



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES April 7, 2025

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on April 7, 2025 with the agenda having been duly posted on Thursday, April 3rd, 2025 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:50 P.M. and 4:10 P.M. and on the Village website on April 3rd, 2025 at 3:30 P.M.

President Sadiq called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Richard Sadiq, Geoff Bray, Lynn Shovan, Paul Rudnick, John Schott, Mike Wolf, and Terri Knowles.

Others in attendance include: Bill Easom; Jason Bemis; Eric Stuart; Pat Zorn; Leoda Wolf; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

Approval of Minutes –

(Knowles/Rudnick) moved and seconded to approve the March 17th, 2025 minutes.

Motion Carried Unanimously

Treasurer's Report –

(Shovan/Schott) moved and seconded to approve the March Treasurer's Report.

Motion Carried Unanimously

Public Comment –None

COMMITTEE REPORTS

MARCH BUILDING PERMITS – Reilly

This report is included below.

Date	Address	Name	Project Description	Fee
3/3/2025	220 Crestwood Dr	Pieper Electric	Re-energize meter/service	\$60.00
3/3/2025	351 E. Rhine Street	Paul Rudnick	Siding garage	\$47.50
3/12/2024	279 Vic Vill unit 440	Luke LaManna	Replace AC unit	\$55.00
3/13/2025	519 Otto Way	Wendy Bemis	Bathroom Remodel/Deck reface/kitchen cab/	\$400.00
3/14/2025	101 Osthoff Ave	Osthoff	Reroof / tear off / gutters	\$5,740.00
3/14/2025	101 Osthoff Ave	Osthoff Resort	Interior projects:plumbing, carpet, water heaters	\$627.50
3/14/2025	281 Vic Vill unit 31	Luke LaManna	Replace 2 showers, 1 tub	\$200.00
3/19/2025	610 Birchwood Dr	George Twohig / Gina Kauer	Tree Removal/ On JP & Birchwood hts rd	\$15.00

3/19/2025	610 Birchwood Dr	Gina Kauer	Tree Removal for Septic	\$15.00
3/19/2025	610 Birchwood Dr	Gina Kauer	New Septic & Field	\$90.00
3/21/2025	430 Winners Circle	Brett & Mckenna Boettcher	New House	\$1,319.00
3/27/2025	61 S Lake Street	Paddock Club	Replace make up air unit	\$200.00
3/27/2025	231 Moraine Dr	Streblow	Replace 5 windows/1 door in existing spaces	\$75.50
3/27/2025	308 Kettleview Ct	Larry Ward	Replace windows and doors in existing spaces	\$107.50
3/27/2025	134 Washington St	Jeff Gumieny	Reroof- tearoff and replace	\$10.00

PROTECTION OF PERSONS AND PROPERTY –Sadiq

Highlights of the April 3rd, 2025 meeting:

- 1) The Committee discussed the wake enhancement ordinance and invited the public to speak at their meeting. There were many emails and comments and the new Board and Committee will take this up.

PUBLIC WORKS –Schott

Highlights of the April 2nd & 7th, 2025 meeting:

- 1) The Committee discussed the future Public Works staffing and promotions. The Committee also discussed an on-call schedule, but would like to do more research on this.
- 2) The Committee discussed the repair of the manhole/lining on Grassy Ln.
- 3) The Committee also discussed a need to update the Village's Sanitation Ordinance to be in line with NMUC's new ordinance.

AD HOC FUTURE DESIGN COMMITTEE - Shovan

Highlights – April 2nd, 2025 meeting:

- 1) The Committee met and reviewed schedules for the building projects, as well as schematic designs and potential changes for the Welcome Center and the Public Works facility.

PARKS COMMISSION – Reilly

Highlights – April 3rd, 2025 meeting:

- 1) The Commission discussed the potential clear cutting of the 1-acre lot the Village owns next to JVP. The Commission wants to get prices to see what this would cost.

MUNICIPAL BOARD OF CANVASSERS –Reilly

Highlights – April 1st, 2025 meeting:

- 1) The Municipal Board of Canvassers conducted election canvassing for the April 1, 2025.

PRESIDENT'S REPORT – Sadiq – He stated thank you so much for the time on the Board.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Extension of Premise – Lake Street Café – May 3rd, 2025 – 2-10 pm

(Rudnick/Wolf) moved and seconded to approve an extension of the liquor license premise for May 3rd from 2 – 10 pm.

Motion Carried 6-0-1

6 ayes – Bray, Wolf, Schott, Knowles, Rudnick,
Sadiq

1 abstain -Shovan

Memorial Day Program – May 24, 2025 – 10 am -3 pm- Temporary Class B Fermented Beverage

(Knowles/Rudnick) moved and seconded to approve the Temporary Class B Fermented Beverage for the Memorial Day Program on May 24, 2025 from 10 am until 3 pm.

Motion Carried Unanimously

Temporary Operator’s License – Memorial Day Program – Gary Kegler

(Knowles/Rudnick) moved and seconded to approve the temporary operator’s license for Gary Kegler for the Memorial Day Program on May 24, 2025.

Motion Carried Unanimously

Arbor Day Proclamation

(Schott/Knowles) moved and seconded to approve the Arbor Day Proclamation for 2025.

Motion Carried Unanimously

Shop & Sip – Temporary Operator’s Licenses

(Knowles/Rudnick) moved and seconded to approve the temporary operators’ licenses for the Shop and Sip event on April 26, 2025 as follows:

Cynthia Schmahl – Schamberger Gallery

Pirkko Jarvensivu – Nordic Accents

Sami Hansen – Aspen Oak

Motion Carried Unanimously

Operator’s Licenses – New

(Rudnick/Wolf) moved and seconded to approve an operator’s license for Melissa Nava at The Garage for the licensing year ending June 30, 2026.

Motion Carried Unanimously

Resolution 4 – Commendation of Richard Sadiq

(I-Knowles/Schott/Rudnick) moved and seconded to approve Resolution 4 – Commendation of Richard Sadiq.

Motion Carried Unanimously

RESOLUTION FOUR - 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

RESOLUTION OF COMMENDATION

WHEREAS, Richard Sadiq has elected to retire from his position of President of the Board of Trustees of the Village of Elkhart Lake; and

WHEREAS, Richard Sadiq has served the Village of Elkhart Lake as a Trustee from 2009 to 2019 and as President from 2019 to 2025; and

WHEREAS, Richard Sadiq has been a dedicated public servant to the Village of Elkhart Lake serving on many committees of the Village Board. **Richard Sadiq** has served on the Board of Review, Municipal Planning and Development, Public Works, Economic Development, Tourism Commission, Protection of Persons and Property Committee, Administration & Finance Committee, Joint Emergency Response Commission, and Chair of the Planning Commission; and

WHEREAS, Richard Sadiq prided himself with the length of Board meetings, setting a record for the shortest meeting; and

WHEREAS, Richard Sadiq oversaw and championed housing projects in the Village. Under his tenure as Village President, the Village saw the creation of the Victory Park Subdivision, the Preserve at Elkhart Lake, and the Whitetail Ridge development; and

WHEREAS, Richard Sadiq's efforts have been selfless and above and beyond the call of duty and have taken many hours of his personal time and he has served the community with wisdom, business expertise, and pride representing all of the residents, property owners, and visitors in the Village of Elkhart Lake;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake publicly commends and thanks **Richard Sadiq** for his dedicated leadership services and wish him well in his future endeavors;

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to **Richard Sadiq**.

Attest:

Adopted and approved this

7th day of April, 2025

Lynn Shovan, President-Elect

Jessica Reilly, Clerk

Terri Knowles, Trustee

TRUSTEE REPORTS: Sadiq provided a brief speech thanking all those who have helped him on the Board from the past and present. The Trustees also provided brief memories or words of thanks to Sadiq for his time on the Village Board.

COMMUNICATIONS: None

ADMINISTRATOR'S REPORT-

Reilly thanked Sadiq for his time on the Board. Dog licenses were due by March 31st. The Board Organizational meeting will be held on April 15th at 11 am. The Arbor Day Program will be held by the school on April 28th, 2025 at 10:30 am.

(Rudnick/Schott) moved and seconded to adjourn the meeting at 6:20 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer

Minutes of April 15, 2025 – Organizational Meeting

Minutes of the organizational meeting of the Board of Trustees of the Village of Elkhart Lake held on Tuesday, April 15th, 2025, at the Grashorn Memorial Civic Center in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, April 10th, 2025, between the hours of 4:04 P.M. and 4:20 P.M. at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office and posted on the Village web page on Thursday, April 10, 2025 at 3:30 P.M.

President Shovan called the meeting to order at 11:00 A.M. with the following trustees present: John Schott, Geoff Bray, Terri Knowles, Paul Rudnick, Mike Wolf, Mark Landgraf.
Others in attendance included: Emmitt Feldner, Jessica Reilly, Administrator/Clerk-Treasurer.

