



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES February 5th, 2024

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on February 5th, 2024 with the agenda having been duly posted on Thursday, February 1st, 2024 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 2:54 P.M. and 4:13 P.M. and on the Village website on February 1st, 2024 at 3:00 P.M.

Clerk Reilly called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Lynn Shovan, John Schott, Mike Wolf, Paul Rudnick, and Terri Knowles.

Others in attendance include: Lis Trebatoski; Wendy Orth; Adam Englebretson; Carol Zadalis; Rob Schmidt; Peter Weber; Ellen & Peter Fullerton; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

Due to Sadiq being on Zoom, (Schott/Wolf) moved to elect Rudnick to serve as President Pro Tem of the meeting.

Motion Carried Unanimously

The Pledge of Allegiance was recited.

The agenda order was moved to bring XI. A., B., E., followed by IX. A. and then the remainder of the agenda.

Approval of Minutes –

(Knowles/Sadiq) moved and seconded to approve the January 2nd, 2024 minutes.

Motion Carried Unanimously

Treasurer's Report –

(Knowles/Shovan) moved and seconded to approve the January Treasurer's Report.

Motion Carried Unanimously

Public Comment – W. Orth spoke about the proposed noise ordinance as a resident and owner of Siebkens Resort. She expressed concern about music only being allowed for a four-hour window on Sundays, as well as a reduction of decibels. These new decibel standards will be hard to meet, and the reduced time will hurt business.

NEW BUSINESS

Resolution 4 – Authorizing the Issuance and Sale of \$1,560,000 General Obligation Promissory Notes, Series 2024A

Trebatoski reviewed the sale from the morning. The winning bid was Baird out of Milwaukee at an interest rate of 3.6175%. Sadiq noted that Cleveland State Bank was not given the offer and therefore did not know to bid. This was after Cosson was at the last meeting and ensured the Village that both Village banks would be provided with the offer, so they were able to bid. This did not happen, and Cosson is on vacation and he was

not able to be reached, but the Village wants to note that in the future both banks need to be provided the information. Trebatoski stated that the winning bid was good and if a successful bid was rejected in the future we would not get as many bids or as good of rates.

(I-Sadiq/Bray/Knowles) introduced, moved and seconded Resolution 4-Authorizing the Issuance and Sale of \$1,560,000 General Obligation Promissory Notes, Series 2024A, noting that the Village is disappointed that Cleveland State Bank was not notified after the Village had specifically asked at the previous meeting and they need to be included in the future.

Motion Carried (6-0-1)

6 ayes – Sadiq, Bray, Knowles, Schott, Shovan, Rudnick
1 abstain - Wolf

Resolution 5- Conditional Use Permit – 411 S. Lake Street – Elkhart Lake Fireman’s Park – Elkhart Lake Fire Department - Garage

There was a public hearing on this project and no one spoke. Schmidt explained the project was to replace the current garage with a new one that will be a little larger and meet the setback requirements. (I-Knowles/Bray/Schott) introduced, moved and seconded Resolution 5-Conditional Use Permit for a garage at Fireman’s Park.

Motion Carried Unanimously

Ordinance 662-Revise 8.03(4) Noise Limits – Introduction and First Reading

Bray introduced Ordinance 662 -Revise 8.03(4) Noise Limits and it was given a first reading.

OTHER REPORTS

ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT PRESENTATION – FACILITY STUDY, REFERENDUM, AND SURVEY RESULTS - Englebretson

Dr. Englebretson provided a presentation which included highlights of the facility study, the upcoming referendum, and district survey results. Dr. Englebretson explained that the current referendum is finished at the end of this school year. The school will be going for an operational referendum at the April election. They are then looking at holding a capital referendum later in the year.

Shovan and Sadiq left the meeting.

COMMITTEE REPORTS

JANUARY BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

JT. ADMINISTRATION & FINANCE & PROTECTIO NOF PERSONS AND PROPERTY– Bray

Highlights of the January 3rd, 2024 meeting:

- 1) The Jt. Committee held interviews and made a recommendation for Jeremiah Pritzl to be hired as the Police Sergeant starting June 1, 2024.

PROTECTION OF PERSONS & PROPERTY – Bray

Highlights of the January 16th & February 5th, 2024 meetings:

- 1) The Committee reviewed and recommended the changes to the noise ordinance, which include no live music on Mondays and Tuesdays except on holidays or by special permit.
- 2) The Committee recommended changes to Chapter 7, the boating ordinance regarding State Statute references.
- 3) The Committee recommended changes to Chapter 6 regarding parking fines doubling during special events.

