



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES January 6th, 2025

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on January 6th, 2025 with the agenda having been duly posted on Thursday, January 2nd, 2025 and Friday, January 3rd, 2025 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 4:42 P.M. and 8:08 A.M. and on the Village website on January 3rd, 2025 at 10:05 A.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Lynn Shovan, Paul Rudnick, John Schott, Mike Wolf, and Terri Knowles.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

Approval of Minutes –

(Knowles/Schott) moved and seconded to approve the December 2nd, 16th, and 30th, 2024 minutes.
Motion Carried Unanimously

Treasurer's Report –

(Rudnick/Bray) moved and seconded to approve the December Treasurer's Report.
Motion Carried Unanimously

Public Comment –None

COMMITTEE REPORTS

DECEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

PRESIDENT'S REPORT – Sadiq – None.

UNFINISHED BUSINESS:

Ratify 2024 Year End Bills

(Schott/Wolf) moved and seconded to approve the final bills for 2024 as shown below:
Motion Carried Unanimously

27493	ADVANCE CONSTRUCTION INC	TID 4 STH 67 IMPROVEMENTS PAYMENT 5	\$ 70,553.29
27494	ELKHART LAKE PUBLIC LIBRARY	LIBRARYFRIENDS OF LIBRARY 2024 CARRYOVER	\$ 16,371.77
27495	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL	\$ 955.50
27496	MID-AMERICAN RESEARCH CHEM	SEWER-FLUORECENT GREEN SPRAY	\$ 162.39
27497	NATIONAL EXCHANGE BANK & TR	BOARD EXP- TARGET - CARDS	\$ 1,947.11
27498	QUIT QUI OC GOLF CLUB	HOLIDAY FOOD	\$ 206.00

27499	SHEBOYGAN COUNTY TREASURER	COUNTY ASSESMENT	\$ 427.30
27500	STATE OF WISCONSIN	COURT STATE ASSESSMENT	\$ 931.00
27501	TOWNSHIP OF RHINE	COURT FINES SEPT-NOV 2024	\$ 3,510.00
27502	TRANSAMERICA LIFE INSURANCE	CRITICAL ILLNESS	\$ 25.70
27503	U.S. CELLULAR	POLICE WIFI- 2021 SQUAD	\$ 81.02
27504	VILLAGE OF ELKHART LAKE	Q4 2024 FIRE STATION MAINTENANCE	\$ 1,000.25
		Total Final General & Library Bills	\$ 96,171.33

8097	MARTELLE WATER TREATMENT	WATER AQUA MAG & SODIUM BULK	\$ 1,120.54
8098	NATIONAL EXCHANGE BANK & TR	STATE WATER SAMPLES MAILING	\$ 15.90
8099	VILLAGE OF ELKHART LAKE	WATER DEC WAGES & EMPLOYEE BENEFITS	\$ 8,389.80
		TOTAL FINAL WATER BILLS	\$ 9,526.24

Ordinance 666- Municipal Court Revisions – Adding Village of Glenbeulah (I-Bray/Schott/Knowles) introduced, moved, and seconded to approve Ordinance 666- Municipal Court Revisions – Adding Village of Glenbeulah.

**ORDINANCE 666
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

AMENDING CHAPTER 1.11(2)(a) – MUNICIPAL COURT REVISIONS

WHEREAS, the Village of Glenbeulah approached the Village about ordinance enforcement services and as part of this process the Village of Glenbeulah needs to join the municipal court; and

WHEREAS, the Village of Elkhart Lake finds it necessary to revise Village Ordinance 1.11, which relates to the municipal court due to the addition of the Village of Glenbeulah; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake amends Section 1.11(2)(a) to read as follows:

**1.11 MUNICIPAL COURT
(2) Municipal Judge.**

(a) Qualifications: The Joint Court shall be under the jurisdiction of and presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin, and who resides in one of the municipalities that is a party to the agreement forming this joint court, which are the Village of Elkhart Lake, the Village of Glenbeulah, the Village of Howards Grove, and the Town of Rhine, each in Sheboygan County, Wisconsin.

Attest:

Approved and Adopted this
6th of January, 2025

Jessica Reilly, Clerk

Richard Sadiq, President

Geoffrey Bray, Trustee

NEW BUSINESS:

Resolution One – Reducing Election Workers

(I-Knowles/Schott/Rudnick) introduced, moved, and seconded to approve Resolution One – Reducing Election Workers.

Motion Carried Unanimously

**RESOLUTION ONE– 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY WISCONSIN**

**RESOLUTION DETERMINING THE NUMBER OF ELECTION INSPECTORS AND
DESIGNATING ALL ELECTIONS TO BE HELD IN THE CIVIC CENTER**

WHEREAS, the automation of the election process in Sheboygan County has reduced the workload during the counting process, and

WHEREAS, 2025 may require additional help to register voters as required by the State of Wisconsin,

NOW THEREFORE, BE IT RESOLVED that the Village of Elkhart Lake will reduce its election staff to a staff of five for each election in the year 2025 with up to four additional election inspectors to be authorized as needed on each election day.

BE IT FURTHER RESOLVED, that Ward One will vote at the Grashorn Civic Center site in the year 2025.

Attest:

Adopted and approved this
6th day of January, 2025

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Resolution Two – Budget Amendment #2- 2024

(I-Knowles/Bray/Wolf) introduced, moved, and seconded to approve Resolution Two – Budget Amendment #2-2024.

Motion Carried Unanimously

**RESOLUTION TWO- 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

2024 BUDGET AMENDMENT ONE

BE IT RESOLVED by the Board of Trustees of the Village of Elkhart Lake as follows:
That the General Fund Budget of the Village of Elkhart Lake be amended as follows:

Increase	R	100-00-44104-000-000	CABLE TV FEES	by	\$ 1,200.00
Increase	R	100-00-44902-000-000	ROOM TAX SHORT TERM RENTAL PERMIT	by	\$ 1,100.00
Decrease	R	100-00-44112-000-000	CIGARETTE & SODA LICENSES	by	\$ 300.00

Decrease	R	100-00-44903-000-000	ROOM TAX SHORT TERM RENTAL PERMIT	by	\$ 250.00
Decrease	R	100-00-44904-000-000	ROOM TAX SHORT TERM RENTAL PERMIT	by	\$ 50.00
Decrease	R	100-00-44907-000-000	OTHER LICENSES	by	\$ 500.00
Increase	E	100-00-51100-317-000	BOARD PUBLISHING	by	\$ 600.00
Increase	E	100-00-51420-350-000	CLERK/TREAS -GEN BUILDING MAIN	by	\$ 200.00
Increase	E	100-00-55120-510-000	CHAMBER DEPOT INSURANCE	by	\$ 400.00
Increase	R	100-00-46211-000-000	POLICE CONTRACT REIMBURSE	By	\$ 18,000.00
Decrease	E	100-00-52100-123-000	POLICE -HEALTH INSURANCE	by	\$ 4,200.00 (total
Increase	E	100-00-52100-116-000	POLICE -CONTRACT WAGES	by	\$16,200)
Increase	E	100-00-52100-334-000	POLICE -TRAINING	by	\$ 14,000.00
Increase	E	100-00-52100-346-000	POLICE -PHONE SERVICE	by	\$ 1,500.00
Increase	E	100-00-52100-348-000	POLICE INTERNET WEB	by	\$ 5,200.00
Increase	E	100-00-52100-365-000	POLICE -GAS & OIL	by	\$ 1,000.00
Decrease	E	100-00-51200-315-000	COURT EXPENSES	by	\$ 500.00
Increase	E	100-00-51200-332-000	COURT EDUCATION	by	\$ 350.00
Increase	R	100-00-48111-000-000	GENERAL INTEREST	by	\$150,000.00
Decrease	R	100-00-46410-000-000	SEWER COLLECTION	by	\$50,000.00
Increase	E	100-00-52100-370-000	POLICE VEHICLE MAIN	By	\$4,000.00
Increase	E	100-00-52250-515	VILLAGE HYDRANT RENTAL	By	\$6,000.00
Increase	E	100-00-52300-348-000	FR INTERNET WEB	By	\$ 250.00
Increase	E	100-00-52300-360-000	FR EQUIPMENT	By	\$ 4,400.00
Increase	E	100-00-53310-220-000	STREETS ENGINEERING	By	\$24,000.00
Increase	E	100-00-53311-314-000	STREETS OCC SUPPLIES	By	\$3,000.00
Increase	E	100-00-53312-315-000	GARAGE EXPENSES	By	\$2,000.00
Increase	E	100-00-53312-346-000	GARAGE PHONE EXPENSES	By	\$1,000.00
Increase	E	100-00-53312-364-000	GARAGE EQUIPMENT REPAIR	By	\$1,800.00
Increase	E	100-00-53431-376-000	STREETS SIDEWALK MAIN	By	\$5,000.00
Increase	E	100-00-53620-295-000	SOLID WASTE COLL	By	\$2000.00
Increase	E	100-00-53635-102-000	RECYCLING FULL TIME	By	\$3,500.00
Increase	E	100-00-53635-296-000	RECYCLING COLLECTION	By	\$4,400.00
Increase	E	100-00-53636-297-000	RECYCLING YARD WASTE	By	\$4,300.00
Increase	E	100-00-55200-102-000	PARKS FULL TIME	By	\$2,000.00
Increase	E	100-00-55200-314-000	PARKS OCC SUPPLIES	By	\$2,000.00
Increase	E	100-00-55200-102-000	PARKS INSURANCE	By	\$1,000.00
Increase	E	100-00-53610-294-000	SEWAGE TREATMENT	By	\$29,350.00

Attest:

Adopted and Approved this
6th day of January 2025

Richard Sadiq, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Operator's License -New

(Rudnick/Bray) moved and seconded to approve the operator's license for Jasim Macuixtle for Vintage Elkhart Lake and Lake Street Café through June 30, 2025.

Motion Carried Unanimously

Contracts with PRA & Jos. Schmitt for Architect Services and Construction Management – Public Works & Welcome Center

(Schott/Knowles) moved and seconded to approve the contracts with PRA and Schmitt contingent on a final review by the attorney.

Motion Carried Unanimously

TRUSTEE REPORTS: Schott asked the Board if they had received any correspondence about wake boats. There was a discussion that the Board will look at this issue at a future PPP committee meeting. Wolf stated he wants to see more lighting on Highway 67 between Industrial Drive and Badger Road. Bray stated that the Board needs to have an architectural review board. Knowles asked if this should be a subcommittee of another committee or a totally separate committee. Shovan stated that she has received information about wake boats. She also would like to see an architectural review board to look at new and old homes.

COMMUNICATIONS: None

ADMINISTRATOR'S REPORT–Nomination papers were available starting December 1, 2024 and are due by January 7, 2025. Richard Sadiq submitted non-candidacy papers. The Board will meet once in February and once in March.

(Schott/Rudnick) moved and seconded to adjourn the meeting at 6:12 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer