Automatic Clearing House (ACH)

Authorization Agreement

I hereby authorize and request the Village of Elkhart Lake (Village) to receive payments of amounts owed by me for Village water and sewer charges by initiating quarterly, on the 1st business day of February, May, August, and November, debit entries to my account at the Banking Institution (Bank) indicated below. I hereby authorize and request Bank to accept debit entries initiated by the Village and to debit the same to my account without liability for the correctness of entries.

**Account Information**

Water/Sewer Account Number:

**Customer Name:** Click or tap here to enter text.

**Service Address**: Click or tap here to enter text.

Elkhart Lake, WI 53020

**Home phone #:** Click or tap here to enter text.

**Cell phone #:** Click or tap here to enter text.

It is understood and agreed that I may withdraw from participation at any time by notifying the Village in written form at least twenty-five (25) business days before the debit date, and notification shall be effective upon receipt.

**Customer Signature:**

**Date:** Click or tap to enter a date.

I hereby agree to authorize the Village to send billing reminder to my email account. I will inform the Village of any changes to my email address and will not hold them responsible if I do not do so.

**Email Address:** Click or tap here to enter text.

**Please check the type of account you are using:**

[ ]  Personal Checking [ ]  Commercial Checking

[ ]  Personal Savings [ ]  Commercial Savings

**Banking Institution:** Click or tap here to enter text.

**Bank Routing #:** Click or tap here to enter text.

**Bank Account #:** Click or tap here to enter text.

***Please attach an original check on which you have written "VOID" or a copy of a paid check from the financial account you want debited and return it to the Village Hall.***