



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES December 4th, 2023

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on December 4th, 2023, with the agenda having been duly posted on Thursday, November 30th, 2023 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 1:46 P.M. and 4:08 P.M. and on the Village website on November 30th, 2023 at 2:06 P.M.

Clerk Reilly called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: John Schott, Geoff Bray, Paul Rudnick, Mike Wolf, and Terri Knowles. President Richard Sadiq was absent.

Others in attendance include: Jessica Reilly, Administrator/Clerk-Treasurer.

(Schott/Knowles) moved to elect Shovan to serve as President Pro Tem of the meeting.
Motion Carried Unanimously

The Pledge of Allegiance was recited.

Approval of Minutes –

(Rudnick/Bray) moved and seconded to approve the November 6th & 20th, 2023 minutes.
Motion Carried Unanimously

Treasurer's Report –

(Schott/Wolf) moved and seconded to approve the November Treasurer's Report.
Motion Carried Unanimously

Public Comment – None

COMMITTEE REPORTS

NOVEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

AD HOC NOISE DISCUSSION COMMITTEE – Rudnick

Highlights of the November 28th, 2023 meetings:

- 1) The Committee met on November 28th and reviewed the sound issues and made recommendations to the PPP Committee for their meeting on December 6th.

PRESIDENT'S REPORT – Sadiq – None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Election Board 2024-2025

(Bray/Rudnick) moved and seconded to approve the Election Board for 2024-2025
Motion Carried Unanimously

Operator's Licenses – New

(Bray/Schott) moved and seconded that Operators' Licenses be granted to the following new applicants for the licensing year ending June 30, 2024:

The Osthoff Resort – Grechen Galstad

Motion Carried Unanimously

TRUSTEE REPORTS: Shovan asked about the police position being a supervisor position.

COMMUNICATIONS: None.

ADMINISTRATOR'S REPORT – Reilly reported that nomination papers are out and due by January 2nd, 2024. The incumbents are Terri Knowles, John Schott, and Lynn Shovan. The Board will meet on December 18th, Tuesday, January 2nd, February 5, and March 18th. Protection of Persons and Property will meet on Wednesday, December 6th.

Development Agreement Potential Amendments Van Horn & General Capital

(Schott/Bray) moved to go into closed session at 6:11 p.m. under Wisconsin Statute 19.85(1)(e), discussing public business involving private competition and for the purpose of conferring with legal counsel for the Village, deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Carried Unanimously
By roll call

(Schott/Rudnick) moved and seconded to come out of closed session at 6:23 p.m.

Motion Carried Unanimously

(Rudnick/Schott) moved and seconded to amend the developers' agreements for General Capital and Van Horn regarding Section 8e, rough grading. This section will be amended to allow the grading to be finished by December 17th, 2023.

Motion Carried Unanimously

(Rudnick/Schott) moved and seconded to adjourn the meeting at 6:25 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES December 18th, 2023

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on December 18th, 2023, with the agenda having been duly posted on Thursday, December 14th, 2023, between the hours of 3:25 P.M. and 3:32 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office and posted on the Village web page on Thursday, December 14th, 2023 at 3:20 P.M.

President Richard Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, John Schott, Terri Knowles, Lynn Shovan, and Mike Wolf. Trustee Paul Rudnick was absent.

Others in attendance include: Emmitt Feldner; Hal Karas; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment – None.

COMMITTEE REPORTS

PROTECTION OF PERSONS & PROPERTY – Bray

Highlights of the December 6th, 2023 meeting:

- 1) The Committee reviewed the recommendations from the Ad Hoc Committee regarding sound and is having the attorney work on a draft of the ordinance.

ADMINISTRATION & FINANCE – Shovan

Highlights of the December 14th & 18th, 2023 meetings:

- 1) The Committee reviewed the 2023 Budget status and where any surplus should be allocated.
- 2) The Committee approved the 2023 vacation carryover requests.
- 3) The Committee is going to make a counter proposal to Verizon Wireless about the cell phone tower.
- 4) The Committee is recommending approval of the Idle Sites Contract.
- 5) The Committee will meet to pay final bills on December 28th.

NORTHERN MORAINES UTILITY COMMISSION – Schott

Minutes- November 13th, 2023

Highlights – December 11th, 2023 meeting:

- 1) The projects including the C-1 lift station update, domes painting, and EQ tank walkway painting are all in progress and in good shape.

PLANNING COMMISSION – Sadiq

Minutes – November 8th, 2023

Highlights – December 13th, 2023 meeting:

- 1) The Commission is recommending approval of the CUP for the garage at Fireman's Park, contingent on the concrete slab being removed, the new garage meeting the setbacks and building codes.
- 2) Bart Wolf presented a concept plan for part of the site at W6041 Badger Road.

PRESIDENT'S REPORT – Sadiq – None.

UNFINISHED BUSINESS: None

NEW BUSINESS:

WEDC Idle Sites Grant Contract Award

(Bray/Knowles) moved and seconded to approve the WEDC Idle Sites Contract Award.