Election Results April 1st, 2025 Spring Election --- 603 voters

Lynn Shovan-----	President	<u>449</u> votes
(Write-in) Scattered-----	---President	<u>16</u> votes
Total Votes Cast for President		<u>465</u> votes

Geoffrey Bray-----	Trustee	<u>260</u> votes
Michael Wolf-----	-Trustee	<u>266</u> votes
Mark Landgraf-----	-Trustee	<u>343</u> votes
Paul Rudnick-----	Trustee	<u>344</u> votes
Andrew Voruz-----	-Trustee	<u>248</u> votes

(Write-In) Scattered-----	Trustee	<u>2</u> votes
Total Votes Cast for Trustees		<u>1,463</u> votes

Clerk Reilly reported that the following were declared elected by canvas of the Election Board and have signed their oath of office:

President – Lynn Shovan
Trustees –Paul Rudnick, Mark Landgraf, & Michael Wolf

(Rudnick/Knowles) moved to accept the election results of the Spring Election held on April 1, 2025 presented by the Election Board of Canvassers (ATTACHMENT A) declaring that Lynn Shovan is elected President and Paul Rudnick, Mark Landgraf, and Michael Wolf are elected Trustees of the Village of Elkhart Lake.

Motion Carried Unanimously

President Shovan appointed Geoffrey Bray to fill her Trustee seat for the remainder of the term.

(Knowles/Landgraf) moved to accept the appoint of Geoffrey Bray to fill the vacant Trustee seat.

(I-Landgraf/Wolf/Schott) introduced, moved and unanimously approved by roll call vote the following resolution:

RESOLUTION FIVE - 2023
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

MEETING TIMES AND DATES

BE IT RESOLVED, that the dates of the regular meetings of the Board of Trustees of the Village of Elkhart Lake be scheduled for the first and third Monday from April through December beginning at 6:00 p.m. and from January through March there will be one meeting on either the first or the third Monday of the month at 6:00 p.m. If an additional meeting is needed in January through March it would be held on the first or third Monday of the month. If such a day falls on a holiday, the meeting shall be held the next day, Tuesday.

BE IT FURTHER RESOLVED, that the organizational meeting be held on the Tuesday after the third Monday of the month of April of each year at a time convenient for majority of the Board members.

Attest:

Adopted and approved this
15th, day of April 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Mark Landgraf, Trustee

(I-Wolf/Schott/Rudnick) introduced, moved and unanimously approved by roll call vote the following resolution:

**RESOLUTION SIX– 2023
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**DESIGNATION OF DEPOSITORIES FOR THE VILLAGE OF
ELKHART LAKE, JESSICA REILLY, TREASURER**

BE IT RESOLVED, that the National Exchange Bank and Trust and Cleveland State Bank are qualified as a public depository under Chapter 34 of Wisconsin Statutes, shall be and are hereby designated until further notice, depositories for all public monies coming into the hands of the Treasurer of the Village of Elkhart Lake, County of Sheboygan, State of Wisconsin

BE IT RESOLVED, that any funds being held for a length of time are invested in the State of Wisconsin Local Government Investment Pool.

BE IT FURTHER RESOLVED, that National Exchange Bank & Trust (the “Financial Institution”), qualified as a public depository under Wisconsin Statutes is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that the following described account(s) be opened and maintained in the name of this Municipality with the Financial Institution subject to the rules and regulations of the Financial Institution from time to time in effect; that the person(s) and the number thereof designated by title opposite the following designation of account(s) is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in s.66.042, Wis. Stats., for payment or withdrawal of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Financial Institution any and all checks, drafts, notes, bills certificates of deposit or other

instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Financial Institution for the transfer of funds or money between accounts maintained by this Municipality at the Financial Institution. Checking General account #*17, Money Market account #*16, Checking Tax account #*01, Checking Payroll account #*47, and Tax Savings account #*62.

BE IT FURTHER RESOLVED, that Jessica Reilly, Abbey Hau, Marijune Dannette Wigen, Lynn Shovan, Paul Rudnick, and John Schott can serve as signatories for Village accounts.

Attest:
Adopted and approved this
15th, day of April 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Michael Wolf, Trustee

(I-Schott/Rudnick/Knowles) introduced, moved and unanimously approved by roll call vote the following resolution:

RESOLUTION SEVEN– 2023
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN

DESIGNATION OF COMMITTEE SYSTEM

BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake have 8 standing committees: Administration and Finance; Public Works; Protection of Person and Property; Public Health and Welfare, Municipal Planning and Development, Economic Development, Education Liaison, and Joint EL/TR Emergency Response Committee.

Attest:
Adopted and approved this
15th, day of April 2025

Lynn Shovan, President

Jessica Reilly Clerk

John Schott, Trustee

(Rudnick/Knowles) moved to appoint Jessica Reilly, Administrator/Clerk-Treasurer for the Village of Elkhart Lake for a two-year term.

