



VILLAGE OF ELKHART LAKE

Elkhart Lake, Wisconsin 53020

MINUTES October 6th, 2025

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on October 6th, 2025 with the agenda having been duly posted on Thursday, October 2nd, 2025 at National Exchange Bank and Trust and the Municipal Office between the hours of 2:15 P.M. and 3:00 P.M. and on the Village website on October 2nd, 2025 at 1:47 P.M.

President Lynn Shovan called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Paul Rudnick, John Schott, Mike Wolf, Mark Landgraf, and Terri Knowles.

Others in attendance include: Tom & Fran Karras; Garrett Mersberger; Heather Mersberger; Arpke Maria & Brian Londre; Will McComis; Bill Easom; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

Approval of Minutes –

(Rudnick/Wolf) moved and seconded to approve the September 2nd & 15th, 2025 minutes.

Motion Carried Unanimously

Treasurer's Report –

(Bray/Knowles) moved and seconded to approve the September Treasurers' Reports.

Motion Carried Unanimously

Public Comment – Bill Easom – 529 Elkhart Lake Dr. - Easom spoke about the conversations he was having with Town of Rhine Board members and how they seem to be open to conversations. Eason stated that the ELIA survey should not be considered in the Board's decision.

Will McComis - W6652 E Shoreland Rd. – McComis stated that there is a lack of scientific evidence of turbidity. He also stated that they have proposed an alternative ordinance that should be reviewed. McComis also had comments on the Village funding ELIA.

COMMITTEE REPORTS

SEPTEMBER BUILDING PERMITS – Reilly

This report was included in the Board packet in Dropbox.

9/3/2025	311/315 Victory Lane	Werner Homes	New Duplex	\$800,000.00
9/3/2025	114 S East Street	Jesse Salzwedel	Reroof - tear off	\$500.00
9/8/2025	106 S Lake Street	Mark Landgraf	Replace two exterior doors	\$13,994.00
9/9/2025	106 S Lake Street	Mark Landgraf	Redo front steps	\$120.00
9/10/2025	Grassy Lane	Brian King	We-Energies install	
9/10/2025	171 Maple	Village	Raze/Demo	\$32,500.00
9/11/2025	543 Elkhart Lake Dr	Marilyn Kay	Tree Trimming	\$1,500.00
9/17/2025	320 N Turtle Bay	Geoff Bray	Roofing 2 1/2 car garage	\$4,500.00
9/17/2025	216 N East Street	Village	Raze/Demo	\$32,500.00
9/17/2025	311/315 Victory Lane	Werner Homes	New install	
9/18/2025	634 Birchwood Hts	Barb Merriet	Overhead to underground service	
9/18/2025	210 S Turtle Bay	Dale Raurerdink	Overhead to underground service	
9/18/2025	260 Crestwood Dr	Dave Hamiester	Garden Shed	\$4,000.00
9/18/2025	Point Elkhart Dr	Point Elkhart Condo Assn	Rebuild staircase to lake in existi	\$28,140.00
9/18/2025	623 Sheboygan Bay Dr	Tom & Lisa Liebl	Remodel Existing Home	\$75,000.00
9/19/2025	623 Birchwood heights	Chris Krieg	Overhead to underground service	\$2,800.00
9/22/2025	552 Crestwood Drive	Tom Kolberg	Gutter Helmet	\$3,754.00
9/22/2025	264 Turtle Hollow	John & Susan DiSilvestro	Remodel	\$100,000.00
9/22/2025	401 Crestwood Drive	Kent Kalbacken	Tear off & Reroof	\$19,000.00
9/25/2025	271 N Lincoln Street	Anthony Reiter	10x12 concrete	\$200.00
9/26/2025	101 Osthoff Ave	Osthoff Resort	Tree Removal (11) by the Concou	\$6,622.76

PROTECTION OF PERSONS & PROPERTY – Bray

Highlights of the September 25th, 2025 meeting:

- 1) The Committee discussed the buoy removal and replacement costs. They are going to do more research to find more buoys.
- 2) The Committee is recommending revisions to 6.14 Neighborhood Electric Vehicles to change to Low-Speed Vehicles.

ADMINISTRATION & FINANCE– Rudnick

Highlights of the September 24th & October 6th, 2025 meetings:

- 1) The Committee discussed an update on the Fromm Lawsuit.
- 2) The Committee discussed the 2026 budget, including potential revenue increases.
- 3) The Committee discussed the borrowing for projects in 2025-2026.
- 4) The Committee recommends approval of the ELIA Donation for 2025.

LIBRARY –Landgraf

Minutes – August 11th, 2025

Highlights – September 22nd, 2025 meeting:

- 1) The Board reviewed the successful summer library reading program.
- 2) The Board approved the 2026 budget.

TOURISM–Knowles

Minutes – August 14th, 2025

Highlights – September 18th, 2025 meeting:

- 1) The Commission reviewed the nice bump in fall bookings due to the SCCA runoffs.
- 2) The Committee discussed the Elktoberfest event.
- 3) The Commission discussed the Welcome Center costs and plans. The Commission also discussed the grant opportunity for the Welcome Center.
- 4) The Commission discussed the preliminary 2026 Budget.