Motion Carried Unanimously

Resolution 19- Commendation of Scott Niemi

(Shovan/Bray/Wolf) introduced, moved and seconded to approve Resolution 19-Resolution of Commendation of Scott Niemi.

Motion Carried Unanimously

**RESOLUTION NINETEEN - 2023
VILLAGE OF ELKHART LAKE**

RESOLUTION OF COMMENDATION

WHEREAS, Officer Scott Niemi, of the Village of Elkhart Lake will be retiring from his position in the Village of Elkhart Lake on December 31, 2023; and

WHEREAS, Officer Scott Niemi has been a dedicated public servant to the Village of Elkhart Lake for over twenty-six years; and

WHEREAS, Officer Scott Niemi's expertise and service have made the Village of Elkhart Lake a better and safer place to live for all its residents as well as a welcome place for visitors; and

WHEREAS, Officer Scott Niemi's efforts have been selfless and above and beyond the call of duty and have taken many hours of his personal time; and

WHEREAS, during **Officer Scott Niemi's** tenure, he started the school resource officer position at the Elkhart Lake-Glenbeulah School District and expanded it to the Howards Grove School District in recent years, and

WHEREAS, Officer Scott Niemi was instrumental in starting the Police Bike Patrol as well as the bike club at the Elkhart Lake-Glenbeulah Schools; and

WHEREAS, Officer Scott Niemi worked with the Middle School crossing guards as well as starting and receiving funding for the paid crossing guard position for the elementary students crossing Highway 67; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake publicly commend and thank **Scott Niemi** for his dedicated service and wish him well in his future endeavors and a long enjoyable retirement;

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to **Officer Scott Niemi**.

Attest:

Adopted and approved this
18th day of December, 2023

Richard Sadiq, President

Jessica Reilly, Clerk

Lynn Shovan, Trustee

Resolution 20-Budget Amendment #1-2023

(Knowles/Wolf/Shovan) introduced, moved and seconded to approve Resolution 20-Budget Amendment #1-2023.

Motion Carried Unanimously

**RESOLUTION TWENTY- 2023
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

2023 BUDGET AMENDMENT ONE

BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake as follows:
That the General Fund Budget of the Village of Elkhart Lake be amended as follows:

Increase Revenue: 100-00-45115-000-000 (T. Rhine Reimburse) by \$3,000.00

Increase Revenue: 100-00-45116-000-000 (V. HG Reimburse) by \$1,900.00

Increase Expenditure: 100-00-51200-391-000-000 (T. Rhine Fines) by \$3,000.00

Increase Expenditure: 100-00-51200-392-000-000 (HG Fines) by \$1,900.00

Increase Expenditure: 100-00-51420-103-000 (PT Clerk) by \$3,000.00

Decrease Expenditure: 100-00-51420-123-000 (Clerk Health Insur) by \$3,000.00

Increase Revenue: 100-46211-000-000 (Police Contract Wage) by \$14,000.00

Increase Expenditure: 100-00-52100-116-000 (Police Contract Wage) by \$11,000.00

Increase Expenditure: 100-00-52100-346-000 (Police Phone) by \$2,000.00

Increase Expenditure: 100-00-52100-334-000 (Police Training) by \$1,000.00

Increase Revenue: 100-00-44301-000-000 (Building Permits) by \$20,000.00

Increase Expenditure: 100-00-53311-374-000 (Streets Maintenance) by \$15,000.00

Increase Expenditure: 100-00-53311-314-000 (Streets Occ Supply) by \$5,000.00

Attest:

Adopted and Approved
this 18th day of December, 2023

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Ferrari Club of America Meeting – Walkway Permit (September 9th, 2024), Street Closure (September 10th, 2024), & Street Light Banner Requests (September 7th-13th)

(Schott/Rudnick) moved and seconded to approve the requests, but work with Chief Meeusen on a plan for only 150 cars for the horseshoe for September 10th, as well as confirm that the Osthoff has given permission to use the lawn on September 9th.

Motion Carried Unanimously

Authorize Village President to Pay Final Bills for 2023 and Administration & Finance to Pay January & February 2024 Bills

(Knowles/Schott) moved and seconded to approve the Village President to pay the final 2023 bills and the Administration & Finance Committee to pay the January & February 2024 bills.

Motion Carried Unanimously

Operator's License – New

(Bray/Knowles) moved and seconded that an Operator's License be granted to the following new applicant for the licensing year ending June 30, 2024:

Osthoff Resort – Aliziah Blevons

Motion Carried Unanimously

TRUSTEE REPORTS:

Knowles and Shovan stated that the lighting downtown looks great. Wolf asked about the sleigh downtown and was going to check with Zorn on it.

COMMUNICATIONS: Reilly reported that there are various Christmas cards available.

ADMINISTRATOR'S REPORT – Reilly reported that nomination papers are out and due by January 2nd, 2024. The incumbents are Terri Knowles, John Schott, and Lynn Shovan. The Board will meet on Tuesday, January 2nd, February 5, and March 18th.

