



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES November 6th, 2023

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on November 6th, 2023, with the agenda having been duly posted on Thursday, November 2nd, 2023 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:19 p.m. and 4:19 p.m. and on the Village website on November 2nd, 2023 at 3:30 p.m.

President Sadiq called the meeting to order at 6:00 p.m. with the following Trustees present or on Zoom: Geoff Bray, Paul Rudnick, and Terri Knowles. Trustees John Schott and Mike Wolf were absent.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Approval of Minutes –

(Rudnick/Knowles) moved and seconded to approve the October 2nd & 16th, 2023 minutes.

Motion Carried Unanimously

Treasurer's Report –

(Bray/Rudnick) moved and seconded to approve the October Treasurer's Report.

Motion Carried Unanimously

Public Comment – None

COMMITTEE REPORTS

OCTOBER BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

ADMINISTRATION & FINANCE – Shovan

Highlights of the October 30th, 2023 meetings:

- 1) The Committee reviewed the 2024 budget.

PROTECTION OF PERSONS AND PROPERTY – Bray

Highlights of the October 27th, 2023 meetings:

- 1) The Committee discussed the potential to create an ordinance regarding wake. The Committee will keep discussing this.
- 2) The Committee reviewed other municipalities' policies on the keeping of animals and the Committee decided not to pursue making any changes to this ordinance.
- 3) The Committee reviewed the recommended hiring of a fourth full-time officer in the second half of 2024.

CDA – Knowles

Minutes - May 31, 2023

Highlights of the October 26th, 2023 meetings:

- 1) The CDA reviewed the budget, outstanding loans, and business/vacant store fronts. There was a discussion about the SCEDC funding through the CDA.
- 2) The CDA reviewed the past strategic plan and asked what more should they be doing.
- 3) The CDA recommended approval of a special award loan of up to \$2,178.05, a special award grant of \$4,500 and a façade grant not to exceed \$2,178.05.

TREE COMMISSION – Reilly

Minutes – March 10th & April 24th, 2023

Highlights of the October 31st, 2023 meetings:

- 1) The Commission reviewed the 2023 budget.
- 2) The Commission discussed that new tree plantings will take place next year.
- 3) The Commission reviewed all the trees that need removal or trimming throughout the Village.

COMMITTEE OF THE WHOLE – Sadiq

Highlights of the October 30th, 2023 meetings:

- 1) The Committee had a presentation of the sound study that was financed by the Tourism Commission. The Committee was able to ask questions and has decided that Protection of Persons and Property will meet next week to discuss the noise issues in the Village.

PRESIDENT’S REPORT – Sadiq – None

UNFINISHED BUSINESS: None

2024 Preliminary Budget Questions

Sadiq stated if anyone had questions on the budget to email or call Reilly.

NEW BUSINESS:

Sheboygan County Joint Powers Agreement

(Bray/Rudnick) moved and seconded to approve the County Joint Powers Agreement.

Motion Carried Unanimously

Façade Grant and Loan &/or Special Award Loan – Ashley Little-Miller – 111 E. Rhine St.

(Rudnick/Bray) moved and seconded to approve a special award loan of \$2,178.05, a special award grant of \$4,500 and a façade grant of half the costs of the gutters, but not to exceed \$2,178.05.

Motion Carried Unanimously

Christmas in the Square – Saturday November 25th – 2-7 pm – Square Closure & Liquor Dispensation

(Rudnick/Bray) moved and seconded to approve closing of the Village Square and liquor dispensation in the area for the Chamber Christmas in the Square Event on Saturday, November 25th from 2- 7 pm.

Motion Carried Unanimously

Operator's Licenses – New

(Rudnick/Bray) moved and seconded that Operators' Licenses be granted to the following new applicants for the licensing year ending June 30, 2024:

R-Store – Patricia Kaen & Kendra Dvorak.

Motion Carried Unanimously

Operator's Licenses – Renewal

(Bray/Rudnick) moved and seconded that a renewal Operator License be granted to the following applicant for the licensing year ending June 30, 2024:

Brown Baer- Kayley Grube.

Motion Carried Unanimously

TRUSTEE REPORTS: Shovan asked about the police position being a supervisor position.

COMMUNICATIONS: None.

ADMINISTRATOR'S REPORT – Reilly reported that Missy Koehler was able to fundraise to light the Village Square. She also has gotten Restoration Gardens to do the work before Thanksgiving.

(Rudnick/Bray) moved and seconded to adjourn the meeting at 6:10 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES November 20th, 2023

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on November 20th, 2023, with the amended agenda having been duly posted on Friday, November 17th, 2023, between the hours of 10:32 a.m. and 10:44 a.m. at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office and posted on the Village web page on Friday, November 17th, 2023 at 11:00 A.M.

President Richard Sadiq called the meeting to order at 6:00 p.m. with the following Trustees present or on Zoom: Geoff Bray, John Schott, Paul Rudnick, Lynn Shovan, and Mike Wolf. Trustee Terri Knowles was absent.