PUBLIC WORKS– Schott

Highlights of the September 29th & October 6th, 2025 meetings:

- 1) The Committee discussed that trees may be removed when they interfere with the sidewalk.
- 2) The Commission discussed the need for survey work for the stormwater drainage area between Lincoln & Rhine Streets.
- 3) The Committee discussed the park location on Leonard’s Way. A survey will be done with the CSM to deed the property to the Village.
- 4) The Committee reviewed the leaking water valve on Kettleview Court and Moraine Drive. This will be repaired in the coming week.

TREE COMMISSION–Schott

Minutes – May 15th, 2024

Highlights – September 29th, 2025 meeting:

- 1) The Commission discussed the tree replacement and maintenance for the fall/winter.
- 2) The Commission discussed the planting of trees in the parkway and how that relates to potential sidewalk repairs.
- 3) The Commission stated that they will remove trees in the parkway, but the homeowners are responsible for repairing/replacing the sidewalks.
- 4) The Commission reviewed the two trees that need to be moved in Village Park. They will review potential locations for these to be moved.

AD HOC FUTURE DESIGN COMMITTEE – Schott

Highlights of the September 24th, 2025 meeting:

- 1) The Committee discussed the Welcome Center plans being out to bid.
- 2) The Committee held a page turn with the design plans for the Public Works Facility.

PUBLIC HEARING – Shovan

There was a public hearing on the Wake Enhancement Ordinance held at the High School with the Town of Rhine on September 29, 2025. Comments were taken and would be reviewed by the Boards for potential action on ordinances at a later date.

PRESIDENT’S REPORT – Shovan- None.

OLD BUSINESS:

Ordinance 672 – Revise Chapter 36 Sewage Ordinance

Ordinance 672 – Revise Chapter 36 Sewage Ordinance was given a second reading.

**ORDINANCE 672
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

REVISING CHAPTER 36 -SEWAGE ORDINANCE – ADDING SECTION 36.15

WHEREAS the Northern Moraine Utility Commission revised their sewer use ordinance; and

WHEREAS the Village of Elkhart Lake finds it necessary to revise Village Ordinance Chapter 36 which relates to sewer use ordinance; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake hereby adds Section 36.15 to Chapter 36 Sewage Ordinance as follows:

36.15 ADOPTING NORTHERN MORAINES UTILITY COMMISSION SEWER USE ORDINANCE.

(1) The Village of Elkhart Lake hereby incorporates Northern Moraine Sewer Use Ordinance and if there are any conflicts between the two the ordinance imposing the stricter obligation shall control.

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
20th day of October, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Michael Wolf, Trustee

NEW BUSINESS:

Resolution 13- Granting of a Conditional Use Permit for The Well- 291 N. Lincoln Street – Church & Community Center

(I-Rudnick/Bray/Knowles) introduced, moved and seconded to approve Resolution 13- Granting of a Conditional Use Permit for The Well- 291 N. Lincoln Street – Church & Community Center.

**RESOLUTION THIRTEEN - 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**GRANTING OF CONDITIONAL USE PERMIT-THE WELL – 291 N. LINCOLN STREET –
CHURCH & COMMUNITY CENTER**

WHEREAS, the Well has made a proper application to the Board of Trustees of the Village of Elkhart Lake requesting a Conditional Use Permit; and

WHEREAS, the Elkhart Lake Planning Commission has reviewed that application and recommends approval; and

WHEREAS, the Board of Trustees has held a public hearing to ascertain any concerns that the public may have concerning this request; and

WHEREAS, no major objections were raised by the public,

NOW THEREFORE, BE IT RESOLVED, that the Zoning Administrator, Jessica Reilly be authorized to issue the following conditional use permit under 16.43(4):

**CONDITIONAL USE PERMIT
THE WELL – COMMUNITY CENTER & CHURCH**

The undersigned, the Zoning Administrator of the Village of Elkhart Lake, pursuant to the authority vested in her by the Village of Elkhart Lake Municipal Code Sec. 16.25, and after compliance with said ordinance with a public hearing held on October 6, 2025 and upon recommendation of the Village of Elkhart Lake Planning Commission and approval and authorization of the Board of Trustees of the Village of Elkhart Lake, hereby issues a CONDITIONAL USE PERMIT to the:

THE WELL

for the following purpose:

TO ALLOW THE USE OF A CHURCH WITH A COMMUNITY CENTER

affecting the following property located in the Village of Elkhart Lake:

291 N. LINCOLN ST.
Tax ID: 59121583866
Legal desc:

Part of the Southeast Quarter of the Northwest Quarter (SE1/4 of the NW1/4) of Section Twenty (20), Township Sixteen (16) North, Range Twenty-one (21) East, Village of Elkhart Lake, Sheboygan County Wisconsin, described as follows:
Commencing at a point in the West line of Highway 57 (now 67) which is 200 feet North of the South line of the SE1/4 of the NW1/4 of Section 20, Township 16 North, Range 21 East running thence due West 300 feet thence Northerly 400 feet to a point 300 feet West of the West line of said Highway; thence due East 300 feet to the West line of said highway; thence Southerly along the West line of said Highway 400 feet to the place of beginning.

The following conditions shall be complied with as a condition of the issuance of this permit:

- 1) Adhere to all state, county, and local laws, regulations, ordinances, and codes.**
- 2) To approve full engineering, site plan, and utility plans.**
- 3) All building codes, setback, and height requirements are followed.**
- 4) To approve and sign a development agreement.**
- 5) To have approved State Building Plans.**

Attest:
Adopted and approved this
6th day of October, 2025

Jessica Reilly, Clerk

Lynn Shovan, President

Paul Rudnick, Trustee

Parking Lot Use – JVP – Masters Gallery 12/13/2025 -3-pm-12 am
(Knowles/Rudnick) moved and seconded to approve the use if the JVP parking lot for Masters Gallery on December 12, 2025.

Motion Carried Unanimously

ELIA Donation Request

(Bray/Landgraf) moved and seconded to approve the ELIA funding request for 2025.

Motion Carried 6-0-1 By Roll Call Vote

6 ayes – Landgraf, Wolf, Bray, Shovan, Rudnick,
Knowles

1 abstain - Schott

Upgrade the Lift Station

(Landgraf/Rudnick) moved and seconded to approve contracting with Sabel Mechanical for upgrading the life station.

Motion Carried Unanimously

Resolution 14- Increasing the Special Charge for Recycling Collection & Disposal

(I-Rudnick/Wolf/Knowles) introduced, moved and seconded to approve Resolution 14- Increasing the Special Charge for Recycling Collection & Disposal.

Motion Carried Unanimously

**RESOLUTION FOUTREEN– 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**IMPOSE A SPECIAL CHARGE FOR RECYCLING COLLECTION & DISPOSAL
SERVICES**

WHEREAS, the Village Board of the Village of Elkhart Lake has determined that it is important to secure the long-term financial health and sustainability of the recycling program, and that it is necessary to impose a charge to offset the cost of the Village’s recycling program, and

WHEREAS, the Village is authorized to collect and levy the cost of such recycling service by imposition of a special charge pursuant to Wis. Stat. § 66.0627;

WHEREAS, the Administration & Finance Committee of the Village of Elkhart Lake recommends the imposition of a fee in the sum of \$80 per recycling cart to cover a portion of the cost to provide such service by the Village of Elkhart Lake or its contractors beginning on January 1, 2025; and

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Elkhart Lake that a special charge of \$80 per cart for recycling collection and disposal service is hereby imposed on parcels that have recycling carts and future parcels that receive carts; this charge applies to all parcels, where such recycling service is provided by the Village of Elkhart Lake, or its contractor, effective January 1, 2025 and continuing thereafter until further action of the Village Board. Exempt tax parcels (non-profits, churches, State, County and Village parcels) will not be charged for recycling services.

BE IT FURTHER RESOLVED, that the special recycling service charge is hereby levied and directed to be placed on the 2025 and succeeding real estate tax bills of all benefited parcels located in the Village

of Elkhart Lake in accordance with this resolution. The recycling charge shall be a debt due to the Village that is not reduced or eliminated by change in ownership of any parcel.

Attest:

Adopted and Approved this

7th day of October, 2024.

Lynn Shovan, President

Jessica Reilly, Clerk

Paul Rudnick, Trustee

Increase Special Assessment Letter Fee

(Wolf/Landgraf) moved and seconded to approve increasing the special assessment letter fee to \$30.00.

Motion Carried Unanimously

Ordinance 673 – Revise Section 31.10 Short-Term Rental Fees

Rudnick introduced Ordinance 673 – Revising Section 31.10 Short-Term Rental Fees and it was given its first reading.

**ORDINANCE 673
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

REVISING CHAPTER 31.10-SHORT-TERM RENTAL PERMIT FEES

WHEREAS, the Administration and Finance Committee reviewed the time for processing short-term rental permits and decided revisions were needed; and

WHEREAS, the Board of Trustees of the Village of Elkhart Lake finds it necessary to revise Village Ordinance Chapter 31.10 (c) Short-Term Rental Permit Fees; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake after having three readings on the ordinance and in accordance with Wisconsin State Statutes and Municipal Code does hereby revise as follows:

Section 31.10: Fees & Penalties

(C) Initial Short-Term Rental application fee - \$200

Renewal Short-Term Rental application fee - \$100

Late Fee - \$250 – for applications received after May 1st

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this

3rd day of November, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Paul Rudnick, Trustee

Resolution 15- Sewer Collection Fees

(I-Knowles/Rudnick/Landgraf) introduced, moved and seconded to approve Resolution 15- Sewer Collection Fees.

**RESOLUTION FIFTEEN – 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

SEWER COLLECTION FEES

WHEREAS, Northern Moraine Utility Commission is raising the rates of treating Village sewer effective January 1, 2026; and

WHEREAS, the Village Board of the Village of Elkhart Lake needs to raise rates in order to balance the income and expenses, caused by the rate increase, of the Elkhart Lake Sewer Utility in accordance with Chapter 36.02 of the Elkhart Lake Municipal Code, and

NOW THEREFORE, BE IT RESOLVED, that the Village of Elkhart Lake will increase the sewer charges in the volume rate by \$0.25 per 100 cubic feet of water used thereby having a total volume rate of \$8.25 per 100 cubic feet, and

BE IT FURTHER RESOLVED, that the above charges begin after the meter reading taken on the 26th of December, 2025 thereby being in effect for the first quarter of 2026.