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

7910	ELKHART LAKE POST MASTER	WATER POSTAGE	\$ 357.00
7911	NATIONAL EXCHANGE BANK	WATER TABLETS	\$ 359.98
7912	WE ENERGIES	WATER ELECTRICITY	\$ 1,166.53
7913	CORE & MAIN, LP	WATER METERS 54 RADIO READS	\$ 8,963.74
7914	DAD'S EXCAVATING INC.	WATER STONE HYDRANT REPAIR	\$ 237.90
7915	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES	\$ 200.00
7916	ELKHART LAKE WATER DEPT	OPPERMANN REMAIN WATER PYMT FROM TAX	\$ 196.59
7917	ELKHART LAKE WATER DEPARTMENT	WATERT. SCOTT WATER LEFT FROM TAXES 4952	\$ 120.25
7918	FERGUSON WATERWORKS #1476	WATER HYDRANT REPAIRS	\$ 304.00
7919	FRONTIER	WATER PHONE	\$ 182.06
7920	MARTELLE WATER TREATMENT	WATER AQUA MAG, SODIUM HYPOCHLORITE	\$ 1,478.06
7921	U.S. CELLULAR	WATER CELL PHONE	\$ 102.76
7922	UTILITY SERVICE CO., INC.	WATERTOWER QUARTERLY MAINT STANDPIPE	\$ 2,141.62
7923	VILLAGE OF ELKHART LAKE	WATER NOV WAGES & EMPLOYEE BENEFITS	\$ 6,013.36
7924	VILLAGE OF ELKHART LAKE	WATEROPPERMANN TAX ROLL ACCT 2801	\$ 292.41
7925	VILLAGE OF ELKHART LAKE	WATERKRAUS T.SCOTT TAX ROLL ACCT631	\$ 455.48
7926	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 118.31
7927	CORE & MAIN, LP	WATER METERS 13 RADIO READS	\$ 2,176.26
7928	FEDERWISCH, STEVE	WATER- 1/2 WORK BOOTS	\$ 50.00
7929	FERGUSON WATERWORKS #1476	WATER HYDRANT REPAIRS (PAGE)	\$ 151.15
7930	MUELLER EXCAVATING, INC	WATER HYDRANT REPAIR (PAGE) 11/28-11/29	\$ 9,562.00

7931	NATIONAL EXCHANGE BANK	WATER TABLETS	\$ 234.95
7932	VILLAGE OF ELKHART LAKE	WATER DEC WAGES & EMPLOYEE BENEFITS	\$ 8,478.59
7933	MEYER ELECTRIC SERVICE	WATER HYDO VAC HYDRANT	\$ 1,050.00
7934	ZR CONCRETE	WATER HYDRANT SIDEWALK REPLACEMENT	\$ 1,500.00
		TOTAL WATER	\$ 45,893.00

(Wolf/Shovan) moved that the Water Utility vouchers be approved and paid as presented.

Motion

Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

26707	CORSON, PETERSON & HAMANN S.C.	ACCOUNTING GENERAL, TID 2, 3, 4	\$ 300.00
26709	DEMPSEY LAW FIRM, LLP	LEGAL GENERAL, TID 2, 4	\$ 662.50
26719	HARPER PUMPING LLC	SEWER LOCATING TID #4 DEVELOPMENT	\$ 300.00
26721	KAPUR & ASSOCIATES	ENGINEERING EL DR DRAINAGE, HWY 67	\$ 16,929.65
26751	FERGUSON WATERWORKS #1476	TID 4 CAP WATER LINE	\$ 129.00
26752	GIFTS OF GRACE	CDA SIGN GRANT	\$ 1,000.00
26755	MILLER, ASHLEY	CDA LOAN, GRANTS	\$ 8,856.10
		TOTAL CDA/TID	\$ 28,177.25

(Shovan/Bray) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

26687	CHARTER COMMUNICATIONS	INTERNET FD, FR; PHONE FD, FR; TV FD	\$ 285.88
26688	ELKHART LAKE CHAMBER OF COMM.	BOARD THANK YOU	\$ 2,000.00
26689	ELKHART LAKE POST MASTER	CLERK POSTAGE- 500 STAMPS @ \$0.66 EACH	\$ 330.00
26690	MCLAUGHLIN, TODD	COURT RESTITUTION HUBING 5/2023	\$ 57.00
26691	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD EXPENSES	\$ 3,412.60
26692	REILLY, JESSICA	CIVIC CENTER & LIBRARY WREATHS	\$ 100.00
26693	RULE 1 CARVINGS	BOARD NIEMI RETIREMENT PLAQUE	\$ 70.00
26694	SHAW, JACK	COURT RESTITUTION MONTOYA 3-9-23	\$ 68.95
26695	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 182.88
26696	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
26697	U.S. CELLULAR	POLICE WIFI- 2021 SQUAD	\$ 81.02
26698	WE ENERGIES	STREETS ELECTRICITY	\$ 9,166.84
26699	QUIT QUI OC GOLF CLUB	HOLIDAY FOOD	\$ 260.00
26700	ARMOR EXPRESS	POLICE UNIFORM ID PLACARDS (5)	\$ 75.33
26701	AURORA HEALTH CARE	POLICE PRE-EMPLOYMENT SCREEN- NINMER	\$ 119.00
26702	B & B MOTORSPORTS	POLICE REPAIR BOAT FUEL MODULE & VALVES	\$ 1,861.88
26703	BAKER & TAYLOR	LIBRARY BOOKS, VIDEOS AND AUDIO	\$ 3,485.99
26704	CATALIS TAX & CAMA	ASSESSMENT Q4 2023, REVAL INSTALLMENT 4	\$ 9,475.00
26705	CHARTER COMMUNICATIONS	INTERNET	\$ 119.98
26706	COMPLETE OFFICE OF WISCONSIN	LIBRARY OFFICE SUPPLIES PAPER TAPE	\$ 125.82
26707	CORSON, PETERSON & HAMANN S.C.	ACCOUNTING GENERAL, TID 2, 3, 4	\$ 5,300.00
26708	DEMCO, INC	LIBRARY EXP- DIVIDERS, BOOKMARKS, COVERS	\$ 791.85

26709	DEMPSEY LAW FIRM, LLP	LEGAL GENERAL, TID 2, 4	\$ 1,081.03
26710	DEPARTMENT OF ADMINISTRATION	LIBRARY TEACH SERVICES	\$ 600.00
26711	DILLINGHAM, JESSICA	FR REIMBURSE DILLINGHAM FOR FR TRAINING	\$ 1,015.88
26712	EICHHORST, LORI	CLEANING	\$ 540.00
26713	ELKHART LAKE FIRE DEPARTMENT	FD Q4 BILL	\$ 4,688.22
26714	ELKHART LAKE POST MASTER	POLICE ANNUAL POST OFFICE BOX FEE	\$ 152.00
26715	FARM WISCONSIN DISCOVERY CENTER	LIBRARY FOL- FARM WI MEMBERSHIP	\$ 100.00
26716	FELDMANNS SALES & SERVICE	STREETS KUBOTA SWITCH PARTS & SKID SHOE	\$ 317.17
26717	FRONTIER	PHONE, INTERNET	\$ 1,042.87
26718	GPM INVESTMENTS	PW, PD FUEL	\$ 1,487.58
26719	HARPER PUMPING LLC	SEWER LOCATING TID #4 DEVELOPMENT	\$ -
26720	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 370.21
26721	KAPUR & ASSOCIATES	ENGINEERING EL DR DRAINAGE, HWY 67	\$ 529.65
26722	LAPPEN SECURITY PRODUCTS, INC	CC DOOR REPAIR PROGRAM	\$ 337.50
26723	MEYER PLUMBING, LLC	SEWER MORaine DRIVE LITTIG	\$ 3,100.00
26724	MIDWEST TAPE, LLC	LIBRARY VIDEOS	\$ 339.36
26725	MILLER IMPLEMENT CO	BOBCAT SKID SHOE ASSEMBLY	\$ 251.84
26726	MONTES, RACHEL	LIBRARY MILEAGE MONTES	\$ 166.18
26727	NORTHERN MORaine UTILITY	SEWAGE TREATMENT	\$ 21,578.54
26728	PLAYAWAY PRODUCTS	LIBRARY AUDIOBOOKS	\$ 216.96
26729	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 2,499.50
26730	PSYCHOLOGICAL RESOURCES	POLICE PSYCH EVALS NINMER	\$ 150.00
26731	REILLY, JESSICA	CLERK MILEAGE TAX BILLS	\$ 23.58
26732	SHEBOYGAN COUNTY TREASURER	COURT COUNTY ASSESSMENT	\$ 464.30
26733	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 1,433.50
26734	T-MOBILE	LIBRARY FOL HOTSPOT & DATA	\$ 705.60
26735	TASC	FSA ADMINISTRATION FEES	\$ 37.43
26736	TERMINIX	CIVIC CENTER PEST CONTROL	\$ 7.00
26737	THE GREEN EARTH COMPANY, INC	STREETS ICE MELTER	\$ 678.65
26738	U.S. CELLULAR	POLICE CELL PHONE NIEMI	\$ 1,033.84
26739	VILLAGE OF ELKHART LAKE	LIBRARY YEAR-END 2023	\$ 4,927.14
26740	WI DEPARTMENT OF TRANSPORTATION	STREETS- DEPOT PLATFORM RENTAL	\$ 596.00
26741	WISCONSIN CHIEFS OF POLICE ASSOC	POLICE CHIEFS & LEADERSHIP MEMBERSHIP	\$ 150.00
26742	WISCONSIN NEWSPRESS INC.	BD PUBLISH STH 67 IMPROVEMENT BIDS	\$ 575.55
26743	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$ 1,154.39
26744	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$ 650.00
26745	WM CORPORATE SERVICES, INC.	REFUSE COLLECTION	\$ 8,063.57
26746	WOLF MOTORSPORTS	GARAGE- MOUNT LAWN MOWER TIRES	\$ 69.00
26748	ELKHART LAKE PUBLIC LIBRARY	LIBRARY FOL, DONATIONS 2023 CARRYOVER	\$ 7,017.60
26749	ELKHART LAKE WATER DEPARTMENT	Q423 HYDRANT RENT EXTRA DUE TO RATE UP	\$ 1,691.00
26750	FEDERWISCH, STEVE	STREETS- WORK BOOTS	\$ 50.00
26751	FERGUSON WATERWORKS #1476	TID 4 CAP WATER LINE	\$ -
26752	GIFTS OF GRACE	CDA SIGN GRANT	\$ 1,000.00

