

PLANNING COMMISSION

MINUTES

June 11th, 2025

Commissioner Shovan called the meeting of the Elkhart Lake Planning Commission to order on Wednesday, June 11th, 2025 at 6:00 P.M. in the Village of Elkhart Lake with the agenda having been duly posted on Friday, June 6th, 2025 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 11:20 A.M. and 11:55 A.M. and on the Village website on Friday, June 6th, 2025 at 11:00 A.M.

Roll call was taken with the following Commissioners present: Lynn Shovan, Geoffrey Bray, Dorothy Farrell, Matt Flora, Jim Dagley, John Rademacher & Eric Stuart.

Others in attendance: Grant Stecker; Mike Meeusen; Matt Cain; Brian Feldmann; Molly Ryan; Keith Isken; Adam Englebreton; Jessica Reilly Administrator/Clerk-Treasurer.

(Rademacher/Farrell) moved and seconded to approve the May 14th, 2025 minutes.

Public Comment: None

Old Business: None

New Business:

Building Permit -279 Victorian Village Dr. – Unit 337 – Water Leak Repairs

(Farrell/Bray) moved and seconded to approve the building permit for 279 Victorian Village Drive Unit 337.

Motion Carried Unanimously

Building Permit -510 Otto Way -Interior Remodel

(Farrell/Flora) moved and seconded to approve the building permit for 510 Otto Way Interior Remodel.

Motion Carried Unanimously

Building Permit -484 Paulina Place – Adding a Patio

(Rademacher/Farrell) moved and seconded to approve the building permit for 484 Paulina Place to add a patio.

Motion Carried 6-0-1

6 ayes – Farrell, Bray, Flora, Stuart, Rademacher,
Shovan

1 abstain - Dagley

Shoreland Permit – Shoreland Mitigation – 714 Lakeshore Drive – Replacing Existing Deck in the Existing Footprint

(Dagle/Stuart) moved and seconded to table this as the deck would be replaced partially across property lines.

Motion Carried Unanimously

Shoreland Permit – Shoreland Mitigation – 909 Grassy Lane – Replacing Existing Deck in the Existing Footprint

(Bray/Dagley) moved and seconded to approve the permit for the deck in the same footprint as long as a railing is added.

Motion Carried Unanimously

Building Permit -21 S. Lake Street – New Bar Top on Outside Bar

(Bray/Flora) moved and seconded to approve the building permit for the new bar top on the outside bar.

Motion Carried 6-0-1

6 ayes – Farrell, Bray, Flora, Stuart, Rademacher,
Dagley

1 abstain - Shovan

Shoreland/Building Permit – 285 Victorian Village Drive – Retaining Wall for Erosion

(Stuart/Rademacher) moved and seconded to table this item as the Planning Commission would like more information.

Motion Carried Unanimously

Sign Permit – Siebkens Resort – Pam’s Roof Sign

(Stuart/Rademacher) moved and seconded to deny the sign permit, as the ordinance does not allow for roof signs.

Motion Carried Unanimously

Building Permits -Elkhart Lake High School 201 N Lincoln St – New Roof on Gym & Auditorium

(Bray/Farrell) moved and seconded to approve the building permits for the roof on the gym and auditorium at the High School.

Motion Carried Unanimously

Sign Permit – Awning – The Full Monty – 91 S. Lincoln Street

The Commission discussed the options for the signage on the awning. All the signage is more than what is allowed on the awnings. There was discussion about the way the awning faces and the look of the signage.

(Farrell/Dagley) moved and seconded to approve option #3 for The Full Monty awning signage.

Motion Carried Unanimously

Street Vacation – N. East Street

(Farrell/Dagley) moved and seconded to approve the re-roofing of the back porch at 181 E. Rhine Street.

Motion Carried Unanimously

New Elkhart Lake Middle School Addition & Remodeling Elkhart Lake High School

The Commission reviewed the plans submitted by the School and their team. Ryan walked through the plans and the Commission asked questions. The Commission would like more time to review and digest the plans. They also would like answers to Kapur’s comments and their own comments and concerns.

The next meeting date would be June 25th, 2025 at 2:00 pm.

(Rademacher/Farrell) moved and seconded that the meeting be adjourned at 7:40 P.M.

Prepared By: Jessica Reilly, Administrator/Clerk/Treasurer