



DATE FILED _____
FEE \$400 per variance
request _____

APPLICATION FOR VARIANCE

OWNER OF PROPERTY _____ PHONE NUMBER _____

PROPERTY ADDRESS _____

MAILING ADDRESS _____

LEGAL DESCRIPTION OF PROPERTY _____

LOT SIZE _____ ZONING DISTRICT _____

PRESENT USE OF LAND _____
(PLEASE INCLUDE A SITE PLAN OF PRESENT USE)

PROPOSED IMPROVEMENTS AND/OR USE OF LAND (PLEASE INCLUDE A SITE PLAN OF PROPOSED USE)

THE APPLICANT REQUESTS A VARIANCE TO THE FOLLOWING SECTION OF THE VILLAGE OF
ELKHART LAKE MUNICIPAL CODE/ORDINANCE. SPECIFY ORDINANCE NUMBER(S) _____

WHAT SPECIFIC DEPARTURE FROM THE ORDINANCE(S) ARE PROPOSED (REFER TO THE
STANDARDS OF THE ORDINANCE) _____

WHAT SPECIFIC HARDSHIP(S) ARE YOU PROPOSING THAT WOULD MAKE A CASE FOR A
VARIANCE FROM THE PUBLISHED ORDINANCE(S)? _____

PLEASE STATE YOUR CASE FOR HOW THIS APPLICATION MEETS THE THREE STANDARDS FOR A
VARIANCE AS LAID OUT IN THE BOARD OF APPEALS GUIDE FOR APPLICANT (attach more pages,
if necessary) _____

Attach the following documents:

Eight copies of the site plans requested above. Each plan must show the following:

- a) map showing the location of the lot in the Village
- b) total lot with dimensions, a survey
- c) placement of any structures/improvements on the lot and their dimensions
- d) placement of anticipated lot improvements
- e) front, rear, and side yard setbacks of all present and proposed improvements
- f) footage from the ordinary high water mark on lake front properties
- g) a signed copy of the Village of Elkhart Lake Board of Appeals Guide for Applicants for a Zoning Variance

Signed _____

Applicant/ Agent

Date _____

Phone Number _____