26753	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 588.00
26754	LIBRARY PETTY CASH FUND	LIBRARY PROGRAMS, EXPENSES, MILEAGE	\$ 149.22
26755	MILLER, ASHLEY	CDA LOAN, GRANTS	\$ 8,856.10
26756	MONARCH LIBRARY SYSTEM	LIBRARY TECH- COMPUTERS, MONITORS	\$ 2,348.30
26757	MOTOROLA SOLUTIONS	PD VIDEOMANAGER LICENSE	\$ 1,000.00
26758	NATIONAL EXCHANGE BANK & TRUST	CREDIT CARD CHARGES	\$ 2,260.48
26759	NEUMANN PLUMBING & HEATING INC	FD HVAC SERVICE CLEAN & CHECK	\$ 23.78
26760	SHEBOYGAN COUNTY TREASURER	COURT COUNTY ASSESSMENT	\$ 120.00
26761	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 394.60
26762	TOWNSHIP OF RHINE	COURT FINES OCT-DEC 2023	\$ 634.68
26763	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 47.00
26764	U.S. CELLULAR	POLICE WIFI- 2021, 2022 SQUADS	\$ 81.02
26765	VANDERVART CONCRETE PRODUCT	STREETS BLOCKS FOR SALT SHED	\$ 195.00
26766	VILLAGE OF ELKHART LAKE	Q4 2023 FIRE STATION MAINTENANCE	\$ 1,376.64
26767	AIRGAS USA LLC	FR OXYGEN	\$ 55.16
26768	PROS 4 TECHNOLOGY, INC	POLICE RECYCLE OLD COMPUTERS	\$ 16.00
		TOTAL GENERAL & LIBRARY	\$ 126,455.64

TOTAL PAYROLL \$155,030.21

TOTAL DEC EXPENSE \$ 281,485.85

(Bray/Knowles) moved and seconded to approve the general and library vouchers and pay as presented.

Motion Carried Unanimously

(Knowles/Wolf) moved and seconded to adjourn the meeting at 6:14 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

ANNOUNCEMENTS

www.elkhartlakewi.gov

The following is the schedule for regular meeting of the Board of Trustees of the Village of Elkhart Lake and **tentative** meetings of the Planning Commission and CDA:

WEDNESDAY, January 10, 2024 – 6:00 P.M.

MONDAY, February 5, 2024 – 6:00 P.M.

MONDAY, March 18, 2024 – 6:00 P.M.

PLANNING COMMISSION

BOARD OF TRUSTEES

BOARD OF TRUSTEES

The Village of Elkhart Lake requests persons requiring auxiliary aids and service for participation in the above meeting contact the Clerk twenty-four (24) hours prior to the meeting. All meetings are held in the general meeting room of the Grashorn Memorial Civic Center, located at 84 North Lake St. in Elkhart Lake unless noted.

THE DEADLINE FOR BEING PLACED ON THE AGENDA FOR ANY REGULAR BOARD MEETING WILL BE AT 5:00 P.M. ON THE WEDNESDAY PRIOR TO THE REGULAR MEETING MONDAY AND ONE WEEK PRIOR TO A COMMITTEE OR COMMISSION MEETING.

The Municipal Office is located in the Grashorn Memorial Civic Center and is open on Monday through Friday from 8:00 a.m. to 4:00 p.m. Please call and make an appointment for special needs.

VILLAGE BOARD MEMBERS

PRESIDENT: Richard Sadiq (POB 188) 876-3732

TRUSTEE: Geoff Bray (POB 736) 920-452-5397

TRUSTEE: Terri Knowles (POB 35) 876-3448

TRUSTEE: John Schott (913 Grassy Lane) 920-698-2480

TRUSTEE: Mike Wolf (POB 506) 920-207-2311

TRUSTEE: Lynn Shovan (POB 86) 920-207-4561

TRUSTEE: Paul Rudnick (POB 304) 920-946-8644



Save the
Date!
JANUARY
26, 27, 28,
2024

Property Tax Collection Information

Property tax bills can be paid at the Village Offices at 40 Pine Street from 8:00 am to 4:00 pm Monday-Friday. [If the Village office is closed, payments can be dropped in the drop box located at the top of the stairs to the left \(east\) of the Pine Street entrance.](#) You can also drop your payment off at Cleveland State Bank in Elkhart Lake or National Exchange Bank & Trust in Elkhart Lake. If you have any questions, please call the Clerk's office at 876-2122.

Village-wide Revaluation Update

A revaluation is a village-wide review of all property assessments. Adjustments are made where necessary to guarantee that all property is assessed at market value. This ensures that taxes are distributed equitably. The State of Wisconsin sets standards that all communities in the State must be valued at 100% of market value or be kept within 10% of that value. As the Village had fallen below these standards, we were out of compliance with State Statutes and were required to complete a revaluation.

Property values are increasing an average of 42%, but lake properties are seeing larger increases. Even though your property value may increase that does not automatically mean taxes will increase. The levy limit for the Village still remains the same. If you have questions on the value of your property, we request that you call Grota Appraisals at 262-253-1142.

Tax Rate – Impact Different to Each Property Due to Re-valuation

The tax rate to each household will be different this year due to the revaluation that was completed. If a person's taxes went up or down and by what degree depends on the percent of increase of the assessment during the revaluation.

BUILDING PERMIT REMINDER!

If you are planning a construction project on your home or business you must apply for a building permit. **Permits must be obtained prior to commencement of work.** Failure to do so will result in double the permit fees and may result in a fine of up to \$1000. If you are unsure if your project requires a permit, please call the Clerk's Office at 920-876-2122.



Attention Dog Owners...Scoop the Poop!

There's been an increase in complaints regarding dog feces around the Village.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall clean up the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on public property.



The Village has installed Dog Refuse Stations throughout the Village to help in the cleanup effort. The stations are located:

- At the North and South ends of the Lake Street Walkway
- near Village Square Park
- on South Lake Street near Elm Street
- on Osthoff Avenue
- at Lions Park
- on East Rhine Street near Charlene's
- on East Rhine Street near Cal & Gus.

Attention Dog Owners:

Dogs Need to be Leashed and are Prohibited from Village Parks & the Beach

Lately there has been an increase in the number of complaints the Village has been receiving relating to dogs. This is a reminder that dogs need to be leashed when they are off your property. The dog must be under the control of an attendant holding a leash a maximum of 8 feet when off the owner's premise.

It is unlawful for a dog to be within *any public park or beach or the fireman's park or beach* except as provided in the Village of Elkhart Lake-Glenbeulah Athletic Association Park rules and regulations (1)b14.

VILLAGE ORDINANCE 8.27: It shall be unlawful for any person who owns, harbors, or keeps a dog to permit such dogs to run at large any time of year within the Village limits. Any dog which is off the premises of its owner or keeper must be under the control of an attendant holding a leash, maximum of 8 feet. Any dog on owner's premise which is not leashed (15 feet maximum), fenced in, or under control of an attendant would be considered running at large.

VILLAGE ORDINANCE 8.29: Any person owning or having control of any animal shall clean up the feces of such animal immediately and dispose of it in a sanitary manner when the animal has defecated on the property of another or on public property.



Dog Licenses are due March 31st

Please stop in at the Village Hall to provide proof of rabies vaccination and pay the fee (\$7.00 per spayed or neutered dog and \$14.00 per dog if not spayed or neutered.)

Leonard's Way/General Capital/Van Horn Development

General Capital and Van Horn are under way at 604 S. Lincoln Street. All of the old buildings have now been removed and the underground parking area in the General Capital building is taking shape. The Village bid out for the sewer/water/gutter/pathway in late November. The bids were well under our engineer's estimate. Work will begin on the utilities by the end of December and will continue through next Spring.



How Are Road Maintenance Decisions Made?

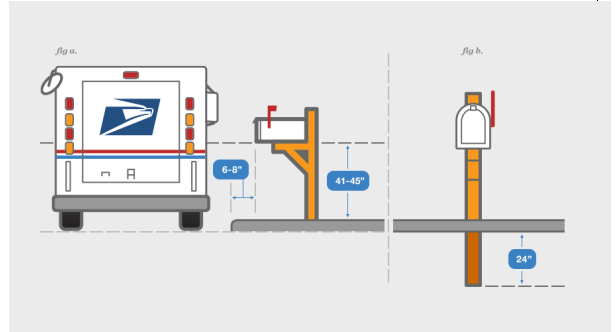
While it may seem that decisions regarding street maintenance are arbitrarily made, there is actually a system in place to help Village staff and the Public Works committee of the Board of Trustees make these decisions. They use the Wisconsin Information System for Local Roads (WISLR), an internet-accessible system that helps manage local road data to improve decision-making and meet state statute requirements. WISLR is also used to report local road information (such as width, surface type, surface year, shoulder, curb, road category, functional classification, and pavement condition ratings) to WisDOT. Pavement condition ratings are used to determine which streets are most in need of repairs such as crack filling, seal coating, grind and overlay or complete reconstruction.



Mailbox Placement & Snow Plowing

The US Postal Service has guidelines to follow when placing your mailbox at your residence. The mailbox needs to be 41" to 45" from the road surface to the bottom of the mailbox or the point of mail entry. The mailbox also needs to be 6" to 8" back from the curb or curb line. Below is a drawing with these specifications.