Motion Carried Unanimously

(Knowles/Landgraf) moved to appoint Abbey Hau & M. Dannette Wigen, Deputy Administrator/Clerk-Treasurers for the Village of Elkhart Lake for a two-year term.

Motion Carried Unanimously

(Landgraf/Wolf) moved to retain Attorneys Matt Parmentier & John A St. Peter of the Dempsey Law Firm, as Village Attorneys on a fee basis with a \$50.00 retainer.

Motion Carried Unanimously

(Wolf/Schott) moved that Jessica Reilly, Administrator/Clerk-Treasurer be appointed purchasing agent.

Motion Carried Unanimously

(Schott/Rudnick) moved that the Board of Trustees of the Village of Elkhart Lake elect a President Pro-tem in the absence of the President.

Motion Carried Unanimously

(Rudnick/Knowles) moved that the minutes be posted and distributed before the second regular meeting of each month and that an agenda be posted before every regular or special meeting at National Exchange Bank & Trust, The Elkhart Lake Post Office, and the Municipal Office.

Motion Carried Unanimously

(Knowles/Landgraf) moved that the date of the final budget hearing be set at the second meeting of November with the preliminary budget presented by the first meeting of November.

Motion Carried Unanimously

(Landgraf/Wolf) moved that all required publishing done for the Village of Elkhart Lake is done with the Plymouth Review.

Motion Carried Unanimously

(Wolf/Schott) moved that Corson, Peterson & Hammann be appointed to audit the books with the final reports needing to be completed to correspond with state reporting.

Motion Carried Unanimously

President Shovan made the following changes and committee appointments for the 2025-2026 year:

**VILLAGE OF ELKHART LAKE
COMMITTEE & COMMISSION APPOINTMENTS
2025-2026**

ADMINISTRATION AND FINANCE

Ordinances, Employee Policy, Court.....Rudnick, Chair
Insurance, Library Administration.....Shovan
Finance, Bonds, Budget, Property Management.....Schott

PUBLIC WORKS

Water, Sewer.....Schott, Chair Streets,
Sidewalks, Drainage- Storm Sewer.....Knowles
Vehicles & Equipment, Parks, Weeds Wolf

PROTECTION OF PERSON AND PROPERTY

Police, Fire.....Bray, Chair
Emergency Response Teams, Animal Control, Building Inspection....Shovan
First Responders, House to House Sanctions.....Wolf

PUBLIC HEALTH AND WELFARE

Refuse Collection, Recycling.....Wolf, Chair
Pollution, Insect Control.....Landgraf
Nuisances.....Schott

MUNICIPAL PLANNING AND DEVELOPMENT

Village Planning, Zoning.....Knowles, Chair
Shoreland.....Rudnick
New Construction, Recreational Development.....Bray

ECONOMIC DEVELOPMENT

Land Acquisition.....Rudnick, Chair
New Industry.....Shovan
Chamber Group Liaison.....Landgraf

JOINT EL/TR FIRE STATION

Fire Department.....Shovan, Chair
Fire Station Operation.....Bray

EDUCATION LIAISON

School Board.....Bray, Chair
SchoolKnowles

(Schott/Rudnick) moved that President Shovan's committee appointments be approved.

Motion Carried Unanimously

President Shovan appointed Chris Sadiq for a three-year term and Chris Merklein to finish Pam Garton's term and alternates Pam Garton & Richard Sadiq for one-year terms on the Zoning Board of Appeals.

(Rudnick/Knowles) moved to approve the appointment of Chris Sadiq for a three-year term and Chris Merklein to finish Pam Garton's term and alternates Pam Garton & Richard Sadiq for one-year terms on the Zoning Board of Appeals.

Motion Carried Unanimously

President Shovan appointed Geoffrey Bray, Paul Rudnick, and Terri Knowles to serve on the Board of Review with Lynn Shovan, John Schott, Mark Landgraf, and Mike Wolf serving as alternates.

(Knowles/Landgraf) moved that the appointment Geoffrey Bray, Paul Rudnick, and Terri Knowles to serve on the Board of Review with Lynn Shovan, John Schott, Mark Landgraf, and Mike Wolf serving as alternates be approved.

Motion Carried Unanimously

President Shovan appointed John Rademacher & Dorothy Farrell for three-year terms on the Planning Commission and Trustee Geoffrey Bray to serve with President Shovan as the Board representatives.

(Landgraf/Wolf) moved that the appointment of John Rademacher & Dorothy Farrell for three-year terms on the Planning Commission and Trustee Geoffrey Bray to serve with President Shovan as the Board representatives.

Motion Carried Unanimously

President Shovan appointed Rob Orth to a four-year term on the Community Development Authority, and Trustees Paul Rudnick & Mike Wolf as the Board's representatives on the Community Development Authority.

(Wolf/Schott) moved that President Shovan's appointment of Rob Orth to a four-year term on the Community Development Authority, and Trustees Paul Rudnick & Mike Wolf as the Board's representatives on the Community Development Authority.

Motion Carried Unanimously

President Shovan appointed Wendy Orth, Mary Lou Haen, John Steffes, Todd Montaba, Jaclyn Stuart and Board Representative Terri Knowles as voting members to the Tourism Commission for one-year terms and Vicki Paulsen, Sydney Shovan, and Branden Boerner as non-voting members for one-year terms.

(Schott/Rudnick) moved that the appointments of Wendy Orth, Mary Lou Haen, John Steffes, Todd Montaba, Jaclyn Stuart and Board Representative Terri Knowles as voting members to the Tourism Commission for one-year terms and Vicki Paulsen, Sydney Shovan, and Branden Boerner as non-voting members for one-year terms be approved.

Motion Carried Unanimously

President Shovan appointed Rob Orth & Patti Zuelke to three-year terms on the Library Board and Trustee Mark Landgraf as Board Representative.

(Rudnick/Knowles) moved to approve the appointment of Rob Orth & Patti Zuelke to three-year terms on the Library Board and Trustee Mark Landgraf as Board Representative.

Motion Carried Unanimously

President Shovan appointed Amanda Lieftring, Village Representative and Grant Stecker, ELGAA Representative to the Park Commission for three-year terms.

(Knowles/Landgraf) moved to approve Amanda Lieftring, Village Representative and Grant Stecker, ELGAA Representative to the Park Commission for three-year terms.

Motion Carried Unanimously

President Shovan appointed Pat Robison for a three-year term to the Tree Commission and Trustee John Schott as Board Representative.

(Landgraf/Wolf) moved to approve the appointment of Pat Robison to a three-year term to the Tree Commission and Trustee John Schott as Board Representative

Motion Carried Unanimously

President Shovan appointed Terri Knowles to chair a special ad hoc Beautification committee of volunteers.

(Wolf/Schott) moved that the appointment of Terri Knowles as the Chairman of a special ad hoc Beautification Committee of volunteers.

Motion Carried Unanimously

President Shovan appointed John Schott as the Village representative to the Northern Moraine Utility Commission.

(Rudnick/Knowles) moved that the appointment of John Schott as the Village representative to the Northern Moraine Utility Commission be approved.

Motion Carried Unanimously

(Rudnick/Schott) moved that the meeting be adjourned 11:18 A.M.

Motion Carried Unanimously

Jessica Reilly
Administrator/Clerk-Treasurer

MINUTES April 21, 2025

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on April 21, 2025 with the agenda having been duly posted on Thursday, April 17th, 2025 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:38 P.M. and 4:00 P.M. and on the Village website on April 17th, 2025 at 3:30 P.M.

President Shovan called the meeting to order at 6:04 P.M. with the following Trustees present or on Zoom: John Schott, Geoff Bray, Paul Rudnick, Lynn Shovan Mike Wolf, Mark Landgraf, and Terri Knowles.

Others in attendance include: Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

Public Comment –None

ANNUAL REPORTS

The Library annual report was included in dropbox for review.

Tourism's annual report was included in dropbox for review.

COMMITTEE REPORTS

PROTECTION OF PERSONS AND PROPERTY –Sadiq

Highlights of the April 21st, 2025 meeting:

- 1) The Committee reviewed and recommended the sex offender registry ordinance.

NORTHERN MORaine UTILITY–Schott

Minutes – March 10th, 2025

Highlights –April 14th, 2025 meeting:

- 1) The sewer camera and trailer are being organized, and will be up and running soon.

- 2) The WPDES permit was okayed by the DNR.
- 3) The salness filter will be for dewatering of the sludge.

LIBRARY – Knowles

Minutes – March 10th, 2025

Highlights- April 14th, 2025 meeting:

- 1) The Board reviewed the change of hours on Saturday starting on Memorial Day weekend from 9-3 to 9-2.
- 2) The Board reviewed the internet policy for minors and there will be no changes. They will require a permission slip to use the internet at the time of application for a library card.
- 3) The mobile shelving units have been installed and the painting and prepping for the STEM wall is in progress.

TOURISM – Knowles

Minutes – March 13th, 2025

Highlights – April 17th, 2025 meeting:

- 1) The Commission discussed the seat appointments for 2025.
- 2) The Commission received an update on the Welcome Center project.
- 3) The summer media tour will be from May 19-22nd.
- 4) The Commission discussed the season's bookings.
- 5) The Commission discussed the welcome sign location and will revisit this in the future.

PLANNING COMMISSION –Reilly

Minutes – March 12th, 2025

Highlights – April 9th, 2025 meeting:

- 1) The Commission approved building permits for the Carrera Group, Paddock Club, and the Osthoff Resort.
- 2) The Commission approved the CSM for Lots 24-26 in Victory Park and the condo plat for Lot 26 in Victory Park.
- 3) The Commission approved the sign permits for the Mad Patcher and Cal & Gus.

PRESIDENT'S REPORT – Shovan – None.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Downtown Night – August 11, 2025 - Temporary Class B Fermented Beverage

(Schott/Shovan) moved and seconded to approve the Temporary Class B Fermented Beverage for Downtown Night on August 11, 2025.

Motion Carried Unanimously

Ordinance 668- Sex Offender Registry Ordinance

Knowles introduced Ordinance 668- Sex Offender Registry Ordinance and it was given its first reading.

Motion Carried Unanimously

**ORDINANCE 668
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

AN ORDINANCE CREATING A SEX OFFENDER RESIDENCY ORDINANCE

WHEREAS, Wisconsin Statutes govern the release of individuals who commit sex crimes; and

WHEREAS, the Village of Elkhart Lake has continued to grow and has determined that it is in the best interest of the community to pass a sex offender residency ordinance; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake does approve Chapter ____ A Sex Offender Residency Ordinance as follows:

1. Recitals
2. Purpose
3. Definitions
4. Residency Restriction
5. Residency Restriction Exceptions
6. Safety Zones
7. Safety Zones Exceptions
8. Original Residency Restriction
9. Sale or Rental of Property for Use by Sex Offenders
10. Petition for Exemption
11. Enforcement

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
day of May, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Resolution 8 Commendation for Al Schafer

(I-Wolf/Schott/Landgraf) introduced, moved and seconded to approve Resolution 8 – Commendation for Al Schafer.

Motion Carried Unanimously

**RESOLUTION EIGHT - 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

RESOLUTION OF COMMENDATION

WHEREAS, **Albert Schafer** resigned in the fall of 2024 from his position as a member of the Board of Appeals of the Village of Elkhart Lake; and

WHEREAS, Albert Schafer served on the Board of Appeals from April of 2014 until fall of 2024; and

WHEREAS, Albert Schafer's efforts have been selfless and above and beyond the call of duty and have taken many hours of his personal time;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake publicly commend and thank **Albert Schafer** for his dedicated service; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to **Albert Schafer**.

Attest:

Adopted and approved this
21st day of April 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Michael Wolf, Trustee

Operators' Licenses - New

(Knowles/Rudnick) moved and seconded to approve the operators' licenses for the licensing year ending June 30, 2025 as follows:

Janice Dekker, Alan Dekker, Sean Foster, Bradley Steinert – R-Store
Motion Carried Unanimously

TRUSTEE REPORTS: Bray discussed the gas line that runs under Turtle Bay and the silt problem it is causing. Knowles discussed the concrete repair needed outside the Civic Center. Wolf stated that we need better lights on the building, as well as to upgrade all the streetlights to LED in the Village. Landgraf stated the lighting on the back of the Fire Station could be improved.

COMMUNICATIONS: None

ADMINISTRATOR'S REPORT–T

Dog licenses were due by March 31st. The Arbor Day Program will be held by the school on April 28th, 2025 at 10:30 am.

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

8142	WE ENERGIES	WATER ELECTRICITY	\$ 1,306.80
8143	WRWA	WATER WRWA-ANNUAL TECH CONF. T.FELDMANN	\$ 320.00
8144	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES/ PREPAYMENT	\$ 49.30
8145	ELKHART LAKE WATER DEPARTMENT	WATER ARBOR DRIVE	\$ 26.75
8146	FERGUSON WATERWORKS #1476	WATER SUGARBUSH MAIN REPAIR REROUTE	\$ 6,366.89
8147	FRONTIER	WATER PHONE	\$ 230.90
8148	HARPER PUMPING LLC	WATER - JETTING THAW ROENITZ SERVICE	\$ 900.00
8149	MARTELLE WATER TREATMENT	WATER AQUA MAG & SODIUM BULK	\$ 1,556.67

8150	MEYER ELECTRIC SERVICE	WATER HYDRO VAC HYDRANT- S.LAKE/SUGARBUSH	\$ 200.00
8151	NEW HOLSTEIN TRUE VALUE	WATER STATE SAMPLES- 3/31 & 4/30	\$ 32.92
8152	PUBLIC SERVICE COMMISSION OF WISCONSIN	WATER-SIMPLE RATE CASE ASSESSMENT	\$ 62.55
8153	SHEBOYGAN COUNTY TREASURER	WATER MAIN BREAK GRAVEL S. LAKE STREET	\$ 684.52
8154	TEUNISSEN, HENRY	WATER - H. TEUNISSEN WORK BOOTS	\$ 50.00
8155	U.S. CELLULAR	WATER CELL PHONE	\$ 115.39
8156	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 154.00
8157	ZORN, PAT	WATER - P. ZORN WORK BOOTS	\$ 50.00
		TOTAL WATER	\$ 12,106.69

(Schott/Wolf) moved that the Water Utility vouchers be approved and paid as presented.
Motion Carried Unanimously

The following TIF & CDA vouchers were presented to the Board for approval and payment:

27718	WHITETAIL RIDGE ELKHART LAKE	DEVELOPER INCENTIVE	250,000.00
		TOTAL CDA TID	\$ 250,000.00

(Wolf/Schott) moved that the CDA & TIF vouchers be paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

27659	ELKHART LAKE CHAMBER OF COMM.	BOARD EXP-CHAMBER CASH R.SADIQ RETIEM.	\$ 100.00
27660	AURORA HEALTH CARE	STREETS ANNUAL CONSORTIUM FEE	\$ 100.00
27661	CHARTER COMMUNICATIONS	FD INTERNET	\$ 321.91
27662	DEMCO, INC	LIB EXP MEDIA POUCH, DVD ALBUMS, LABELS	\$ 13,193.40
27663	GANNETT WISCONSIN MEDIA	SHEBOYGAN PRESS - SUBSCRIPTION	\$ 16.90
27664	MILLHOME NURSERY AND GREENHOUSES, LLC	CHRISTMAS/WINTER PLANTERS (4)	\$ 200.00
27665	MONARCH LIBRARY SYSTEM	BOOK PAGES SUBSCRIPTION	\$ 63.36
27666	NATIONAL EXCHANGE BANK & TRUST	BOARD EXP- BOA MATERIALS	\$ 3,163.39
27667	SUPERIOR VISION INSURANCE	VISION INSURANCE APRIL	\$ 188.25
27668	U.S. CELLULAR	POLICE WIFI- 2021 SQUAD	\$ 122.43
27669	UNEMPLOYMENT INSURANCE	PD UNEMPLOYMENT - NINMER	\$ 350.59
27670	WE ENERGIES	STREETS ELECTRICITY	\$ 2,971.88
27671	WE ENERGIES	STREETS ELECTRICITY -2024 HOLIDAY LIGHTS	\$ 1,520.00
27672	WISCONSIN LIBRARY ASSOCIATION	LIBRARY MEMBERSHIP	\$ 175.97
27673	WISCONSIN NEWSPRESS INC.	LIBRARY REVIEW SUBSCRIPTION	\$ 49.00
27674	TASC	FSA ADMINISTRATION FEES	\$ 40.83
27675	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 25.70
27676	GENERAL CAPITAL ACQUISITIONS, LLC	ENGINEERING GEN CAPITAL REIMBURSE FROM	\$ 42,932.14
27677	ADVOCATE AURORA HEALTH, INC	EAP Q2 2025	\$ 70.20