Attest:

Adopted and Approved this
6th day of October, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Operator's License – New

(Schott/Wolf) moved and seconded that Operator License be granted to the following new applicants for the licensing year ending June 30, 2026:

Steinhardt Jacob Anchor Lanes

Motion Carried Unanimously

TRUSTEE REPORTS: Landgraf stated it is homecoming week with the parade at 2 pm. He also asked about the clock downtown. Wolf asked about the removal of the plaque from the gazebo and the rock next to the building. He also asked about the lights being installed on Highway 67.

COMMUNICATIONS: None

ADMINISTRATOR'S REPORT – Trick or Treating will be on October 26th from 3 -5 pm. There will also be an Administration and Finance meeting next week Monday or Tuesday.

(Rudnick/Landgraf) moved and seconded to adjourn the meeting at 6:36 p.m.

Jessica Reilly, Administrator/Clerk-Treasurer

MINUTES October 20th, 2025

Minutes of the regular meeting of the Board of Trustees of the Village of Elkhart Lake held on October 20th, 2025 with the agenda having been duly posted on Friday, October 17th, 2025 at National Exchange Bank and Trust and the Municipal Office between the hours of 9:35 A.M. and 12:05 P.M. and on the Village website on October 17th, 2025 at 10:05 A.M.

President Shovan called the meeting to order at 6:00 P.M. with the following Trustees present or on Zoom: Geoff Bray, Lynn Shovan, Mike Wolf, Paul Rudnick, John Schott, Mark Landgraf, and Terri Knowles.

Others in attendance include: Will McComis; Bill Easom; Sarah Bruno; Howard Sofen; Steve Schmitt; Kathleen Eickhoff; Marcia Beauchaine; Emmitt Feldner; Jessica Reilly, Administrator/Clerk-Treasurer.

The Pledge of Allegiance was recited.

Public Comment –

Bill Easom – 529 Elkhart Lake Dr. - Easom spoke about the video that was sent to the Board members showing the boats doing wake surfing and tubing and the level of waves at the shore.

Will McComis - W6652 E Shoreland Rd. – McComis stated Easom summed up the video well and would like to look for a compromise for the ordinance.

COMMITTEE REPORTS

ADMINISTRATION & FINANCE - Rudnick

Highlights of the October 13th & 20th, 2025 meeting:

- 1) The Committee discussed and reviewed the 2026 budget, including wages, staffing, outlay, expenses, and revenue.
- 2) The Committee discussed borrowing with Ehlers.
- 3) The Committee reviewed the grant for the Welcome Center.
- 4) The Committee received an update on the Fromm lawsuit.
- 5) The Committee reviewed the police staffing and hiring.
- 6) The Committee discussed the CM agreement.

PUBLIC WORKS – Wolf

Highlights of the October 13th & 20th, 2025, meeting:

- 1) The Committee reviewed the Industrial Drive project and the stormwater issues that were found and need repair.
- 2) The Committee is recommending approval of the SCADA proposal.

NORTHERN MORAINES UTILITY – Schott

Minutes – September 8th, 2025

Highlights of the October 6th, 2025 meeting:

- 1) The Commission reviewed their ordinance.

- 2) The costs for the camera have been split and billed to the Village.
- 3) The Commission set the rates for 2026.

TOURISM COMMISSION – Knowles

Minutes – September 18th, 2025

Highlights of the October 9th, 2025 meeting:

- 1) The Commission reviewed the DOA application for the Welcome Center.
- 2) The Commission reviewed the bids for the Welcome Center.
- 3) The Commission would like to revisit the noise ordinance for music on Sundays.

AD HOC FUTURE DESIGN COMMITTEE – Shovan

Highlights of the October 13th & 20th, 2025 meetings:

- 1) The Committee reviewed the Welcome Center bids and made some recommendations.
- 2) The Committee reviewed the CM Pricing.

PLANNING COMMISSION – Shovan

Minutes – September 10th, 2025

Highlights – October 8th, 2025 meeting:

- 1) The Commission reviewed the Shore Club concept plan.
- 2) The Commission also discussed the Well Development's request for the development agreement.

PRESIDENT'S REPORT – Shovan – None.

UNFINISHED BUSINESS:

Ordinance 672 – Revise Chapter 36 Sewage Ordinance

(I-Wolf/Rudnick/Knowles) introduced, moved and seconded to approve Ordinance 672 – Revise Chapter 36 Sewage Ordinance.

**ORDINANCE 672
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

REVISING CHAPTER 36 -SEWAGE ORDINANCE – ADDING SECTION 36.15

WHEREAS the Northern Moraine Utility Commission revised their sewer use ordinance; and

WHEREAS the Village of Elkhart Lake finds it necessary to revise Village Ordinance Chapter 36 which relates to sewer use ordinance; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake hereby adds Section 36.15 to Chapter 36 Sewage Ordinance as follows:

36.15 ADOPTING NORTHERN MORAINES UTILITY COMMISSION SEWER USE ORDINANCE.

(1) The Village of Elkhart Lake hereby incorporates Northern Moraine Sewer Use Ordinance and if there are any conflicts between the two the ordinance imposing the stricter obligation shall control.