If your mailbox is damaged due to snow plowing and it does not meet the US Postal Service guidelines, you will be responsible for any repairs or replacement that is needed.



Winter Parking Regulations

Parking is allowed overnight in the N. East Street parking lot until 6 am; at that time your vehicle must be moved until 9 am.

6.02 (3) (a) No parking of any motor vehicle shall be permitted on either side of any Village street or in the parking lot north of Square Street between the hours of 2 A.M. and 6 A.M. and no parking in the lot on North East Street from 6 A.M. until 9 A.M. commencing the **fifteenth (15th) day of November** and ending on the first (1st) day of April of every year.

(b) Any vehicle parked in violation of the provisions of this ordinance shall be removed from the streets and stored, and such removal and storage shall be at the expense of the owner of said vehicle.

Vehicles violating this ordinance will be ticketed.

Snow Removal

Please remember that we have many residents and visitors who walk our sidewalks on a daily basis. It is a property owner's responsibility to keep all sidewalks clear of snow and ice so that all may use the sidewalks without fear of slipping. **Please check your sidewalks periodically for snow, slush, and ice.** Property owners who own corner lots must be sure to clear out the entire width of the corner access to crosswalks. A small path through is not sufficient, especially for those using wheelchairs, power scooters, or strollers. **Snow may not be pushed into the street.**

According to section 10.03 of the Village of Elkhart Lake Code:

- The owner, occupant or person in charge of each and every building or structure or unoccupied lot in the Village fronting or abutting any street, shall clean or cause to be cleaned the sidewalk in front of or adjoining each such home, building or unoccupied lot as the case may be, of snow or ice to the width of such sidewalk within 14 hours of any snowfall, within any 24-hour period.
- No person, firm, company or corporation shall push, place, shovel or blow snow or ice into or across Village streets, alleys, or around or against water hydrants.
- As to (1) above, the Village may remove the snow or ice accumulated in violation of this section and charge the reasonable cost of the same against the owner of the property affected by placing it on the tax roll; or as to (1) above and as to (2) above, any person or persons found to be in violation of this section, upon conviction thereof, shall forfeit not less than \$1.00 nor more than \$50.00, together with costs of prosecution.



You will not be notified that snow needs to be removed. If you have not shoveled in the time prescribed in ordinance 10.03, the Village will clear your sidewalk and bill you.

Pay your water bill automatically!
Call the Village Clerk's Office at
920-876-2122 for more information.



The Village is continually testing its water for contaminants. In order to ensure that tap water is safe to drink, the EPA prescribes regulations that limit the amounts of certain contaminants in water provided by public water systems. The Elkhart Lake Water Utility annually files a report about the water quality in the Village. The 2021 Consumer Confidence Report is available to view online or via paper copy.

To view it online visit www.elkhartlakewi.gov/departments/water.
To obtain a paper copy, please stop in at the Clerk's Office at 40 Pine Street, call 876-2122 or email clerk@elkhartlakewi.gov.

Water Rate Increase Effective October 1, 2023

The Village Board has approved a water rate increase effective October 1, 2023.

The new rates will be as follows:

Quarterly Service Charges:

5/8 – inch meter: \$20.23	3 – inch meter: \$117.07
3/4 – inch meter: \$20.23	4 – inch meter: \$177.36
1 – inch meter: \$24.83	6 – inch meter: \$248.31
1 1/4 – inch meter: \$31.92	8 – inch meter: \$319.26
1 1/2 – inch meter: \$39.02	10 – inch meter: \$390.20
2 – inch meter: \$63.85	12 – inch meter: \$461.15

Plus Volume Charges:

First 3,000 cubic feet used each quarter: \$2.18 per 100 cubic feet

Next 17,000 cubic feet used each quarter: \$1.88 per 100 cubic feet

Next 30,000 cubic feet used each quarter: \$1.52 per 100 cubic feet

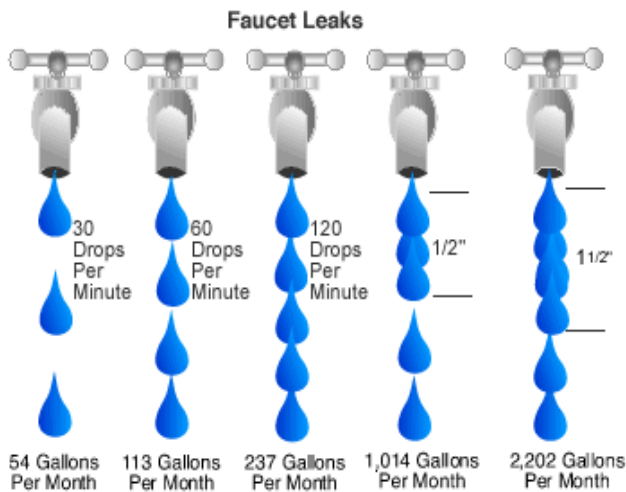
Over 50,000 cubic feet used each quarter: \$1.17 per 100 cubic feet

Please contact the Village Administrator/Clerk-Treasurer's Office at (920) 876-2122 or clerk@elkhartlakewi.gov if you have questions related to water or sewer billing.



Sewer Rate Increase Effective January 1, 2024

Effective January 1, 2024, sewer consumption rates will increase from \$7.15 per 100 cubic feet to \$7.55 per 100 cubic feet. The increase is due to Northern Moraine increasing rates, so in turn we need to increase our rates. If you have any questions please contact the Clerk's Office at 920-876-2122.



You may not realize how a small leak can be costly. Below is an image that shows that a faucet dripping only 30 drops per minute can mean that 54 gallons are lost a month. If you have a leaking toilet that is leaking at $\frac{1}{4}$ gallon per minute, it can use 10,800 gallons per month and can cost over \$125 in water and sewer charges in one month in the Village of Elkhart Lake. If you suspect your toilet is running or leaking you can contact the public works department and they can check for a leaking toilet. If you have any questions, please call 920-876-2122.

NOTICE OF SPRING ELECTION VILLAGE OF ELKHART LAKE APRIL 2, 2024

STATE OF WISCONSIN }
VILLAGE OF ELKHART LAKE }

NOTICE IS HEREBY GIVEN that an election will be held in the election district of the Village of Elkhart Lake on Tuesday, April 2nd, 2024. The term for Village Trustees begins on April 16th, 2024. All terms are for two years unless otherwise indicated. The following officers are to be elected to succeed the present incumbents listed:

OFFICE	INCUMBENT
Village Trustee	Terri Knowles
Village Trustee	John Schott
Village Trustee	Lynn Shovan

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is December 1st, 2023 and the final day for filing nomination papers in the office of the Village Clerk is 5:00 P.M. on Tuesday, January 2nd, 2024.

Candidates must circulate nomination papers that can be obtained at the Village Hall. Twenty valid signatures are required. You can sign three trustee petitions.

Garbage Collection Tentative Holiday Schedule 2024

Memorial Day – Tuesday, May 28, 2024
Independence Day – Normal Monday Pick up
Labor Day- Tuesday, September 3, 2024
Thanksgiving Day – Normal Monday Pick up
Christmas Day – Normal Monday Pick up
New Year's Day – Normal Monday Pick up



Garbage Collection Issues

Please call Waste Management at 1-888-960-0008 if you have any questions, they miss your pick-up, or for repairs to carts. Make sure to use our Customer ID# 82300982379. Then please call the Clerk's office at 920-876-2122 and let us know. There have been some issues with the transition to Waste Management and the Village is trying to keep track of the issues people are experiencing.

Household Hazardous Waste

Sheboygan County has established three (potentially four) periodic collection sites for disposing of hazardous wastes. The majority of the program is funded with County tax dollars, so be prepared to show proof of residency. When those funds are depleted, the sites will be closed until funds are again available. The fees are: \$15 – Vehicles with hazardous waste only, \$40 – Vehicles with household size electronics only (for each 6 items), and \$40 – Vehicles with both hazardous waste and household size electronics (for each 6 electronic items). For more information on the days, times, and locations please visit <https://www.sheboygancounty.com/home/showpublisheddocument/17380/637804434735600000>.

From the Elkhart Lake Police Department:



Medicines go here...



...not here

Please do not put medications in the Police Drop Box on the outside of the Village Hall. The Police Department has a secure medications drop box located in the lobby of the police department. It is available to have any pill medications dropped during normal business hours. This program is in cooperation with the Sheboygan County Planning Department and is intended to keep old harmful medications from entering our water supply. Any old medications can be dropped off in the box and will be disposed of without charge. **Medications should be removed from their containers so medicine only goes in.** This means no packaging (bottles, blister packages, etc.) should go into the box. **Also very important: please do not place any other medical waste, syringes, or liquids in the drop box.** Any questions, please contact us at 920-876-2244.

At the Elkhart Lake Public Library:

JANUARY EVENTS

Kids

Story Time – Thursdays @ 9:30am

Family Story Time – Saturday, January 13th at 9:30am

Stories, songs, and activities for toddlers, preschoolers, and their caregivers.

Lego Challenge – Tuesday, January 9th from 3:15–4:15pm

This month's challenge is "Wrecking Ball"! Building begins after a short explanation at 3:30 and ends with an opportunity to share and explain your design.

Pony Bead Keychains – Tuesday, January 16th from 3:15–4:15pm

5th grade & up.

Interactive Movie – Friday, January 19th @ 10am

Join us for an interactive showing of "Minions: The Rise of Gru". Kids/families.

Cozy Crafts & Cocoa-to-Go – Saturday, January 27th 10am–2pm

Celebrate Schnee Days @ the library with snow themed crafts

Adults

First Friday Matinee – "Barbie"

Friday, January 5th @ 1pm

Ukulele Club

Thursday, January 11th @ 1pm

Book Club

Friday, January 12th at 1pm, Grashorn Civic Center

Fiber Arts Circle

Tuesday, January 16th @ 10:30am

Coffee Hour & Book Chat

Wednesdays at 10am, Library