Others in attendance include: Emmitt Feldner; Pat Zorn; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – None.

COMMITTEE REPORTS

PROTECTION OF PERSONS & PROPERTY – Bray

Highlights of the November 15th, 2023 meetings:

- 1) The Committee had a discussion about the sound study and noise ordinance. The Committee opened up the meeting and had a lively discussion with all concerned parties. The Committee

decided to form an Ad Hoc Sound Committee that will work to find some common ground to bring back recommendations to the Protection of Persons and Property Committee. The Ad Hoc Committee will be made up of 2 resorts, 2 property owners, 2 Village Board members, and the Police Chief.

AD HOC NOISE DISCUSSION – Rudnick

Highlights of the November 20th, 2023 meetings:

- 1) The Ad Hoc Committee met and had some constructive discussions. They are working to bring back some recommendations to the Protection of Persons and Property Committee. The Committee has scheduled another meeting for next week.

PUBLIC WORKS – Reilly

Highlights of the November 20th, 2023 meetings:

- 1) The Committee reviewed and is recommending the 2024 water budget.
- 2) The Committee discussed the need to vacate a water easement in Cedar Landing.
- 3) The Committee is recommending that if there is any 2023 budget surplus that \$2,000 be set aside for the Village Square irrigation system.

ADMINISTRATION & FINANCE – Shovan

Highlights of the November 15th, 2023 meetings:

- 1) The Committee discussed the hiring process for a fourth full-time police officer. The Committee approved a salary range as well as the process for this hiring.

NORTHERN MORAINES UTILITY COMMISSION – Schott

Minutes – October 9th, 2023

Highlights – November 13th, 2023 meeting:

- 1) The Commission discussed the RV connection at Throttlestop.
- 2) The C-1 lift station needs a 100-ton crane to complete the project.
- 3) The EQ tank walkway and epoxy painting will be completed in 2024.
- 4) The Commission will hire a third full-time employee who will begin in January 2024.
- 5) The Commission approved the 2024 Budget with the rate increase to help pay for the additional staff and costs.

LIBRARY – Knowles

Minutes – October 9th, 2023

Highlights – November 13th, 2023 meeting:

- 1) The Board reviewed the new Library of Things Lending Policy.
- 2) The Board reviewed the results of the teen survey to help gauge library usage by teens.
- 3) The Director presented her 2024 goals.
- 4) The Board reviewed the 3 proposals for lighting upgrades in the library. They want Montes to discuss the proposals with Zorn.

TOURISM COMMISSION – Knowles

Minutes – October 12th, 2023

Highlights – November 9th, 2023 meetings:

- 1) The budget for 2024 was presented.
- 2) The contract for Geiger was approved for one media tour in 2024.
- 3) The Commission discussed the meetings about the noise ordinance.

- 4) Next year's Elktoberfest dates were set for September 20-22nd, 2024.
- 5) The Commission voted to be a Chamber Champion for 2024.
- 6) The Commission also reviewed their strategic plan initiatives and action plan for 2024.

PLANNING COMMISSION – Sadiq

Minutes – August 17th & 24th, 2023

Highlights – November 8th, 2023 meetings:

- 1) The Commission recommends approval of the development agreement for Phase 3 for Throttlestop.
- 2) The Commission discussed the gutter/stairs project at 111 E. Rhine Street, which the Planning Commission hopes she will have completed by the end of the year.

PUBLIC HEARING – Sadiq

Minutes – November 20th, 2023

There was no public comment on the 2024 Budget.

PRESIDENT'S REPORT – Sadiq – None.

UNFINISHED BUSINESS:

2024 Budget – Ordinance 659 Budget and Levy Adoption & 2024 Salary Schedule

(I-Rudnick/Bray/Schott) moved and seconded to approve Ordinance 659 - 2024 Budget & Levy Adoption and Salary Schedule.

Motion Carried Unanimously

ORDINANCE 659
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

2023 TAX LEVY / 2024 BUDGET

The Village Board of the Village of Elkhart Lake, does hereby ordain as follows:

That Section 3.04 of the Municipal Code of the Village of Elkhart Lake is hereby amended and enacted to read as follows:

3.04 BUDGET/TAX LEVY. (1) It is hereby appropriated out of the receipts of the Village of Elkhart Lake for the year 2023, including monies received from the general property tax levy, to the various purposes specified in the budget presented herewith for the purposes therein stated, the following amounts included in the summary budget and summary of taxes attached hereto and incorporated by reference.

(2) There is hereby levied a tax of \$1,491,987.00 (plus TIF increment) on all taxable property within the Village of Elkhart Lake as returned by the assessor in the year 2023, for the uses and purposes set forth in the approved budget (ATTACHMENT A)

(3) The 2024 Salary Schedule is adopted through the enactment of the 2024 Budget.

(4) The Village Clerk is hereby authorized and directed to spread this tax on the current tax roll of the Village of Elkhart Lake.