27678	AXON ENTERPRISE, INC	POLICE BATTERY PACK FOR TASERS	\$ 223.00
27679	BAKER & TAYLOR	BOOKS	\$ 1,177.71
27680	CHARTER COMMUNICATIONS	TOURISM INTERNET	\$ 119.99
27681	COMPLETE OFFICE OF WISCONSIN	LIBRARY OFFICE SUPPLIES-PAPER	\$ 108.68
27682	CRITICAL POWER SERVICES LLC	FIRE DEPT. - LABOR, SUPPLIES, TESTING	\$ 3,066.05
27683	DEMPSEY LAW FIRM, LLP	LEGAL - CLAIMS, VARIANCE CSM ISSUES, DEP	\$ 3,103.50
27684	ELKHART LAKE WATER DEPARTMENT	POLICE WATER	\$ 512.92
27685	ENDURACLEAN	PARKS- WEED KILLER	\$ 440.33
27686	FELDMANNS SALES & SERVICE	STREETS/PARKS BATTERY & CHAIN SAW	\$ 125.93
27687	FRONTIER	CLERK PHONE	\$ 421.98
27688	GPM INVESTMENTS	PW FUEL	\$ 1,429.63
27689	HAWLEY, KAUFMAN & KAUTZER SC	POLICE LEGAL MARCH	\$ 350.00
27690	JAMES IMAGING SYSTEMS	CONTRACT RATE - 3/18/25-4/17/25 & 5/17	\$ 162.89
27691	KIEL ACE HARDWARE	PARKS -PAINT AND BRUSH	\$ 147.86
27692	KUSTOM SIGNALS, INC	POLICE SQUAD - WIRED REMOTE	\$ 135.00
27693	LANGE ENTERPRISES, INC	STREETS- ROAD SIGNS & NO DOGS	\$ 354.97
27694	MARTIN SYSTEMS LLC	LIBRARY ELEVATOR SERVICE 3/21/25	\$ 285.00
27695	MCCLONE	INSURANCE GENERAL	\$ 1,273.00
27696	MIDWEST TAPE, LLC	LIBRARY VIDEOS	\$ 375.54
27697	MIKE BURKART FORD	POLICE-21' OIL CHANGE, BRAKE INSPEC.,	\$ 471.62
27698	NAPA AUTO PARTS DIV OF MPEC-101	STREETS- FILTERS, OIL, DODGE OIL	\$ 262.22
27699	NEUMANN PLUMBING & HEATING INC	PARKS/REC- JUNE VOLLRATH PLUMBING SERVIC	\$ 193.75
27700	NEW HOLSTEIN TRUE VALUE	STREETS BRINE TANK	\$ 54.51
27701	NORTH STAR EMERGENCY VEHICLE SERVICE INC	FD- ENGINE 3 MAINT.	\$ 8,041.66
27702	NORTHERN MORaine UTILITY	SEWAGE TREATMENT	\$ 31,762.85
27703	PLUNKETT RAYSICH ARCHITECTS LLP	PW & GARAGE ARCHITECT FEES	\$ 16,081.48
27704	PROFESSIONAL DOOR SYSTEMS, INC	GARAGE REPLACED HINGE & 3 TRANSMITTERS	\$ 599.00
27705	PROS 4 TECHNOLOGY, INC	BOARD IT	\$ 2,658.15
27706	SAFETY KLEEN SYSTEMS, INC	SANITATION- WASTE OIL DISPOSAL HYDRUALIC	\$ 618.36
27707	SHEBOYGAN COUNTY TREASURER	STREETS SALT & BRINE	\$ 3,683.68
27708	SPIELBAUER FIRWORKS CO	FIREWORKS 2025	\$ 4,400.00
27709	STAPLES ADVANTAGE	CLERK-MISC OFFICE SUPPLIES	\$ 2,472.77
27710	STATE OF WISCONSIN	COURT STATE ASSESSMENT - MARCH	\$ 842.45
27711	SUNSET LAW ENFORCEMENT, LLC	PD EQUIP - BULLETS	\$ 96.80
27712	TACTICAL SOLUTIONS	POLICE RADAR CERTIFICATION	\$ 223.00
27713	TEUNISSEN, HENRY	STREETS - H. TEUNISSEN WORK BOOTS	\$ 50.00

27714	THE GREEN EARTH COMPANY, INC	STREETS- WINTERIZER/ SALT BRINE ADDITIVE	\$ 572.32
27715	THE UNIFORM SHOPPE	POLICE UNIFORMS- J. BURG	\$ 369.70
27716	U.S. CELLULAR	POLICE WIFI	\$ 586.71
27717	WE ENERGIES ESSENTIAL SERVICES A299	STREETS OUTLAY - STATE HWY 67	\$ 4,939.01
27718	WHITETAIL RIDGE ELKHART LAKE LLC	DEVELOPER INCENTIVE	\$ -
27719	WIGEN, DANNETTE	CLERK MILEAGE- DOG LICENSE	\$ 14.41
27720	WISCONSIN DEPARTMENT OF JUSTICE-TIME	POLICE TIME ACCESS	\$ 320.25
27721	WISCONSIN NEWSPRESS INC.	ELECTION EQUIP. TESTING	\$ 140.25
27722	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$ 1,550.09
27723	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS-MARCH	\$ 1,150.00
27724	WM CORPORATE SERVICES, INC.	REFUSE COLLECTION	\$ 11,769.93
27725	WOLF MOTORSPORTS	PARKS/REC - LAWN MOWER TIRE PLUG	\$ 34.76
27726	ZORN, PAT	STREETS BOOTS- ZORN	\$ 50.00
		TOTAL GENERAL & LIBRARY	\$ 173,429.66

TOTAL PAYROLL \$103,068.29

TOTAL APRIL EXPENSE \$276,497.95

(Wolf/Knowles) moved and seconded to approve the general and library vouchers and pay as presented.

Motion Carried Unanimously

(Landgraf/Schott) moved and seconded to adjourn the meeting at 6:26 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer