

PLANNING COMMISSION
MINUTES
May 14th, 2025

Commissioner Shovan called the meeting of the Elkhart Lake Planning Commission to order on Wednesday, May 14, 2025 at 6:00 P.M. in the Village of Elkhart Lake with the agenda having been duly posted on Thursday, May 8th, 2025 at National Exchange Bank and Trust, the Elkhart Lake Post Office, and the Municipal Office between the hours of 3:20 P.M. and 3:55 P.M. and on the Village website on Thursday, May 8th, 2025 at 3:45 P.M.

Roll call was taken with the following Commissioners present: Lynn Shovan, Geoffrey Bray, Dorothy Farrell, Matt Flora, Jim Dagley, John Rademacher & Eric Stuart.

Others in attendance: Terri Knowles; Mike Wolf; Jessica Reilly Administrator/Clerk-Treasurer.

(Rademacher/Farrell) moved and seconded to approve the April 23rd, 2025 minutes.

Public Comment: None

Old Business: None

New Business:

Building Permit -279 Victorian Village Dr. – Unit 40 – Water Leak Repair & Renovate Full Unit & Replace Central Air

(Rademacher/Farrell) moved and seconded to approve the building permit for 279 Victorian Village Drive Unit 40.

Motion Carried Unanimously

Building Permit -279 Victorian Village Dr. – Units 144, 234, 235, 337, 338 – Water Leak Repair

(Bray/Dagley) moved and seconded to approve the building permit for 279 Victorian Village Drive Units 144, 234, 235, 337, and 338.

Motion Carried Unanimously

Building Permit -54 S Lake Street – The Carrera Group-Remodel

(Farrell/Bray) moved and seconded to table the building permit for 54 S Lake Street for the parking pad removal and stair removal.

Motion Carried Unanimously

Building Permit -Leonard's Way Whitetail Ridge – Adding Water Softeners (70 units)

(Farrell/Dagley) moved and seconded to approve the building permit for 70 water softeners for the Whitetail Ridge development.

Motion Carried Unanimously

Building Permit -274 Osthoff Avenue - NEBT – Parking Lot

(Farrell/Dagley) moved and seconded to approve the building permit a new concrete parking lot for National Exchange Bank & Trust at 274 Osthoff Avenue.

Motion Carried Unanimously

Building Permit -101 Osthoff Avenue – Rooms #260, #360, & #460 – Ceiling and Floor Repairs

(Farrell/Dagley) moved and seconded to approve the building permit for 101 Osthoff Avenue for the ceiling and roof repairs in rooms #260, #360, & #460.

Motion Carried Unanimously

Building Permit -181 E. Rhine Street – Reroof Back Porch

(Farrell/Dagley) moved and seconded to approve the re-roofing of the back porch at 181 E. Rhine Street.

Motion Carried Unanimously

Zoning Text Changes – PS/I 16.60(5) Lot Requirements & 16.60(7) Yards

(Farrell/Dagley) moved and seconded to recommend to the Board changes to 16.60(5) regarding reducing the minimum lot area to 10,000 square feet and changing 16.60(7) to reduce the minimum side yard setback to 16 feet and the minimum rear yard to 30 feet.

Motion Carried Unanimously

The next meeting date would be June 11th, 2025 at 6:00 pm.

(Farrell/Dagley) moved and seconded that the meeting be adjourned at 6:27 P.M.

Prepared By: Jessica Reilly, Administrator/Clerk/Treasurer