(5) This Ordinance shall take effect and be in force on January 1, 2024 after its passage and publication.

Attest:

Adopted and approved this
20th day of November, 2023

Richard Sadiq, President

Jessica Reilly, Clerk

Paul Rudnick, Trustee

NEW BUSINESS:

Throttlestop Phase 3- Development Agreement

(Bray/Rudnick) moved and seconded to approve the Development Agreement for Throttlestop Phase 3.

Motion Carried Unanimously

Bid Acceptance – Leonard’s Way, Sewer, Road, Water, and Pathway, Curb and Gutter along Highway 67 (Wolf/Schott) moved and seconded to approve the low bid in the amount of \$1,481,566.41, as submitted by Advance Construction Inc. for the Leonard’s Way, sewer, road, water, pathway, and curb and gutter project.

Motion Carried Unanimously

Resolution 18 – 2023 Tax Collection

(Rudnick/Schott/Bray) introduced, moved and seconded to approve Resolution 18-2023 Tax Collection.

Motion Carried Unanimously

**RESOLUTION EIGHTEEN- 2023
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**TAX COLLECTION RESOLUTION
VILLAGE OF ELKHART LAKE**

BE IT RESOLVED, that in the event that the Village Treasurer shall fail to pay any or all taxes of any kind required by law to be paid by such Treasurer to the County Treasurer, the Village of Elkhart Lake shall be obligated to pay such taxes in accordance with Section 3.03(a) of the Elkhart Lake Municipal Code.

Attest:

Adopted and Approved this
20th day of November, 2023

Richard Sadiq, President

Jessica Reilly, Clerk

Paul Rudnick, Trustee

2024 Water Budget

(Schott/Rudnick) moved and seconded to approve the 2024 Water Budget.

Motion Carried Unanimously

Operator's Licenses – New

(Schott/Bray) moved and seconded that Operator Licenses be granted to the following new applicants for the licensing year ending June 30, 2024:

Osthoff Resort – Megan Rinzel & Cassandra Marthaler

R-Store – Nicole Herth

Motion Carried Unanimously

TRUSTEE REPORTS:

Schott stated that the State of Wisconsin is looking at the wake boating ordinances. He will keep the PPP Committee informed. Bray reported that there appears to be some compromise for the sound issues. Wolf stated that all the Christmas decorations are up, including the Village Square.

COMMUNICATIONS: Reilly reported that there were many emails to the PPP Committee related to the noise ordinance. These were put in dropbox.

ADMINISTRATOR'S REPORT – Reilly reported that nomination papers can begin circulating on December 1st and need to be submitted by January 2nd, 2024. The Village Trustee incumbents are Terri Knowles, John Schott, and Lynn Shovan. The Board meeting schedule for 2024 will be January 2nd, February 5th, and March 18th.

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

7895	NATIONAL EXCHANGE BANK TRUST	WATER POSTAGE, BATTERIES	\$ 222.27
7896	VILLAGE OF ELKHART LAKE	SCHAMBERGER ROOM TAX PD W/ WATER BILL	\$ 80.50
7897	WE ENERGIES	WATER ELECTRICITY	\$ 983.44
7898	CORE & MAIN, LP	WATER METERS, METER SUPPLIES, AUTOGUN	\$ 7,103.08
7899	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES	\$ 14.40
7900	FERGUSON WATERWORKS #1476	WATER BALL CURB COMP HYDRANT REPLACE	\$ 5,364.59
7901	FRONTIER	WATER PHONE, INTERNET	\$ 181.54
7902	MARTELLE WATER TREATMENT	WATER AQUA MAG, SODIUM HYPOCHLORITE	\$ 1,570.90
7903	MCCLONE	WATER INSURANCE	\$ 162.00
7904	MUNICIPAL WELL & PUMP, INC.	WATER REPLACE PUMP WELL 1	\$ 39,279.00
7905	NEW HOLSTEIN TRUE VALUE	WATER PIPE COUPLING, SEWER/DRAIN CAP	\$ 45.98
7906	SHEBOYGAN COUNTY TREASURER	WATER MAIN BREAK ROAD REPAIR	\$ 553.16
7907	U.S. CELLULAR	WATER CELL PHONE	\$ 103.20
7908	VILLAGE OF ELKHART LAKE	WATER OCT WAGES, BENEFITS; Q4 TAXES	\$ 21,520.29
7909	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 40.06
		TOTAL WATER	\$ 77,224.41

(Wolf/Rudnick) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

26621	BOND TRUST SERVICES CORP	TID 2,3 ROAD PROJECT BOND INTEREST	\$ 7,687.50
26637	DEMPSEY LAW FIRM, LLP	LEGAL FEES	\$ 52.00
26640	EHLERS	TID 2, 4 AMENDMENT	\$ 4,000.00
26652	KAPUR & ASSOCIATES	ENGINEERING	\$ 9,406.63
		TOTAL CDA/TID	\$ 21,146.13

(Rudnick/Bray) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

26622	CHARTER COMMUNICATIONS	FD PHONE/NET/CABLE; FR PHONE/INTERNET	\$ 287.48
26623	ELKHART LAKE CHAMBER OF COMM.	BOARD, LIBRARY CHAMBER MEMBERSHIP	\$ 320.00
26624	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD CHARGES	\$ 3,360.27
26625	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 3,531.50
26626	ROLYAN BUOYS	PARKS BUOY WRAPPER	\$ 188.19
26627	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 158.25
26628	TASC	FSA ADMINISTRATION FEES	\$ 37.43
26629	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
26630	U.S. CELLULAR	POLICE WIFI- 2021, 2022 SQUADS	\$ 81.02
26631	WE ENERGIES	ELECTRICITY	\$ 8,865.69
26632	AURORA HEALTH CARE	POLICE PRE-EMPLOYMENT SCREEN- BRAMSTEDT	\$ 119.00
26633	BAKER & TAYLOR	LIBRARY BOOKS	\$ 1,405.56
26634	CASPER'S TRUCK EQUIPMENT	STREETS- BRINE SPRAYER	\$ 20,841.00
26635	CHARTER COMMUNICATIONS	INTERNET	\$ 119.98
26636	DEMCO, INC	LIBRARY EXP- DIVIDERS, BOOKMARKS	\$ 224.43
26637	DEMPSEY LAW FIRM, LLP	LEGAL FEES	\$ 1,197.00
26638	DINGES FIRE COMPANY	FR- RESCUE COATS, PANTS	\$ 8,056.65
26639	EBBERS, LAURA	TOURISM MILEAGE REIMBURSEMENT	\$ 142.60
26641	EICHHORST, LORI	CLEANING	\$ 675.00
26642	EICKHOFF, KATHLEEN	TOURISM MILEAGE- EICKHOFF	\$ 360.53
26643	ELKHART LAKE WATER DEPARTMENT	Q4 2023 HYDRANT RENTAL, JT OP EXPENSES	\$ 32,133.25
26644	ELKHART LAKE-GLEN. SCHOOL DIST	CELL TOWER LEASE Q4 2023	\$ 1,924.34
26645	FISCHER, ALISSA	COURT- MISC OVERPAY	\$ 88.80
26646	FRONTIER	PHONE, INTERNET	\$ 1,042.48
26647	GPM INVESTMENTS	PW, PD FUEL	\$ 1,709.17
26648	HAU, ABBEY	TOURISM MILEAGE REIMBURSEMENT	\$ 131.85
26649	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 2,772.00
26650	JAMES IMAGING SYSTEMS	CLERK NEW COPIER	\$ 7,063.33
26651	K.W.ELECTRIC, INC.	PARKS- INSTALL POWER TO VILLAGE SQUARE	\$ 9,600.00
26652	KAPUR & ASSOCIATES	ENGINEERING	\$ 2,795.00
26653	KIEL ACE HARDWARE	CHAMBER, FD SUPPLIES	\$ 280.27
26654	KIEL SAND & GRAVEL	STREETS PEA GRAVEL FOR MANHOLES	\$ 36.18
26655	MARIS ASSOCIATES	LIBRARY BOOKS	\$ 186.97
26656	MARTINEZ, JUAN PABLO	COURT- REFUND DUPLICATE PAYMENT	\$ 225.70

26657	MBM	POLICE COPIER CONTRACT METER CHARGE	\$ 197.06
26658	MCCLONE	INSURANCE	\$ 8,870.00
26659	MIDWEST TAPE, LLC	LIBRARY VIDEOS	\$ 242.13
26660	MIKE BURKART FORD	PD 2018, 2021 SQUAD MAINTENANCE	\$ 668.02
26661	MILLER-BRADFORD & RISBERG, INC	STREETS NEW BUCKET FOR BACKHOE	\$ 2,399.00
26662	MONARCH LIBRARY SYSTEM	FOL MOVIE LICENSING	\$ 279.00
26663	MONTES, RACHEL	LIBRARYTECH PPLCOUNTER REIMBURSE	\$ 899.91
26664	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$ 25,133.78
26665	Police Petty Cash Fund	PD FOOD, POSTAGE, NIEMI RETIRE PLAQUE	\$ 133.08
26666	PRAXIS CONSULTING	PD, COURT QUICK CLERK	\$ 1,100.00
26667	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 2,433.50
26668	R BRAUN INC	STREETS PROPANE	\$ 92.57
26669	REILLY, JESSICA	CLERK MILEAGE TAX BILLS	\$ 166.65
26670	SCHAEFFER'S SPECIALIZED LUBRICANTS	GARAGE OIL	\$ 1,539.45
26671	SHEBOYGAN COUNTY TREASURER	MILL/REPAVE CHICAGO, OSTHOFF; SEAL RHINE	\$ 115,460.73
26672	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 1,020.60
26673	TASC	FSA ADMINISTRATION FEES	\$ 37.43
26674	THE UNIFORM SHOPPE	POLICE UNIFORMS- MEEUSEN, AUCH	\$ 112.05
26675	TOWNSHIP OF RHINE	COURT FINES JAN-SEPT 2023	\$ 2,934.59
26676	U.S. CELLULAR	CELL PHONES, WIFI	\$ 533.54
26677	VILLAGE OF HOWARDS GROVE	COURT FINES JAN-SEPT 2023	\$ 1,795.15
26678	WEIR, KATRINA	CLERK MILEAGE	\$ 18.69
26679	WI DEPT. OF JUSTICE-TIME	POLICE TIME ACCESS	\$ 294.75
26680	WIGEN, DANNETTE	CLERK, PD MILEAGE	\$ 57.50
26681	WI POLICE LEADERSHIP FOUNDATION	POLICE CONFERENCE REGISTRATION- MEEUSEN	\$ 275.00
26682	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$ 423.80
26683	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 1,650.00
26684	WM CORPORATE SERVICES, INC.	REFUSE, RECYCLING, YARD WASTE COLLECTION	\$ 10,563.03
26685	WOLF MOTORSPORTS	GARAGE- DISMOUNT, MOUNT GOLF CART TIRES	\$ 128.75
26686	ZARNOTH BRUSH WORKS	STREETS SWEEPER, BOBCAT, KUBOTA BROOMS	\$ 892.25
		TOTAL GENERAL & LIBRARY	\$ 290,359.93

TOTAL PAYROLL \$97,788.73
TOTAL SEP EXPENSE \$ 388,148.66

(Schott/Rudnick) moved and seconded to approve the general and library vouchers and pay as presented.

Motion Carried Unanimously

(Schott/Bray) moved and seconded to adjourn the meeting at 6:19 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

WEDNESDAY, December 13, 2023 – 6:00 P.M.

PLANNING COMMISSION

MONDAY, December 18, 2023 – 6:00 P.M.

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING.

The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:00 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Mike Wolf (POB 506) 920-207-2311

TRUSTEE: Lynn Shovan (POB 86) 920-207-4561

TRUSTEE: Paul Rudnick (POB 304) 920-946-8644

Clerk's Office Holiday Hours:

The village Clerk's Office will be closed on the following dates:

Monday, December 18th 11:30am to 1:30pm

Monday, December 25th & Tuesday, December 26th

Friday, December 29th & Monday, January 1st



Attention Dog Owners...Scoop the Poop!

There's been an increase in complaints regarding dog feces around the Village.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall clean up the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on public property.

The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located:

- At the North and South ends of the Lake Street Walkway
- near Village Square Park
- on South Lake Street near Elm Street
- on Osthoff Avenue
- at Lions Park
- on East Rhine Street near Charlene's
- on East Rhine Street near Cal & Gus.



Property Tax Collection Information

The 2024 Budget was approved at the Village Board meeting held on November 20th. **Tax bills will be mailed approximately December 15th, 2023.** The Village's tax rate has decreased per \$1,000 of assessed value, but due to the re-evaluation each property may see an increase or a decrease in their property tax bills. You can pay your property tax bill at the Village Clerk/Treasurer's Office at 40 Pine Street from 8:00 am to 4:00 pm Monday-Friday. The office will be closed on December 25th, 26th, and 29th 2023, and January 1st, 2024. The office will also be closed on December 18th from 11 am until 2:00 pm. If the office is closed, payments can be dropped in the drop box, located at the top of the stairs to the left (east) of the Pine Street entrance. You can also drop your payment off at Cleveland State Bank in Elkhart Lake or National Exchange Bank & Trust in Elkhart Lake. If you have any questions, please call the Clerk's office at 876-2122.

Village-wide Revaluation Update

A revaluation is a village-wide review of all property assessments. Adjustments are made where necessary to guarantee that all property is assessed at market value. This ensures that taxes are distributed equitably. The State of Wisconsin sets standards that all communities in the State must be valued at 100% of market value or be kept within 10% of that value. As the Village had fallen below these standards, we were out of compliance with State Statutes and were required to complete a revaluation.

Property values are increasing an average of 42%, but lake properties are seeing larger increases. Even though your property value may increase that does not automatically mean taxes will increase. The levy limit for the Village still remains the same. If you have questions on the value of your property, we request that you call Grota Appraisals at 262-253-1142.

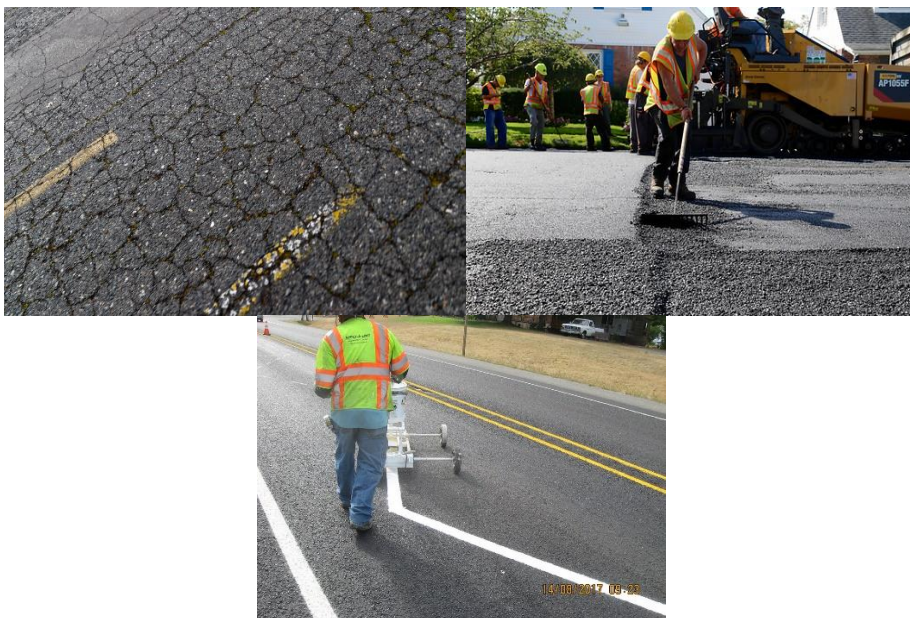
BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work.** Failure to do so will result in double the permit fees and may result in a fine of up to \$1000. If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.



How Are Road Maintenance Decisions Made?

While it may seem that decisions regarding street maintenance are arbitrarily made, there is actually a system in place to help Village staff and the Public Works committee of the Board of Trustees make these decisions. They use the Wisconsin Information System for Local Roads (WISLR), an internet-accessible system that helps manage local road data to improve decision-making and meet state statute requirements. WISLR is also used to report local road information (such as width, surface type, surface year, shoulder, curb, road category, functional classification, and pavement condition ratings) to WisDOT. Pavement condition ratings are used to determine which streets are most in need of repairs such as crack filling, seal coating, grind and overlay or complete reconstruction.



At the Elkhart Lake Public Library:



DECEMBER EVENTS

Kids

Letters to Santa: Starting December 1st
Write a letter to Santa and send it through our special mailbox.

DIY Sharpie Mugs – Tuesday, December 5th from 3–5pm
Middle School & Up - Drop in to design and create a mug with paint pens and sharpies.

Story Time – Thursdays @ 9:30am – Dec. 7th, 14th, & 21st
Family Story Time – Saturday, December 9th at 9:30am
Stories, songs, and activities for toddlers, preschoolers, and their caregivers. No story time on Thursday, December 28th.

Lego Challenge – Tuesday, December 12th from 3:30–4:30pm
This month's challenge is "Wrecking Ball"! Building begins after a short explanation at 3:30 and ends with an opportunity to share and explain your design.

Adults

First Friday Matinee – "Emma" (2020 version)
Friday, December 1st @ 1pm

Holiday Cards & Tags Workshop
Thursday, December 7th @ 1pm, Grashorn Civic Center

Book Club
Friday, December 8th at 1pm, Grashorn Civic Center

Ukulele Club
Thursday, December 14th @ 2pm

Fiber Arts Circle
Tuesday, December 19th @ 10:30am

Coffee Hour & Book Chat
Wednesdays at 10am, Library

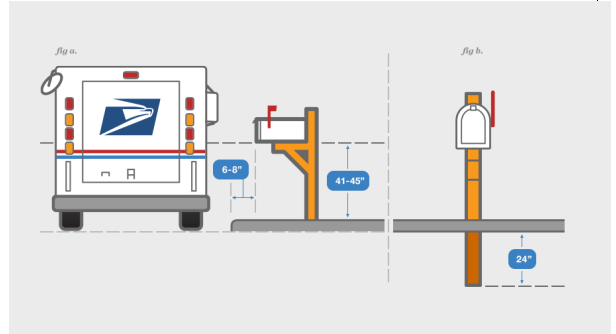
General Capital/Van Horn Development

General Capital and Van Horn have begun working on the site at 604 S. Lincoln Street. Over the last month a lot of work has been completed. The Village is going to be trying to take aerial sites of the project on a weekly/biweekly basis to keep track of the progress. The elevator shaft has taken shape for the General Capital building. Sohn Manufacturing continues work on their new entrance on Highway 67 and trees and dirt are being moved for the new roadway (Leonard's Way). A 50-unit apartment building is being built by General Capital and 11 townhouse buildings which will total 70 units are being developed by Van Horn. If you have questions or comments on the project, please contact Jessica Reilly at 920-876-2122 or clerk@elkhartlakewi.gov or reach out to a Village Board member.



Mailbox Placement & Snow Plowing

The US Postal Service has guidelines to follow when placing your mailbox at your residence. The mailbox needs to be 41" to 45" from the road surface to the bottom of the mailbox or the point of mail entry. The mailbox also needs to be 6" to 8" back from the curb or curb line. Below is a drawing with these specifications. If your mailbox is damaged due to snow plowing and it does not meet the US Postal Service guidelines, you will be responsible for any repairs or replacement that is needed.



Winter Parking Regulations

Parking is allowed overnight in the N. East Street parking lot until 6 am; at that time your vehicle must be moved until 9 am.

6.02 (3) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street between the hours of 2 A.M. and 6 A.M. and no parking in the lot on North East Street from 6 A.M. until 9 A.M. commencing the **fifteenth (15th) day of November** and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.

Snow Removal

Please remember that we have many residents and visitors who walk our sidewalks on a daily basis. It is a property owner's responsibility to keep all sidewalks clear of snow and ice so that all may use the sidewalks without fear of slipping. **Please check your sidewalks periodically for snow, slush, and ice.** Property owners who own corner lots must be sure to clear out the entire width of the corner access to crosswalks. A small path through is not sufficient, especially for those using wheelchairs, power scooters, or strollers. **Snow may not be pushed into the street.**

According to section 10.03 of the Village of Elkhart Lake Code:

- The owner, occupant or person in charge of each and every building or structure or unoccupied lot in the Village fronting or abutting any street, shall clean or cause to be cleaned the sidewalk in front of or adjoining each such home, building or unoccupied lot as the case may be, of snow or ice to the width of such sidewalk within 14 hours of any snowfall, within any 24-hour period.
- No person, firm, company or corporation shall push, place, shovel or blow snow or ice into or across Village streets, alleys, or around or against water hydrants.
- As to (1) above, the Village may remove the snow or ice accumulated in violation of this section and charge the reasonable cost of the same against the owner of the property affected by placing it on the tax roll; or as to (1) above and as to (2) above, any person or persons found to be in violation of this section, upon conviction thereof, shall forfeit not less than \$1.00 nor more than \$50.00, together with costs of prosecution.



You will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill you.

Noise Ordinance Changes

These changes only affect the stationary noise limits and do not pertain to other areas of the ordinance which address noise from construction, lawn maintenance activities, snow blowing, and other non-construction maintenance equipment. The revisions also provide an exemption to the Sunday noise limits. The Village Board approved these changes at its meeting on June 5th:

(4) Stationary Noise Limits.

(a) Noise from a stationary source shall not exceed the following standards for maximum sound pressure levels measured at the property line or in the case of music the noise level will be taken at 125 feet from the speakers from Monday - Saturday.

Zone	7 A.M. to 10 P.M.	10 P.M. to 7 A.M.
Residential	75 dBA	65 dBA
Commercial	82 -dBA 77 dBA	70 -dBA 68 dBA
All Other Zones	82 -dBA 77 dBA	70 -dBA 68 dBA

(b) Noise from a stationary source shall not exceed the following standards for maximum sound pressure levels measured at the property line or in the case of music the noise level will be taken at 125 feet from the speakers on Sundays.

Zone	7 A.M. to 10 P.M.	10 P.M. to 7 A.M.
Residential	75 -dBA 65 dBA	65 dBA
Commercial	82 -dBA 68 dBA	70 -dBA 68 dBA
All Other Zones	82 -dBA 68 dBA	70 -dBA 68 dBA

(d) On Sundays when the noise levels are the same in the day and nighttime hours a special permit to exceed the decibel levels can be applied for from the Village Board. This regulation will not apply to Sundays that are prior to a legal holiday, sections (a) & (c) will apply.

Pay your water bill automatically!
Call the Village Clerk's Office at
920-876-2122 for more information.



The Village is continually testing its water for contaminants. In order to ensure that tap water is safe to drink, the EPA prescribes regulations that limit the amounts of certain contaminants in water provided by public water systems. The Elkhart Lake Water Utility annually files a report about the water quality in the Village. The 2021 Consumer Confidence Report is available to view online or via paper copy.

To view it online visit www.elkhartlakewi.gov/departments/water.
To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street, call 876-2122 or email clerk@elkhartlakewi.gov.



Water Rate Increase Effective October 1, 2023

The Village Board has approved a water rate increase effective October 1, 2023.

The new rates will be as follows:

Quarterly Service Charges:

5/8 – inch meter: \$20.23	3 – inch meter: \$117.07
3/4 – inch meter: \$20.23	4 – inch meter: \$177.36
1 – inch meter: \$24.83	6 – inch meter: \$248.31
1 1/4 – inch meter: \$31.92	8 – inch meter: \$319.26
1 1/2 – inch meter: \$39.02	10 – inch meter: \$390.20
2 – inch meter: \$63.85	12 – inch meter: \$461.15

Plus Volume Charges:

