



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES September 6th, 2022

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on September 6th, 2022, with the agenda having been duly posted on Thursday, September 1st, 2022 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:10 P.M. and 3:17 P.M. and on the Village website on September 1st, 2022 at 4:00 P.M.

Clerk Reilly called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: John Schott, Geoff Bray, Mike Wolf, and Terri Knowles. President Richard Sadiq and Trustees Lynn Shovan and Paul Rudnick were absent.

Others in attendance include: Todd Smith; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

(Knowles/Wolf) moved to elect Schott to serve as President Pro Tem of the meeting.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Knowles/Wolf) moved and seconded to approve the August 1st & 15th, 2022 minutes.

Motion Carried Unanimously

Treasurer's Report –

(Bray/Wolf) moved and seconded to approve the August Treasurer's Report.

Motion Carried Unanimously

Public Comment – Smith addressed the Board about the desire for the Chamber's office to be co-located with Tourism in the downtown area.

COMMITTEE REPORTS

***AUGUST BUILDING PERMITS* – Reilly**

This report was included in the Board packet in Dropbox.

***ADMINISTRATION & FINANCE* – Reilly**

Highlights of the August 1st, 2022 meeting:

- 1) The Committee discussed the process for the hiring of the deputy clerk/police assistant position.
- 2) The Committee approved the deed restriction for the Zimmerman property regarding the project at the home at 600 Sharpes Drive.
- 3) The Committee stated that room tax late fees have to be paid.
- 4) The Committee discussed the planting of memorial trees for Alan and stated a fund would be made for one tree and then additional donations could go to the general tree commission fund or donations could be made in his name for updating the Village Square Park.

PUBLIC WORKS – Schott

Highlights of the September 2nd, 2022 meeting:

- 1) The Committee reviewed the potential to have a UW-Madison Wildlife class design a wildlife management plan for the geese issue. Reilly will keep them informed of the progress.
- 2) The Committee reviewed and recommended the 2023 public works outlay to the Administration and Finance Committee for the 2023 budget.
- 3) The Committee reviewed the damage to Victory Lane due to home building. The excavators will be reminded that they need to use tires or plywood to protect the roadway from equipment damage.
- 4) The wells are all up and running.
- 5) The Committee discussed a sight issue on the curve in the 400-500 block of Crestwood Drive. There was a request to paint the curb yellow in this area, but the Public Works and Police only view it as an issue if a large truck is parked impeding the vision. The Police have worked with the owner of the vehicle and he is no longer parking it in this area. At this time the Committee will not have the curb painted yellow.

PROTECTION OF PERSONS & PROPERTY – Bray

Highlights of the September 6th, 2022 meeting:

- 1) The Committee reviewed the Police Outlay for the 2023 Budget. The Committee recommends the outlay to the Administration and Finance Committee for the budget process.

PRESIDENT’S REPORT – Sadiq – None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Resolution 13- Resolution of Commendation – Alan Rudnick

(Knowles/Bray/Wolf) introduced, moved and seconded to approve Resolution 13 – Commendation for Alan Rudnick.

Motion Carried Unanimously

**RESOLUTION THIRTEEN - 2022
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN
RESOLUTION OF COMMENDATION**

WHEREAS, Alan Rudnick had currently been serving on the Village of Elkhart Lake’s Park and Planning Commissions, and previously serving as Village President for ten years; and

WHEREAS, Alan Rudnick was a champion for the Village. He oversaw unprecedented economic growth in the Village, where the assessed value grew by over \$32 million and where he founded and was President of the Elkhart Lake Glenbeulah Education Foundation; and

WHEREAS, Alan Rudnick was a superb fundraiser, whether it be for the School District, the Fire Department, bringing the UW-Madison Marching Band to the Village, or the new Police Department K-9 Program, he was always willing to help; and

WHEREAS, Alan Rudnick's love for the Village of Elkhart Lake, Elkhart Lake-Glenbeulah Schools, and surrounding area was manifested in his service to the Village in many areas. His efforts were selfless and above and beyond the call of duty and many times he did so anonymously; and

WHEREAS, Alan Rudnick's passion for making the Village a better place to live, work, and play will be missed; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake with great sadness, posthumously commends and thanks **Alan Rudnick** for his unwavering support of the Village; and

BE IT FURTHER RESOLVED, that a copy of this resolution be respectfully forwarded to the family of **Alan Rudnick**.

Attest:

Adopted and approved this
6th day of September, 2022

Richard Sadiq, President-Elect

Jessica Reilly, Clerk

Terri Knowles, Trustee

Mitigation Plan – Impervious Surface Graf – N8095 County Road P

(Wolf/Knowles) moved and seconded to approve the Graf Mitigation Plan for N8095 County Road P regarding impervious surfaces.

Motion Carried 3-0-1 By Roll Call
3 ayes (Knowles, Wolf, Schott)
1 abstain (Bray)

Operator's Licenses - Renewal

(Knowles/Bray) moved and seconded that Operator Licenses be granted to the following renewal applicants for the licensing year ending June 30, 2023:

Brown Baer – Katlin VanDyke

Motion Carried Unanimously

Operator's Licenses- New

(Wolf/Bray) moved and seconded that Operator Licenses be granted to the following new applicants for the licensing year ending June 30, 2023:

Route 67 – Jesse Reitmeyer

R-Store – Jennifer Boelk

Motion Carried Unanimously

TRUSTEE REPORTS: None

COMMUNICATIONS: None

ADMINISTRATOR'S REPORT – Reilly - None

(Knowles/Wolf) moved and seconded to adjourn the meeting at 6:11 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES September 19th, 2022

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on Monday, September 19th, 2022, with the agenda having been duly posted on Thursday, September 15th, 2022 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:20 P.M. and 3:28 P.M. and on the Village website on September 15th, 2022 at 3:50 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Paul Rudnick, Lynn Shovan, John Schott, Mike Wolf, and Terri Knowles. Trustee Geoff Bray was absent.

Others in attendance include: Wendy Orth; Chet Gerlach; Kathleen Eickhoff; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – Gerlach explained his campaign for the 27th Assembly District. He highlighted his background and his desire to work together to solve problems. Orth spoke about the desire to have a graduated increase in the administrative fee for room tax.

COMMITTEE REPORTS

ADMINISTRATION & FINANCE – Sadiq/Shovan

Highlights –September 15th, 2022 meetings

- 1) The Committee denied the Ferrari Club use of the walkway in September 2024.
- 2) The Committee began reviewing the 2023 budget including outlay, wages, expenditures, revenues, and revenue increases which they will be recommending later this meeting.

PUBLIC WORKS COMMITTEE –Schott

Highlights – September 19th, 2022 meeting:

- 1) The Committee is recommending raising the sewer rates by 0.05 per 100 cubic feet of sewer use starting on January 1, 2023.
- 2) The Committee reviewed the projects for the Bay Lake Community Survey for 2022. The Committee agreed to rank the projects as follows:
 - a. New Public Works Building/Building Upgrade
 - b. New Visitor's Center and Public Bathrooms
 - c. Housing/Apartment Project – Highway 67
 - d. Park Upgrades – Lions Park & Village Square Park
 - e. Renovation/Expansion Village Offices/Police/Library.
- 3) The Committee voted to review and amend the sign ordinance regarding how exceptions are granted.

NORTHERN MORAINES UTILITY COMMISSION – Schott

Minutes – August 8th, 2022

Highlights – September 12th, 2022 meeting:

- 1) The Commission reviewed the aeration project, which is on schedule to finish by mid October.
- 2) The CMAR received a passing grade.

LIBRARY – Knowles

Minutes – August 8th, 2022

Highlights – September 10th, 2022 meeting:

- 1) The Board reviewed the 2023 budget proposal.
- 2) The Board discussed Memorial fund investment options, which is comprised of donations.

TOURISM COMMISSION - Knowles

Minutes – August 11th, 2022

Highlights – September 8th, 2022 meeting

- 1) The Commission reviewed the dates for the DMO Proz Destination Assessment & Strategic Plan.
- 2) The welcome sign on Highway 67 is progressing. The location welcome sign on County A is still being discussed.
- 3) Elktoberfest received a \$27,000 JEM Grant through Wisconsin Tourism. There will be a Prost and party held from 5 -7 p.m. on September 23rd.
- 4) The Commission began discussing the 2023 budget.
- 5) The Commission discussed winter events and has decided not to have the wedding showcase next year.

JT. EMERGENCY RESPONSE COMMISSION –Sadiq

Minutes – June 3rd, 2022

Highlights of the September 15th, 2022 meeting:

- 1) The Commission approved the First Responders and Emergency Management 2023 budgets.
- 2) The Commission reviewed the Fire Department's 2023 budget and made some changes as well as delayed any truck purchase for next year. The Commission thinks they need to take care of the leaking roof issue before a new truck is purchased. The Commission asked Chief Schmidt to put information together on all the Village vehicles including age, mileage, pictures, and then give potentials to refurbish the tanker truck, as opposed to a new tanker.

PLANNING COMMISSION –Reilly

Minutes – August 17th, 2022

Highlights of the September 14th, 2022 meeting:

- 1) The Commission approved the revised patio and fence plans for 275B Poets Cove.
- 2) The Board Commission tabled the sign permit for Grace Lutheran Church, as they want to look at digital sign standards.
- 3) The Commission approved the right turn only entry driveway for Cleveland State Bank contingent that the engineer approves the design.
- 4) The Commission discussed Throttlestop Phase 3 and items that are occurring at the shop. They want to send a letter and gather more information on it.

PRESIDENT'S REPORT – Sadiq mentioned that the Queen's passing as a sad time for England and the world.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Trick or Treat – Date & Time

(Wolf/Shovan) moved and seconded to approve Trick or Treating for October 30, 2022 from 3 – 5 p.m.

Motion Carried Unanimously

Room Tax Administration Fee Increase

There was a discussion about the Tourism proposal to steadily increase the room tax administration fee. Wolf stated that he was in favor of a graduated approach to raising the room tax administration fee. Sadiq stated that the Village is the only municipality in the area that does not retain 30% of the room tax. Sadiq stated that Tourism has been very successful in their goal to get people to Elkhart Lake, but this is putting a stress on Village services. If the Village cannot continue to provide a nice product for visitors, they will not return. Board members expressed that Village taxpayers should not be paying for added costs due to tourists. Schott asked what would be done with the increased percent retained. Sadiq stated there are many Village projects that will require funding such as staffing, new barricades, updating park equipment, fixing the fire station roof, new fire truck purchases, walkway repairs, and many other items.

(Schott/Knowles) moved and seconded to retain 30% of the room tax effective January 2023.

Motion Carried 5-1 By Roll Call

5- Ayes – Rudnick, Schott, Shovan,
Knowles, Sadiq

1- Nay - Wolf

Resolution 14-Sewer Rate Increase

(Knowles/Schott/Wolf) introduced, moved and seconded to approve Resolution 14-Sewer Rate Increase.

Motion Carried Unanimously

**RESOLUTION FOURTEEN – 2022
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

SEWER COLLECTION FEES

WHEREAS, Northern Moraine Utility Commission is raising the rates of treating Village sewer effective January 1, 2023; and

WHEREAS, the Village Board of the Village of Elkhart Lake needs to raise rates in order to balance the income and expenses, caused by the rate increase, of the Elkhart Lake Sewer Utility in accordance with Chapter 36.02 of the Elkhart Lake Municipal Code, and

NOW THEREFORE, BE IT RESOLVED, that the Village of Elkhart Lake will increase the sewer charges in the volume rate by \$0.05 per 100 cubic feet of water used thereby having a total volume rate of \$7.15 per 100 cubic feet, and

BE IT FURTHER RESOLVED, that the above charges begin after the meter reading taken on the 26th of December, 2022 thereby being in effect for the first quarter of 2023.

Attest:

Adopted and Approved this
19th day of September, 2022

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Increasing Fees/Charges – Special Assessment Letters, Sign Permit Fees, Shoreland Permit Fees,
Dog Penalty Late Fee

The Board reviewed the recommendations from the Administration and Finance Committee. Special assessment letters would increase from \$10 to \$20 each, permanent sign permit fees would increase from \$20 to \$40, shoreland permit fees for tree cutting & trimming would be \$50 per tree removed and \$25 per tree trimmed, and the dog penalty late fee would increase from \$5 to \$20.

(Shovan/Rudnick) moved and seconded to approve the fee increases as presented.

Motion Carried Unanimously

2022 Community Project Survey Bay Lake Regional Planning

The Board reviewed the recommendations of the Public Works Committee regarding the projects for the Bay Lake Community Survey.

(Shovan/Wolf) moved and seconded to approve the following projects for the Bay Lake Community Survey:

- a. New Public Works Building/Building Upgrade
- b. New Visitor's Center and Public Bathrooms
- c. Housing/Apartment Project – Highway 67
- d. Park Upgrades – Lions Park & Village Square Park
- e. Renovation/Expansion Village Offices/Police/Library.

Motion Carried Unanimously

Sheboygan County Sales Tax Revenue Sharing Agreement

(Bray/Knowles) moved and seconded to approve 2023 Tax Revenue Sharing Agreement with Sheboygan County.

Motion Carried Unanimously

Planning Commission Appointment

(Knowles/Schott) moved and seconded to approve the appointment of Dorothy Farrell to the Planning Commission to fill out the remainder of Rudnick's term.

Motion Carried Unanimously

Operator's Licenses – New

(Schott/Knowles) moved and seconded that an Operator License be granted to the following new applicant for the licensing year ending June 30, 2023:

Route 67 – Katie Robinson

Motion Carried Unanimously

TRUSTEE REPORTS:

Wolf reported he was going to work on revamping the old Christmas decorations.

COMMUNICATIONS: None.

ADMINISTRATOR'S REPORT – None

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

7710	NATIONAL EXCHANGE BANK & TRUST	WATER POSTAGE SAMPLES	\$ 27.40
7711	WE ENERGIES	WATER ELECTRICITY	\$ 1,404.07
7712	BEAR GRAPHICS, INC	WATER BILL SHEETS	\$ 315.53
7713	CITY OF PORT WASHINGTON	WATER SAMPLES	\$ 90.00

7714	DAD'S EXCAVATING INC.	WATER HAUL WASTE PT EL VALVE REPLACEMENT	\$ 395.00
7715	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES	\$ 33.60
7716	FRONTIER	WATER PHONE & INTERNET	\$ 145.51
7717	KIEL ACE HARDWARE	WATER BATTERIES FOR WELLS	\$ 4.99
7718	MARTELLE WATER TREATMENT	WATER AQUA MAG, SODIUM HYPOCHLORITE	\$ 1,133.78
7719	U.S. CELLULAR	WATER CELL PHONE	\$ 64.50
7720	USA BLUEBOOK	WATER TESTING SUPPLIES	\$ 516.95
7721	UTILITY SERVICE CO., INC.	WATER TOWER QUARTERLY MAINT STANDPIPE	\$ 2,141.62
7722	VILLAGE OF ELKHART LAKE	WATER MAY WAGES & EMPLOYEE BENEFITS	\$ 21,057.01
7723	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 5.04
7724	WISCONSIN STATE LABORATORY OF HYGIENE	WATER SAMPLE TESTING- 302 KETTLEVIEW	\$ 105.00
7725	NORTHWOODS FIRE PROTECTION LLC	WATER FIRE EXTINGUISHER MAINTENANCE	\$ 11.20
		TOTAL WATER	\$ 27,451.20

(Rudnick/Schott) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

25786	EHLERS	TIF 4 AMENDMENT	\$ 7,500.00
		TOTAL CDA/TID	\$ 7,500.00

(Wolf/Schott) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

25764	BOND TRUST SERVICES CORP	BONDS NM & STREETS 2015 \$1,100,000	\$ 8,440.00
25765	ELKHART LAKE GLENBEULAH EDUCATION FOUNDATION	BOARD- RUDNICK MEMORIAL	\$ 250.00
25766	GPM INVESTMENTS	PW, PD, WATER PATROL FUEL	\$ 3,043.16
25767	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD CHARGES	\$ 2,261.06
25768	RED POWER DIESEL	FD- REPAIR TRUCK AFTER ACCIDENT	\$ 7,809.77
25769	REGISTER OF DEEDS SHEB. CTY.	RECORDING FEES ZIMMERMAN 600 SHARPES	\$ 30.00
25770	RHINE AUTO, INC	PW- LADDER RACK FOR NEW TRUCK	\$ 200.00
25771	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 150.03
25772	TASC	FSA MONTHLY FEE	\$ 35.00
25773	WE ENERGIES	ELECTRICITY	\$ 9,417.23
25774	ASSESSMENT TECHNOLOGIES OF WISCONSIN, LLC	REVALUATION 3RD INSTALLMENT	\$ 6,225.00
25775	AURORA HEALTH CARE	STREETS DRUG RANDOM TEST ZORN	\$ 50.00
25776	BADGER HATCHERY, INC.	PARKS WEED KILLER	\$ 124.40
25777	BAKER & TAYLOR	LIBRARY BOOKS, VIDEOS, GIFTS	\$ 1,542.49
25778	BEAR GRAPHICS, INC	SANITATION- SEWER BILL BLANKS	\$ 315.53
25779	CAL & GUS MOTORS	GARAGE MOUNT TIRE- TYLER'S TRUCK	\$ 28.50
25780	CHARTER COMMUNICATIONS	INTERNET	\$ 109.98
25781	COMPLETE OFFICE OF WISCONSIN	LIBRARY PAPER; WASTE, RECYCLING BASKETS	\$ 109.93
25782	CORSON, PETERSON & HAMANN S.C.	ACCOUNTING 2ND QUARTER	\$ 2,500.00

25783	CRACK FILLING SERVICE CORP.	CRACK FILLING WASHINGTON/OSTHOFF/S LAKE	\$ 8,000.00
25784	DEMCO, INC	EXP- LABELS, FRAMES, EASEL	\$ 160.79
25785	DEMPSEY LAW FIRM, LLP	LEGAL EXPENSES	\$ 1,422.75
25787	EICHHORST, LORI	POLICE CLEANING	\$ 540.00
25788	ELKHART LAKE FIRE DEPARTMENT	FD 3RD QUARTER BILLS	\$ 11,469.30
25789	ELKHART LAKE WATER DEPARTMENT	2ND QTR HYDRANT RENTAL, JT OP EXP	\$ 31,640.75
25790	ELKHART LAKE-GLEN. SCHOOL DIST	CELL TOWER LEASE 2ND QUARTER	\$ 1,924.34
25791	EVEN'S PEST CONTROL	PARKS REMOVE WASPS LION'S PARK	\$ 175.00
25792	FRONTIER	PHONE & INTERNET	\$ 1,107.14
25793	GOODYEAR AUTO SERVICE CENTER	POLICE TIRES FOR SQUAD	\$ 642.48
25794	GPM INVESTMENTS	PW, PD, BOAT FUEL	\$ 2,043.80
25795	HAUCKE PLUMBING & HEATING	CC, PD, CLERK TOILET REPAIR	\$ 122.87
25796	JIMS GOLF CARS, INC	PD, FR GOLF CAR RENTAL	\$ 825.00
25797	KAISER, JOSEPH	COURT OVERPAYMENT	\$ 7.00
25798	KAPUR & ASSOCIATES	GIS SERVICES	\$ 5,032.00
25799	MIDWEST TAPE, LLC	LIBRARY DATABASES- HOOPLA	\$ 1,000.00
25800	MIDWEST TAPE, LLC	LIBRARY VIDEOS	\$ 368.59
25801	MONROE TRUCK EQUIPMENT, INC	STREETS NEW BOX FOR STERLING	\$ 24,782.00
25802	MOTOROLA SOLUTIONS	POLICE EXP- K-9 SQUAD EQUIPMENT	\$ 4,920.20
25803	NEUMANN PLUMBING & HEATING INC	FD HVAC SERVICE CONTRACT	\$ 1,041.00
25804	NEW HOLSTEIN TRUE VALUE	PARKS, GARAGE MISC HARDWARE	\$ 41.69
25805	NORTH STAR EMERGENCY VEHICLE SERVICE INC	E5 BRUSH TRUCK AERIAL REPAIRS PUMP MAINT	\$ 4,104.28
25806	NORTHERN MORAINÉ UTILITY	SEWAGE TREATMENT	\$ 30,210.06
25807	NORTHWOODS FIRE PROTECTION LLC	FIRE EXT MAINTENANCE, NEW EXTINGUISHERS	\$ 629.70
25808	ORANGE CROSS AMBULANCE	AMBULANCE CONTRACT VINTAGE NIGHT	\$ 525.00
25809	PROS 4 TECHNOLOGY, INC	BOARD IT	\$ 2,397.00
25810	SERVICE MOTOR CO., INC.	LATCH FOR BACK HOE	\$ 28.50
25811	SHEBOYGAN COUNTY TREASURER	COURT, STREET RESURFACING, TRUCK REPAIRS	\$ 122,640.37
25812	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 1,925.10
25813	STREICHERS	PD k-9 SQUAD RIFLE	\$ 1,013.51
25814	TASC	FSA MONTHLY FEE	\$ 35.00
25815	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
25816	U.S. CELLULAR	CELL PHONES	\$ 439.00
25817	U.S. CELLULAR	POLICE WIFI NEW SQUADS 2 MONTH BILLS	\$ 162.04
25818	WEIR, KATRINA	ELECTION CANDY	\$ 20.82
25819	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 186.79
25820	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 750.00
25821	WM CORPORATE SERVICES, INC.	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$ 9,107.45
25822	ZARNOTH BRUSH WORKS	STREETS SWEEPER PARTS	\$ 734.50
25823	EICHHORST, LORI	CLEANING (1 DAY MISSED LAST WEEK)	\$ 135.00
25824	REGISTER OF DEEDS SHEB. CTY.	RECORDING FEES- ANNEXATION	\$ 30.00
25825	VILLAGE OF ELKHART LAKE	WAGES 3RD QUARTER 2022	\$ 837.02
		TOTAL GENERAL & LIBRARY	\$ 315,866.92

TOTAL PAYROLL \$139,381.91
TOTAL AUGUST EXPENSE \$ 455,248.83

(Knowles/Rudnick) moved and seconded to approve the general & library vouchers and pay as presented.

Motion Carried Unanimously

(Rudnick/Schott) moved and seconded to adjourn the meeting at 6:49 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

MONDAY, November 7, 2022 – 6:00 P.M.

BOARD OF TRUSTEES

WEDNESDAY, November 9, 2022 – 6:00 P.M.

PLANNING COMMISSION

MONDAY, November 21, 2022 – 6:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING. The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:00 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Mike Wolf (POB 506) 920-207-2311

TRUSTEE: Lynn Shovan (POB 86) 920-207-4561

TRUSTEE: Paul Rudnick (POB 304) 920-946-8644

**TRICK OR TREATING
SUNDAY, OCTOBER 30TH
FROM 3-5 P.M.**





BUILDING PERMIT REMINDER!

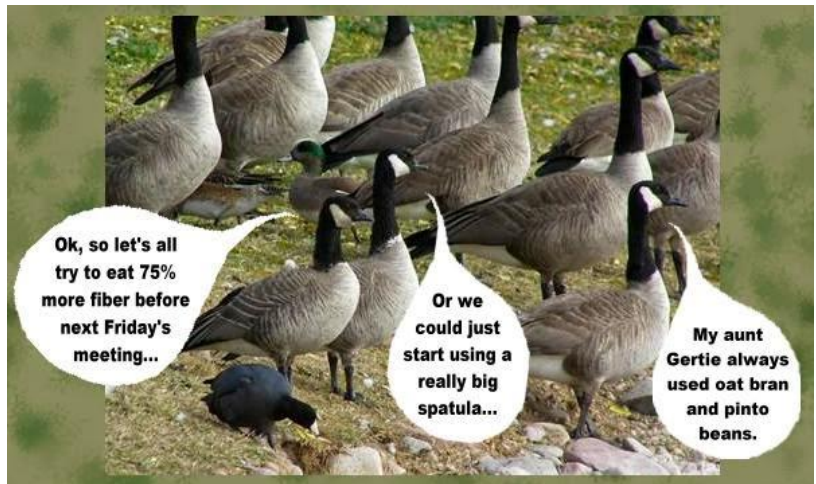
If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work. Failure to do so will result in double the permit fees and may result in a fine of up to \$1000.** If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.

Village-wide Revaluation

A revaluation is a village-wide review of all property assessments. Adjustments are made where necessary to guarantee that all property is assessed at market value. This ensures that taxes are distributed equitably. The State of Wisconsin sets standards that all communities in the State must be valued at 100% of market value or be kept within 10% of that value. The Village has fallen below these standards. The last revaluation was done in 2008. The Village has contracted with Grotta Appraisals to have all properties assessed at 100% of market value as of January 1, 2023. Grotta will be sending letters out to all property owners in the coming month about the process. The Village has approved an exterior inspection process only. They will not be going inside of properties. Grotta will begin their work this summer, but these values will not be in effect until the **December 2023 tax bill**. A badge with photo ID will be worn by assessment staff while in the field. If you have any questions, please contact Jessica at 920-876-2122.

Goose Issue

The Village is aware that there is a goose issue in the Victory Park Subdivision. They are making a mess on the sidewalks and roads in this area. We are working with Werner Homes on options to help with this problem. We will be trying a few methods this fall to try to keep the geese near the pond. These include having a fake coyote in the area, tying string at a few levels to keep the geese from crossing onto the sidewalks, and leaving some areas of the grass longer. We will continue to work with Werner Homes on a long-term solution.





Boating Regulations

1. A Coast Guard approved Personal Flotation Device (PFD) in serviceable condition is required to be in the boat and accessible for each person in the boat.
2. A speed of "SLOW NO WAKE" is in effect all year long from 7:30 pm-10 am each day. "SLOW NO WAKE" is defined as the slowest possible speed at which a boat can operate while still maintaining steerage.
3. Maintain a speed of "SLOW NO WAKE" at all times when operating a motor boat between the shoreline and the NO WAKE buoys and within 100 feet of any craft at anchor, adrift or not operating under engine power.
4. No boat towing persons skiing, tubing or the like can come within 100 feet of swimmers, divers, rafts, other boats or restricted areas.
5. All boats engaged in towing skiers, tubers or persons in similar activities must have a competent person, other than the pilot, observing the towed person(s).
6. NO SUNDAY operation of motor driven boats, beginning the 2nd Sunday of June and ending the 3rd Sunday of September. Note: Only electric trolling motors allowed.
7. There is a radar-enforced speed limit of 35 m.p.h. on the water.
8. A counter-clockwise course should be maintained while water-skiing, jet skiing, etc., and during the times of high-volume boat activity.



A complete listing of Elkhart Lake and the State of Wisconsin Boating Rules Regulations and Statutes is available at the Village Office in Elkhart Lake.

From the Elkhart Lake Police Department:



Medicines go here...



...not here

Please do not put medications in the Police Drop Box on the outside of the Village Hall. The Police

Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge.

Medications should be removed from their containers so medicine only goes in. This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.



Winter Parking Regulations

Parking is allowed overnight in the N. East Street parking lot until 6 am; at that time your vehicle must be moved until 9 am.


6.04(2) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street between the hours of 2 A.M. and 6 A.M. and no parking in the lot on North East Street from 6 A.M. until 9 A.M. commencing the **fifteenth (15th) day of November** and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.

Snow Removal

Please remember that we have many residents and visitors who walk our sidewalks on a daily basis. It is a property owner's responsibility to keep all sidewalks clear of snow and ice so that all may use the sidewalks without fear of slipping. **Please check your sidewalks periodically for snow, slush, and ice.** Property owners who own corner lots must be sure to clear out the entire width of the corner access to crosswalks. A small path through is not sufficient, especially for those using wheelchairs, power scooters, or strollers. **Snow may not be pushed into the street.**



According to section 10.03 of the Village of Elkhart Lake Code:

- The owner, occupant or person in charge of each and every building or structure or unoccupied lot in the Village fronting or abutting any street, shall clean or cause to be cleaned the sidewalk in front of or adjoining each such home, building or unoccupied lot as the case may be, of snow or ice to the width of such sidewalk within 14 hours of any snowfall, within any 24-hour period.
- No person, firm, company or corporation shall push, place, shovel or blow snow or ice into or across Village streets, alleys, or around or against water hydrants.
- As to (1) above, the Village may remove the snow or ice accumulated in violation of this section and charge the reasonable cost of the same against the owner of the property affected by placing it on the tax roll; or as to (1) above and as to (2) above, any person or persons found to be in violation of this section, upon conviction thereof, shall forfeit not less than \$1.00 nor more than \$50.00, together with costs of prosecution.

You will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill you.

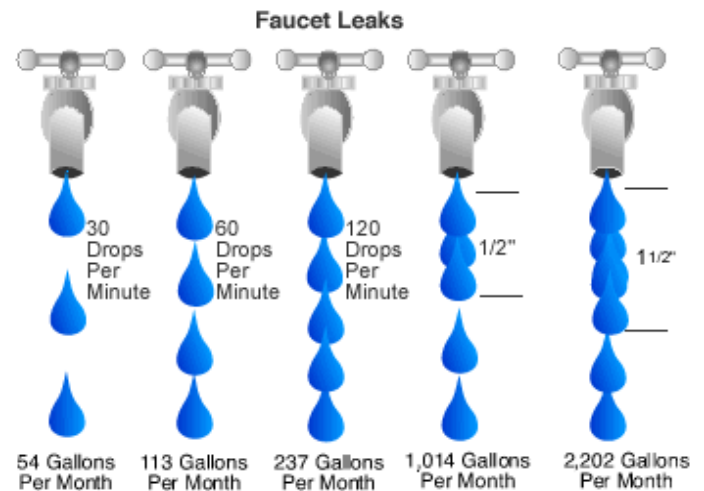
Water Conservation & Water Loss

There are many ways a person can conserve water. You turn off the faucet while brushing your teeth, you take shorter showers, you can replace your old toilet with a new 1.28 gallon/flush model, you can check for leaks in your toilets or faucets, or only do laundry when you have a full load, etc. These are all good ways to conserve water, but there are ways you can conserve water and use water efficiently outdoors.

Some things you can do outdoors include:

- Making lawn watering optional. Some people choose to forgo watering established lawns and allow their lawns to go dormant during hot periods in the summer.
- Decrease your lawn area. Assess your lawn and decide if you can convert lawn into garden beds.
- Use native plants. Plants and shrubs native to Wisconsin come in beautiful varieties. Correctly matched to soil and light needs, once established, native plants will survive wet weather and drought conditions alike.
- Redirect and disconnect downspouts. In this case, redirecting your downspouts into your lawn or a garden, allows for some of that rainwater to infiltrate into the soil and eventually reach the water table. This practice keeps your water local and on your property as much as possible. This does not work for all situations such as if the downspout is keeping water out of your basement, but often the water can be redirected to flow into your lawn or garden with no detriment to your yard and a benefit to water supplies.
- Plant a rain garden. A rain garden is a specialized garden that uses water typically captured from a roof and allows the rain to slowly infiltrate into the ground, contributing to groundwater supplies and reducing stormwater runoff.
- Create rain barrels. Installing a rain barrel connected to a downspout is a great way to create an additional water source. Rain barrel water can be used for outdoor and indoor non-edible plants. These barrels usually hold 50 gallons and fill quickly in a rainstorm.

You may not realize how a small leak can be costly. Below is an image that shows that a faucet dripping only 30 drops per minutes can mean that 54 gallons are lost a month. If you have a leaking toilet that is leaking at 1/4 gallon per minute, it can use 10,800 gallons per month and can cost over \$125 in water and sewer charges in one month in the Village of Elkhart Lake. If you suspect your toilet is running or leaking you can contact the public works department and they can check for a leaking toilet. If you have any questions, please call 920-876-2122.



Pay your water bill automatically!
Call the Village Clerk's Office at 920-876-2122
for more information.

Village Water System

The Village hired a contractor, who spent the last few months cleaning one of the Village's wells and also providing pump refurbishment. This well had not been cleaned since it was originally put into service in the early 2000s. This cleaning should help to improve water quality. The Village is working on putting together a long-term maintenance plan for both wells and water towers.

The Village is continually testing its water for contaminants. In order to ensure that tap water is safe to drink, the EPA prescribes regulations that limit the amounts of certain contaminants in water provided by public water systems. The Elkhart Lake Water Utility annually files a report about the water quality in the Village. The 2021 Consumer Confidence Report is available to view online or via paper copy.

To view it online visit

www.elkhartlakewi.gov/departments/water.

To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street, call 876-2122 or email clerk@elkhartlakewi.gov.

Garbage Collection Issues

Please call Waste Management at 1-888-960-0008 if you have any questions, they miss your pick-up or for repairs to carts. Make sure to use our Customer ID# 82300982379. Then please call the Clerk's office at 920-876-2122 and let us know. There have been some issues with the transition to Waste Management and the Village is trying to keep track of the issues people are experiencing.

Garbage Collection Holiday Schedule 2022



Memorial Day – Tuesday, May 31st, 2022

Independence Day – Tuesday, July 5th, 2022

Labor Day- Tuesday, September 6th, 2022

Thanksgiving Day – Normal Monday Pick up

Christmas Day – Normal Monday Pick up

New Year's Day – Normal Monday Pick up

YARD WASTE DUMPSTER

The dumpster at the Village Garage is open for yard waste disposal. There is signage to direct you to the appropriate dumpster. Do not leave plastic bags in or around the dumpsters.

Please remember that this dumpster is for yard waste only, not lake waste!

Yard waste, leaves, brush, garden debris, etc., will not be picked up curbside. A truck for large brush or trees can be obtained by calling the Village Garage at 876-2231.



A Reminder Regarding Grass Clippings!

The following information is from an article written by Brandon Reid, Manitowoc Herald Times Reporter.

It is unlawful to place grass clippings in village streets and alleys. When mowing your lawn, we ask that you direct the blower away from the street and clean up any grass clippings that end up there.



Grass clippings blown into Village streets can cause a lot of problems:

- Clippings can easily enter the storm sewer, which ends up in rivers and lakes.
- Grass clippings contain phosphorus, the nutrient that turns lakes green with algae. One bushel of fresh grass clippings can contain 0.1 pounds of phosphorus — enough to produce 30 to 50 pounds of algae growth if it finds its way to a lake or river.
- Grass clippings in streets also pose a risk to motorcyclists. Since grass is 85% water, it's slick, and driving over a slick surface can cause a motorcycle to lose traction.
- The clippings can also plug storm pipes and cause flooding, and clippings picked up by the Village street sweeper must be sent to the landfill, which can cost taxpayers money.

Try the following to keep grass clippings out of village streets:

- Leave grass clippings on the lawn.
- Direct grass clippings away from streets, driveways, sidewalks and other paved areas.
- Sweep up grass clippings and return them to the lawn.
- Set the lawn mower at a higher setting (more than 2.5 inches), letting shorter blades fall back onto the lawn as natural fertilizer.
- Sharpen mower blades every one to three years.
- Mow when your lawn needs it, not on a fixed schedule
- Mix grass clippings with leaves and soil to make a backyard compost pile.

Household Hazardous Waste

Sheboygan County has established three (potentially four) periodic collection sites for disposing of hazardous wastes. The majority of the program is funded with County tax dollars, so be prepared to show proof of residency. When those funds are depleted, the sites will be closed until funds are again available. The fees are: \$15 – Vehicles with hazardous waste only, \$40 – Vehicles with household size electronics only (for each 6 items), and \$40 – Vehicles with both hazardous waste and household size electronics (for each 6 electronic items). The first date is set for April 9th at the Highway Department on County J and Highway 67 from 8 am until 11 am. For more information on the days, times, and locations please visit

<https://www.sheboygancounty.com/home/showpublisheddocument/17380/637804434735600000>.



Hydrant Flushing November 2nd & 3rd

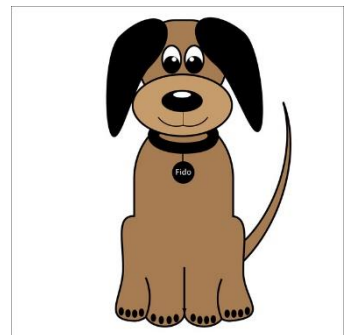
Public Works will be flushing hydrants on November 2nd & 3rd. Please be patient and refrain from water usage as they conduct this activity in your area. If you have any questions, please contact Pat Zorn at 920-207-8002.

The Village Board will be increasing sewer rates effective January 1, 2022. This is due to an increase in the rate Northern Moraine Utility will be charging the Village in 2022. Rates will go up by \$.05 per 100 cubic feet. Beginning in January (billed in April), sewer rates will be \$7.15 per 100 cubic feet. Please contact the Village Administrator/Clerk-Treasurer's Office at (920) 876-2122 if you have questions related to water or sewer billing.



Attention Dog Owners: It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to **run at large** any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an **attendant holding a leash**, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.



VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall **clean up** the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on **public property**. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located at the North and South ends of the Lake Street Walkway, near Village Square Park, on South Lake Street near Elm Street, on Osthoff Avenue, at Lions Park, on East Rhine Street near Charlene's, and on East Rhine Street near Cal & Gus.



2022 General Election

November 8, 2022

Grashorn Memorial Civic Center

84 N. Lake Street

If you need to register to vote you can do it in person at the Village offices between 8:00 am and 4:00 pm Monday-Friday or you can go online to <https://myvote.wi.gov/en-us/> and register and receive voting information including polling locations and sample ballots.

If you would like to request an absentee ballot for the November 8th election, you can go to <https://myvote.wi.gov/en-us/>. Please allow at least a week for the ballot to go each way.

The screenshot shows the MyVote Wisconsin website. At the top, there is a navigation bar with the MyVote Wisconsin logo and a 'Military & Overseas Voters' button. Below the logo is a search bar with 'Search by Name' and 'Search by Address' options. The main navigation bar includes links for 'My Voter Info', 'Find My Polling Place', 'What's On My Ballot', 'Update My Name or Address', 'Register To Vote' (highlighted with a red arrow), 'Vote Absentee By Mail', 'Track My Ballot', and 'Vote Absentee In Person'. Below the navigation bar, the 'VOTE ABSENTEE BY MAIL' section is visible, featuring a 'Vote Absentee By Mail' sidebar with options like 'Request An Absentee Ballot' and 'View My Absentee Request'. The main content area has a 'SEARCH BY NAME' section with a search form for 'First Name*', 'Last Name*', and 'Date of Birth*', along with a 'Search' button and a 'Search Tip' icon.

If you do not have access to the internet or cannot get the website to work, please call the Village Clerk's Office (920-876-2122) and request an absentee request form. You will need to provide that form and a copy of your photo ID to our office.

**In-person absentee voting for the November 8th election will be available
October 25 – November 4 at the Clerk's Office.**

To vote absentee by mail, request an Absentee Ballot at
<https://myvote.wi.gov>, or call 920-876-2122.

A copy of photo ID must be included with the application.

Elections - Photo ID Required

Photo ID will be required at all elections.

This information is provided by the Wisconsin Elections Commission. For detailed information about the Voter Photo ID law, visit bringit.wi.gov. For other information on the Wisconsin Elections Commission, visit <http://elections.wi.gov> or call the Elections Help Desk at 1-866-VOTE-WIS or 608-266-8005.

What can I use as photo ID to vote?

The following photo IDs are acceptable for voting purposes, and can be unexpired or expired after, November 3, 2020 (currently the date of the last General Election):

- o A Wisconsin DOT-issued driver license, even if driving privileges are revoked or suspended. Your Wisconsin DOT-issued driver license does not need to be a "REAL ID".
- o A Wisconsin DOT-issued identification card. Your Wisconsin DOT-issued ID card does not need to be a "REAL ID".
- o Military ID card issued by the U.S. Uniformed Services
- o A U.S. passport book or card

The following photo IDs are also acceptable for voting purposes:

- o A certificate of naturalization (that was issued not earlier than two years before the date of the election)
- o An identification card issued by a federally recognized Indian tribe in Wisconsin
- o A driver license receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o An identification card receipt issued by Wisconsin DOT (valid for 45 days from date issued)
- o A Wisconsin DMV ID Petition Process Photo Receipt (valid for 180 days from date issued)
- o A Veteran Affairs ID card (must be unexpired or have no expiration date)
- o A photo identification card issued by a Wisconsin accredited university or college, or technical college that contains the following: -Date the card was issued -Signature of student -Expiration date no later than two years after date of issuance, can still be used if expired -The university or college ID must be accompanied by a separate document that proves enrollment, such as a tuition fee receipt, enrollment verification letter, or class schedule

Are there any photo IDs I cannot use to vote?

Yes. The following photo IDs are NOT acceptable for voting purposes:

- o A State or Federal government employee ID
- o An out-of-state driver license or identification card
- o An employment ID
- o A membership or organization ID
- o A Certificates of Citizenship

Are there any photo IDs that can be used for voting that do not have a photo on them? Yes. The following documents, which do not contain a photo, can be used for voting purposes:

- o A citation or notice of intent to revoke or suspend a driver license, which is dated within 60 days of the date of the election. If your driver license has been taken away by law enforcement or a court, you may present written documentation of that fact in order to vote without your photo ID
- o A State of Wisconsin, DOT issued, identification card without a photo, issued to those electors with a religious objection to being photographed

Is there anyone who does not need to provide a photo id?

Yes. The following electors do NOT need to provide a Photo ID:

- o Confidential electors are always exempt from Photo ID requirements. Confidential electors have applied for this status with their municipal clerk, and have presented a court order, a letter from law enforcement, a letter

from the staff of a domestic abuse shelter, or the staff of an agency assisting victims of domestic abuse

- o Active Military and Permanent Overseas voters are not required to provide a Photo ID when they vote by absentee ballot, but if they vote in-person, they must present Photo ID
- o Indefinitely confined voters and voters in special care facilities can provide a witness signature on their absentee ballot certificate envelope in substitute for showing Photo ID; if they vote in-person, they must present a Photo ID

What if I don't have a photo ID?

If you are eligible to vote but do not have a photo ID, you may obtain a free ID from the Department of Motor Vehicles. Apply for the ID as soon as possible. You'll need some documents to get the ID. For a complete list visit wisconsindot.gov or call (608) 264-7447.

Your local DMV office is located at: Department of Motor Vehicles
3603 Kohler Memorial Drive
Sheboygan, WI 53081
(800) 924-3570

Do I need a photo ID to absentee vote?

Absentee Ballot Requests: Requests for ballots sent by mail or email must be accompanied by a photocopy of an acceptable form of voter ID. You will not need to do this with future requests, as long as you have not changed your name or address.

In-person Absentee Voting: If you are casting an absentee ballot in the municipal clerk's office, you must present a photo ID, just as you would at the polls.