIBRARY PAPER	\$ 144.00
25490	DEMCO, INC	EXP LABELS, BOOKMARKS, TAPE	\$ 163.55
25491	DEMPSEY LAW FIRM, LLP	LEGAL GENERAL	\$ 3,486.00
25492	DREXEL BUILDING SUPPLY INC KIEL	PARKS- WOOD, SCREWS FOR PICNIC TABLES	\$ 463.63
25493	EICHHORST, LORI	CLEANING	\$ 540.00
25494	EICKHOFF, KATHLEEN	TOURISM MILEAGE	\$ 316.83
25495	ELKHART LAKE POST MASTER	FD BULK MAILING FEE	\$ 265.00
25496	ELKHART LAKE WATER DEPARTMENT	WATER	\$ 424.50
25497	EMERGENCY MEDICAL PRODUCTS INC	FR- TEST STRIPS, GLOVES, PULSE OXIMETERS	\$ 231.54
25498	EWALD AUTOMOTIVE GROUP	POLICE K-9 NEW SQUAD	\$ 39,456.50
25499	FEDERWISCH, STEVE	PARKS- MITER BOX RENTAL PICNIC TABLES	\$ 40.00
25500	FRANKS RADIO SERVICE	FR PAGER BATTERY PACKS	\$ 47.41
25501	FRONTIER	PHONE & INTERNET	\$ 958.55
25502	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 288.00

25503	HOLBACH, CHRISTOPHER	COURT REFUND OVERPAY	\$ 56.00
25504	KAPUR & ASSOCIATES	GIS UPDATES, SEWER CAPACITY STUDY	\$ 10,458.50
25505	KUSTOM SIGNALS, INC	POLICE K-9 SQUAD RADAR	\$ 1,869.00
25506	LAFORCE	FD REPAIR DOOR LOCK	\$ 488.00
25507	LAKESHORE TECHNICAL COLLEGE	FR CPR INSTRUCTOR EMT PT2- MATZDORF	\$ 776.09
25508	MIDWEST TAPE	LIBRARY VIDEOS	\$ 321.61
25509	NAPA AUTO PARTS DIV OF MPEC-101	GARAGE OIL & AIR FILTERS	\$ 226.86
25510	NEW HOLSTEIN TRUE VALUE	PARKS PAINT, ROLLER	\$ 63.48
25511	NIEMI, SCOTT	PD TRAINING MEAL CHARGED TO WRONG CARD	\$ 49.00
25512	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$ 25,382.94
25513	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 1,987.30
25514	RCN TECHNOLOGIES	POLICE K-9 SQUAD INTERNET	\$ 934.99
25515	SHEBOYGAN COUNTY TREASURER	COURT CO ASSESS, TRUCK REPAIR, SPILLMAN	\$ 5,953.12
25516	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 1,285.39
25517	STEVE NEILS	GARAGE- INSTALL NEW LIGHTING IN OFFICES	\$ 173.75
25518	U.S. CELLULAR	CELL PHONE SERVICE	\$ 399.43
25519	VANDERVART CONCRETE PRODUCT	STREETS CONCRETE BARRICADES	\$ 120.00
25521	WI DEPARTMENT OF TRANSPORTATION	STREETS HWY 67/LINCOLN ST PROJECT	\$ 96.05
25522	WI DEPT. OF JUSTICE-TIME	POLICE TIME ACCESS	\$ 307.50
25523	WISCONSIN NEWSPRESS INC.	PUBLISH SUPRICK CUP; ELECTIONS	\$ 184.42
25524	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 934.44
25525	WM CORPORATE SERVICES, INC.	REFUSE, RECYCLING COLLECTION	\$ 5,964.61
25526	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 350.00
25527	ZARNOTH BRUSH WORKS	STREETS SWEEPER PARTS	\$ 267.70
25528	ZIMMERMANN COMPANY	LIBRARY OFFICE SUPPLIES WINDOW ENVELOPES	\$ 220.00
			\$ 162,930.71

TOTAL PAYROLL \$113,779.64

TOTAL APR EXPENSE \$ 276,710.35

(Bray/Knowles moved and seconded to approve the general & library vouchers and pay as presented.

Motion Carried Unanimously

(Shovan/Schott) moved and seconded to adjourn the meeting at 6:24 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES April 19th, 2022

Minutes of the organizational meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, April 14th, 2022, at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, April 14th, 2022, between the hours of 2:08 P.M. and 2:37 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office and posted on the Village web page on Thursday, April 14th, 2022 at 2:52 P.M.

President Sadiq called the meeting to order at 3:00 P.M. with the following trustees present: Lynn Shovan, Mike Wolf, Geoffrey Bray, and Terri Knowles. Trustees John Schott and Paul Rudnick were absent. Others in attendance included: Jessica Reilly, Administrator/Clerk-Treasurer.

Election Results April 5th, 2022 Spring Election --- 273 voters

John Schott----- -Trustee 208 votes

Terri Knowles -----Trustee 233 votes

Lynn Shovan----- Trustee 219 votes

(Write-In) Scattered-----Trustee 9 votes

Total Votes Cast for Trustees 669 votes

Clerk Reilly reported that the following were declared elected by canvas of the Election Board and have signed their oath of office:

Trustees – Terri Knowles, John Schott, and Lynn Shovan

(Bray/Knowles) moved to accept the election results of the Spring Election held on April 5th, 2022 presented by the Election Board of Canvassers (ATTACHMENT A) declaring that John Schott, Terri Knowles, and Lynn Shovan are elected Trustees of the Village of Elkhart Lake. Motion Carried Unanimously

(I-Knowles/Wolf/Shovan) introduced, moved and unanimously approved by roll call vote the following resolution:

RESOLUTION FOUR - 2022
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

MEETING TIMES AND DATES

BE IT RESOLVED, that the dates of the regular meetings of the Board of Trustees of the Village of Elkhart Lake be scheduled for the first and third Monday from April through December beginning at 6:00 p.m. and from January through March there will be one meeting on either the first or the third Monday of the month at 6:00 p.m. If an additional meeting is needed in December through March it would be held on the first Monday of the month. If such a day falls on a holiday, the meeting shall be held the next day, Tuesday.

BE IT FURTHER RESOLVED, that the organizational meeting be held on the Tuesday after the third Monday of the month of April of each year at a time convenient for majority of the Board members.

Attest:

Adopted and approved this
19th, day of April 2022

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

(I-Shovan/Bray/Wolf) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION FIVE– 2022
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**DESIGNATION OF DEPOSITORIES FOR THE VILLAGE OF ELKHART
LAKE, JESSICA REILLY, TREASURER**

BE IT RESOLVED, that the National Exchange Bank and Trust is qualified as a public depository under Chapter 34 of Wisconsin Statutes, shall be and are hereby designated until further notice, depositories for all public monies coming into the hands of the Treasurer of the Village of Elkhart Lake, County of Sheboygan, State of Wisconsin

BE IT FURTHER RESOLVED, that any funds being held for a length of time are invested in the State of Wisconsin Local Government Investment Pool.

Attest:

Adopted and approved this
19th, day of April 2022

Richard Sadiq, President

Jessica Reilly, Clerk

Lynn Shovan, Trustee

(I-Bray/Knowles/Wolf) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION SIX– 2022
VILLAGE OF ELKHART
LAKE
SHEBOYGAN COUNTY, WISCONSIN**

DESIGNATION OF COMMITTEE SYSTEM

BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake have 8 standing committees: Administration and Finance; Public Works; Protection of Person and Property; Public Health and Welfare, Municipal Planning and Development, Economic Development, Education Liaison, and Joint EL/TR Emergency Response Committee.

Attest:

Adopted and approved this

19th, day of April 2022

Richard Sadiq, President

Jessica Reilly Clerk

Geoffrey Bray, Trustee

(Wolf/Shovan) moved to retain Attorneys Matt Parmentier & John A St. Peter of the firm Dempsey, Edgerton, St.Peter, Petak & Rosenfeldt as Village Attorneys on a fee basis with a \$50.00 retainer.

Motion Carried Unanimously

(Bray/Knowles) moved that Jessica Reilly, Administrator/Clerk-Treasurer be appointed purchasing agent.

Motion Carried Unanimously

(Knowles/Bray) moved that the Board of Trustees of the Village of Elkhart Lake elect a President Pro-tem in the absence of the President.

Motion Carried Unanimously

(Wolf/Bray) moved that the minutes be posted and distributed before the second regular meeting of each month and that an agenda be posted before every regular or special meeting at National Exchange Bank & Trust, The Elkhart Lake Post Office, and the Municipal Office.

Motion Carried Unanimously

(Shovan/Wolf) moved that the date of the final budget hearing be set at the second meeting of November with the preliminary budget presented by the first meeting of November.

Motion Carried Unanimously

(Shovan/Knowles) moved that all required publishing done for the Village of Elkhart Lake is done with the Plymouth Review.

Motion Carried Unanimously

(Bray/Wolf) moved that Corson, Peterson & Hammann be appointed to audit the books with the final reports needing to be completed to correspond with state reporting.

Motion Carried Unanimously

President Sadiq made the following changes and committee appointments for the 2022-2023 year:

**VILLAGE OF ELKHART LAKE COMMITTEE & COMMISSION
APPOINTMENTS
2022-2023**

ADMINISTRATION AND FINANCE

Insurance, Library Administration.....Shovan, Chair
Ordinances, Employee Policy, Court.....Schott
Finance, Bonds, Budget, Property Management.....Sadiq

PUBLIC WORKS

Water, Sewer.....Schott, Chair
Streets, Sidewalks, Drainage- Storm Sewer.....Shovan
Vehicles & Equipment, Parks, Weeds Wolf

PROTECTION OF PERSON AND PROPERTY

Police, Fire.....Bray, Chair
Emergency Response Teams, Animal Control, Building Inspection.....Rudnick
First Responders, House to House Sanctions.....Sadiq

PUBLIC HEALTH AND WELFARE

Pollution, Insect Control.....Wolf, Chair
Refuse Collection, Recycling.....Knowles
Nuisances.....Schott

MUNICIPAL PLANNING AND DEVELOPMENT

Village Planning, Zoning.....Knowles, Chair
Shoreland..... Rudnick
New Construction, Recreational Development.....Bray

ECONOMIC DEVELOPMENT

Land Acquisition.....Rudnick, Chair
Tourism, Rep. on County Chamber Group..... Shovan New
Industry.....Sadiq

JOINT EL/TR FIRE STATION

Fire Department.....Sadiq, Chair
Fire Station Operation.....Bray

EDUCATION LIAISON

School Board.....Bray, Chair
School Knowles

(Wolf/Knowles) moved that President Sadiq's committee appointments be approved.

Motion Carried Unanimously

President Sadiq appointed Pam Garton for a three-year term, and alternates Chris Merklein & Steve Kapellen for one-year terms on the Zoning Board of Appeals.

(Knowles/Bray) moved to approve the appointment of Pam Garton for a three-year term, alternates Chris Merklein & Steve Kapellen for one-year terms on the Zoning Board of Appeals.

Motion Carried Unanimously

President Sadiq appointed Geoffrey Bray and Terri Knowles to serve with himself on the Board of Review with Lynn Shovan, John Schott, Paul Rudnick, and Mike Wolf serving as alternates.

(Shovan/Wolf) moved that the appointment of Geoffrey Bray and Terri Knowles to serve with President Sadiq on the Board of Review with Lynn Shovan, John Schott, Paul Rudnick, and Mike Wolf serving as alternates be approved.

Motion Carried Unanimously

President Sadiq appointed John Rademacher and Alan Rudnick for three-year terms on the Planning Commission, and Trustee Geoffrey Bray to serve with President Sadiq as the Board representatives.

(Wolf/Shovan) moved that the appointment of John Rademacher and Alan Rudnick to the Planning Commission for three year terms, and the appointment of Trustee Geoffrey Bray along with President Sadiq as Board representatives for a one-year term be approved.

Motion Carried Unanimously

President Sadiq appointed Jeff Krueger to a four-year term on the Community Development Authority, and Trustees Terri Knowles and Mike Wolf as the Board's representatives on the Community Development Authority.

(Bray/Wolf) moved that President Sadiq's appointment of Jeff Krueger for a four-year term on the Community Development Authority be approved and that Trustees Terri Knowles and Mike Wolf to be the Boards representatives on the Community Development Authority.

Motion Carried Unanimously

President Sadiq appointed Wendy Orth, Tom Shortt, John Steffes, Mary Lou Haen, Lynn Shovan and Board Representative Terri Knowles as voting members to the Tourism Commission for one-year terms and Todd Montaba, Jaclyn Stuart and Vicki Paulsen as non-voting members for one-year terms.

(Bray/Knowles) moved that the appointments of Wendy Orth, Tom Shortt, John Steffes, Mary Lou Haen, Lynn Shovan and Board Representative Terri Knowles as voting members to the Tourism Commission for one-year terms and Todd Montaba, Jaclyn Stuart, and Vicki Paulsen as non-voting members for one-year terms be approved.

Motion Carried Unanimously

President Sadiq appointed Patti Zuelke & Rob Orth to three-year terms on the Library Board and Trustee Terri Knowles as Board Representative.

(Shovan/Bray) moved to approve the appointment of Patti Zuelke & Rob Orth to three-year terms on the Library Board and Trustee Terri Knowles as Board Representative.

Motion Carried Unanimously

President Sadiq appointed Alan Rudnick, Village Representative and Grant Stecker, ELGAA Representative to the Park Commission for three-year terms.

(Knowles/Bray) moved to approve the appointment of Alan Rudnick, Village Representative and Grant Stecker, ELGAA Representative to the Park Commission for three year terms

Motion Carried Unanimously

President Sadiq appointed Pat Robison for a three-year term to the Tree Commission and Trustee John Schott as Board Representative.

(Wolf/Knowles) moved to approve the appointment of Pat Robison to a three year term to the Tree Commission and Trustee John Schott as Board Representative

Motion Carried Unanimously

President Sadiq appointed Terri Knowles to chair a special ad hoc Beautification committee of volunteers.

(Shovan/Wolf) moved that the appointment of Terri Knowles as the Chairman of a special ad hoc Beautification Committee of volunteers.

Motion Carried Unanimously

President Sadiq appointed John Schott as the Village representative to the Northern Moraine Utility Commission.

(Knowles/Shovan) moved that the appointment of John Schott as the Village representative to the Northern Moraine Utility Commission be approved.

Motion Carried Unanimously

(Bray/Knowles) moved to approve the extension of premise for 21 S. Lake Street to the garden area to the north of the property from 6 – 9 pm for the grapes & gourmet wine dinner.

Motion Carried Unanimously

(Knowles/Bray) moved to adjourn the meeting at 3:12 pm.

Motion Carried Unanimously

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

WEDNESDAY, May 11, 2022 – 6:00 P.M.

MONDAY, May 16, 2022 – 6:00 P.M.

MONDAY, June 6, 2022 – 6:00 P.M.

WEDNESDAY, June 8, 2022 – 6:00 P.M.

MONDAY, June 20, 2022 – 6:00 P.M.

PLANNING COMMISSION

BOARD OF TRUSTEES

BOARD OF TRUSTEES

PLANNING COMMISSION

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:00 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Mike Wolf (POB 506) 920-207-2311

TRUSTEE: Lynn Shovan (POB 86) 920-207-4561

TRUSTEE: Paul Rudnick (POB 304) 920-946-8644



The Elkhart Lake Village Offices will be closed on Monday, May 30th in observance of Memorial Day.

**Memorial Day Celebration
Saturday, May 28th 11:00a.m.
Memorial Park, 185 Chicago Street
Everyone is welcome!**



Pavers for Veterans can be Purchased

The Memorial Tribute Program put on by the Elkhart Lake Lions Club is fast approaching. This year's program will be held at 11 a.m. on Saturday, May 28 at Memorial Park, located on the corner of Highway 67 and Chicago Street. Pavers to honor area veterans are available for purchase through the Lions Club.

To ensure dedication of these pavers at this year's program, applications should be submitted no later than April 22. The pavers come in three sizes: 6x6 for \$75, 6x12 for \$125, and 12x12 for \$250. Forms and information may be obtained by contacting Gary Kegler at (920) 946-6197 or by emailing gkarchit@yahoo.com. Checks should be made out to the Elkhart Lake Lions Club. Further details concerning this year's program will be made available at a future date.



🔨🔨🔨🔨🔨 BUILDING PERMIT REMINDER! 🔨🔨🔨🔨🔨

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

Chamber of Commerce Events:

Farmers and Artisans Market

Saturdays May 28th through October 8th 8:00am – 12:00pm

Elkhart Lake's Farmers & Artisans Market in the Village Square is a Saturday morning tradition. Pick up fresh seasonal vegetables, flowers, cheeses, local arts and specialty products from approximately 70 vendors. Every item sold is produced locally in the state of Wisconsin by the person right behind the stand! Grab your reusable grocery bags and head to the square every Saturday morning.

Beach Passes will be available mid-May

The 2022-2023 passes will be available for purchase at the Village Clerk's Office from 8:00 am to 4:30 pm. beginning in mid-May. All passes are two-year passes.

\$5.00 per pass.....Village Residents

\$40.00 per pass....School District Residents who live outside of the Village

13.2 USE OF BEACHES OR PARKS OWNED OR LEASED BY VILLAGE.

(1) The use of public beaches owned or leased by the Village shall be limited to residents of the Elkhart Lake-Glenbeulah Joint School District No. 1 and guests accompanying such residents. As a prerequisite to the use of public beaches owned or leased by the Village, such residents of the Elkhart Lake-Glenbeulah Joint School District No. 1 shall purchase identification tags from the Village Clerk or designee. The Village Board shall, on or before September 1 of each year, set a schedule of fees for the purchase of identification tags. The schedule of fees may be amended from time to time and is incorporated into this section as though fully set forth herein and shall be on file with the Village Clerk.

(2) No identification tag shall be required of any person who has not reached the age of six years old. All persons required to purchase identification tags, while using the public beaches, upon request, shall exhibit to the person supervising the area for the Village the identification tag.

(3) No person shall allow a dog to be on any public beaches owned or leased by the Village.

(4) No person shall picnic on the public beaches owned or leased by the Village.

(5) No person shall use or possess beverages containing alcohol on the public beaches owned or leased by the Village.

(6) No person shall ignite nor maintain fires of any kind on the public beaches owned or leased by the Village.

(7) No person shall be in any Village owned or leased park or beach between 10:00 P.M. and 6:00 A.M. except at the Elkhart Lake-Glenbeulah Athletic Association Park. The Elkhart Lake-Glenbeulah Athletic Association Park shall be closed between the hours of 10:30 P.M. until 6:00 A.M. Sunday through Thursday and from 11:00 P.M. until 6:00 A.M. Friday and Saturday.

(8) Any person who violates any provision of this section may be ejected from the park or public beach area and is subject to a forfeiture of not more than \$200.00 and may be required to complete community service and pay restitution.





Let's Talk Trees!

The urban forest is a vital part of village life. It provides environmental, economic, aesthetic, and health benefits. The Village of Elkhart Lake is a 22-year Tree City based on these qualifications: maintaining a Tree Commission, having a community tree ordinance, spending \$2.00 per capita on our urban forest, and celebrating Arbor Day with our 5th graders. Pat Robison, Frank Thielman, Anne Hatas, Steve Kapellen, and John Schott are our tree commissioners with Katrina Weir, Village Deputy Clerk, as the community liaison. The commission is responsible for stewardship of the village park and parkway trees

working with our public works department to coordinate tree planting, removal, replacement and maintenance. Other projects include: providing information to the community about the impact of the urban forest, long term planning, and the 5th grade arbor day artwork and tree planting events. The Commission is focusing on some new projects for 2022 to keep the community informed about the value of our urban forest and their part in protecting trees, providing homeowners with tree species choices whenever possible, and testing new planting and maintenance methods to increase the longevity of urban trees.

From the Elkhart Lake Police Department:



Please do not put medications in the Police Drop Box on the outside of the Village Hall. The Police Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge.

Medications should be removed from their

containers so medicine only goes in. This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.

Water/Sewer Bill Late Charges – Beginning May 16th

The Elkhart Lake Water and Sewer Departments will once again begin to apply late charges on past due balances beginning May 16th. Due to COVID, late charges had been suspended, but the Village will once again apply late charges to outstanding balances. If you have an outstanding balance and want to be placed on a payment plan, please contact the Village of Elkhart Lake at 920-876-2122 or by email at clerk@elkhartlakewi.gov.



Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

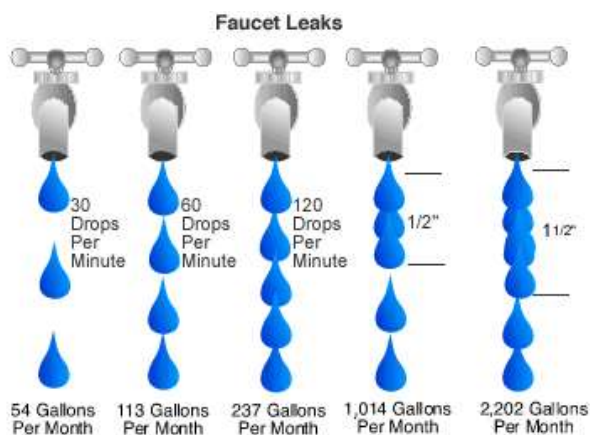
Water Conservation & Water Loss

There are many ways a person can conserve water. You turn off the faucet while brushing your teeth, you take shorter showers, you can replace your old toilet with a new 1.28 gallon/flush model, you can check for leaks in your toilets or faucets, or only do laundry when you have a full load, etc. These are all good ways to conserve water, but there are ways you can conserve water and use water efficiently outdoors. Some things you can do outdoors include:

- Making lawn watering optional. Some people choose to forgo watering established lawns and allow their lawns to go dormant during hot periods in the summer.
- Decrease your lawn area. Assess your lawn and decide if you can convert lawn into garden beds.
- Use native plants. Plants and shrubs native to Wisconsin come in beautiful varieties. Correctly matched to soil and light needs, once established, native plants will survive wet weather and drought conditions alike.
- Redirect and disconnect downspouts. In this case, redirecting your downspouts into your lawn or a garden, allows for some of that rainwater to infiltrate into the soil and eventually reach the water table. This practice keeps your water local and on your property as much as possible. This does not work for all situations such as if the downspout is keeping water out of your basement, but often the water can be redirected to flow into your lawn or garden with no detriment to your yard and a benefit to water supplies.
- Plant a rain garden. A rain garden is a specialized garden that uses water typically captured from a roof and allows the rain to slowly infiltrate into the ground, contributing to groundwater supplies and reducing stormwater runoff.
- Create rain barrels. Installing a rain barrel connected to a downspout is a great way to create an additional water source. Rain barrel water can be used for outdoor and indoor non-edible plants. These barrels usually hold 50 gallons and fill quickly in a rainstorm.

People do not realize how a small leak can be costly. Below is an image that shows that a faucet dripping only 30 drops per minutes can mean that 54 gallons are lost a month. If you have a leaking toilet that is leaking at $\frac{1}{4}$ gallon per minute, it can use 10,800 gallons per month and can cost over \$125 in water and sewer charges in one month in the Village of Elkhart Lake. If you suspect your toilet is running or leaking you can contact the public works department and they can check for a leaking toilet.

If you have any questions, please call 920-876-2122.



The 2020 Elkhart Lake Water Department Consumer Confidence Report is available. To view it online visit

www.elkhartlakewi.gov/departments/water.

To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street or call 876-2122 or email

clerk@elkhartlakewi.gov.

Dog Licenses were due March 31st

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the license and late fee (\$12.00 per spayed or neutered dog and \$19.00 per dog if not spayed or neutered.)

Attention Dog Owners:

It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort.

The stations are located at

- North end of the Lake Street Walkway
- South end of the Lake Street Walkway
- near Village Square Park
- South Lake Street near Elm Street
- Osthoff Avenue
- Lions Park
- East Rhine Street near Charlene's
- East Rhine Street near Cal & Gus



Household Hazardous Waste

Sheboygan County has established three (potentially four) periodic collection sites for disposing of hazardous wastes. The majority of the program is funded with County tax dollars, so be prepared to show proof of residency. When those funds are depleted, the sites will be closed until funds are again available. The fees are: \$15 – Vehicles with hazardous waste only, \$40 – Vehicles with household size electronics only (for each 6 items), and \$40 – Vehicles with both hazardous waste and household size electronics (for each 6 electronic items). The first date is set for April 9th at the Highway Department on County J and Highway 67 from 8 am until 11 am. For more information on the days, times, and locations please visit

<https://www.sheboygancounty.com/home/showpublisheddocument/17380/637804434735600000>.

Garbage Collection Holiday Schedule 2022



Memorial Day – Tuesday, May 31st, 2022

Independence Day – Tuesday, July 5th, 2022

Labor Day- Tuesday, September 6th, 2022

Thanksgiving Day – Normal Monday Pick up

Christmas Day – Normal Monday Pick up

New Year's Day – Normal Monday Pick up

Garbage Collection Issues

Please call Waste Management at 1-888-960-0008 if you have any questions, they miss your pick-up or for repairs to carts. Make sure to use our Customer ID# 82300982379. Then please call the Clerk's office at 920-876-2122 and let us know. There have been some issues with the transition to Waste Management and the Village is trying to keep track of the issues people are experiencing.

YARD WASTE DUMPSTER

The dumpster at the Village Garage is open for yard waste disposal. There is signage to direct you to the appropriate dumpster. Do not leave plastic bags in or around the dumpsters.

Please remember that this dumpster is for yard waste only, not lake waste!

Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.