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
20th day of October, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Michael Wolf, Trustee

Ordinance 673 – Revise Section 31.10 Short-Term Rental Fees

Ordinance 673 – Revising Section 31.10 Short-Term Rental Fees and it was given its second reading.

**ORDINANCE 673
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

REVISING CHAPTER 31.10-SHORT-TERM RENTAL PERMIT FEES

WHEREAS, the Administration and Finance Committee reviewed the time for processing short-term rental permits and decided revisions were needed; and

WHEREAS, the Board of Trustees of the Village of Elkhart Lake finds it necessary to revise Village Ordinance Chapter 31.10 (c) Short-Term Rental Permit Fees; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake after having three readings on the ordinance and in accordance with Wisconsin State Statutes and Municipal Code does hereby revise as follows:

Section 31.10: Fees & Penalties

(C) Initial Short-Term Rental application fee - \$200

Renewal Short-Term Rental application fee - \$100

Late Fee - \$250 – for applications received after May 1st

BE IT FURTHER RESOLVED, that this ordinance will become effective upon its publication and posting.

Attest:

Approved and Adopted this
3rd day of November, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Paul Rudnick, Trustee

NEW BUSINESS:

Ordinance 674– Repeal and Recreate Chapter 16.14 – Low Speed Vehicles

Bray introduced Ordinance 674– Repealing and Recreating Chapter 16.14 – Low Speed Vehicles.

ORDINANCE 674

**VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

REPEALING AND RECREATING CHAPTER 16.14 – LOW SPEED VEHICLES

WHEREAS, the Village of Elkhart Lake has noticed there were changes to the state-wide neighborhood electric vehicle ordinance; and

WHEREAS, the Village of Elkhart Lake reviewed the changes and finds it necessary to repeal and recreate Village Ordinance 16.14, which relates to the regulations of Low-Speed Vehicles; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Elkhart Lake repeals and recreates Section 16.14 to read as follows:

6.14 LOW SPEED VEHICLE.

(1) Definitions:

- (a) “Low-speed vehicle” (LSV) has the meaning given in Wis. Stat. § 340.01(27h), as amended. LSV’s can only operate on local or county roads with speed limits of 35 mph or less. They require registration, plates, and proper equipment to be street legal.

(2) Standards for a LSV

- (a) *LSV’s* shall be 4-wheeled and have a speed range of at least 20 miles per hour and not more than 25 miles per hour on a paved surface and have a gross vehicle weight at rest of less than 3,00 pounds. Each low-speed vehicle shall be equipped with:

- i. Headlamps;
- ii. Front and rear turn signal lamps;
- iii. Taillamps;
- iv. Stop lamps;
- v. Reflex reflectors: one red on each side as far to the rear as practicable, and one red on the rear;
- vi. An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror;
- vii. A parking brake;
- viii. A windshield that conforms to the Federal motor vehicle safety standard on glazing materials ([49 CFR 571.205](#));
- ix. A VIN that conforms to the requirements of part 565 *Vehicle Identification Number* of this chapter;
- x. A Type 1 or Type 2 seat belt assembly conforming to Sec. 571.209 of this part, Federal Motor Vehicle Safety Standard No. 209, *Seat belt assemblies*, installed at each designated seating position;
- xi. Low-speed vehicles shall comply with the rear visibility requirements specified in paragraphs S6.2 of FMVSS No. 111; and
- xii. An alert sound as required by [§ 571.141](#).

(3) **Permitted Users of Low Speed Vehicles.** To operate a low-speed vehicle (LSV) on Village streets, a person must hold a valid Wisconsin driver's license. license.

(4) **Permitted Use of Low Speed Vehicles on Village Streets.**

(a) Except as provided in this section, a licensed individual may operate a low-speed vehicle (LSV) on Village streets with a posted speed limit of 35 miles per hour or less. Headlamps must be illuminated at all times during operation.

(b) Operation of an LSV is prohibited on:

(1) State Trunk Highway 67/North and South Lincoln Street;

(2) County Trunk Highway JP/Birchwood Drive; and

(3) The walkway between the Osthoff Resort and Elkhart Lake (for purposes of this ordinance, the walkway is noted deemed a "street").

(c) LSVs are prohibited on all state highways.

(5) **Operation of Low Speed Vehicles.** Operation of LSVs as permitted under this section must comply with Chapter VI of the Village of Elkhart Lake Code of Ordinances.

(6) **Registration** All LSV's shall be registered in accordance with Wisconsin Statutes.

(7) **Enforcement and Penalties.** Enforcement of this ordinance regulating the use of low-speed vehicles (LSVs) within the Village shall be pursuant to the Village of Elkhart Lake Code of Ordinances. Unless otherwise provided, the penalty for unauthorized use of an LSV within the Village is **\$65.00 per violation.**

Attest:

Approved and Adopted this
17th of November, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Geoffrey Bray, Trustee

Sheboygan County Joint Powers Agreement

(Wolf/Bray) moved and seconded to approve the Sheboygan County Joint Powers Agreement.
Motion Carried Unanimously

Welcome Center Bid Acceptance/Approval

(Bray/Wolf) moved and seconded to approve the bids below for the Welcome Center.

BID PACKAGE / COMPANY	Bid Results	Alt. #1
		Storm Sewer Work
BP 1.1 - Materials Testing		\$ -
PSI	\$ 7,371	\$ -
BP 3.1 - Concrete footings, foundations & SOG		\$ -
JSC	\$ 93,019	\$ -
BP 4.1 Masonry		\$ -
JSC	\$ 55,392	\$ -
BP 5.1 STRUCTURAL STEEL - Supply Only		\$ -
Germantown Iron & Steel (Gave a savings for both awards)	\$ 41,284	\$ -
BP 5.2 STRUCTURAL Steel - Erection		\$ -
Germantown Iron & Steel	\$ 20,597	\$ -
BP 6.1 - Carpentry / Misc.		\$ -
JSC	\$ 279,626	\$ -
BP 7.1A Waterproofing		\$ -
Pro Foamers	\$ 8,536	\$ -
BP 7.1B - Spray Applied Air Barrier and Spray Applied Insulation		\$ -
Pro Foamers	\$ 17,706	\$ -
BP 7.1C - Fluid Applied Insulative Coating		\$ -
Zander Solutions	\$ 11,400	\$ -
BP 7.2 Siding		\$ -
Wenger	\$ 41,472	\$ -
BP 7.3 Roofing		\$ -
PHD Roof Doctors	\$ 54,600	\$ -
BP 8.1 - Aluminum Storefront, Aluminum frames, Glazing and Hardware		\$ -
Corcoran Glass LLC	\$ 135,860	\$ -
BP 9.1 - Gyp Board Assemblies		\$ -
Verhalen	\$ 127,003	\$ -
BP 9.2 - Tiling, Carpet and Resilient Flooring		\$ -
Gegare	\$ 12,872	\$ -
BP 9.3 ACOUSTICAL CEILING SYSTEMS		\$ -
Verhalen	\$ 5,673	\$ -
BP 10.1 - AWNINGS		\$ -
Baraboo Awning	\$ 12,336	\$ -
BP 31.1 - EARTHWORK		\$ -
Spielvogel & Sons	\$ 36,100	\$ -
BP 33.1 - SITE UTILITIES		\$ -
Joe Denoble Water and Sewer	\$ 44,087	\$ 48,304

Motion Carried Unanimously

Resolution 16- DOA Grant Application Support.

(I- Rudnick/Knowles/Wolf) introduced, moved and seconded to approve Resolution 16- DOA Grant Application Support.

**RESOLUTION SIXTEEN - 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION FOR THE WISCONSIN
DEPARTMENT OF ADMINISTRATION NON-STATE GRANT PROGRAM FOR A PROJECT
AT 41 E. RHINE STREET**

WHEREAS, the Village of Elkhart Lake is committed provide a capital infrastructure project that will have an economic impact to the Village; and

WHEREAS, the Village of Elkhart Lake has planned for and publicly bid a new Welcome Center, Patio, and Bathrooms that will be located at 41 E. Rhine Street; and

WHEREAS, the Village of Elkhart Lake requests a grant available from the Department of Administration (WDOA) and will comply with state and federal rules for the program; and

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees does hereby authorize the Village of Elkhart Lake staff to submit an application to the DOA for consideration of the Non-State Grant Program, sign documents and take necessary action to comply with approved award activities.

Attest:

Approved and Adopted this
20th day of October, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Paul Rudnick, Trustee

Resolution 17- Delinquent Bills on Taxes & Tax Refund Payments

(I-Knowles/Rudnick/Landgraf) introduced, moved and seconded to approve Resolution 17- Delinquent Bills on Taxes & Tax Refund Payments.

**RESOLUTION SEVENTEEN - 2025
VILLAGE OF ELKHART LAKE
SHEBOYGAN COUNTY, WISCONSIN**

**TAX COLLECTION REFUNDING &
DELINQUENT GENERAL AND UTILITY BILLS ON TAX ROLL**

BE IT RESOLVED, that all delinquent water bills, sewer bills, and any other unpaid bills due to the Village be placed on the tax roll for collection as special charges.

BE IT ALSO RESOLVED, that the Village of Elkhart Lake will issue a refund check for any tax overpayment greater than \$5.00 of the amount escrowed by a taxpayer and paid to the Village of Elkhart Lake within 15 business days after the amount is paid to the Village.

Attest:

Approved and Adopted this
20th day of October, 2025

Lynn Shovan, President

Jessica Reilly, Clerk

Terri Knowles, Trustee

Upgrade SCADA Proposal

(Landgraf/Schott) moved and seconded to approve the Energenecs SCADA proposal.
Motion Carried Unanimously

Presenting of the Preliminary 2026 Budget

The Board was presented with the preliminary 2026 Budget.

TRUSTEE REPORTS: Bray stated he will have the quote for the removal of the buoys this week.

COMMUNICATIONS: None.

ADMINISTRATOR'S REPORT–Trick-or-Treating will be held on October 26, 2025 from 3 – 5 pm. There will be a Protection of Persons and Property Committee meeting at 8:30 am on October 22nd.

VOUCHERS

The following Water Department vouchers were presented to the Board for approval and payment:

8235	FERGUSON WATERWORKS #1476	KROIL LUBE	\$ 490.28
8236	FRONTIER	WATER PHONE	\$ 175.97
8237	NATIONAL EXCHANGE BANK & TRUST	MISC WATER EXP-PISTOL OILER & MISC PART	\$ 48.08
8238	NORTHWOODS FIRE PROTECTION LLC	WATER FIRE EXTINGUISHER MAINTENANCE	\$ 17.25
8239	PUBLIC SERVICE COMMISSION OF WISCONSIN	WATER-SIMPLE RATE CASE ASSESSMENT	\$ 352.23
8240	U.S. CELLULAR	WATER CELL PHONES	\$ 51.80
8241	WE ENERGIES	WATER ELECTRICITY	\$ 1,036.03
8242	DIGGERS HOTLINE, INC.	WATER DIGGERS FEES/ PREPAYMENT	\$ 62.90
8243	ELKHART LAKE WATER DEPARTMENT	WATER ARBOR DRIVE	\$ 26.76
8244	FERGUSON WATERWORKS #1476	HYDRANT & MAINT -	\$ 1,610.00
8245	MARTELLE WATER TREATMENT	WATER AQUA MAG & SODIUM BULK	\$ 2,343.28
8246	SHEBOYGAN COUNTY TREASURER	WATER MAIN BREAK GRAVEL KETTLEVIEW CT	\$ 131.95
8247	U.S. CELLULAR	WATER CELL PHONES	\$ 52.00
8248	VILLAGE OF ELKHART LAKE	WATER SEPT WAGES & EMPLOYEE BENEFITS	\$ 6,422.14
8249	WISCONSIN DNR	MUNICIPAL WATERWORKS EXAMS H.TEUNISSEN	\$ 50.00
8250	WISCONSIN PUBLIC SERVICE	WATER NATURAL GAS	\$ 30.51
		TOTAL WATER	\$ 12,901.18

(Rudnick/Schott) moved that the Water Utility vouchers be approved and paid as presented.

Motion Carried Unanimously

The following CDA/TID vouchers were presented to the Board for approval and payment:

28051	BOND TRUST SERVICES CORP	TID #2 ROAD PROJECT BOND INTEREST	\$ 5,447.50
28057	DEMPSEY LAW FIRM, LLP	LEGAL- TID #4 BAY AT CEDAR	\$ 434.00
		TOTAL CDA/TID	\$ 5,881.50

(Knowles/Rudnick) moved that the TID/CDA vouchers be approved and paid as presented.

Motion Carried Unanimously

The following library and general vouchers were presented to the Board for approval and payment:

28026	ADVOCATE AURORA HEALTH, INC	EAP Q4 2025	\$ 70.20
28027	BAKER & TAYLOR	BOOKS	\$ 265.36
28028	BOUND TREE MEDICAL, LLC	EMS EQUIPMENT- MULTIPLE SUPPLIES	\$ 1,936.35
28029	CHARTER COMMUNICATIONS	FD INTERNET	\$ 357.30
28030	EHLERS	BOARD EXP- 2025 DISCLOSURES	\$ 850.00
28031	FARSIGHTED FOODIE LLC	LIBRARY PROGRAMS- PLANT BASED PROGRAM	\$ 150.00

28032	FRONTIER	CLERK PHONE	\$ 172.10
28033	JAMES IMAGING SYSTEMS	JI PROF. SVS - DOCUWARE 2ND INSTALLMENT	\$ 4,950.00
28034	MIDWEST TAPE, LLC	LIBRARY VIDEOS	\$ 206.91
28035	MISCHIEF & MAGIC	LIBRARY FOL SUMMER PROGRAM	\$ 100.00
28036	MONTES, RACHEL	LIBRARY PROGRAMS - REIMBURSE RACHEL	\$ 24.01
28037	NATIONAL EXCHANGE BANK & TRUST	CLERK/TREAS- CC EXP	\$ 4,059.26
28038	NORTHWOODS FIRE PROTECTION LLC	BD BOY SCOUT FIRE EXTINGUISHER MAINT	\$ 1,188.00
28039	OVERDRIVE, INC.	LIBRARY E COLLECTION	\$ 257.40
28040	PROACTIVE CORE HEALTH LLC	LIBRARY PROGRAMS- FALL RISK PREVENTION	\$ 50.00
28041	RICE, JIM	LIBRARY PROGRAMS- PACKERS PRESENTATION	\$ 250.00
28042	SUPERIOR VISION INSURANCE	VISION INSURANCE OCTOBER	\$ 166.46
28043	TASC	FSA ADMINISTRATION FEES	\$ 40.83
28044	TRANSAMERICA LIFE INSURANCE CO	CRITICAL ILLNESS	\$ 25.70
28045	U.S. CELLULAR	POLICE WIFI	\$ 923.78
28046	U.S. CELLULAR	POLICE WIFI- 2021 SQUAD	\$ 122.43
28047	WE ENERGIES	STREETS ELECTRICITY	\$ 8,416.86
28048	AIRGAS USA LLC	FR- OXYGEN/CYLINDER RENTAL	\$ 131.55
28049	AURORA HEALTH CARE	DOT DRUG SCREEN	\$ 80.00
28050	AUTUMN RIDGE LANDSCAPING	WINTERIZE IRRIGATION MEMORIAL PARK	\$ 140.00
28051	BOND TRUST SERVICES CORP	TID #2 ROAD PROJECT BOND INTEREST	\$ -
28052	BOUND TREE MEDICAL, LLC	EMS EQUIPMENT- RESTRAINT STRAPS/COMBI	\$ 115.99
28053	CATALIS TAX & CAMA	ASSESSMENT Q4 2025	\$ 3,250.00
28054	CHARTER COMMUNICATIONS	TOURISM INTERNET	\$ 119.99
28055	CRETEX SPECIALTY PRODUCTS	STREETS- RISERS FOR CATCH BASINS	\$ 720.00
28056	DE TROY ELECTRIC SERVICE, INC	GEN BUILD MAINT- SPRAY BAR BROKEN	\$ 193.81
28057	DEMPSEY LAW FIRM, LLP	LEGAL- TID #4 BAY AT CEDAR	\$ 4,804.00
28058	ELKHART LAKE TOURISM COMM.	BD ZOOM SUBSCRIPTION- TOURISM 9/29-10/28	\$ 52.75
28059	ELKHART LAKE WATER DEPARTMENT	POLICE WATER	\$ 2,009.82
28060	ELKHART LAKE WATER DEPARTMENT	PURCHASE OF LAND FOR PW	\$ 270.95
28061	GPM INVESTMENTS	PW FUEL	\$ 1,006.59
28062	HAUCKE PLUMBING & HEATING	WOMENS TOILET REPAIR 9/2/25	\$ 449.74
28063	HOPP NEUMANN HUMKE LLP	LEGAL POLICE	\$ 1,052.00
28064	JAMES IMAGING SYSTEMS	CONTRACT RATE - 10/18/25-11/17/25	\$ 164.41
28065	JODI PIERRE	LIB PROGRAMS - JODI PIERRE GAS MILEAGE	\$ 67.20
28066	KEVCO CLEANERS, INC	CLERK/TREAS - OFFICE CLEANING - JULY	\$ 915.00
28067	KIEL ACE HARDWARE	GARAGE - SUPPLIES/FASTENERS/EAR PLUGS	\$ 47.67
28068	KONE INC	LIBRARY ELEV. MAINT - 10/1/25-9/30/26	\$ 1,419.72
28069	MBM	POLICE COPIER CONTRACT 10/1/25-9/30/26	\$ 249.29
28070	NEENAH FOUNDRY COMPANY	STRM SWR CATCH BASINS 3 STORM/1 SANITARY	\$ 1,536.00
28071	NORTHERN MORaine UTILITY	SEWAGE TREATMENT	\$ 54,020.76
28072	PERFECT CIRCLE TIRE, LLC	FD TIRES 9/26	\$ 496.43
28073	PROS 4 TECHNOLOGY, INC	BOARD IT	\$ 5,463.57

28074	R BRAUN INC	STREETS EQUIP- VALVE/FLOAT	\$ 47.95
28075	SCHRC	BD EXP- SHEBCO HIST RESEARCH MEMBERSHIP	\$ 100.00
28076	SCHWAAB, INC	BOARD - L. SHO VAN STAMP	\$ 36.90
28077	SHEBOYGAN COUNTY TREASURER	COUNTY/STATE - COURT ASSESMENT	\$ 2,035.08
28078	STATE OF WISCONSIN	COURT STATE ASSESSMENT - SEPT	\$ 1,108.80
28079	U.S. CELLULAR	POLICE WIFI	\$ 644.58
28080	WIGEN, DANNETTE	TRAINING FOOD - 10/7-10/9	\$ 51.94
28081	WISCONSIN DEPARTMENT OF JUSTICE- TIME	POLICE TIME ACCESS	\$ 320.25
28082	WISCONSIN NEWSPRESS INC.	BOARD LEGAL- WELCOME CENTER, THE WELL	\$ 493.60
28083	WISCONSIN PUBLIC SERVICE	LIBRARY NATURAL GAS	\$ 195.66
28084	WITKOWSKI INSPECTION AGENCY, LLC	BUILDING INSPECTIONS-SEPT	\$ 900.00
28085	WM CORPORATE SERVICES, INC.	REFUSE COLLECTION	\$ 14,214.79
28086	WOLF MOTORSPORTS	VEHICLE MAINT- '18 RAM 4 NEW TIRES	\$ 2,832.62
28087	ZR LLC CONCRETE CONSTRUCTION	PINE ST, N EAST, - INLETS, CURBS	\$ 14,280.00
		TOTAL GENERAL & LIBRARY	\$ 140,622.36

TOTAL PAYROLL \$111,707.63

TOTAL SEPTEMBER EXPENSES \$252,329.99

(Bray/Wolf) moved and seconded to approve the general and library vouchers and pay as presented.

Motion Carried Unanimously

Closed Session – Construction Management Agreement

(Rudnick/Landgraf) moved to go into closed session at 6:31 p.m. under Wisconsin Statute 19.85(1)(g) & (e), and for the purpose of conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and negotiating a contract.

Motion Carried Unanimously By Roll Call

(Knowles/Rudnick) moved and seconded to come out of closed session at 6:42 p.m.

Motion Carried Unanimously

(Landgraf/Rudnick) moved and seconded to adjourn the meeting at 6:43 p.m.

Motion Carried Unanimously

Jessica Reilly, Administrator/Clerk-Treasurer