First 3,000 cubic feet used each quarter: \$2.18 per 100 cubic feet

Next 17,000 cubic feet used each quarter: \$1.88 per 100 cubic feet

Next 30,000 cubic feet used each quarter: \$1.52 per 100 cubic feet

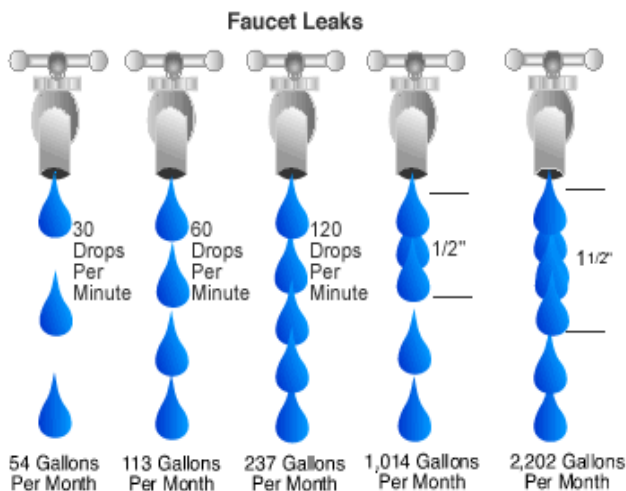
Over 50,000 cubic feet used each quarter: \$1.17 per 100 cubic feet

Please contact the Village Administrator/Clerk-Treasurer's Office at (920) 876-

2122 or clerk@elkhartlakewi.gov if you have questions related to water or sewer billing.

Sewer Rate Increase Effective January 1, 2024

Effective January 1, 2024, sewer consumption rates will increase from \$7.15 per 100 cubic feet to \$7.55 per 100 cubic feet. The increase is due to Northern Moraine increasing rates, so in turn we need to increase our rates. If you have any questions please contact the Clerk's Office at 920-876-2122.



You may not realize how a small leak can be costly. Below is an image that shows that a faucet dripping only 30 drops per minute can mean that 54 gallons are lost a month. If you have a leaking toilet that is leaking at 1/4 gallon per minute, it can use 10,800 gallons per month and can cost over \$125 in water and sewer charges in one month in the Village of Elkhart Lake. If you suspect your toilet is running or leaking you can contact the public works department and they can check for a leaking toilet. If you have any questions, please call 920-876-2122.

Garbage Collection Holiday Schedule 2023

Memorial Day – Tuesday, May 30, 2023

Independence Day – Normal Monday Pick up

Labor Day- Tuesday, September 5, 2023

Thanksgiving Day – Normal Monday Pick up

Christmas Day – Tuesday, December 26, 2023

New Year's Day – Tuesday, January 2, 2024



Garbage Collection Issues

Please call Waste Management at 1-888-960-0008 if you have any questions, they miss your pick-up, or for repairs to carts. Make sure to use our Customer ID# 82300982379. Then please call the Clerk's office at 920-876-2122 and let us know. There have been some issues with the transition to Waste Management and the Village is trying to keep track of the issues people are experiencing.

Household Hazardous Waste

Sheboygan County has established three (potentially four) periodic collection sites for disposing of hazardous wastes. The majority of the program is funded with County tax dollars, so be prepared to show proof of residency. When those funds are depleted, the sites will be closed until funds are again available. The fees are: \$15 – Vehicles with hazardous waste only, \$40 – Vehicles with household size electronics only (for each 6 items), and \$40 – Vehicles with both hazardous waste and household size electronics (for each 6 electronic items). For more information on the days, times, and locations please visit <https://www.sheboygancounty.com/home/showpublisheddocument/17380/637804434735600000>.

From the Elkhart Lake Police Department:



Medicines go here...



...not here

Please do not put medications in the Police Drop Box on the outside of the Village Hall. The Police Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge. **Medications should be removed from their containers so medicine only goes in.** This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.

Attention Dog Owners:

Dogs Need to be Leashed and are Prohibited from Village Parks & the Beach

Lately there has been an increase in the number of complaints the Village has been receiving relating to dogs. This is a reminder that dogs need to be leashed when they are off your property. The dog must be under the control of an attendant holding a leash a maximum of 8 feet when off the owner's premise.

It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to run at large any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an attendant holding a leash, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall clean up the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on public property. The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located:

- At the North and South ends of the Lake Street Walkway
- near Village Square Park
- on South Lake Street near Elm Street
- on Osthoff Avenue
- at Lions Park
- on East Rhine Street near Charlene's
- on East Rhine Street near Cal & Gus.



NOTICE OF SPRING ELECTION VILLAGE OF ELKHART LAKE APRIL 2, 2024

STATE OF WISCONSIN }

VILLAGE OF ELKHART LAKE }

NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 2nd, 2024. The term for Village Trustees begins on April 16th, 2024. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

OFFICE	INCUMBENT
Village Trustee	Terri Knowles
Village Trustee	John Schott
Village Trustee	Lynn Shovan

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1st, 2023 and the final day for filing nomination papers in the office of the Village Clerk is 5:00 P.M. on Tuesday, January 2nd, 2024.

Candidates must circulate nomination papers that can be obtained at the Village Hall. Twenty valid signatures are required. You can sign three trustee petitions.