- 4) The Committee discussed and approved the next steps for the nuisance property located at 316 Moraine Drive.

ADMINISTRATION & FINANCE – Reilly

Highlights of the January 16th & 31st, 2024 meetings:

- 1) The Village was nominated for a Chamber area impact award.
- 2) The Committee recommended approval of the January 2024 bills.
- 3) The Committee is recommending amending the agreement for Werner Development.
- 4) The Committee is willing to work with Kraus on amending the option to purchase.
- 5) The Committee is recommending remaining with National Exchange Bank based on their proposal.

PUBLIC WORKS – Reilly

Highlights of the January 16th, 2024 meetings:

- 1) The Committee met and discussed snow removal at 281 S. Lake Street. The Committee decided that the homeowner is responsible for the removal of the snow, even though there is not a parkway.

TREE COMMISSION – Schott

Minutes – October 31st, 2023

Highlights – January 30th, 2024 meetings:

- 1) The Arbor Day celebration was scheduled for April 26, 2024.
- 2) The Committee reviewed the tree maintenance plan for the year.

NORTHERN MORAINES UTILITY COMMISSION – Schott

Minutes – December 11th, 2023

Highlights – January 8th, 2024 meeting:

- 1) The Commission reviewed the sewer compliance.
- 2) The Commission reviewed the C-1 Lift Station, and EQ Tank Walkway & Epoxy Painting projects.
- 3) The sludge report showed that the sludge was safe.
- 4) The Commission reviewed the financials which showed that they finished the year in the black and put more reserves into fund accounts.

LIBRARY – Knowles

Minutes – November 13th, 2023

Highlights – January 8th, 2024 meeting:

- 1) The Library monthly visits have increased.
- 2) The Library has received a memorial donation.
- 3) The Board approved an updated Library of Things Policy.
- 4) The Board is still working on the lighting project and comparing the two proposals.

TOURISM COMMISSION – Knowles

Minutes – November 9th, 2023

Highlights – January 11th & February 1st, 2024 meetings:

- 1) The Commission discussed the 2024 Media Tour which will be held in May.
- 2) The Commission reviewed the Strategic Action Plan including EV Charging, a Community Thank You Event, and the Ice Age Trail Alliance.
- 3) The Commission will be putting some extra funds from 2024 into the State Investment Pool Account.

- 4) The 2024 Visitor Guide is out.
- 5) Schnee Days was another successful event for 2024.

PUBLIC HEARING – Sadiq
 Highlights – February 5, 2024

There was no public comment on the Fire Departments garage proposal at Fireman’s Park.

PRESIDENT’S REPORT – Sadiq – None.

UNFINISHED BUSINESS: None

Ratify January 2024 Bills

(Knowles/Rudnick) moved and seconded to ratify the January 2024 bills, as presented.

Motion Carried Unanimously

		TID #2 WERNER VICTORY DEVELOPMENT	
26769	BOND TRUST SERVICES CORP	INT	\$ 100,980.00
26770	CHARTER COMMUNICATIONS	FD INTERNET, PHONE, CABLE TV	\$ 287.48
		RECORDING FEES- EASEMENT VACATION	
26771	REGISTER OF DEEDS SHEB. CTY.	CEDAR	\$ 36.00
26772	SUPERIOR VISION INSURANCE	VISION INSURANCE	\$ 166.46
26773	WE ENERGIES	ELECTRICITY	\$ 9,382.54
26774	24/7 TOWING	PD TOW BILL	\$ 150.00
26775	ADVOCATE AURORA HEALTH, INC	EAP Q1 2024	\$ 70.20
26776	ALPHA HYDRAULICS LLC	STREETS PLOW CYLINDERS	\$ 2,617.34
26777	BAKER & TAYLOR	LIBRARY BOOKS	\$ 242.37
26778	CHARTER COMMUNICATIONS	INTERNET	\$ 119.98
26779	CITY OF PLYMOUTH	INCINERATOR COSTS	\$ 582.37
26780	CUSTOM SERVICE INFORMATION LLC	POLICE POLICY UPDATE SERVICES 2024	\$ 550.00
26781	DEMPSEY LAW FIRM, LLP	LEGAL GENERAL, TID 4, FD	\$ 525.00
		STREETS LUMBER FOR BRINE TANK, STOP	
26782	DREXEL BUILDING SUPPLY INC KIEL	SIGN	\$ 73.41
26783	EICHHORST, LORI	CLEANING	\$ 540.00
26784	ELKHART LAKE POST MASTER	POLICE ANNUAL POST OFFICE BOX FEE	\$ 1,056.00
26785	ELKHART LAKE WATER DEPARTMENT	POLICE WATER	\$ 599.89
26786	ENDURACLEAN	PAPER TOWELING, TP, SOAP, TRASH LINERS	\$ 332.68
26787	FRONTIER	PHONE, INTERNET	\$ 1,043.50
26788	GPM INVESTMENTS	PW, PD FUEL	\$ 838.30
26789	KAPUR & ASSOCIATES	TID #4 HWY 67 SIDEWALK	\$ 21,062.50
26790	LAPPEN SECURITY PRODUCTS, INC	ALARM MONITORING	\$ 482.25
26791	LEAGUE OF WISCONSIN MUNICIPALITIES	BOARD EXP- LEAGUE MEMBERSHIP	\$ 1,513.58
26792	MBM	POLICE COPIER CONTRACT METER CHARGE	\$ 291.49
26793	MIDWEST TAPE, LLC	LIBRARY VIDEOS	\$ 156.93
26794	MOONEY, MATTHEW P.	COURT- SUB FOR JUDGE SCHLEISNER	\$ 200.00
		BOARD EXPENSE- SAFE DEPOSIT BOX	
26795	NATIONAL EXCHANGE BANK & TRUST	RENTAL	\$ 80.00
	NORTH STAR EMERGENCY VEHICLE		
26796	SERVICE INC	FD- E5 REPAIRS	\$ 1,268.21
26797	NORTHERN MORAINES UTILITY	SEWAGE TREATMENT	\$ 24,193.37
26798	PROS 4 TECHNOLOGY, INC	IT SERVICES	\$ 2,501.12
26799	SERVICE MOTOR CO., INC.	GARAGE- BACK HOE BATTERIES	\$ 355.96

26800	TASC	FSA ADMINISTRATION FEES	\$	54.06
26801	THE UNIFORM SHOPPE	POLICE PT UNIFORMS NINMER	\$	155.90
26802	VICTORY VINTAGE LLC	TID 2 DEVELOPER INCENTIVE PHASE 3	\$	68,725.00
	WISCONSIN MUNICIPAL COURT CLERKS	COURT- COURT CLERKS ASSOC DUES		
26803	ASSOC	WIGEN	\$	45.00
26804	WISCONSIN PUBLIC SERVICE	NATURAL GAS	\$	1,380.99
26805	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS	\$	750.00
		REFUSE, RECYCLING, YARD WASTE		
26806	WM CORPORATE SERVICES, INC.	COLLECTION	\$	6,608.77
		STREETS- PLUG, BATTERY CABLE- BRINE		
26807	WOLF MOTORSPORTS	TANK	\$	103.82
		ACCOUNTING & PAYROLL SUPPORT,		
26808	WORKHORSE SOFTWARE SERVICES	SANITATION	\$	2,475.00
7935	WE ENERGIES	WATER ELECTRICITY	\$	1,271.71
7936	CORE & MAIN, LP	WATER METER COUPLINGS	\$	812.00
		WATER ACCTING REVIEW RECORDS-		
7937	CORSON, PETERSON & HAMANN S.C.	WORKHORSE	\$	1,140.00
7938	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES	\$	512.00
		WATER POSTAGE 1100 STAMPS @ \$0.51		
7939	ELKHART LAKE POST MASTER	EACH	\$	561.00
7940	ELKHART LAKE WATER DEPARTMENT	WATER ARBOR DRIVE	\$	28.08
7941	FRONTIER	WATER PHONE	\$	182.60
7942	MARTELLE WATER TREATMENT	WATER AQUA MAG, SODIUM HYPOCHLORITE	\$	1,053.10
7943	NORTHERN LAKE SERVICE, INC.	WATER SAMPLE TESTING	\$	195.37
7944	SJE	WATER SERVICE ELECTRICAL AT WELL	\$	324.00
7945	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$	126.03
		WATER UTILITY ACCOUNTING PAYROLL		
7946	WORKHORSE SOFTWARE SERVICES	SUPPORT	\$	1,575.00
		TOTAL JANUARY BILLS	\$	260,378.36

NEW BUSINESS:

Ordinance 660-Revise 7.02 State Statute Adopted for Boating – Introduction and First Reading

Bray introduced Ordinance 660 -Revise 7.02 State Statute Adopted for Boating and it was given a first reading.

Ordinance 661-Revise 6.02(9) Parking Fines Double – Introduction and First Reading

Schott introduced Ordinance 661 -Revise 6.02(9) Parking Fines Double and it was given a first reading.

Police Sergeant Hiring – June 1st - Pritzl

(Knowles/Schott) moved and seconded to approve the hiring of Jeremiah Pritzl as Police Sergeant starting on June 1, 2024.

Motion Carried Unanimously

Austin Healey Group Requests – September 17th & 18th, 2024 – Police Escorts, Street Closures and Banners

The Board had a discussion about events and the continual request for closures of the S. Lake/S. East Street area. The Board would like to ask the resorts and the property owners’ opinions.

(Knowles/Schott) moved and seconded to table this request until Tourism and the property owners can be consulted.

Motion Carried Unanimously

Bank Proposal Recommendation

(Wolf/Schott) moved and seconded to approve the National Exchange Bank & Trust Bank proposal.

Motion Carried Unanimously

First Responder Signatories

(Wolf/Schott) moved and seconded to approve new signors for the First Responders as Kim Purkey has resigned and Ryan Meyer has been appointed as the new Secretary/Treasurer.

Motion Carried Unanimously

TRUSTEE REPORTS: None

COMMUNICATIONS: Columns is available in the office.

ADMINISTRATOR’S REPORT – The Spring Election is April 2, 2024. Dog licenses are due by the end of March. The facility study is nearing completion and there will be a meeting shortly. A Public Health and Welfare Committee meeting will be scheduled about the garbage RFP.

Resolution 6 – Nuisance Property Summons & Complaint- 316 Moraine Drive & Werner Development Agreement Guaranty Reduction & Amendment

(Knowles/Wolf) moved to go into closed session at 7:13 p.m. under Wisconsin Statute 19.85(1)(e) &(g), discussing public business involving private competition and for the purpose of conferring with legal counsel for the Village, deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion Carried Unanimously
By roll call

(Knowles/Schott) moved and seconded to come out of closed session at 7:25 p.m.

Motion Carried Unanimously

(Rudnick/Knowles) moved and seconded to approve moving forward with the summons and complaint process for the nuisance property located at 316 Moraine Drive.

Motion Carried Unanimously

(Rudnick/Bray) moved and seconded to approve the amendment to the development agreement for Victory Park-Werner as presented.

Motion Carried Unanimously

(Knowles/Wolf) moved and seconded to adjourn the meeting at 7:28 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES February 26th, 2024

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on February 26th, 2024 with the agenda having been duly posted on Thursday, February 22nd, 2024 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:55 P.M. and 4:10 P.M. and on the Village website on February 23rd, 2024 at 1:23 P.M.

President Sadiq called the meeting to order at 9:35 A.M. with the following Trustees present or on Zoom: Geoff Bray, Lynn Shovan, John Schott, Mike Wolf, and Terri Knowles.

Others in attendance include: Jessica Reilly, Administrator/Clerk-Treasurer.

COMMITTEE REPORT

ADMINISTRATION & FINANCE – Reilly

Highlights of the February 26th, 2024 meetings:

- 1) The Committee met and recommended Abbey Hau to fill the Deputy Clerk-Treasurer/Administrator role.

TRUSTEE REPORT: None

ADMINISTRATOR REPORT:

Reilly reported that with the resignation of Weir there may be times when the Village offices will be closed over the next few weeks. There may also be changes to the hours depending on staffing.

NEW BUSINESS:

Change of Agent – Timothy Morton – Route 67 DBA The Garage BBQ Pit & Saloon

(Shovan/Wolf) moved and seconded to approve the new agent as Timothy Morton for Route 67 DBA The Garage BBQ Pit and Saloon.

Motion Carried Unanimously

Operators' Licenses - New

(Schott/Knowles) moved and seconded to approve Danielle Frisch & David Kurth at The Garage BBQ Pit & Saloon for Operators' Licenses ending June 30th, 2024.

Motion Carried Unanimously

(Knowles/Schott) moved and seconded to the hiring of Abbey Hau to take the position of Deputy Clerk-Treasurer/Administrator.

Motion Carried Unanimously

(Shovan/Schott) moved and seconded to approve the amendment to the development agreement for Van Horn, with the final legal review.

Motion Carried Unanimously

(Schott/Shovan) moved and seconded to adjourn the meeting at 9:40 a.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer